

Steven K. Chance, Esq.

January 9, 2017

Santa Fe County Ethics Board  
Santa Fe County Manager's Office  
Attn: Lisa Katonak  
102 Grant Ave.  
Santa Fe, New Mexico 87504-0276

Dear Sir or Madam:

I understand the Santa Fe County Ethics Board is seeking a Board Member from the general public to serve on the Board. With this letter I am submitting my name for consideration for the position.

I am currently retired from the active practice of law after serving as a partner in a major law firm and general counsel of a NYSE-listed company with \$2 billion in revenues and worldwide operations. I moved to Santa Fe in 2013 upon my retirement. In Santa Fe, I have involved myself in a number of volunteer assignments, including as a Board Member of the Cancer Foundation for New Mexico, where I currently serve as Vice Chairman, as a member of SCORE, providing mentoring to local businesses, and as a director of the Santa Fe Council on International Relations.

I have spent my legal career concentrating on sophisticated corporate transactions, including over one hundred merger, acquisition, joint venture, strategic alliance and other complex business transactions. In my role as general counsel and corporate secretary of a major corporation, I was responsible for SEC and 1934 Act reporting and for corporate governance, reporting to the Board of Directors, including planning and implementation of corporate governance policies and corporate ethics requirements.

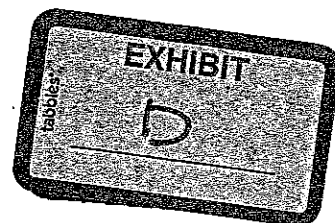
I believe I would bring a wealth of experience to the position of a Board Member of the Santa Fe County Ethics Board. I am a strong believer that citizens should make a contribution to the community in which they live. I can think of no more positive or rewarding way to make such a contribution than serving on the Ethics Board.

I look forward to discussing the position with you at your convenience.

Sincerely yours,

  
Steven K. Chance

630 Avenida Celaya  
Santa Fe, NM 87506  
(484) 431-2328  
[stevenkchance@gmail.com](mailto:stevenkchance@gmail.com)



**Steven K. Chance, Esq.**

630 Avenida Celaya

Santa Fe, NM 87506

(484) 431-2328

[stevenkchance@gmail.com](mailto:stevenkchance@gmail.com)

**PROFILE:** Highly experienced, self-motivated attorney with extensive and successful experience in providing sophisticated and innovative legal solutions to complex legal issues. Partner at a major Philadelphia law firm and General Counsel of a NYSE-listed corporation, specializing in mergers and acquisitions, technology transfers and complex financial transactions. I have the experience to provide fresh insights and imaginative, practical business solutions to seemingly intractable issues and the ability to take a businessman's hand-shake deal to completion with a straight-forward but highly effective legal agreement. I have planned, negotiated and managed the most complicated and sophisticated corporate transactions. See website at: [www.stevenchancelaw.com](http://www.stevenchancelaw.com) for additional professional qualifications.

**VOLUNTEER/NON-PROFIT BACKGROUND:**

**Board Member** – Cancer Foundation for New Mexico ([cffnm.org](http://cffnm.org)) 2014 to present. Vice Chairman 2016 to present. A Santa Fe non-profit supporting New Mexicans affected by Cancer.

**Volunteer** – Santa Fe Chapter of SCORE. 2013 to present. Providing business mentoring to entrepreneurs and businesses in the Santa Fe region.

**Board Member** – Santa Fe Council for International Relations 2014 to present. Chairman of Special Events Committee.

**Board Member** – Picture Alternatives, Los Angeles CA (<http://picturealternatives.org>). 2011 to present. A non-profit venture that uses creative media to promote the social value and effectiveness of alternatives to violence.

**World Heritage Coordinator** - Ghost Ranch, Abiquiu, NM. 2013 to 2014. Coordinating application for Ghost Ranch to qualify as a UNESCO World Heritage Site.

**Docent** – University of Pennsylvania Museum of Archeology and Anthropology, Egyptian Section. 2011 to 2013.

**Volunteer** – United States Naval Academy – Midshipmen Offshore Sailing Program. 2012 – 2013. Volunteers serve as coaches and mentors for Midshipmen enrolled in Academy's off-shore sailing program.

**PROFESSIONAL EXPERIENCE:**

**2004 – 2015: General Counsel Consulting Services**

Assisting start-up and well established companies with both complex and routine transactions, including acquisitions and dispositions, technology transfers, SEC compliance issues, private equity and VC financings and negotiating and successfully settling disputes.

**TELEFLEX INCORPORATED****1984 – 2004: Vice President, General Counsel and Secretary, Limerick, PA**

A NYSE-listed manufacturing company where my major focus was on high-value mergers and acquisitions, major financings and management of litigation. Implementing an active acquisition strategy of the company, I directed complex acquisitions of businesses in the US, Canada, England, Northern Ireland, Germany, France, Malaysia and Uruguay. This acquisition policy grew the company's Medical Group revenues from \$5 million in 1984, to \$550 million in 2003. Planned and implemented joint ventures and technology licenses in Europe, Asia and South America. Managed all litigation issues from basic contract disputes to large, multi-party actions, including development of strategy and management of outside counsel. Supervised trade secret and patent cases through trial and appeal to the Court of Appeals for the Federal Circuit. Directed all internal investigations reporting to the Board of Directors, and counseled the Board on corporate governance issues. Participated as a senior member of the company's management team in the development of corporate strategy and policy. Served as corporate Secretary with primary responsibility for 1934 Act reporting requirements and corporate governance. Additional responsibilities included supervision of company's Human Resources, Environmental, Safety and Health and Information Technologies Departments.

**DECHERT LLP****1973-1984: Partner, Philadelphia, PA**

Partner responsible for business acquisitions ranging from product line extensions to complex mergers valued in excess of \$100M. Significant experience with complex technology, international joint venture and technology transfer transactions.

**PINHEIRO NETO ADVOGADOS****1980: Attorney, São Paulo, Brazil**

Brazilian law firm having major U.S. clients doing business in Brazil. Advised clients in connection with investment, foreign exchange and technology transfer matters.

