

Santa Fe County Housing Authority Board
January 28, 2014
Legal Conference Room
10:00 a.m.

AGENDA

- I. Call to Order**
- II. Roll Call**
- III. Introductions**
- IV. Approval of Agenda** (Action)
- V. Approval of Minutes** (Action)
- VI. Approval of Resolution 2014-01HB, A Resolution Requesting Authorization to Make a Budget Adjustment, a Budget Increase to the FY14 Budget** (Action)
- VII. Housing Authority Updates:** (Discussion)
 - a. Site Improvement Plan/CFP Update
 - b. Vacancy Update
 - c. Director's Report
- VIII. Public Comments** (Discussion)
- IX. Matters from the Board** (Discussion)
- X. Executive Session** (Discussion)
- XI. Adjournment**

MINUTES OF THE
SANTA FE COUNTY
HOUSING AUTHORITY BOARD

November 26, 2013

This meeting of the Santa Fe County Housing Authority was called to order on the above-cited date in the Santa Fe County Legal Conference Room, at the County Courthouse at approximately 10:50 a.m. by County Commission Chair Kathy Holian.

Roll call indicated the presence of a quorum with the following Board members present:

Members Present:

Kathy Holian, Commissioner
Danny Mayfield, Commissioner
Robert Anaya, Commissioner
Miguel Chavez, Commissioner
Frances Ong, Resident Member
Joseph Loewy, Community Member

Member(s) Excused:

Liz Stefanics, Commissioner

Staff Present:

Katherine Miller, County Manager
Ron Pacheco, Housing Authority Director
Patricia Boies, Community Services
Steve Brugger, Affordable Housing Administrator
Victor Gonzales, Housing Authority Staff
Teresa Martinez, Finance Director
Tim Vigil, Assistant County Attorney
Deanna Lopez, Housing Division
Chris Barela, Constituent Liaison
Lisa Katonak, County Manager's Office
Marcus MacDonald, Housing Accountant

III. Introductions

Those present introduced themselves and Mr. Pacheco noted that Marcus MacDonald came on board recently and has been doing a great job.

IV. Approval of Agenda

Commissioner Chavez moved to approve the amended agenda. Mr. Loewy seconded and the motion passed by unanimous [6-0] voice vote.

V. Approval of Minutes: October 29, 2013

Mr. Loewy noted that under Housing Authority Updates the vacancy rate was listed at 96 percent; that should be 4 percent, or an occupancy rate of 96 percent.

Commissioner Chavez moved to approve the minutes as corrected. His motion was seconded by Chair Holian and passed by unanimous [6-0] voice vote.

VI. Approval of Resolution 2013-13HB: A Resolution Approving the Continued Occupancy by Police Officers for Valle Vista and Santa Cruz Public Housing Neighborhoods to Provide Security for Public Housing Residents

Mr. Pacheco said this resolution occurs annually as required by HUD in order to take the units out of occupancy inventory.

Commissioner Holian asked why Camino de Jacobo did not have an officer in residence. Mr. Pacheco said the Housing Manager felt there was sufficient law enforcement presence from the training done by police officers practicing SWAT operations. In response to questions from Commissioner Mayfield, Mr. Pacheco said the media is not notified of the trainings and rehearsals also occur at the other site when there are vacancies.

Commissioner Chavez moved to approve, Commissioner Mayfield seconded and the motion passed unanimously. [5-0] Commissioner Anaya was not present for this action.

VII. Approval of Resolution 2013-14HB: A Resolution Approving the Continued Use of a Public Housing Unit as a Community Center for Resident Services and Requesting a Waiver of the Performance Funding System

Mr. Pacheco said HUD also requires this resolution in order to use Unit 57 as a community center where commodities are staged along with other special activities.

Commissioner Anaya moved approval and Mr. Loewy seconded. The motion carried by unanimous [6-0] voice vote.

VIII. Housing Authority Updates

A. Site Improvement Plan/CFP Update

Mr. Gonzales indicating he has been speaking with the owner of the sewer easement by Camino de Jacobo. Mr. Pacheco said they are hopeful there will be a resolution shortly.

In other developments, Mr. Gonzales said they have been working on replacing cabinets at Valle Vista and remodeling bathrooms.

