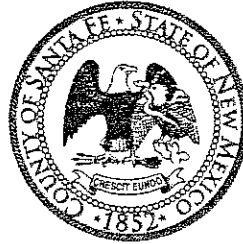


**Henry P. Roybal**  
*Commissioner, District 1*

**Anna Hansen**  
*Commissioner, District 2*

**Robert A. Anaya**  
*Commissioner, District 3*



**Anna T. Hamilton**  
*Commissioner, District 4*

**Ed Moreno**  
*Commissioner, District 5*

**Katherine Miller**  
*County Manager*

**Memorandum**

**To:** Santa Fe County Board of County Commissioners

**Through:** Katherine Miller, County Manager   
Rachel O'Connor, Director, Community Services Department

**From:** Lupe Sanchez, Coordinator DWI Program

**Date:** January 18, 2017

**Subject:** **A RESOLUTION AUTHORIZING THE COUNTY MANAGER TO PREPARE, EXECUTE AND SUBMIT ON BEHALF OF SANTA FE COUNTY TWO LOCAL DWI GRANT PROGRAM APPLICATIONS ALONG WITH ALL RELATED DOCUMENTS AND AGREEMENTS.**

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**Issue:**

This resolution authorizes Santa Fe County to submit two applications requesting grant funds pursuant to the Local DWI Grant Program Act, NMSA 1978, § 11-6A-1, et seq. The resolution also delegates to the County Manager the authority to sign and submit the applications to the Department of Finance and Administration, Local Government Division, as well as execute all other documents and agreement required as part of the application process. The applications request grant funding pursuant to the Local DWI Detoxification Grant Program and the Local DWI Grant and Distribution Program.

**Background:**

Local DWI funds provide the bulk of the funding for the Santa Fe County DWI Program. These funds are generated from excise tax on the sale of alcohol, collected by the New Mexico Department of Taxation and Revenue, and administered by the Department of Finance and Administration (DFA). Each year, Santa Fe County will be required to submit applications to DFA and indicate how the funds will be utilized. These applications are for FY 2018, with projected dollar amounts of \$300,000.00 for the Local DWI Detoxification Grant Program and \$1,273,389.54 for the Local DWI Grant and Distribution Program.

County staff developed the applications and incorporated suggestions regarding the expenditure of funding from staff and the DWI Planning Council. Funding priorities were also guided by the DWI Strategic Plan developed in 2016. This Resolution was endorsed by the DWI Planning Council.

**Staff Recommendation:**

The Santa Fe County DWI Planning Council recommends the approval of this resolution. Staff supports this recommendation.

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**THE BOARD OF COUNTY COMMISSIONERS OF  
SANTA FE COUNTY  
RESOLUTION NO. 2017 - \_\_\_\_\_**

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**A RESOLUTION AUTHORIZING THE COUNTY MANAGER  
TO PREPARE, EXECUTE AND SUBMIT ON BEHALF OF  
SANTA FE COUNTY TWO LOCAL DWI GRANT PROGRAM  
APPLICATIONS ALONG WITH ALL RELATED DOCUMENTS  
AND AGREEMENTS**

---

**WHEREAS**, the New Mexico Legislature enacted the Local DWI Grant Program Act (the "Act"), NMSA 1978, Sections 11-6A-1 through 11-6A-6, to address problems related to driving while intoxicated ("DWI") and alcohol use and abuse in New Mexico; and

**WHEREAS**, Section 11-6A-3 of the Act authorizes the Local Government Division of the Department of Finance and Administration ("Division") to establish a local DWI grant program to make grants to municipalities and counties for:

- (1) new, innovative or model programs, services or activities to prevent or reduce the incidence of DWI, alcoholism, alcohol abuse, drug addiction or drug abuse; and
- (2) programs, services or activities to prevent or reduce the incidence of domestic abuse related to DWI, alcoholism, alcohol abuse, drug addiction or drug abuse; [and]

**WHEREAS**, the Division has promulgated regulations, codified at 20.110.4 NMAC, to govern the submission and approval of grant applications Act; and

**WHEREAS**, pursuant to the Act and its implementing regulations, the Division makes grants only to counties and municipalities that have established a DWI planning council and adopted a DWI plan; and