**EDUCATION AND BAR ADMISSION:**

Admitted to the Bar of the Commonwealth of Pennsylvania.

The Law School of the University of Pennsylvania, J.D., Magna Cum Laude, Law Review Editor and Order of the Coif.

The London School of Economics and Political Science, M.Sc.

Wesleyan University, B.A.

**OTHER INTERESTS:**

Author of *Behind the Curve*, a mystery novel based at the New Jersey shore ([www.behind-the-curve.com](http://www.behind-the-curve.com)). Lifetime sailor. Member: Cruising Club of America and Mantoloking Yacht Club (former Commodore).



# DONALD J. CONVERSE

Santa Fe, NM | (530) 513-0253  
Converse1950@gmail.com

## MANAGEMENT PROFESSIONAL

### Organizational Leadership | Entrepreneur | Instructor & Educational Administrator

Experienced customer service and management professional with 20+ years expertise in educational, business, and consulting environments. Knowledgeable in all aspects of organizational management. Creative, enthusiastic, and engaging public speaker. Skilled in collaborating with a diverse audience including students, numerous organizational stakeholders, community members, and government officials.

- Project Management
- Resource Allocation
- Scheduling
- Detail-Oriented Editor
- Public Speaking
- Excellent Communicator
- Customer Service
- Problem-Solving
- Microsoft Office Suite

## PROFESSIONAL EXPERIENCE

**CHARTER COLLEGE**, Santa Fe, New Mexico 2016 - 2016

### *Campus Manager*

Managed day-to-day operations of planned Santa Fe campus, acting as the senior on-site management representative. Delivered exceptional customer service measured by student satisfaction scores for several Charter campuses.

**CALIFORNIA STATE UNIVERSITY**, Chico, California 2011 - 2016

### *Manager, Creative Media Technology Department Print Center*

Planned, directed, and coordinated the operation of the Rapid Graphics Print Center and provided customer service for the Presentation Graphics Lab. Hired, trained, and scheduled student workforce. Supported the campus team in implementing and maintaining designated technology equipment. Interacted with vendors and service providers; organized and assisted with the publicity of special events.

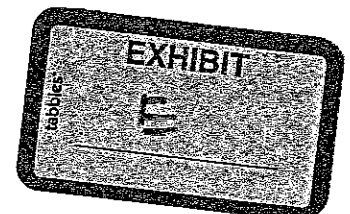
- Delivered support to largest student population through retail operation.
- Directed and oversaw all functions for team of 10 employees while supporting numerous faculty and staff members and outside customers.
- Appointed Vice Chair of University Staff Council

**FAMILY FRIENDLY SCHOOLS, LLC**, Galax, Virginia 2009 - 2011

### *Educational Development Director*

Selected family engagement development programs for schools within assigned district. Interacted with a diverse audience including Superintendents, government officials, internal school staff, parents, students, and other members of the community. Prepared presentations, newsletters, and led internal staff meetings to ensure all initiatives were well-communicated to all stakeholders.

- Coordinated the national FFS convention in Las Vegas for approximately 100 people



# DONALD J. CONVERSE

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FCC COLLEGE, San Diego, California 2006 - 2009

***Business Management Instructor***

Taught Management Theory, International Business, Business Mathematics, and Customer Service courses to first and second year students.

- Nominated for "Instructor of the Month" multiple times.

SELF EMPLOYED, San Diego, California 2003 - 2006

***Management Consultant***

Assisted numerous companies in expanding their business and improving customer service. Advised businesses on best practices and the keys to operating a successful business. Established partnerships for a nationally-recognized success coaching firm.

IKON, Walnut Creek, California 1993 - 2003

***Regional Customer Service Director***

Directed and supported all internal and external customer service initiatives; responsible for nearly 7,000 employees in the U.S. Western Region.

- Awarded Manager of the Year (1999).
- Achieved all monthly and annual customer service satisfaction goals as established by IKON's national headquarters; only Region to accomplish this.
- Attained 95% completion rate for company-mandated customer service training programs for all employees and managers; this was the highest percentage company-wide.

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## EDUCATION & VOLUNTEER ACTIVITIES

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Doctorate of Mgt in Organizational Leadership (ABD), University of Phoenix, Phoenix, AZ

Masters in Organizational Management, University of Phoenix, San Diego, CA

Bachelor of Science in Business Management, Madonna University, Livonia, MI

Associate's Degree in Marketing, Schoolcraft College, Livonia, MI

***Volunteer Activities***

*Awarded "CSL Volunteer of the Year" (2012) | Habitat for Humanity | Fundraiser for numerous symphony, theater, educational, and radio causes | Voiced several radio PSAs & Spokesperson for local TV advertisements | Active Community & Church member*

December 21, 2016

Santa Fe County Manager's Office

Attn: Lisa Katonak

102 Grant Ave., Santa Fe, New Mexico 87504-0276

Ref: Santa Fe County Ethics Board Seeks Member

Dear Ms. Katonak,

As a somewhat new (1 year) resident of Santa Fe County, my wife and I have fallen in love with this area and the community and I would like to get more involved. My wife is the Senior Minister at Santa Fe Center for Spiritual Living and I am destined to be the Campus Manager of the new Charter College campus.

However, my job is on hold for a year or two until the company decides to go forward with the plans to open the campus, which are delayed for financial reasons. In the meantime, I have some time to contribute to my new community and I saw your announcement.

In California, where we moved from, I was the Vice Chair of the Staff Council for Cal State University, Chico as well as the Leadership Committee along with several hiring committees for the Police Chief, Vice President of Development, and others. I was on the Grant Board for Habitat for Humanity for Butte County. I have been on numerous boards and committees over the 20 years associated with my church.

I believe I have a great business background and the education that can be very valuable to your board. Please consider talking with me further about this opportunity. My career resume is attached for your perusal. Thank you.

