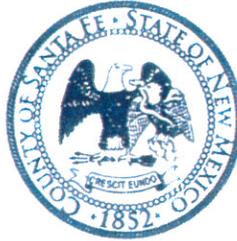


Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Rudy N. Garcia
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: February 11, 2019

TO: Board of County Commissioners

VIA: Katherine Miller, County Manager

FROM: Michael Kelley, Public Works Department Director MK 2/13/19

ITEM AND ISSUE: BCC Meeting February 26, 2019
Public Works Monthly Report for January 2019

DISCUSSION:

Operations and Maintenance:

Charts 1 and 2 below show our monthly work order volume. A more detailed break-out can be seen in Table 1, attached.

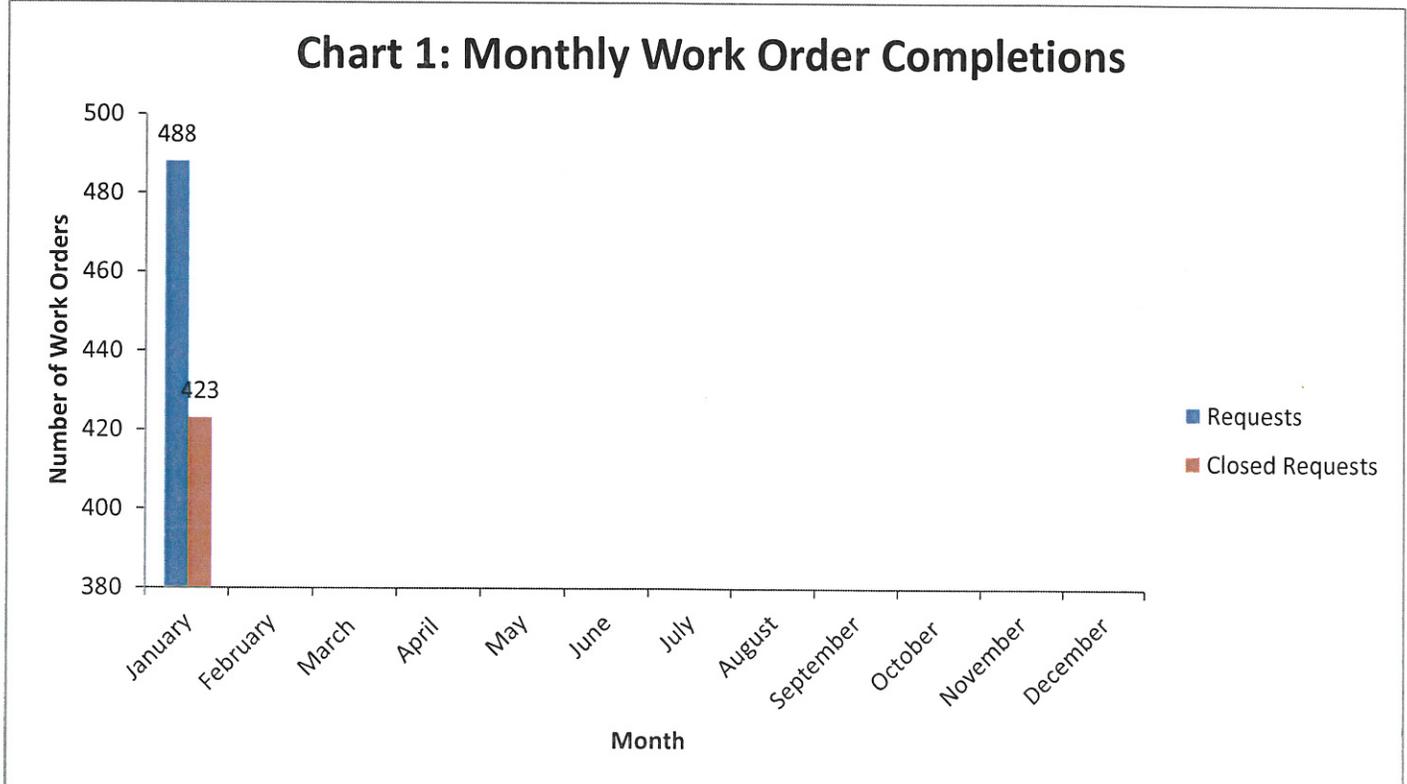
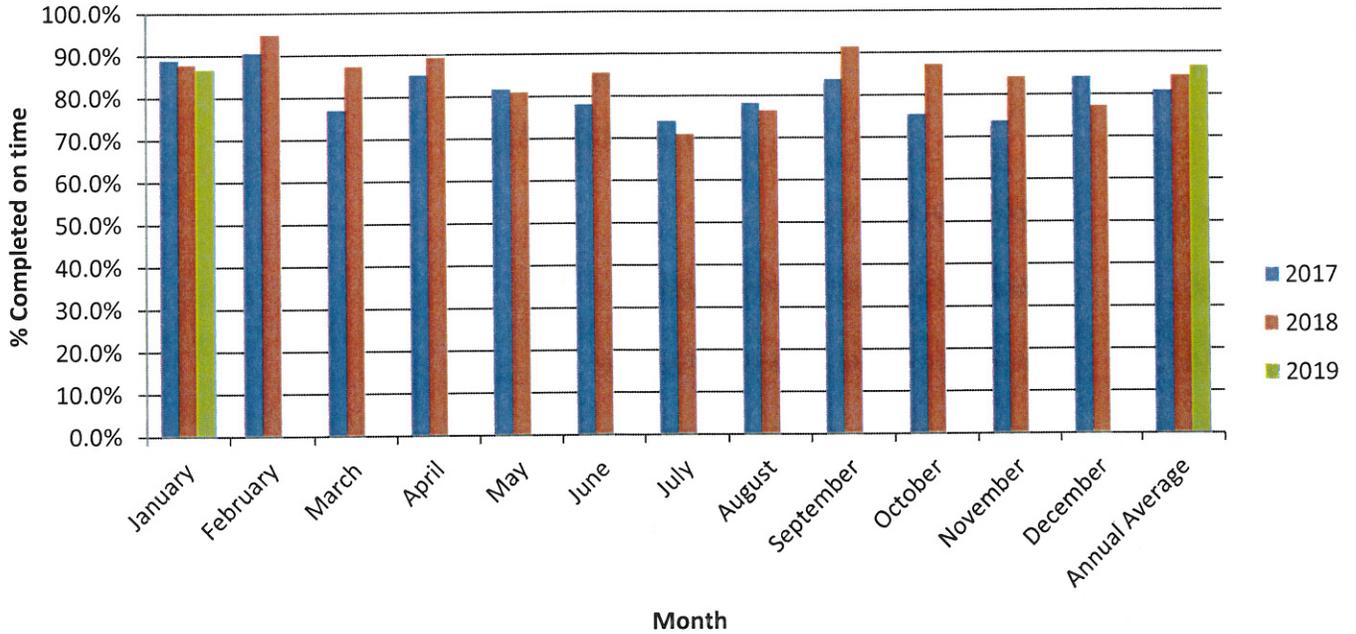
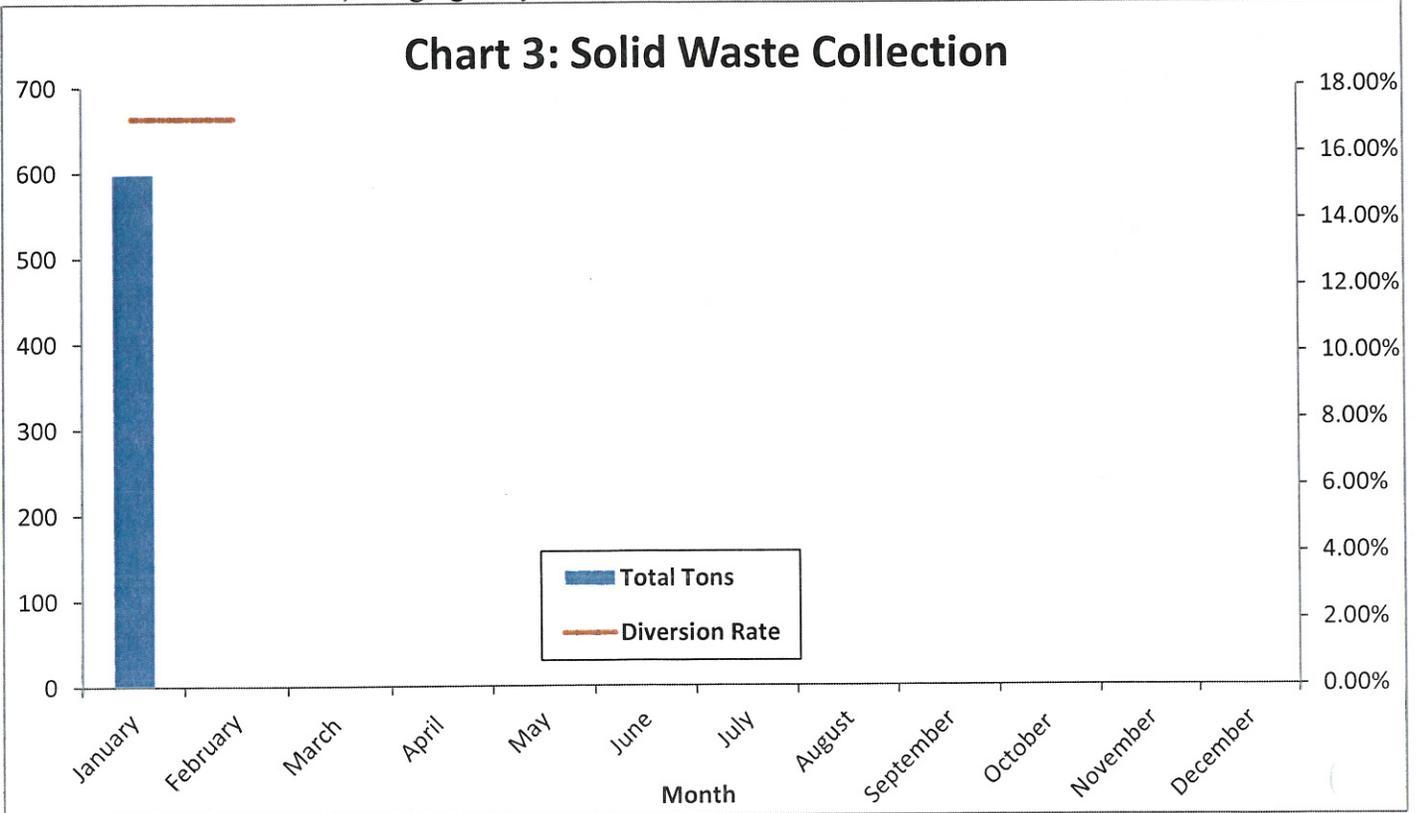