**WHEREAS**, the Santa Fe County ("County") Board of County Commissioners ("Board") established the County DWI Planning Council ("Council") by Resolution No. 1997-87; and

**WHEREAS**, on September 8, 2016, and in accordance with NMSA 1978, Section 43-3-15, the County adopted and the Council approved the County DWI Program's 2016-2019 Strategic Plan ("County DWI Plan"); and

**WHEREAS**, the County annually submits applications, along with participating agencies, to the Division for grants under the Local DWI Grant Program; and

**WHEREAS**, to support its programs, services and activities in FY 2018, the County DWI Program proposes submitting two (2) applications for grant funding to the Division: (1) A request for \$300,000.00 for detoxification services provided with the assistance of a participating agency; and (2) a request for \$1,273,389.54 for the County DWI program to provide adolescent prevention services, increase law enforcement efforts to provide screening and compliance monitoring for DWI offenders, and increase public awareness of DWI prevention in Santa Fe County; and

**WHEREAS**, the programs, services and activities for which the County DWI Program seeks grant funding under the Act are consistent with the Act and the County DWI Plan; and

**WHEREAS**, timely completion of the County's application for DWI grant funding will be facilitated by the Board's delegation of authority to the County Manager to prepare, execute and submit the applications and all documents and agreements required by DFA as part of the application process; and

**WHEREAS**, applications are required to be accompanied by the attached *Statement of Assurances*, an *Assurances and Cooperative Agreement* with the New Mexico Department of Health ("DOH"), and a *Memorandum of Understanding* between the County and the Division.

**NOW, THEREFORE, BE IT RESOLVED** by the Board as follows:

1. Santa Fe County shall submit two applications for grant funding under Section 11-6A-6 of the Act for FY 2018.
2. The County Manager is hereby delegated the authority to prepare, execute and submit two (2) applications for funding: (1) A request for \$300,000.00 for detoxification services provided with the assistance of a participating entity; and (2) a request for \$1,273,389.54 for the Santa Fe County DWI program to provide adolescent prevention services, increase law enforcement efforts to provide screening and compliance monitoring for DWI offenders, and increase public awareness of DWI prevention in Santa Fe County.
3. The County Manager is hereby delegated the authority to execute all required documentation and agreements, including but not limited to the Local DWI Grant and Distribution Program Statement of Assurances, the DOH Assurances and Cooperative Agreement, and the Memorandum of Understanding between the County and the Division, which shall be substantially in the form attached to this resolution.

PASSED, APPROVED, AND ADOPTED THIS \_\_\_ DAY OF \_\_\_\_\_, 2017.

**BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY**

By: \_\_\_\_\_  
Henry P. Roybal, Chair

**ATTEST:**

\_\_\_\_\_  
Geraldine Salazar, Santa Fe County Clerk

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Gregory S. Shaffer, Santa Fe County Attorney

Date: \_\_\_\_\_



**STATEMENT OF ASSURANCES**  
**Local DWI Grant and Distribution Program**  
**Project Year FY18: July 1, 2017 – June 30, 2018**

The applicant hereby assures and certifies compliance with the following statutes, rules, regulations, and guidelines associated with the acceptance and use of funds under the New Mexico Local DWI Grant and Distribution Program:

1. Compliance with the provisions of the New Mexico Local DWI Grant Program Act, Sections 11-6A-1 through 11-6A-6 NMSA 1978 as amended, the regulations, and the approved LDWI Guidelines.
2. The applicant has the responsibility and legal authority to receive and expend funds as described in the grant and distribution project description, as well as to finance the grantee share (if any) of costs of the project, including all project overruns.
3. Compliance with the State Procurement Code, with the exception of Home Ruled Governments, and submission of all related procurement documents to the Local Government Division for administrative review and approval, prior to execution, including, but not limited to: requests for professional services (RFPs); advertisements; minutes of pertinent meetings; contract selection and award criteria. All project-related services, activities or programs done through a service provider must be implemented through a professional services contract. Any project-related contract, subcontract, or agreement and related amendments, providing services to the grant or distribution program, must be submitted for administrative review by the Division prior to execution.
4. Adherence to all financial, accounting, and reporting requirements of the Department of Finance and Administration. Distribution programs will include with each quarterly narrative progress report the Grant Fund Agreement Exhibit F, The Local DWI Distribution Program Financial Status Report. Grant programs will include with each quarterly narrative progress report the Local DWI Program Request for Payment/Financial Status Report, Exhibit D. The said reports shall contain narrative and/or bulleted highlights of accomplishments and/or problems and delays encountered to date, a detailed budget breakdown of expenditures to date, a summary of any fees collected and/or expended, the Managerial Data Set, Planning Council meeting agendas and minutes, and such other information following the objectives of the county's evaluation as may be of assistance to the Division in its evaluation.
5. Compliance with the requirement to not budget, nor expend, any of the grant amount awarded or the amount distributed for **indirect administrative costs** incurred during the grant or distribution fiscal period. Requests for payment or financial status reports shall document all direct program administrative expenditures and in-kind/match administrative expenditures.