Sincerely,

Donald J. Converse

[Converse1950@gmail.com](mailto:Converse1950@gmail.com)

530-513-0253

3102 Plaza Blanca, Santa Fe, NM 87507



**Lisa Katonak**

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**From:** Peter Dodds <petergeorge42@gmail.com>  
**Sent:** Wednesday, January 04, 2017 4:01 PM  
**To:** Lisa Katonak  
**Subject:** Board Member for Santa Fe Ethics Board  
**Attachments:** PGRD Resume September 2016.docx

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

To whom it may concern

I attach my resume to this letter responding to the advertisement for the above.

I moved to Santa Fe in April 2016. I am a volunteer for the Santa Fe Chapter of SCORE, a resource partner of the Small Business Administration.

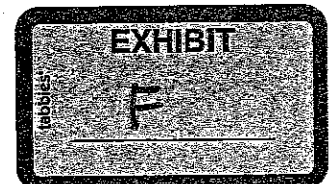
I am interested in public service and I believe that my background and experience will be a valuable resource for the Ethics Board.

I am currently traveling overseas and will return to the US in mid-February.

I look forward to hearing from you.

Kind regards

Peter Dodds



**Peter G.R. Dodds**

3101 Old Pecos Trail, Unit 119  
Santa Fe, NM 87505

66 Kim Yam Road  
Gambier House, # 05-02  
Singapore 239381  
+65 9054 0618 [current in use]  
petergeorge42@gmail.com

September 2016

Current

- Counselor/mentor to small businesses at SCORE Santa Fe [a unit of the US Government's Small Business Administration];
- Consultant at Genesis Corporation [an international risk training company];

Previous

Standard Chartered Bank [1993 - 2011]

- Risk Trainer; Core Credit Curriculum;
- Risk Integrator for the acquisition of Cazenove Asia, Ltd., Hong Kong
- Global Head Commodity Traders and Agribusiness, Singapore;
- Regional Credit Officer Global Specialized Finance and Commodity Finance, Singapore;
- Regional Risk Officer Americas, New York.

Midland Bank/HSBC [1988 - 1993]: problem asset management

Saudi International Bank, New York [1983 - 1987]; capital markets

Baring Brothers Asia Ltd, Hong Kong [1980 - 1982].

Warburg Paribas Becker, New York [1974-1976] money markets

Chase Manhattan Bank, London, New York, Malaysia [1970 - 1979].

Chartered Accountant, Peat Marwick Mitchell, London and Paris,

BA Economic Studies, Durham, England.

Citizen: US and UK; Permanent Resident: Singapore

FRANK SUSMAN  
1001 CALLE DORTHIA  
SANTA FE, NEW MEXICO 87506-9592  
HOME: (505) 984-3012  
CELL: (505) 603-8213  
LTCSUSMAN@COMCAST.NET

December 28, 2016

Santa Fe County Manager's Office  
Attn: Lisa Katonak  
102 Grant Avenue  
Santa Fe, New Mexico 87504-0276

Re: Ethics Board Vacancy

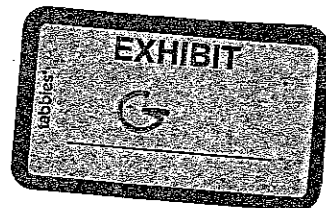
Dear Ms. Katonak

I write in reply to an email I received dated December 21, 2016 regarding openings on Santa Fe's County Ethics Board. This letter shall constitute my interest in that position and serve as the requested resume.

I am currently in my 51st year of practicing law. Over my career, I have served as trial and/or appellate counsel within the state and/or federal courts of the seventeen states of Alabama, Arizona, Arkansas, Colorado, Florida, Illinois, Kentucky, Massachusetts, Michigan, Minnesota, Missouri, Nebraska, New Mexico, Ohio, Tennessee, Texas and Utah. I have served as appellate

Appellate counsel in 155 appeals, including: Nine appeals before the United States Supreme Court (having briefed and argued five of those cases, co-authored briefs in three additional cases and served as co-counsel during oral argument in one additional case); 57 appeals before the United States Courts of Appeals for the Sixth, Seventh and Eighth Circuits (one case *en banc*), each briefed and argued); 10 appeals before the Missouri Supreme Court (having briefed and argued eight cases and co-authored briefs in two additional cases); one appeal before the New Mexico Supreme Court (briefed and argued); and 78 appeals before the Courts of Appeal of Missouri, Illinois and New Mexico (each briefed and argued). With extremely rare exception, I also served as chief trial counsel in each of the foregoing appellate cases.

On behalf of Santa Fe County, I have previously served as a member of the Santa Fe County Transparency Audit Committee and was principal author of the audit report conducted and published at the request of Santa Fe County on Santa Fe County's transparency in governance (2008-2009). I also served as Chair and Member of the Santa Fe County Corrections Advisory Committee during its first iteration in 2006-2009, as well as Chair and Member during its second iteration in 2013-2015.



Over the years, I have been the recipient of numerous awards including the "J.F. Hornback Ethical Humanist of the Year Award," "National Council of Jewish Women "Founder Award'," California Abortion Rights Action League North "Lifetime Achievement Award" (San Francisco, CA), National Women's Political Caucus "Good Guy Award," (National Press Club, Washington, D.C.), Missouri Association of Nurse Anesthetists "Special Recognition and Honor Award."

I have lectured at numerous law schools around the country on United States Supreme Court practice and served for three years as Adjunct Professor of Constitutional Law at Western State Colorado University, Gunnison, CO. I have been the principal subject of have received numerous mentions in a number of legal books and publications.

I have for many years served as President of the Santa Fe NM Board Chapter of the American Civil Liberties Union ("ACLU"), as a member of the ACLU state-wide affiliate Board and for ten years as a member of the ACLU National Board.

Having previously served for many years in various law enforcement capacities and being a semi-retired Lieutenant Colonel (homicide), I remain an active member of the International Association of Chiefs of Police.