Commissioner Chavez pointed out there was a BCC agenda item regarding a contract for asbestos removal and asked if the contractors identified would be available to work at the housing sites. Mr. Gonzales said he was on the committee considering the bids and they will be on call. Mr. Pacheco said this will really help efficiency. They hope to engage roofers using the same system. Ms. Miller said when they do these types of on-call contracts Procurement advises all departments.

B. Upcoming Projects

Mr. Pacheco said some units at Valle Vista and Santa Cruz will be getting new cabinets and bathroom remodels. Staff is developing an RFP for this project.

C. Vacancy Update

Mr. Pacheco reported that the occupancy rate was holding at around 95 percent. This time of year is difficult to keep units occupied. Turnover is happening at a good pace.

D. Director's Report

Mr. Pacheco said he was happy to announce HUD has given approval for home sales proceeds to be used for pre-development construction and gap financing, temporary rental assistance for the situationally homeless, creation of a housing fund and deferred payment loans for energy efficiency improvements. Commissioner Anaya said this has been in the works for three years and will help make good use of the funds.

Additionally, the SEMAP test which has to be performed every two years was submitted and the Section 8 program scored 97 percent – 140 out of 145 possible points. He commended the Section 8 staff for their work.

Mr. Pacheco noted Larry Narvaiz is retiring and suggested means of expressing appreciation.

Mr. Pacheco thanked Deanna Lopez for her efforts in the holiday programs. Ms. Lopez said County emails were sent emails asking for help. They were able to buy Thanksgiving meals for 27 families. The Police Department provided 50 complete meals. Mr. Pacheco thanked everyone for their support.

IX. Matters from the Public

None were presented.

X. Matters from the Board

Commissioner Mayfield asked if commodities distributions could take place at all the sites. Mr. Pacheco said all residents are invited to Camino de Jacobo but they could look into the logistics.

Commissioner Anaya broached the matter of the narrow strip of land to the west of the Jacobo site. The owner, Mrs. Tsosie had at one time expressed a wish to donate the land, which would be great addition for the Boys and Girls Club. Mr. Pacheco said two families own the land, the Tsosies children and the Gillman Company. A discussion ensued regarding potential uses for the property.

XI. Executive Session

None were presented.

XII. Adjournment

Having completed the agenda and with no further business to come before the Authority, Chair Holian adjourned the meeting at approximately 11:22 a.m.

Approved by:

Kathy Holian, Chair
Housing Authority Board

ATTEST TO:

GERALDINE SALAZAR
COUNTY CLERK

Respectfully submitted by:

Debbie Doyle, Wordswork

Daniel "Danny" Mayfield
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Ron Pacheco
Executive Director

Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

Memorandum

To: Santa Fe County Housing Authority Board

From: James R. Pacheco, Executive Director

Date: January 9, 2014

Re: Resolution 2014-01HB

Santa Fe County Housing Authority Resolution 2014-01HB is a budget adjustment, for an increase to the Fiscal Year 2014 budget. The increase will go into the Housing Operations/Administration Fund. The increase is from monies received for an insurance recovery claim in the amount of \$11,251.25 (eleven thousand two hundred fifty-one dollars and twenty-five cents). The recovered amount is intended for the purchase of new vehicles that are to be utilized by staff, in order to conduct operations on behalf of the Santa Fe County Housing Authority.

**SANTA FE COUNTY
RESOLUTION 2014 - 01HB**

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on _____, did request the following budget adjustment:

Department / Division: CSD/Housing Fund Name: Housing Operations/ Administration

Budget Adjustment Type: Budget Increase Fiscal Year: 2014 (July 1, 2013 - June 30, 2014)

BUDGETED REVENUES: (use continuation sheet, if necessary)

| FUND CODE XXX | DEPARTMENT/DIVISION XXXX | ACTIVITY BASIC/SUB XXX | ELEMENT/OBJECT XXXX | REVENUE NAME | INCREASE AMOUNT | DECREASE AMOUNT |
|----------------------------------|--------------------------|------------------------|---------------------|----------------------|-----------------|-----------------|
| 517 | 1930 | 360 | 0200 | Insurance Recoveries | \$11,251.25 | |
| TOTAL (if SUBTOTAL, check here) | | | | | | |