6. Compliance with the requirement to not budget, nor expend, greater than **ten percent** of the grant amount awarded or the amount distributed for **capital outlay** incurred during the grant or distribution fiscal period. Requests for payment or financial status reports shall specify all capital outlay expenditures. The **ten percent cap for capital outlay does not exist with detoxification funding grants.**
  7. Compliance with all required reports, including but not limited to: the first quarter narrative and fiscal reports due on the last working day of October; the second quarter narrative and fiscal reports due on the last working day of January; and the third quarter narrative and fiscal reports due on the last working day of April; the fourth and the final quarter narrative and fiscal reports for the fiscal year due the 15<sup>th</sup> of July; required screening, treatment, and compliance monitoring protocols; required evaluation plans; required fiscal reports; required screening and tracking managerial data reports; and required annual reports.
  8. Compliance with the current Local DWI Grant Program Screening Guidelines. To avoid any conflict of interest, or appearance of conflict of interest, screeners should not be affiliated with any contracted treatment agency. Clients will be given options for treatment and will not be *mandated* to treatment with the same agency that does the screening.
  9. If applicable to the applicant, compliance with the requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Department of Health and Human Services regulation entitled "Standards for Privacy of Individually Identifiable Health Information", 45 CFR Parts 160 and 164, applicable to entities covered by HIPAA; (the HIPAA Regulations).
  10. Any distribution program under run amount for the fiscal year must be returned to the Local DWI Grant Fund by September 30 of the following fiscal year. Failure to remit an under run to the Local DWI Grant Fund will cause suspension of grant reimbursements and/or future distributions until the remittance is made.
  11. Grant program under runs revert to the Local DWI Grant Fund.
  12. Compliance with all applicable conditions and requirements prescribed by the Division in relation to receipt/accountability of state General Funds.
  13. The grant applicant will follow the scope of work for the grant program, as negotiated with the Local Government Division, and in accordance with the local planning council's approved plan. The applicant will submit any proposed modifications/amendments to the scope of work to the Division for its approval, prior to execution.
  14. The distribution program applicant will follow the local planning council's application as approved by DWI Grant Council in the application review process. The applicant
-



will submit any proposed modifications/amendments to this proposal to the Division for its written approval, prior to execution of changes to programs.

15. Compliance with conflict of interest prohibitions whereby no member, officer, or employee of the grant or the distribution program, or its designee or agents, no voting member of the local planning council or of the governing body of the locality in which the program is situated, and no other public official of such locality who exercises any functions or responsibilities with respect to the program during his/her tenure (or for one year thereafter) shall have any interest, direct or indirect, in any contract or subcontract for work to be performed in the program. The grant and/or the distribution program shall incorporate, in all such contracts or subcontracts, a provision prohibiting such interest pursuant to the purposes of these stated provisions.
16. Compliance with the maintenance of records as will fully disclose the amount and disposition of the total funds from all sources budgeted for the grant or distribution agreement period, the purpose of undertaking for which such funds were used and the amount and nature of all contributions from other sources, and such other records as the Division shall prescribe. Such records shall be preserved for a period of not less than seven (7) years following completion of all the conditions of the grant agreement and the distribution program administrative guidelines.
17. The applicant will provide access to authorized State officials and representatives of all books, accounts, records, reports, files, and other papers, things, or property pertaining to the project in order to make audits, examinations, excerpts and transcripts.
18. The applicant will provide DFA's auditor and evaluator timely access to all program records and information. Additionally, the applicant will assure that records of subcontractors working for the applicant are retained and made available to DFA's auditor and evaluator.