With special permission of the New Mexico Bar Association, I represented the plaintiffs, Cathy Mosés and Paul F. Weinbaum in a suit brought against defendant, Hanna Skandera, New Mexico Secretary of Education seeking to eliminate public funds directed towards private schools. This matter was undertaken entirely on a *pro bono* basis. After five years of litigation and adverse rulings by the trial court and by the appellate court, the New Mexico Supreme Court unanimously ruled in favor of the plaintiffs, reversing both lower court rulings. *Moses, et al. v. Skandera, et al.*, 2015-NMSC-036, 367 P.3d 838.

Sincerely,

  
Frank Susman

January 10, 2017

Santa Fe County Manager's Office  
Attn: Lisa Katonak  
102 Grant Avenue  
Santa Fe, NM 87504-0276

To the Board of County Commissioners:

I am interested in becoming a member of the Santa Fe County Ethics Board. I am a Training and Development Specialist for the New Mexico Department of Transportation. Ethics and Civil Rights are two of the many classes I teach to employees. I have a deep history of interest in ethics and law, and have taken and successfully completed many college courses in these subjects.

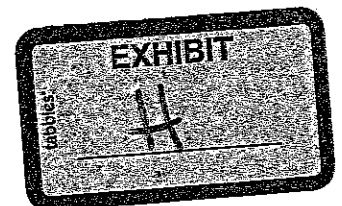
I am not affiliated with Santa Fe County government in any way, nor do I hold any elected public office or office with any political party within Santa Fe County. Additionally, I have the time, commitment and knowledge to be an excellent and dependable addition to the Santa Fe County Ethics Board.

Thank you for your time and interest. I look forward to hearing from you.

Best wishes,

Linda Ramos  
805-630-1356  
[Linda.louise.ramos@gmail.com](mailto:Linda.louise.ramos@gmail.com)

Attachments: Resume  
College Transcript - Cal Poly  
College Transcript - CU Boulder



LINDA L. RAMOS

Santa Fe, NM

[linda.louise.ramos@gmail.com](mailto:linda.louise.ramos@gmail.com)

805-630-1356

**ACCOMPLISHED TRAINER/INSTRUCTOR**

Expert comprehensive course and curriculum developer and instructor; Experienced with kinetic, auditory, and visual learning methods; Innovative creator of engaging classroom environments; Highly organized, adaptable, and detail-oriented; Strong technical writer; Research methods SME; SPSS; Effective collaborator and team member; Skilled evaluator; Motivator of highly diverse students/employees (age, race/ethnicity, language, culture, gender, sexuality, learning ability, religion).

**Education**

University of Colorado, Boulder, CO

M.A. in Sociology, 12/2007

California Polytechnic State University,  
San Luis Obispo, CA

B.S. in Social Sciences, 06/1995

*Magna cum laude*

**Professional Experience – Training, Teaching & Research Positions**

2/2016-  
Present

**Training and Development Specialist**, Training and Staff Development Bureau, New Mexico Department of Transportation, Santa Fe, NM.

Teach 40 hour Management Master Class for supervisors at NMDOT

Teach Civil Rights classes and Ethics classes for all employees

Teach Developing Effective Workplace Communication Skills for all employees

1/2015-  
8/2015

**Adjunct Instructor**, Department of Social Sciences, Lincoln Land Community College, Springfield, Beardstown, and Jacksonville, IL.

- Invited to teach two classes Spring Semester while teaching full-time at IL College.
- Designed learning outcomes, evaluative measures (such as papers, quizzes and exams), and daily lessons in two weeks for Social Psychology class—new course assignment.
- Taught highly diverse Freshman and Sophomore students.

2014-2015

**Visiting Instructor**, Department of Sociology, Illinois College, Jacksonville, IL

- Taught full-time schedule of 4 different classes for Freshman through Senior levels.
- Updated Aging course to include current Social Security debates; brought in speakers who were SME's in diverse areas (i.e. elder abuse, advance directives, social security, and senior services).
- Added experiential component to Aging class by pairing students with senior citizens to broaden the students' perspectives and generational awareness and appreciation. Students included aspiring physicians, nurses, physical and occupational therapists, law enforcement officers, attorneys, and social workers.
- Advised students during full "office hours" M-F in one-on-one sessions.

2011-2012

**Visiting Instructor**, Department of Sociology, Illinois College, Jacksonville, IL

- Taught full-time schedule of 4 different classes for Freshman through Senior levels including full Office Hours.
- Taught two-term Research Methods & Data Analysis sequence. Designed curriculum and taught course, including survey development, conducting focus groups, and honing interviewing skills. Paired students with community groups with research needs.
- Guided/mentored students as they learned to conduct the research and taught them how to analyze their data using SPSS (Statistical Package for the Social Sciences.)

- 2005-2009 **Visiting Instructor**, Departments of Sociology and Criminal Justice, California Lutheran University, Thousand Oaks, CA.
- Taught 10 different courses across the Sociology and Criminal Justice disciplines, ranging from Freshman to Senior level, including technical courses such as Research Methods for both Criminal Justice and Sociology Majors. Nine of these courses were new assignments for me.
  - Developed inventive and engaging methods to teach Research Methods, including how to understand the basics of statistical theory and how to apply statistical theory to research design.
  - Planned curriculum design, textbook choices, student learning outcomes, testing and other evaluative methodologies, and multimedia training methods to effectively teach each course to maximize student proficiency.
  - Carried a full schedule of administrative and support responsibilities as a fulltime faculty member, including Faculty Advisor to a Student Club, CLU Student advisor to mentor/advise 40 students, and Enrollment Committee member (screened new candidates, worked on student retention, and chose students to receive scholarships).
- 2003-2004 **Lecturer**, Department of Social Sciences, California Polytechnic State University, San Luis Obispo, CA.
- Engaged, challenged, and motivated top-flight California students (with average high school GPA of 3.98).
  - Developed and taught a total of 3 different courses, both lower and upper division.
- 1998-2002 **Graduate Instructor**, Department of Sociology, University of Colorado at Boulder.
- Developed and taught 4 Sociology courses, both lower and upper division, as a graduate student while pursuing completion of my Ph.D.
  - Wrote two chapters for a popular Social Problems textbook, entitled "Social Problems, 8<sup>th</sup> ed., with co-authors J. Coleman and H. Kerbo. Published in 2002 by Prentice-Hall.
- 1997-1998 **Research Assistant**, *Domestic Violence Risk Reduction Project*, Center for the Study and Prevention of Violence, University of Colorado, Boulder, in conjunction with the Colorado Office of Probation Services
- Designed survey instruments, recruited participants, conducted telephone interviews with victims, made decisions on research ethics and research methodology.
  - Gave presentations at various conferences on research ethics and research methods.
- 1995-1997 **Teaching Assistant**, Department of Sociology, University of Colorado at Boulder,
- Apprenticed with three professors who had disparate teaching styles as I learned the craft of teaching and training. Identified my preferred teaching style; evolved and honed these skills and augmented them as new technology has come available.
  - Promoted to lead TA in my second year of being a Teaching Assistant; responsible for teaching/guiding four new TAs in a key course.

