

Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Rudy N. Garcia
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: *January 25, 2019*

TO: *Board of County Commissioners*

VIA: *Michael Kelley, Public Works Department Director MK 2/13/19*
Katherine Miller, County Manager

FROM: *Mary Helen Follingstad, Chair, Water Policy Advisory Committee*

ITEM AND ISSUE: *BCC Meeting February 12, 2019*

Resolution No. 2019-___, A Resolution Adopting the Water Policy Advisory Committee's Calendar Year 2019 Work Plan and Meeting Calendar (Mary Helen Follingstad, Chair, WPAC)

SUMMARY:

Water Policy Advisory Committee (WPAC) seeks approval of the 2019 work plan and meeting calendar related to developing and reviewing policies regarding 1) the County's management of community water systems acquired by the County; 2) the County's water policies and direction on the Aamodt Settlement and the County-owned portion of the Pojoaque Basin regional water system including review of the SLDC, County Ordinances and Resolutions to identify contradictions, develop incentives for residents to connect, develop outreach information, and provide recommendations; 3) provide comments on the water and wastewater utility master plan; 4) review and finalize an ordinance for the management of water supply shortages; 5) participate in meetings with City of Santa Fe to discuss regional cooperation and provide recommendations; and 6) provide recommendations to increase backup water supplies.

BACKGROUND:

Resolution No. 2013-42, adopted by the BCC on April 30, 2013, created the WPAC. Paragraph 10 of the resolution says:

Within two months of the creation of the Committee and at the second BCC meeting in January of each year thereafter, the chair of the Committee shall present to the BCC for approval a draft work plan for the upcoming calendar year or portion thereof. The work plan shall include a list of tasks or topics to be addressed by the Committee over the year along with a delivery schedule of updates, reports, and other deliverables. The chair may from time to time amend this work plan with approval from the BCC. The BCC can amend this work plan at any time. The chair shall update the BCC in accordance with this work plan.

Paragraph 9 of the resolution outlines the various tasks that the WPAC may include in a work plan.

DISCUSSION:

The WPAC solicited feedback for possible 2019 tasks from both the BCC and from staff. The feedback received has been incorporated in the proposal presented. The attached work plan represents the Committee's best estimate of its capacity. As the year progresses, the Committee will gain a better understanding of its capacity and may seek to amend the work plan accordingly.

REQUESTED ACTION:

Approval of subject resolution.

Attachments:

Resolution NO. 2013-42

**SANTA FE COUNTY
BOARD OF COUNTY COMMISSIONERS**

RESOLUTION NO. 2019 - _____

**A RESOLUTION ADOPTING THE
WATER POLICY ADVISORY COMMITTEE'S
CALENDAR YEAR 2019 WORK PLAN
AND MEETING CALENDAR**

WHEREAS, on April 30, 2013, the Santa Fe County Board of County Commissioners ("Board") approved Resolution 2013-42 creating the Water Policy Advisory Committee ("WPAC"); and

WHEREAS, Paragraph 10 of Resolution 2013-42 requires the WPAC to present for the Board's approval a work plan each January for the upcoming calendar year; and

WHEREAS, the WPAC has developed a Calendar Year 2019 Work Plan, which is attached to this Resolution;

WHEREAS, the WPAC has developed a Meeting Calendar for 2019, which is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

1. The Calendar Year 2019 Work Plan and Meeting Calendar are approved.
2. Pursuant to Section 10 of Resolution 2013-42, the Board may amend the Work Plan at the request of the WPAC or on its own initiative.

APPROVED, and ADOPTED this ____ day of February, 2019.