SANTA FE COUNTY (APPLICANT)

By: \_\_\_\_\_  
Katherine Miller  
Santa Fe County Manager

\_\_\_\_\_ Date



## MEMORANDUM OF UNDERSTANDING

The County/City of \_\_\_\_\_ DWI Program (hereinafter referred to as the "Program") and the New Mexico Department of Finance and Administration/Local Government Division/Driving While Intoxicated Program (hereinafter referred to as "Agency") hereby exchange the following assurances and enter into the following Memorandum of Understanding (MOU):

The Agency assures:

1. That Agency is in full compliance with the provisions concerning research activities in Section 2.52 of the Federal Confidentiality of Alcohol & Drug Abuse Patient Records regulations, 42 CFR Part 2, including Section 2.16.
2. That client identifying information will not be re-disclosed except back to the Program from which the information was obtained, or according to the terms of this MOU.
3. That in receiving, storing, processing, or otherwise dealing with any information from the Program about the clients in the Program, the Agency acknowledges it is bound by the provisions of the Federal Confidentiality of Alcohol and Drug Abuse Patient Records regulations, 42 CFR Part 2.
4. That the Agency shall undertake to resist any effort to obtain access to information pertaining to patients otherwise than as expressly provided for in the Federal Confidentiality of Alcohol & Drug Abuse Patient Records regulations, 42 CFR Part 2.
5. That the Agency is not a "covered entity" as defined by the Department of Health and Human Services Regulations entitled "Standards for Privacy of Individually Identifiable Health Information", 45 CFR Parts 160 and 164, implementing the Health Insurance Portability and Accountability Act of 1996 (HIPAA); (the HIPAA Regulations).
6. That the Agency shall never possess treatment or maintain any "individually identifiable health information" or transmit "protected health information" as defined by the HIPAA Regulations and in the Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH Act).

The Program agrees to:

1. Upon request, provide the Agency or other parties authorized with client records for those clients provided services through the Local Government Division DWI Grant Program, for the purpose of conducting outcome

monitoring research activities, and evaluation of LDWI Program interventions.

2. If applicable, comply with the requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH Act) and the Department of Health and Human Services Regulation entitled "Standards for Privacy of Individually Identifiable Health Information", 45 CFR Parts 160 and 164, applicable to entities covered by HIPAA; (the HIPAA Regulations).
3. Report or transmit data to the Agency that deletes and contains no "individually identifiable health information" or "protected health information" as defined by the HIPAA Regulations and the Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH Act).

Executed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
Rick Lopez, Director  
Department of Finance & Administration  
Local Government Division  
DWI Program  
Bataan Memorial Building, Suite 203  
Santa Fe, New Mexico 87501

\_\_\_\_\_  
Katherine Miller  
Santa Fe County Manager

\_\_\_\_\_  
Date

## DOH ASSURANCES AND COOPERATIVE AGREEMENT

The Santa Fe County DWI Program referred to as the "Program" and the New Mexico Department of Health (DOH), Epidemiology and Response Division hereby receives the following assurances and enters into the following cooperative agreement, to carry out the requirements of the evaluation MOU between DOH and DFA:

The DOH:

1. Acknowledges that it is in full compliance with the provisions concerning research activities in Section 2.52 of Federal confidentiality regulations, 42 CFR Part 2, including:
  - a. That a research protocol is maintained in accordance with the security requirements of § 2.16 of 42 CFR Part 2; and
  - b. That client identifying information will not be re-disclosed except back to the Program from which the information was obtained; and no individual client will be identified in any report resulting from any epidemiologic research; and
  - c. That the Epidemiology and Response Division has provided a satisfactory written statement that a group of three or more individuals who are independent of the research project has reviewed the protocol and determined that:
    - (i) The rights and welfare of clients will be adequately protected; and
    - (ii) The risks in disclosing client identifying information are outweighed by the potential benefits of the research.
2. Acknowledges that in receiving, storing, processing, or otherwise dealing with any information from the Program about the clients in the Program, the Epidemiology and Response Division is fully bound by the provisions of the Federal regulations governing Confidentiality of Alcohol and Drug Abuse Patient Records, 42 CFR Part 2: and
3. Undertakes to resist in judicial proceedings any effort to obtain access to information pertaining to patients otherwise than as expressly provided for in the Federal confidentiality regulations, 42 CFR Part 2.