## References

Claudia Blaine  
Training Manager  
New Mexico Department of Transportation  
1120 Cerrillos Road  
Santa Fe, NM 87504  
Office phone: 505-827-5102  
E-mail: [claudiaj.blaine@state.nm.us](mailto:claudiaj.blaine@state.nm.us)

Dr. Janet Buhrmann  
Associate Professor and Chair  
Department of Sociology  
Illinois College  
1101 West College Avenue  
Jacksonville, IL 62650  
Office phone: 217-245-3877  
E-mail: [jbuhrman@mail.ic.edu](mailto:jbuhrman@mail.ic.edu)

Dr. Adina Nack  
Professor, Department of Sociology  
California Lutheran University  
60 West Olsen Road #3800  
Thousand Oaks, CA 91360-2700  
Office phone: (805) 493-3438  
Department fax: (805) 493-3479  
E-mail: [nack@clunet.edu](mailto:nack@clunet.edu)

Dr. Fred C. Pampel  
Professor, Department of Sociology  
Population Program  
University of Colorado at Boulder  
Boulder, CO 80309-0484  
Office phone: (303) 492-5620  
Department fax: (303) 492-6924  
E-mail: [Fred.Pampel@Colorado.edu](mailto:Fred.Pampel@Colorado.edu)



January 9, 2017

Allan Sindelar  
PO Box 696  
Cerrillos NM 87010  
[als@sindelarsolar.com](mailto:als@sindelarsolar.com)

Santa Fe County Manager's Office  
Attn: Lisa Katonak  
102 Grant Ave.,  
Santa Fe, New Mexico 87504-0276

Ms. Katonak:

This letter of interest is in response to Santa Fe County's 12/21 announcement that the Board of County Commissioners is currently seeking a board member of the general public who is interested in serving on the County Ethics Board. I am not affiliated with County government in any capacity, and I do not hold elected public office or office with any political party within the County.

I am interested in learning more about this opportunity and being considered for this volunteer position. While I have no direct experience in serving on such a board, I have served as a director on several other boards and task groups, and am comfortable working effectively with such a group.

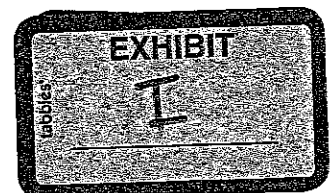
As the founder/owner of my own business, I have not been asked to submit a resume in at least twenty years. The attached resume is accurate and current but focused on my particular professional specialty.

I would appreciate the opportunity to meet with yourself or with a member of the County Ethics Board in order to introduce myself, learn more about the Board and its duties and procedures, and determine whether I would fit well as a member representing the public. You are welcome to contact me to set up further contact.

Thank you for this opportunity to serve.



Allan Sindelar  
505 780-2738



ALLAN L. SINDELAR  
PO Box 696, Cerrillos NM 87010  
(505) 780-2738  
allan@sindelarsolar.com

**POST-CAREER OBJECTIVE:**

To build upon extensive experience and name recognition in the field of solar photovoltaics for remote residential and water pumping applications through pursuit of opportunities in teaching, writing, consulting, and contracted regional and international field services.

**KEY EXPERIENCE and QUALIFICATIONS:**

March 2014 – present: Sindelar Solar, a sole proprietorship primarily limited to consultancy, troubleshooting, support, repair, and upgrades to existing off grid residential and water pumping solar photovoltaic applications in New Mexico.

February 1997 – March 2014: Founder and Off Grid Specialist, Positive Energy, Inc., 3209 Richards Lane, Santa Fe NM 87507. Positive Energy is a licensed residential and commercial electrical contractor specializing in power systems using photovoltaic energy. Offices in Santa Fe, Albuquerque, and Las Cruces. [www.positiveenergysolar.com](http://www.positiveenergysolar.com). Retired March 2014.

February 2004 – present: New Mexico licensed Commercial Journeyman Electrician #34173.

August 2003 – present: New Mexico licensed Residential/Commercial Electrical Contractor, currently attached to Sindelar Solar as NM Contractor's License #384964.

October 2003 – present: North American Board of Certified Energy Practitioners (NABCEP) Certified Solar PV Installation Professional (charter certificant), #102503-52.

January 2011 – present: North American Board of Certified Energy Practitioners (NABCEP) Certified PV Technical Sales Professional (charter certificant), #PVTS012911-80.

2001 – present: Member of NABCEP Technical Committee for PV Certification.

2010 – present: Member of NABCEP Company Accreditation Program Development Committee (program officially launched 5/1/2012).

August 2012 – present: Course developer, "PV Operations and Maintenance" and "Off Grid Solar Electricity Design and Installation" NABCEP accredited continuing education courses for PV professionals, Workforce Training Center, Central New Mexico Community College, Albuquerque NM.

November 2013 – present: Instructor, Workforce Training Center, Central New Mexico Community College, 5600 Eagle Rock Ave NE, Albuquerque, NM 87113. Off Grid Solar Electricity Design and Installation. NABCEP accredited continuing education course.