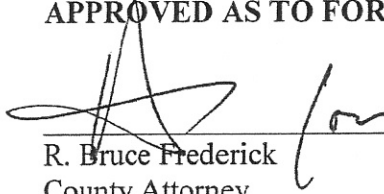
SANTA FE COUNTY BOARD OF COUNTY COMMISSIONERS

By: _____
Anna T. Hamilton, Chair
Santa Fe Board of County Commissioners

ATTEST:

Geraldine Salazar
Santa Fe County Clerk

APPROVED AS TO FORM:

 _____
R. Bruce Frederick
County Attorney

MEETING CALENDAR FOR 2019

**ALL MEETINGS WILL BE HELD IN THE
PROJECTS COMPLEX CONFERENCE ROOM
901 W. ALAMEDA, SANTA FE**

February 8, 2019

March 8, 2019

April 12, 2018

May 10, 2018

June 14, 2018

July 12, 2018

August 9, 2018

September 13, 2018

October 11, 2018

November 8, 2018

December 13, 2018

**Water Policy Advisory Committee
Proposed 2019 Work Plan**

Task or Topic	Details and Deliverables	Date
Management of Community Water Systems	Work with utilities to develop recommendations on long term management of Community Water Systems acquired by the County (Chupadero, Canoncito, and Hyde Park Estates). This may include evaluating potential subsidy structures and surcharge for Canoncito customers	Ongoing
Aamodt Tasks		
a. Input and Review	Continued input and review of County water policy and direction	Ongoing
b. Land Use and Development Requirements	Report to BCC and Utilities on inconsistencies between Aamodt Settlement and the County land use & development requirements. This may include: - Review of the SLDC, County Ordinances and Resolutions, or other governing documents for contradictions such as the water restriction in the SLDC of 0.25 AFY per dwelling and 0.50 AFY in the Aamodt Settlement - Comparison of easement and setback requirements in the SLDC relevant to acequia by-laws and provide recommendations	12/10/19
c. Connection Incentives	Develop and provide a list to Utilities and the BCC of potential incentives for residents to connect to the PBRWS	6/30/19
d. Acequia Communications	Develop outreach information to utilities about acequias in the NPT basin for use by the PBRWS, including demographic information and common interests	9/1/19
e. NPT Acequia Outreach	Provide recommendations to utilities for acequias in the NPT Basin related to SLDC concerns, setbacks and easements	TBD
Master Water and Wastewater Utility Plan	Provide comments to utilities and the BCC on Master Water and Wastewater Utility Plan	TBD
Drought Management Plan	Continue to work and comment on the revised policy/ordinance for the management of water supply shortages	6/30/19
Regional Cooperation and Coordination	Participate in meetings and develop recommendations to the BCC	Ongoing
Backup Water Supply	Provide recommendations to utilities and the BCC related to the strategic goal of increasing backup water supplies. This may include evaluating options for reclaimed water produced from the Quill WWTF	TBD

THE BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY

RESOLUTION NO. 2013- 42

A RESOLUTION ESTABLISHING A WATER POLICY ADVISORY COMMITTEE

WHEREAS, the Board of County Commissioners seeks to create and maintain a coherent water policy that encompasses the full spectrum of water use and meets, to the extent possible, the needs of all water users;

WHEREAS, the County's Sustainable Growth Management Plan identifies water as an important County matter and in particular lists seven key water issues and eight keys to sustainability that will require a full community effort to address or implement;

WHEREAS, the County has numerous existing water policy documents that require occasional updating and cross-referencing;

WHEREAS, Resolution 2011-88 requires that a water focus group be convened to discuss aquifer storage and recharge (ASR) when the County begins to address this issue;

WHEREAS, it is in the interest of all residents of Santa Fe County to address water issues in a regional manner, including utility water service, source of supply, irrigation, and water reuse;

NOW, THEREFORE BE IT RESOLVED by the Board of the County Commissioners (BCC) that:

1. A Water Policy Advisory Committee (the Committee) is hereby created for the express purpose of providing factual information to the BCC regarding water, wastewater, and water management within the County and regionally.
2. The Committee shall be comprised of 12 voting members appointed by the BCC.
3. Six members of the Committee will be appointed for an initial term of two years and six members shall be appointed for an initial term of three years. Thereafter Committee members shall serve terms of three years. In the event of a vacancy, the BCC shall appoint a member to serve out the remainder of the departing member's term, taking into consideration any recommendation from the Committee and Public Works staff to fill that vacancy. There shall be no limitation on the number of consecutive terms that a member may serve. Members may be removed by the BCC with or without cause.