The Program:

1. Agrees to allow the Epidemiology and Response Division access to client records from the web based client screening and tracking system for those clients provided services through the Local Government Division DWI Grant Program, for the purpose of conducting outcome monitoring research activities.

This agreement will become effective on July 1, 2017.  
This agreement will expire on June 30, 2018.

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Michael Landen, MD, MPH,  
State Epidemiologist and  
Director Epidemiology and Response Division  
New Mexico Department of Health  
Harold Runnels Building  
1190 St. Francis Drive  
Santa Fe, NM 87502

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County Manager or other  
authorized official



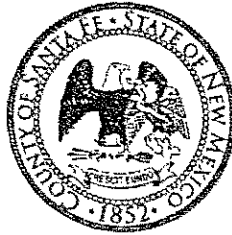




Henry P. Roybal  
Commissioner, District 1

Anna Hansen  
Commissioner, District 2

Robert A. Anaya  
Commissioner, District 3



Anna T. Hamilton  
Commissioner, District 4

Ed Moreno  
Commissioner, District 5

Katherine Miller  
County Manager

## Memorandum

**To:** Santa Fe Board of County Commissioners

**From:** Don Moya, Finance Director

**Thru:** David Sperling, Fire Chief *David Sperling*  
Pablo Sedillo, Public Safety Director *Pablo Sedillo*  
Katherine Miller, County Manager *Katherine Miller*

**Date:** January 30, 2017

**Re:** Resolution No. 2017 - \_\_\_\_\_, A Resolution Requesting a Budget Increase to the Fire Operations Fund (244) Wildland Program to Budget State Forestry Revenue to the County Fire Department / \$212,352 (Finance Division / Don Moya)

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### ISSUE:

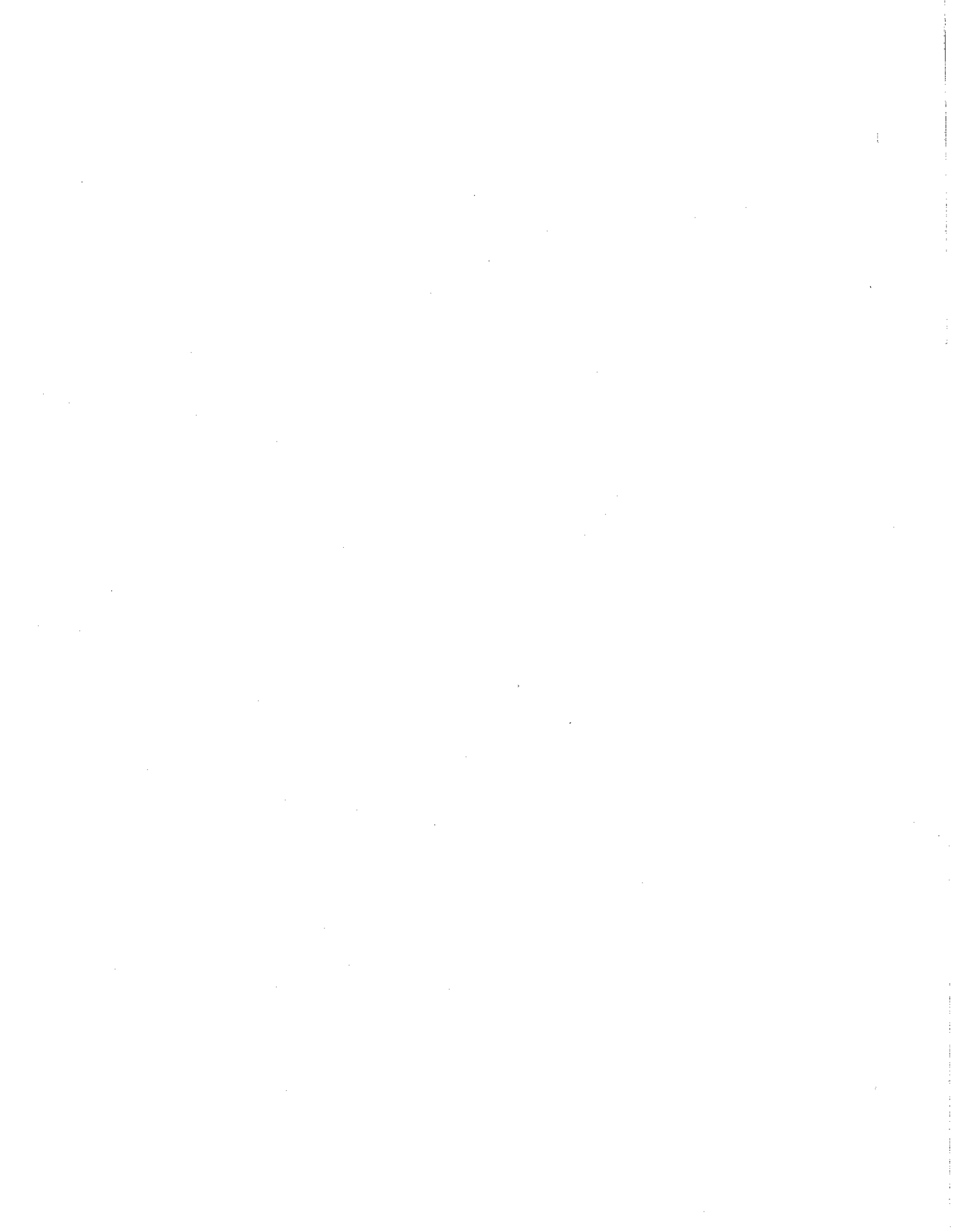
Requesting BCC approval to budget the FY-2017 State Forestry Revenue collected from State Forestry deployments for the Fire Operations (244) Wildland Program and various Fire Districts for a combined total of \$212,352.