January 2010 – May 2010: Instructor, Santa Fe Community College, 6401 Richards Ave., Santa Fe NM 87508. ENVR 221, Design and Installation of Photovoltaic Systems. Two sessions, 48 classroom hours, 3 credit hours each.

Summer 1992: Coordinator for "Advanced Photovoltaics for Remote Homes" course and "Careers in Renewable Energy" workshop with R. Perez, publisher, Home Power. Solar Technology Institute (now Solar Energy International), Carbondale CO.

1986-1988: Refined and maintained resource-efficient headquarters building for Rocky Mountain Institute, Snowmass CO, under the direction of Amory Lovins, Research Director.

Author of numerous Home Power magazine articles, including:

- \* Ask the Experts: Balanced Battery Coverage (HP #159, February/March 2014)
- \* Ask the Experts: Careers in Solar Energy (HP #151, October/November 2012)
- \* Ask the Experts: Array Size for Best Battery Charging (HP #150, August/September 2012)
- \* Battery Box Design (HP #141, February/March 2011)
- \* Off Grid Batteries: Thirty Years of Lessons Learned (HP #140, December 2010/January 2011)
- \* Ask the Experts: Off Grid Machine Shop (HP #137, June/July 2010)
- \* Before You Go Off-Grid (HP #137, June/July 2010)
- \* Toast, Pancakes and Waffles: Planning Wisely for Off-Grid Living (HP #133, October/November 2009)
- \* Engine Generator Basics (HP #131, June/July 2009)
- \* Ask the Experts: Mismatched Modules (HP #124, April/May 2008)
- \* Ask the Experts: PV Payback (HP #114, August/September 2006)
- \* How to Finance Your Renewable Energy Home (HP #103, October/November 2004)
- \* Payback on RE: How Wrenches Respond (HP #87, February/March 2002)
- \* Y2K: How Wrenches Respond (HP #, June/July 1999)

#### **PROFESSIONAL MEMBERSHIPS:**

Board of Directors (term expired 2009), Renewable Energy Industries Association of New Mexico

Board of Advisors, New Mexico Solar Energy Association (1998-present)

#### **EDUCATION AND PROFESSIONAL TRAINING:**

John F. Kennedy University, Orinda CA.

B.A. Environmental Studies, Environmental Studies Area of Emphasis 1992. Cum Laude.

Linn-Benton Community College, Albany OR.

A.S. Construction Technology, 1979. Cum Laude.

Solar Technology Institute (Now Solar Energy International), Carbondale CO.

Specialized coursework:

- \* Advanced Photovoltaics for Remote Homes, October 1991.
- \* Photovoltaic Water Pumping, April 1989.
- \* Basic Photovoltaics, July 1988.

Advanced Photovoltaics, multi-day seminar, taught by Bill Brooks, Brooks Engineering.

Taken three times (once per NEC Code cycle): August 2012, January 2010, October 2005.

Numerous manufacturer-specific trainings to build and maintain technical expertise, including SMA, Outback, Trojan, Magnum, and many others.



January 6, 2017

Lisa Katonak  
Santa Fe County Manager's Office  
102 Grant Ave.  
Santa Fe, New Mexico 87504-0276

Re: Position on the Santa Fe County Ethics Board

Dear Ms. Katonak:

I am presenting my qualifications and my statement of interest for consideration for the position on the Santa Fe County Ethics Board due to a sincere interest in the betterment of Santa Fe County through ethical governing.

Throughout my career, I have held positions of trust and fiduciary responsibility and understand the personal commitment that is made to perform and serve a constituency, whether that be customers, vendors, or employees. I believe that my positions in management in my career, as well as being a small business owner, have exposed me to a number of scenarios that require evaluation and judgment as to the correct and ethical path to pursue.

In any situation, there are sometimes shades of grey that may need to be evaluated to determine if one choice was more ethical than another. In most, however, there are clear choices to make. Some decisions can easily be determined to be self-serving, dishonest, or simply illegal.

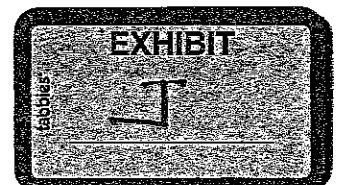
I hope that my background would be helpful to the board as a voice to help in determining if actions would be required due to an evaluation of all of the issues in a circumstance as bounded by the rules of the county.

My attached resume provides my professional experience. You will be able to see that a vast majority of my experience prior to moving to Santa Fe County has been involved with federal government contracting, ranging from financial roles, to executive management. This is an area where the rules of conduct in procurement and operating contracts were clearly spelled out in regulations. I believe that my experience here would contribute to the board diversity.

Thank you for your consideration. Should you have further questions, I may be reached by telephone at 505-670-0676 or by email at [bpeterson@ecfin.com](mailto:bpeterson@ecfin.com). I look forward to discussing the position further.

Sincerely,

Billy Peterson



## Billy B. Peterson

11 Camino de Brazos  
Santa Fe, NM 87540

e-mail: [bpeterson@ecfin.com](mailto:bpeterson@ecfin.com)

Work (505) 473-1901  
Home (505) 670-0676

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Business focused with 30+ years of success in technology based professional service and manufacturing companies in mixed commercial and government market segments.

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### PROFESSIONAL EXPERIENCE

#### **Frontier Frames, Santa Fe, New Mexico**

**July 2009 to present**

*Owner/Operator of Custom Art and Picture Framing shop providing excellent service and products to local Santa Fe County Artists, Galleries, and the public.*

**Owner and operator of a full service shop performing all required activities in the business.**

- We have continued to win the Best of Santa Fe 1<sup>st</sup> Place Winner each year since 2009 making the business a sixteen time 1<sup>st</sup> place winner.
- Employ and manage a staff of from five to twelve artisans and designers over the years.
- Perform all administrative business activities including financing, payroll, and purchasing.