4. Committee members shall annually elect a chair and a vice-chair by majority vote of the quorum.
5. The Committee shall meet as often as necessary to carry out its work, but no less than quarterly. The meetings of the Committee shall be held in the County Public Works facility and such other locations as may be conducive to visible and publicly accessible meetings. Meetings shall be held in accordance with all relevant County policies with regard to public notice, open meetings, and rules of order.
6. All matters coming before the Committee shall be resolved by majority vote of the quorum.
7. All Committee members shall reside within the exterior boundaries of Santa Fe County.
 - a. One committee member shall be from a mutual domestic water consumers' association;
 - b. One committee member shall be from a soil and water conservation district;
 - c. One committee member shall be a member of an acequia association;
 - d. One committee member shall be from the Estancia Basin Water Planning Committee;
 - e. One committee member shall be from the central water planning area;
 - f. One committee member shall be from the northern water planning area;
 - g. One committee member shall be the public member of the Buckman Direct Diversion Board;
 - h. The balance of the committee members shall be chosen by commissioners from their respective districts.

Membership should span a wide range of expertise and experience not limited to water. Expertise may be demonstrated by membership in an established community water group; by professional practice in the field of water, wastewater, hydrology, agriculture, or similar; or by other documented relevant professional or volunteer experience. Individuals with expertise in the water policies and practices of other governmental entities in the region are also qualified to serve on the Committee. Interested residents must submit a letter of interest and documented qualifications. In the event more than one individual seeks appointment to a position on the Committee, the Public Works Department will be asked to rank the competing applicants.

8. The County Manager shall appoint a member of the County Staff to serve as liaison to the Committee.
9. The scope of duties of the Committee shall include the following:
 - a. To make recommendations related to water policies in the County land development code, with focus on making recommendations in areas such as: land restoration practices and techniques that lead to water collection, restoration, and conservation; implementation of grey water and closed re-circulating systems; agricultural land

restoration; protection of waterways such as the Santa Cruz River, within existing water resource allocations; etc.

- b. To make recommendations related to County water and wastewater utility growth;
 - c. To assist the County in addressing proposed aquifer storage and recharge activities, design plans, and projects;
 - d. Explore the concept of an independent regional water authority or authorities, including interfacing with the City of Santa Fe, the City of Espanola, the Town of Edgewood, mutual domestic water consumer associations, and other regional water users regarding a regional water authority or authorities;
 - e. Recommend updates to the current 40-year Water Plan, the Conjunctive Management Plan, or other plans;
 - f. Such other water related topics and issues as directed by the BCC.
 - g. Identify and flag applications for appropriations that affect the County.
10. Within two months of the creation of the Committee and at the second BCC meeting in January of each year thereafter, the chair of the Committee shall present to the BCC for approval a draft work plan for the upcoming calendar year or portion thereof. The work plan shall include a list of tasks or topics to be addressed by the Committee over the year along with a delivery schedule of updates, reports, and other deliverables. The chair may from time to time amend this work plan with approval from the BCC. The BCC can amend this work plan at any time. The chair shall update the BCC in accordance with this work plan.
 11. The Committee may be incorporated into other County standing committees or otherwise dissolved at any time.

PASSED, APPROVED AND ADOPTED this 30th day of April, 2013.
THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY

By: Kathy Holian

Kathy Holian, Chair

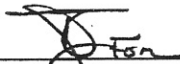
Attest:

Geraldine Salazar
 Geraldine Salazar, Santa Fe County Clerk

4/30/13



Approved to form:



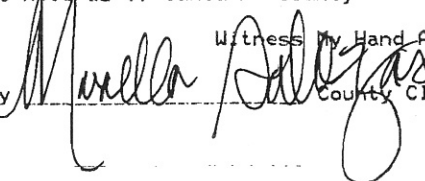
Stephen C. Ross, Santa Fe County Attorney

SFC CLERK RECORDED 05/01/2013



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss BCC RESOLUTIONS
PAGES: 4

I Hereby Certify That This Instrument Was Filed for
Record On The 1ST Day Of May, 2013 at 03:35:31 PM
And Was Duly Recorded as Instrument # 1704267
Of The Records Of Santa Fe County

Deputy  Witness My Hand And Seal Of Office
Geraldine Salazar
County Clerk, Santa Fe, NM