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

| FUND CODE XXX | DEPARTMENT/DIVISION XXXX | ACTIVITY BASIC/SUB XXX | ELEMENT/OBJECT XXXX | CATEGORY/LINE ITEM NAME | INCREASE AMOUNT | DECREASE AMOUNT |
|----------------------------------|--------------------------|------------------------|---------------------|----------------------------|-----------------|-----------------|
| 517 | 1930 | 471 | 8009 | Capital Purchases/Vehicles | \$11,251.25 | |
| TOTAL (if SUBTOTAL, check here) | | | | | | |

Requesting Department Approval: [Signature] Title: Executive Director Date: 1/6/14

Finance Department Approval: [Signature] Date: 1/8/14

County Manager Approval: _____ Date: _____

Entered by: _____ Date: _____

Updated by: _____ Date: _____

SANTA FE COUNTY
RESOLUTION 2014 - 01HB

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Marcus MacDonald Dept/Div: CSD/Housing Phone No.: 505-995-9531

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
This request is for an increase to the Housing Operations/Administration Fund. The amount of increase will be obligated towards the purchase of new vehicles.

a) Employee Actions

| Line Item | Action (Add/Delete Position, Reclass, Overtime) | Position Type (permanent, term) | Position Title |
|-----------|---|---------------------------------|----------------|
| | | | |
| | | | |
| | | | |

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

| Line Item | Detail (what specific things, contracts, or services are being added or deleted) | Amount |
|-----------|---|-------------|
| 80-09 | Purchase of a new vehicle/ To replace salvaged vehicle (04 Ford F250, Plate#- G57765) | \$11,251.25 |
| | | |
| | | |

- 2) Is the budget action for **RECURRING** expense _____ or for **NON-RECURRING** (one-time only) expense X

SANTA FE COUNTY

RESOLUTION 2014 -01HB

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Marcus MacDonald Dept/Div: CSD/Housing Phone No.: 505-995-9531

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES _____ NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

SANTA FE COUNTY
RESOLUTION 2014 - 01HB

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This _____ Day of _____, 2014.

Santa Fe Board of County Commissioners

Daniel W. Mayfield, Chairperson

ATTEST:

Geraldine Salazar, County Clerk

Memorandum

To: Santa Fe County Housing Authority Board
From: Victor Gonzales, Project Manager
Via: James R. Pacheco, Executive Director
Date: 1/15/14
Re: CFP Report

Extension of our Main Sewer Line at Jacob D. Martinez

A draft easement agreement has been sent to Mr. Brecher, the owner of a property on Camino Jacobo near the housing authority, for access to install a sewer drain-line through his property near the housing authority. The draft agreement sent at the beginning of this month outlines the location, length and width of the needed easement.

A survey of the granted easement plat will be included so that all the new descriptions and designated area will be shown on the new plat for the utility easement Right of Way (ROW) for Mr. Brecher's property.

Unit turnaround

Completion of the annually contracted unit turnaround was completed on December 17, 2013. Five public housing homes were completed during this process.

Cabinet Replacement at Valle Vista

Advertisement for Invitation to Bid for new cabinets at the Valle Vista Housing site will be posted on January 26th and 27th. With completion of this project the housing authority will have replaced two-thirds (2/3) of the original older cabinets in homes at this location. We will complete the remaining homes at this location next year.

On Call Roofing

Advertisement for the "on call roofing contractors" will be posted on January 18th and 19th. This will allow the housing authority to address roofing issues in a more efficient and economical way.

Bathroom Renovation at Santa Cruz Site

A walk through of units to determine which bathrooms will be remodeled was done on Tuesday January 14th. A write-up and scope of work narrative will be completed on Tuesday January 21st, then it will be sent to procurement for processing.

**SANTA FE COUNTY HOUSING AUTHORITY
VACANCY REPORT
October 2013 – March 2014**

| | October | November | December | January | February | March |
|--|---------|----------|----------|---------|----------|-------|
| Total Units Available for Lease | 199 | 199 | 199 | 199 | | |
| Units Off-line Due to Modernization | 0 | 0 | 1 | 1 | | |
| Vacant Units (ready for occupancy) | 0 | 0 | 2 | 2 | | |
| Total Vacant Units (preparing for occupancy) | 7 | 10 | 5 | 4 | | |
| Vacant Units per Site | | | | | | |
| <u>Valle Vista</u> | 3 | 3 | 2 | 2 | | |
| <u>Santa Cruz</u> | 1 | 3 | 5 | 4 | | |
| <u>Camino de Jacobo</u> | 3 | 4 | 1 | 1 | | |
| Total Units Under Lease | 192 | 189 | 191 | 192 | | |
| | 4% | 5% | 4% | 4% | | |