#### **Danya International, Inc, Silver Spring, Maryland**

**Jan 2007 to Apr 2008**

*Government Contractor specializing in social impact programs, providing logistic and educational services.*

#### **Deputy Project Director, Head Start Monitoring and Support Contract**

- Hired as Sr. Director of Logistics, promoted to Deputy Project Director within three months
- Manage all operations of the project, role as the primary customer interface.
- Assisted in contract re-compete efforts resulting in win of new \$200 million, five year contract in open competition. Represents 60%+ of total company revenues.
- Manage Scheduling of over 1000 individual reviews, Review Planning for all logistical aspects of the reviews, payment processing for pre and post review labor, airline, hotel and car rental, and the Report Analysis and Production group that provides final report to the customer on each review, Communications and training, 2500+ Consultant pool management, and the Federal protocol research group.
- Manage 20+ IT developers for development and maintenance of software required on existing program and for development of next generation's solutions on the internet.

#### **ElderCare Financial, LLC, Vienna, Virginia**

**2005 to Jan 2007**

*Start-up financial services firm serving the elderly and other special needs populations with money management services and financial status information delivered to family and support groups across the internet.*

#### **President and Founder**

- Established company and all marketing and operational processes and created an internet presence for marketing and service access.
- Established web site and trademarks to protect intellectual property.
- Worked with consultants to investigate regulatory requirements

#### **Xtria LLC, Government Solutions Division, Vienna, Virginia**

**2003 to 2005**

*\$27.3 million diversified technology and professional services company providing technology solutions in healthcare, financial, and government markets.*

### **Sr. Vice President, Operations**

- Provided strategic, operational, and contract management leadership to turn around and grow the Government Solutions division from 52 employees and \$5.6 million in revenue into a 76 employee, \$11.8 million business in under two years.
- Profit and Loss responsibility for the division.
- Established a new line of business to capitalize on skill sets of existing staff and an internally developed software product making initial Beta version sale within two months.
- Managed vice presidents, directors, and management staff for four distinct lines of business. Staff included PhD level researchers, database programmers, web design professionals, technology specialists, subject matter experts, and logistics specialists working on projects across federal agencies.
- Built and led the sales & marketing team to establish a portfolio of 40 large, small, and small disadvantaged businesses partners to bid and contract with on new opportunities. This resulted in the winning of multi-million dollar contracts in Department of Health and Human Services.
- Established strategies that successfully won all contracts up for re-compete in full and open competitions.
- Created a revenue backlog of \$30 million, increasing the backlog from \$5 million.
- Targeted and won contracts in two new agencies, Homeland Security (DHS) and Department of Justice (DOJ), and grew Department of Health and Human Services programs (HHS).
- Contributed as a member of Corporate Leadership Team to determine corporate-wide strategy.
- Led all financial management processes for the division, supervising all accounting, contractual, and proposal activities.

### **Pearson Government Solutions**

**1997 to 2003**

*Diversified provider of technology and logistical solutions including data processing, call/contact centers, and other information technology services to state and federal government agencies. Formerly NCS Pearson, and National Computer Systems (NCS). I worked in several locations for this company.*

#### **Director, Operations Excellence, eGovernment Division, Arlington, Virginia**

- Provided business management and P&L support of the President for a portfolio of projects exceeding \$700 million.
- Identified key financial and earned value metrics for evaluation and monitoring of programs with program managers.
- Reviewed and managed contract administration activity on portfolio projects.
- Coordinated requirements between programs, the division, and corporate C-level resources across the nation to provide successful program completion.
- Established new program specific policies and procedures to accommodate program requirements while maintaining corporate controls.

#### **Business Manager, NCS4School™ commercial software development program for web-hosted delivery of education management tools (ASP), Mesa, Arizona**

- Provided extensive evaluation of marketing plans, pricing, and product cost elements to determine marketability of Internet delivered administrative and content-based tools and applications for the education market.
- Revised existing business plan to reflect a thorough analysis of the market prospects of the program. The revised plan included tactical and strategic requirements for the product development and successfully captured continued multi-million dollar funding from corporate leadership.





## Lisa Katonak

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**From:** Daniel D. Drobnis <drobnisd@comcast.net>  
**Sent:** Wednesday, January 20, 2016 5:14 PM  
**To:** Lisa Katonak  
**Subject:** Application for County Ethics Board, Attn: Lisa Katonak  
**Attachments:** Resume.doc; ATT00001.txt

