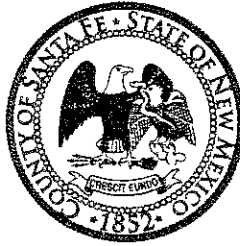


Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4


Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: *December 11, 2018*

To: *Santa Fe County Board of County Commissioners*

From: *Stephanie Schardin Clarke, Finance Division Director* 

Via: *Michael Kelley, Public Works Director MK 11/28/18*
Katherine Miller, County Manager, Santa Fe County

Re: **Resolution No. 2018-____, A Resolution Approving a Budget Increase to Capital Outlay GRT Fund (313) to Budget Funds for Insurance Recoveries for Floods in the amount of \$86,323**

ISSUE

The Finance Division requests approval to increase the budget for Fund 313 (Capital Outlay GRT) in the amount of \$86,323. This revenue is part of an insurance recovery reimbursement that was received for damages due to the flooding of the Santa Fe River Greenway Project.

BACKGROUND

On July 23, 2018, Santa Fe County experienced a 1,000 year flood, which damaged the Santa Fe River Greenway Project. A claim was submitted through the Risk Management Division and a reimbursement check was received in the amount of \$86,323 for Santa Fe River Greenway. The Insurance claim amount will be expended on this project. This amount is on addition to another \$165,530 previously received for the Greenway Project as well as Los Pinos Road. The \$165,530 previously received was budgeted through Resolution 2018-117, approved by Board of County Commissioners on November 13, 2018.

ACTION REQUIRED

The Finance Division requests approval of this Resolution to increase the funding for the Santa Fe River Greenway Project in the Capital Outlay GRT Fund for this insurance recovery.

SANTA FE COUNTY

RESOLUTION 2018 - _____

Page 1 of 4

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on _____, did request the following budget adjustment:

Department / Division: Public Works/Projects

Fund Name: Capital Outlay GRT

Budget Adjustment Type: Budget Increase

Fiscal Year: 2018 (July 1, 2018 - June 30, 2019)

BUDGETED REVENUES: (use continuation sheet if necessary)

FUND CODE XXX	DEPARTMENT / DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT / OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
313	7708	360	0200	Capital Outlay GRT/SF River Greenway/Insurance Recovery	\$86,323	
TOTAL (if SUBTOTAL, check here)					\$86,323	

BUDGETED EXPENDITURES: (use continuation sheet if necessary)

FUND CODE XXX	DEPARTMENT / DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT / OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
313	7708	481	80-10	Capital Outlay GRT/SF River Greenway/Roadways	\$86,323	
TOTAL (if SUBTOTAL, check here)					\$86,323	

Requesting Department Approval: _____

Title: _____ Date: _____

Finance Department Approval: _____

Entered by: _____ Date: _____

County Manager Approval: _____

Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2018-_____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Lisa Griego Dept/Div: PW/Projects Phone No.: 995-2761

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (if applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Due to flood damages that occurred July 23, 2018 a claim was submitted through our Risk Management for flood damages to the Santa Fe River Greenway project a check in the amount of \$86,323 was received for the Santa Fe River Greenway (7708)

a) Employee Actions

Line Item	Action (Add/Delete Position, Re-class, Overtime)	Position Type (permanent term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (What specific things, contracts, or services are being added or deleted)	Amount
80-10	Increase for Insurance Recoveries for Flooding to projects	\$86,323

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

RESOLUTION 2018 - _____

Page 3 of 4

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Lisa Griego

Dept/Div: Public Works/Projects

Phone No.: 955-2761

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES X NO
If YES, cite statute and attach a copy
 - b) Does this include state or federal funds? YES NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget
 - c) Is this request a result of Commission action? YES NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.)
 - d) Please identify other funding sources used to match this request N/A

SANTA FE COUNTY

RESOLUTION 2018 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This _____ Day of _____, 2018.

Santa Fe Board of County Commissioners

Anna Hansen, Chairperson

ATTEST:

Geraldine Salazar, County Clerk

Santa Fe County
*** CUSTOMER RECEIPT ***
Oper: ROMANA Type: CT Drawer: 1
Date: 11/28/18 30 Receipt no: 48065

Description	Quantity	Amount
313AE	313-7708 INSURANCE RECDV.	
	1.00	\$86323.44

G/L account number:
31377083600200

SANTA FE RIVER CLAIM
#PR-27210-2
DEPOSIT NOV-18

Tender detail	
CK CHECK	18891
Total tendered	\$86323.44
Total payment	\$86323.44

Trans date: 11/27/18 Time: 15:36:06