**Santa Fe County Housing Authority
Vacancy and Unit Turnaround**



Units / Modernization
 Units / Make Ready
 Units Ready for Lease Up
 Scheduled Lease-up
 Units Leased FY 2013-2014

**Santa Cruz
January 20, 2014**

| Address | Bdrm Size | Move Out Date | Date to Maint | Date Unit Completed | Make Ready Date | Lease-Up Date | # of Days Lease-Up | Make Ready | # of Days Vacant | Tenant | Comment | Tentative Tenant | Comments |
|---------|-----------|---------------|---------------|---------------------|-----------------|---------------|--------------------|------------|------------------|------------|--------------|------------------|----------|
| 154 Q | 5 | 3/8/13 | 3/11/13 | 8/14/13 | 8/14/13 | 8/15/13 | 1 | 159 | 160 | A. Marquez | moved out | M Ortega | |
| 110 DR | 2 | 6/25/13 | 6/25/13 | 9/9/13 | 9/9/13 | 9/13/13 | 4 | 76 | 80 | A Gabaldon | abandoned | F Ortiz | transfer |
| 134 Q | 3 | 7/9/13 | 7/9/13 | 10/9/13 | 10/9/13 | 10/11/13 | 2 | 92 | 94 | J Sosa | abandoned | Quiropz | |
| 144 Q | 2 | 7/31/13 | 8/5/13 | 9/3/13 | 9/3/13 | 9/3/13 | 0 | 34 | 34 | M Martinez | Sheriff unit | State Police | |
| 154 Q | 5 | 9/10/2013 | 9/10/2013 | 10/9/2013 | 10/9/2013 | 10/11/2013 | 2 | 29 | 31 | M Ortega | Evicted | Guzman | |
| 106 DR | 2 | 10/2/13 | 10/2/13 | 10/30/13 | 10/30/13 | 11/8/13 | 9 | 28 | 37 | C Martinez | moved out | H Cuevas | |
| 152 Q | 3 | 9/13/2013 | 9/13/2013 | | | | | | | F Ortiz | Transferred | | |
| 139 Q | 3 | 10/29/13 | 10/29/13 | 12/26/13 | 12/26/13 | 12/31/13 | 5 | 58 | 63 | A Martinez | Moved out | J Coriz | |
| 132 Q | 3 | 11/4/13 | 11/4/13 | 11/19/13 | 11/19/13 | 12/5/13 | 16 | 15 | 31 | E Varela | moved out | T Marquez | |
| 147 Q | 2 | 12/3/13 | 12/3/13 | | | | | | | S Maes | moved out | | |
| 128 Q | 3 | 12/3/2013 | 12/3/2013 | | | | | | | M Cuevas | moved out | Grace C | |
| 126 Q | 3 | 12/5/2013 | 12/5/2013 | | | | | | | L Pena | Evicted | | |

Memorandum

To: Santa Fe County Housing Authority Board
From: Ron Pacheco, Executive Director, Santa Fe County Housing Authority
Date: 1/16/2014
Re: Director's Report

Homebuyer Training for Housing Authority Tenants

Staff conducted two homebuyer trainings on December 18 and January 9 with FSS participants and other tenants interested in pursuing homeownership. Seven clients attended each session. Steve Brugger and Spence Terrell, of LANB, made the presentations, with housing staff Valerie Huerta, Lorraine Fede and Rosemary Bailey also participating.

In Session 1, the following items were presented: 1) Pros and Cons of Homeownership – Deciding If It is Right for You; 2) Explanation of County Assistance Programs for Homeownership; 3) Creating a Household Budget; 4) Understanding Credit & How Scores Are Calculated; 5) Impact of Credit Scores on Home Purchasing Power; 6) How to Correct or Improve Items on Your Credit Report.

In Session 2, the training focused on the following: 1) Factors That Affect the Amount of Monthly Mortgage Payment; 2) Neighborhood and Housing Characteristics Influencing What Type of Home to Buy; 3) Typical revisions of a Purchase Agreement; 4) Review of Typical Closing Costs and Settlement Charges and HUD-1 Settlement Statement; 5) Timeline for Mortgage Loan Application and Approval.

As a result of the trainings, staff is currently working with one tenant interested in purchasing a home in Valle Vista.