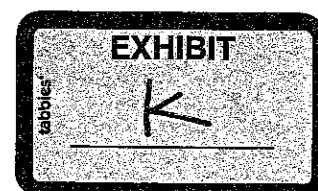
Hello Ms. Katonak--

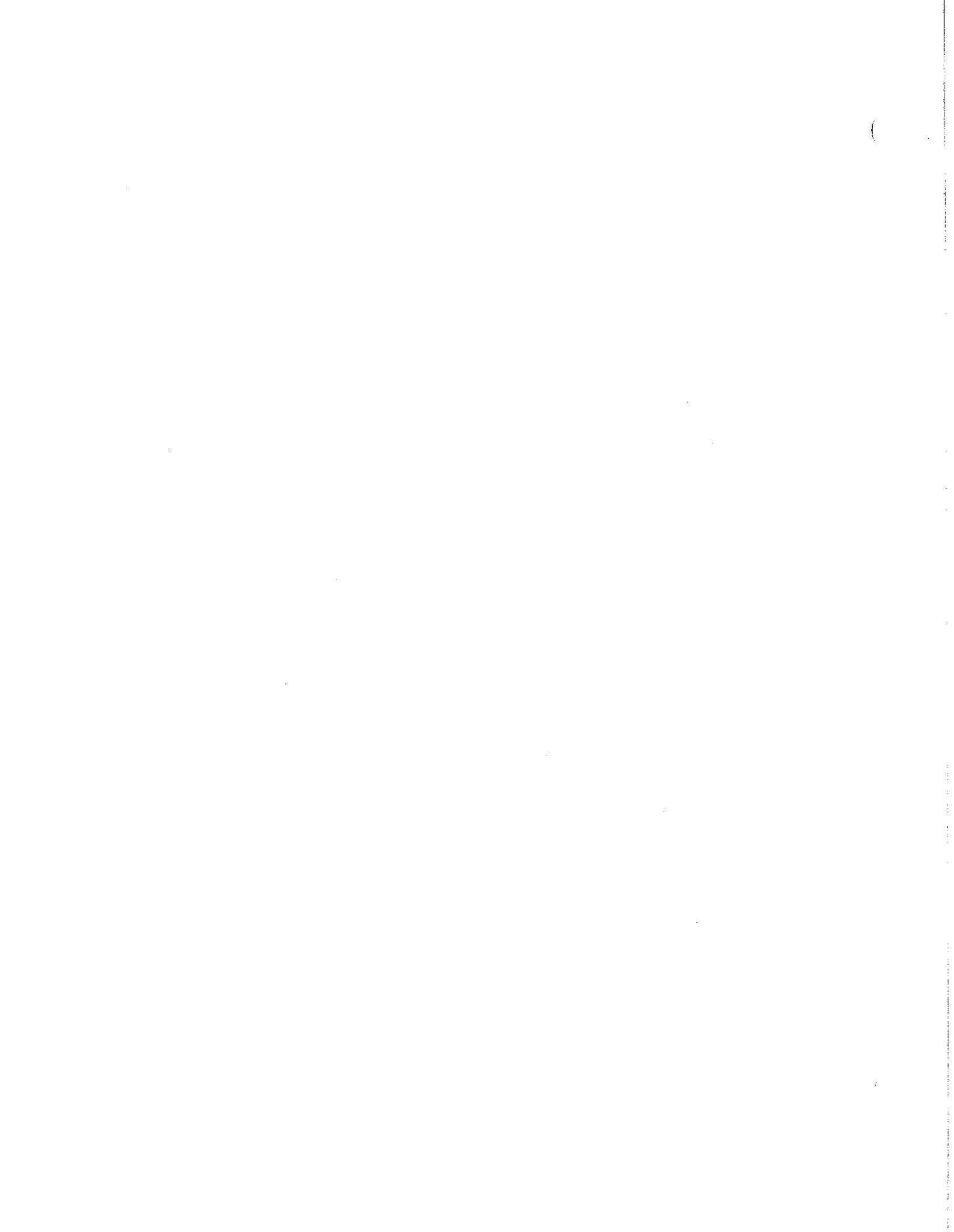
I am applying for the opening on the County Ethics Board that you have advertised. I am a former member and Chair of the Santa Fe CDRC, and have served in various capacities in the Eldorado and South 285 area. I would enjoy an opportunity for further service to the County.

I have attached a resume for your consideration.

Thank you for this opportunity.

---Daniel Drobnis







Daniel Drobnis

17 Sabroso Road

466-4781

drobnisd@comcast.net

Applicant to the Santa Fe County Ethics Review Board

**Reasons for wishing to  
join Ethics Board**

To continue to apply my experience to County issues

**Qualifications**

40 years of citizen involvement in local and County community issues

3+ years on County Development Review Committee, including 1 year as Chair

6-year Eldorado Community Board member, over 5 years as Treasurer, 15 years of involvement in the Eldorado community.

Member and Secretary to the Vista Grande Public Library Board

Registered Professional Engineer, retired computer system designer and manager

**Summary:** My wife and I moved to Eldorado in 1999 from San Diego, where I served for over 25 years with various community service organizations, both local and sponsored by the City.

In Santa Fe County I served on the County Review Development Committee (CDRC), most recently as Chair. I served on the Board ; as Secretary for the Vista Grande Public Library, and on the Board and as Treasurer of the Eldorado Community Improvement Association (ECIA).

**Details:** In Eldorado, I have served the homeowners association (ECIA) as Board Member and Treasurer, and helped the staff and Board achieve budget surpluses in each of my six years from 2000-2006. I have written numerous articles on local issues for the community newsletter, *Vistas*, with a circulation of over 3,000 and a readership of over 7,000. I served on the Board of the Vista Grande Public Library and participated in its initial construction, working with contractors and the County agencies that provided funding and management. I served for over three years on the Santa Fe CDRC, my last year as Chair. I am currently the ECIA's Finance Committee Chair. I served the Eldorado Area Water and Sanitation District (EAWSD) Board, where I headed a group that developed and disseminated information on septic tank maintenance.

In San Diego, I served as President of the La Jolla Community Planning Association, and as Secretary and Vice President of the La Jolla Town Council and Chair of its Land Use Committee. These positions involved extensive work with the San Diego Planning Department, other city agencies, and representatives of the California Coastal Commission, and work on interpreting and implementing city and state zoning and land use ordinances. I helped to draft the La Jolla Community Plan and Local Coastal Plan, the La Jolla Planned District Ordinance, and the Fay Avenue Precise Plan. I represented my community before the San Diego Planning Commission and City Council, and served as a member of the City of San Diego Community Planning Chairs Committee.

I have had ties to Santa Fe and New Mexico since the early 60s, through frequent visits to family and friends in the area, and through numerous professional contacts and visits to Los Alamos National Laboratory and Kirtland. My wife and I chose to retire to the Eldorado area in Santa Fe County because of its strong sense of community. I believe that I can offer many years of experience in working with citizen volunteers and local government staff to understand community issues and solve community problems.

I have Bachelor and Master degrees from Yale University in Electrical Engineering, and hold a Registered Professional Engineer license from California. In my working career, I built and operated large computer systems and centers, including supervising construction and management of the San Diego Supercomputer Center on the UC

San Diego campus, and have managed projects with annual budgets of up to \$20M per year. I am familiar with the interpretation and development of formal Government and private procurement and other regulations, and the workings of Government agencies, including those in Santa Fe County.

I concur with one of my many Santa Fe colleagues: "When you serve the community, you meet the nicest people."