### BACKGROUND:

The Santa Fe County Fire Department is requesting to budget \$212,352 in revenue collected for deployments to in-state and out-of-state forest fires. This increase will be utilized to cover salary and wage expenses such as overtime and hazard pay that is incurred because of fire deployments. This revenue will also be used to supplement the Wildland Program budget to provide funding for training, safety equipment, operational costs, vehicle maintenance and replacement vehicles to sustain and build the program. There are also various Fire Districts that have collected State Forestry revenue for personnel deployed to fires that will be used to reimburse the volunteers for their time and response through the Volunteer Reimbursement / Incentive Program

### SUMMARY:

Please approve this request for a budget increase of \$212,352 to the Fire Operations Fund (244) Wildland Program.



SANTA FE COUNTY

RESOLUTION 2017 - \_\_\_\_\_

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on February 14, 2017, did request the following budget adjustment:

Department / Division: Fire Department/Wildland Fund Name: Wildland Program Fund (244)

Budget Adjustment Type: Budget Increase Fiscal Year: 2017 (July 1, 2016 - June 30, 2017)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0815	360	09-02	Revenue/State Forestry	205,478	
244	0832	360	09-02	Revenue/State Forestry	511	
244	0833	360	09-02	Revenue/State Forestry	4,928	
244	0839	360	09-02	Revenue/State Forestry	911	
244	0841	360	09-02	Revenue/State Forestry	524	
<b>TOTAL (if SUBTOTAL, check here X)</b>					<b>212,352</b>	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0815	422	10-24	Salaries & Wages / Temporary Employees	30,000	
244	0815	422	10-25	Salaries & Wages / Overtime	16,895	
244	0815	422	10-26	Salaries & Wages / Term Employees	15,000	
244	0815	422	20-01	Employee Benefits / FICA-Regular	3,837	
244	0815	422	20-02	Employee Benefits / FICA-Medicare	897	
<b>TOTAL (if SUBTOTAL, check here X)</b>					<b>66,629</b>	

Requesting Department Approval: [Signature] Title: Fire Chief Date: 1/31/17

Finance Department Approval: [Signature] Date: 2/7/17 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

County Manager Approval: \_\_\_\_\_ Date: \_\_\_\_\_ Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