Galisteo Road Redevelopment RFP

Since the BCC instructed staff to proceed with the release of a Request for Proposals for the County-owned site at 2600 Galisteo on September 24, staff has been working with the New Mexico Environment Department Petroleum Storage Tank Bureau and the County's contractor, Glorieta Geoscience, Inc., to conduct an environmental assessment of site conditions at three underground storage tank systems that had been on-site. A "Continued Minimum Site Assessment" report was prepared and submitted to NMED on December 20, 2013. The results of the study were that all of the criteria required for NMED making a "No Further Action" determination have been met and that "Glorieta Geoscience, Inc. recommends

that the property be made available for unrestricted use including the potential for residential structures with permanent occupancy”.

In addition, in November, the Department of Housing and Urban Development (HUD) approved the SFCHA request for use of home sales proceeds for a variety of programs, including “predevelopment, construction and limited, permanent gap financing at below market interest rates for development of rental or homeownership housing, to be used for projects on County-owned land...”. During the BCC review of the components of the RFP, staff was encouraged to announce the availability of funding to assist in the development of an affordable housing project on the Galisteo Road property in the RFP. This approval from HUD enabled staff to respond to this BCC direction.

The Request for Proposals package that will be used to solicit private developer proposals for a mixed-income residential project on the subject site has been completed and has been released by the Procurement Division on January 24. A pre-proposal conference to review the RFP is scheduled for February 14. Following BCC direction to adhere to the City of Santa Fe Early Neighborhood Notification process, a meeting is being set up with the neighborhood for the week of February 10. At this meeting, staff will review the RFP and explain the County’s purpose for making this land available for private development. Proposals will be due on March 28. The current schedule calls for approval of a land purchase/lease contract to be brought to BCC approval in June and to State Board of Finance for approval in July.

Joshua Tree Project

Due to the generosity of Santa Fe County employees participating in the Joshua Tree Program this Holiday Season, over two hundred (200) resident children in Public Housing sites. The gifts they purchased and donated made a difference for these families. In addition to providing gifts to children in this program, twenty-eight (28) seniors and families were provided Holiday food bags loaded with fruit, nuts, jam, cookies, candy, a coffee mug, and a kitchen towel.

La Voz de la Gente

Happy New Year!!!

It is the start of a New Year with promises of brighter days to come in 2014. The time to make your New Year's Resolutions is now. The time to make those changes that will help you in the coming year is now.

The Top Ten New Year's Resolutions



- Lose Weight
- Quit Smoking
- Get a Better Education
- Save Money
- Get Fit
- Eat Healthy Food
- Manage Stress
- Manage Debt
- Take a Trip
- Reduce, Reuse, and Recycle

Our Very Own Larry Narvaiz Has Retired!

If you all don't know by now Larry Narvaiz has retired as of December 27, 2013. He was with the Housing Authority for over 17 years. He will be truly missed.

The Housing Authority Has A New Maintenance Supervisor

You will be seeing a new face at the Housing Authority starting January 6th. William Baca is our new Maintenance Supervisor.

Welcome Aboard William!

FSS Training for the Month of January

Part Two of the "An Affordable Housing Home Buying Seminar is slated for January 9, 2014. It will be held at 57 Camino de Jacobo at 5:30 PM.

All Family Self-Sufficiency participants are expected to attend.

Also

All residents are invited to attend if you are interested in learning about the housing opportunities that are out there.

Resident Council Meetings

Every month the resident councils hold its monthly meetings. The following is the dates and times of those meetings:

Valle Vista - January 14, 2014 - 6:00 PM at the Valle Vista Office

Santa Cruz - January 14, 2014 - 4:00 PM at the Santa Cruz Office (153 Camino de Quintana)

Camino de Jacobo - January 27, 2014 - 1:00 PM at 57 Camino de Jacobo

Reminder: If you owe Community Service you can come to the meetings and your obligation for that month would be fulfilled.

La Voz de La Gente

Things that IRK your Housing Manager!

- Items that are left outside leaning against the unit or on the porch (if you brought it in you can take it off site)
- Screen doors left propped opened (This damages the retractors and prevents the doors from closing properly)
- Cigarette butts put out on the unit walls or just thrown on the ground. (not a nice sight)
- Dog or cat feces at the units' grounds and on the sidewalks (you must clean up after your dog or cat)
- Missing appointments (our time is as valuable as yours)

Let's Start 2014 Off On The Right Foot!

Let's start with the rudimentary rules of residing with the Housing Authority and ensure all residents are aware of their obligations to their lease.

Rent must be paid on time! There're a small percentage of residents who are in arrears of their rent and must get caught up. IMMEDIATELY!!!!

The Santa Fe County Housing Authority has a Pet Policy that is being abused by many of the residents that own pets. PETS MUST BE REGISTERED WITH THE HOUSING AUTHORITY. THEY MUST HAVE THEIR CURRENT VACCINATIONS AND A DEPOSIT IS REQUIRED.

This is the time to come forth and register your dog or cat and abide by the Pet Policy. Your dog or cat will have to leave your home if these rules are not followed.

THANK YOU

I would like to take this opportunity to thank a few people who has helped our Housing Authority this year.

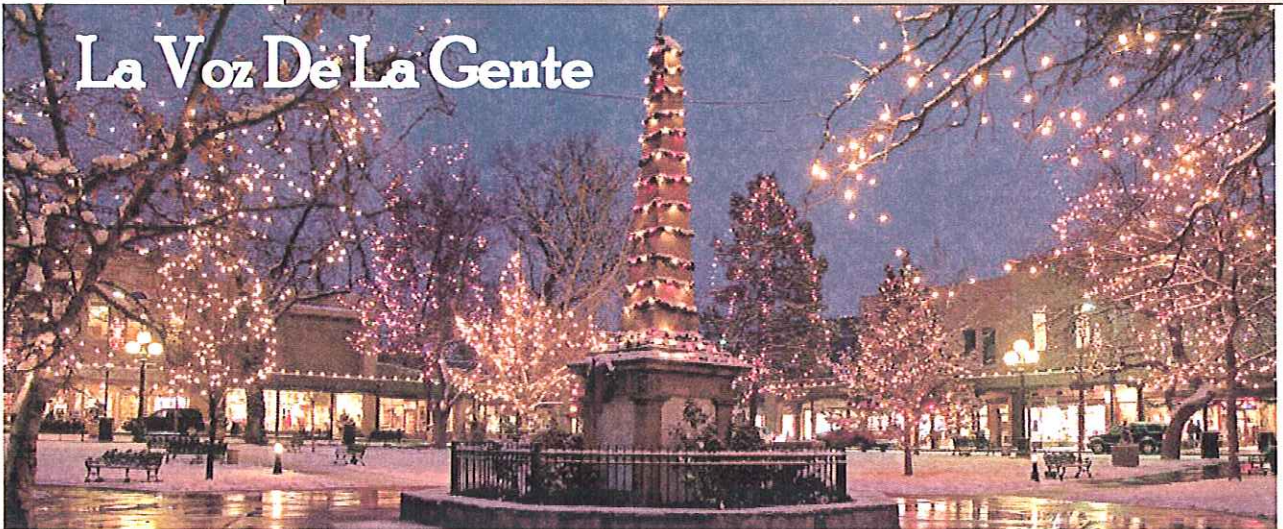
To all the County employees who contributed to the Joshua Tree Project this year, thank you. You helped 218 housing children receive Christmas gifts and made their holidays a bit brighter. You have good hearts and it showed.

To all resident councils officers who put in their time and energy to bring a little bit of happiness when they sponsor the many events in the neighborhoods.

The resident councils work hard at making your neighborhood a COMMUNITY. So this year let's give them a hand and attend the monthly meetings. They deserved your support!

Thank you,
The Public Housing Manager

La Voz De La Gente



Christmas Events

Christmas Parties at our Public Housing sites:

Jacob D. Martinez -Saturday, December 14 at 1:00 pm at 57 Camino de Jacob

Valle Vista - Saturday, December 21 from 5:00 pm to 7:00 pm at the Valle Vista Community Center

Santa Cruz - Friday, December 20 at 6:00 pm at the Abeldon Senior Center



Come join the fun and meet Santa Claus!



Espanola Christmas on the Plaza

The annual Christmas on the plaza will be on Saturday, December 14 starting at 2 pm. Santa Claus will be at the Plaza from 2pm to 5pm. They will also be having a tree decorating contest, entertainment, food, drinks, and much more! The annual Electric Light Parade starts at 6pm. The parade starts at the Industrial Park and

ends on Paseo de Onate.