# SANTA FE COUNTY

## RESOLUTION 2017 - \_\_\_\_\_

### BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here )						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0815	422	20-03	Employee Benefits / Retirement Contributions	12,713	
244	0815	422	20-05	Employee Benefits / Health Care	9,370	
244	0815	422	20-06	Employee Benefits / Retirement Health Care	1,238	
244	0815	422	20-08	Employee Benefits / Workers Comp (Assessment)	50	
244	0815	422	30-04	Travel / Out of State	13,000	
244	0815	422	35-03	Vehicle Expenses / Vehicle Maintenance	8,000	
244	0815	422	40-02	Maintenance / Equipment	2,000	
244	0815	422	60-02	Supplies/Safety Supplies	44,409	
244	0815	422	60-07	Supplies/Operational Supplies	6,000	
244	0815	422	70-33	Other Operating Costs/Seminars & Workshops	2,069	
244	0815	422	70-37	Other Operating Costs/Printing & Publishing	5,000	
244	0815	422	80-09	Capital Purchases / Vehicles	25,000	
244	0815	422	80-99	Capital Purchases / Inventory Exempt	10,000	
244	0872	421	10-55	Volunteer State Fire Reimbursement/Vol. Reimb.	6,348	
244	0872	421	20-01	Employee Benefits / FICA Regular	426	
244	0872	421	20-02	Employee Benefits / FICA Medicare	100	
TOTAL (if SUBTOTAL, check here )					212,352	

# SANTA FE COUNTY

## RESOLUTION 2017 - \_\_\_\_\_

**ATTACH ADDITIONAL SHEETS IF NECESSARY.**

DEPARTMENT CONTACT: Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 1) Please summarize the request and its purpose.

This request is to budget State Forestry revenue collected from FY-2017 fire assignments in the amount of \$212,352 to be utilized to sustain and build the Wildland Program as well as reimburse volunteers who responded to various fire assignments.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
80-09	Wildland Vehicle	25,000
80-99	Wildland Equipment (Chainsaws, High Angle Rope Rescue Equipment, etc.)	10,000

- 2) Is the budget action for RECURRING expense \_\_\_\_\_ or for NON-RECURRING (one-time only) expense X \_\_\_\_\_

SANTA FE COUNTY

RESOLUTION 2017 - \_\_\_\_\_

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Donna Morris Dept/Div: Fire Department Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES \_\_\_\_\_ NO X  
If YES, cite statute and attach a copy.
  - b) Does this include state or federal funds? YES X NO \_\_\_\_\_  
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.  
NM State Forestry Reimbursements (attached).
  - c) Is this request a result of Commission action? YES \_\_\_\_\_ NO X  
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
  - d) Please identify other funding sources used to match this request.

**SANTA FE COUNTY**

**RESOLUTION 2017 - \_\_\_\_\_**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 14th Day of February, **2017**.

**Santa Fe Board of County Commissioners**

\_\_\_\_\_  
Henry P. Roybal, Chairperson

**ATTEST:**

\_\_\_\_\_  
Geraldine Salazar, County Clerk





WILDLAND DIVISION FORESTRY REVENUE

FIRE	COST CENTER	PAYMENT CODE	AMOUNT
ABC Fire	244-0815-360.09-02	244BT	\$ 37,512.00 ✓
Independence Fire	244-0815-360.09-02	244BT	\$ 7,203.13 ✓
Goldmine Fire	244-0815-360.09-02	244BT	\$ 18,246.54 ✓
Vallecitos Fire	244-0815-360.09-02	244BT	\$ 8,464.37 ✓
Cerro Pelon Fire	244-0815-360.09-02	244BT	\$ 5,626.00 ✓
El Valle Fire	244-0815-360.09-02	244BT	\$ 10,723.39 ✓
Ruiz Fire	244-0815-360.09-02	244BT	\$ 1,421.23 ✓
McGaffery Fire	244-0815-360.09-02	244BT	\$ 27,000.31 ✓
Twin Lake Fire	244-0815-360.09-02	244BT	\$ 32,138.30 ✓
RMA CR Support Fire	244-0815-360.09-02	244BT	\$ 8,892.72 ✓
NIFC Large Fire	244-0815-360.09-02	244BT	\$ 12,052.08 ✓
Juantura	244-0815-360.09-02	244BT	\$ 17,955.97 ✓
Barbero Fire	244-0815-360.09-02	244BT	\$ 18,242.70 ✓
TOTALS			\$ 205,478.74