Canyon Road Farolito Walk

Starts around dusk Tuesday, December 24, 2013. This beloved Christmas Eve tradition lights up the heart and soul, as thousands of people stroll this famous road, which is decorated with farolitos



Office Closures

The Santa Fe County Housing Authority will be closed Wednesday, December 25, 2013 in observance of Christmas Day. We will re-open the 26th regular hours 8am to 5pm. We will also be closed on Wednesday, January 1, 2014 in observance of Year's Day and re-open Thursday, January 2, 2013.

Thanksgiving Donations

The Santa Fe County Housing Authority would like to thank the following businesses for their generous donations. We also want to thank the employees of Santa Fe County who helped make this possible. Thanks to their donations the SFCHA was able to purchase Thanksgiving meals for 18 families. Please support these local businesses.



Food Resources

FOOD DEPOT - Commodity distribution occurs every Friday from 1pm to 2pm and 6pm to 7pm at 57 Camino de Jacobo. Please bring your own bag.

FOOD FOR SANTA FE - Wednesday mornings, from 6 - 7 am, bags are packaged in the front building at the Coll-Greene Angel Depot at 1222 Siler Road in Santa Fe. Entry is through the door at the rear of the left side of the warehouse. On Thursday mornings, beginning at 6 am and continuing until all bags are distributed, no later than 9 am, often earlier, grocery bags of food are given without charge to those in need who enter the drive-through at the left to the loading dock in the rear of the building. (www.FoodforSantaFe.org)

KITCHEN ANGELS- Kitchen Angels serves those under the age of 60 who are living with a chronic or terminal illness, the elderly in severe medical crisis, and dependents (under the age of 12) of single parent clients. Their clients are home-bound and experiencing a medical or health crisis due to disease, accident, surgery or hospitalization. Many of their clients are among the community's most vulnerable members. For more information contact Kitchen Angels at 1222 Siler Road or 505-471-7780.

FSS Training

There will be a FSS class on December 18th at 5:30 pm. It will be at 57 Camino de Jacobo. This class will be focusing on Affordable Housing. A lender from the Los Alamos National Bank will be there to assist you with any questions you may have. This class is mandatory for all FSS participants but all others are welcome to come.



Updates

Maintenance Emergency

CELL PHONE NUMBERS
FOR AFTER HOURS
EMERGENCIES **ONLY**
ARE AS FOLLOWS:

LARRY NAVAIZ
(505) 490-0345

TRAVIS SCHONROCK
RODNEY MARTINEZ
JOSEPH GONZALES
(505) 412-1613

Satellite Dishes

Please do not put satellite dishes on the down spouts or "canales" of the unit as it causes damage to the unit. A \$50 fine will be imposed on the tenant if damages occur when satellite dishes are installed. You are required to have a letter allowing you to get cable at your units before it is installed, you can get this from your housing managers.

Yard Inspections

Yard inspections will occur on a monthly basis at all sites. All residents are responsible for maintaining their yard. Repeated yard violations may result in your lease being terminated. **It is a violation to place any items outside or against your unit (i.e. mattresses, freezers, dressers)**

Attention Residents

All utilities that you are responsible for need to be connected at **ALL** times. Failure to keep them connected is a violation of your lease and may result in the termination of your lease.

New Years Day

The first day of the New Year marks the end of a period of remembrance of the passing year. The Santa Fe County Housing Authority will be closed on Tuesday, January 1, 2013 in observance of New Years Day.

Community Service

If you owe community service, please ensure you are up to date with your monthly hours. The Housing Authority will not renew your lease if you have a outstanding community service balance.

CONTACT NUMBER FOR ONSITE POLICE OFFICER

(505) 428-3720

Adrienne Ames

Valle Vista - 15A Tusa

(505) 827-9300

Ernest Garcia

Santa Cruz - 144

Quintana

CONTACT NUMBER FOR HOUSING DIRECTOR

Ron Pacheco

(505) 992-3058

Resident Council Meetings

Jacob D. Martinez

Monday, December 16, 2013

57 Camino de Jacobo

1:00 pm

Valle Vista

Tuesday, December 10, 2013

Valle Vista Community

6:00 pm

Santa Cruz

Tuesday, December 17, 2013

153 Camino de Quintana

4:00 pm

SANTA FE
CRIME STOPPERS
EARN CASH
REMAIN ANONYMOUS
Or you can text
"SANTAFE plus your message"
to 274637 (CRIMES)