Chart 2: Year-to-year Work Order Completion Rates



Solid Waste: The County average diversion rate was 12.92% in 2018. The month of January diversion rate was 17.05%, bringing the year-to-date average to 17.05%. See chart below.

Chart 3: Solid Waste Collection



Solid waste permits sales are shown below.

Permit Type	Number of Solid Waste Permits Sold	
	Jan 19	CY19
1-trip	8	8
3-trip	12	12
6-trip	37	37
6-trip/senior	22	22
6-trip/low income	4	4
6-trip/veteran	6	6
12-trip	61	61
12-trip/senior	59	59
12-trip/low income	11	11
12-trip/veteran	11	11
Bag tags	83	83

Sustainability Division:

- Completed installation of a .5 kW stand-alone solar PV and battery backup installed at Nambe Convenience Center to power caretaker office, which is the County's 11th installation
- Eldorado Community Complex solar has been designed and our contractor, Sol Luna Solar had submitted the interconnection application to PNM. Staff will hold a public meeting at the community center soon.
- Assessment for feasibility of food-waste composting at Adult Detention Center resulted in a cost-neutral proposal that is being reviewed.
- Launched the County Staff "3P" People, Planet, Prosperity Sustainability Challenge. This challenge is an interactive, fun way to learn about high-impact, locally-oriented sustainability actions. It involves about 5-10 minutes per day for 5 weeks and all activities are designed to enable staff to "lead by example" as directed by guiding resolutions 2013-7, 2013-41, and 2017-68. More than 70 staff members are participating in order to increase their knowledge and ability to support "A Sustainable Community."
- The Santa Fe Solid Waste Management Agency Board did not meet in January 2019. Next meeting is scheduled for February 21, 2019.

Utilities Division:

- The BCC approved the start of the process to purchase water rights from the Adela G. Padilla Revocable Trust and SFCU is working the process to execute the purchase.
- Received BCC approval for the Schedule of Water deliveries for the 1st 6 months of 2019 from BCC.
- SFCU is working with Las Campanas to create a SFCU back up water contract.

- SFCU met with New Mexico Environment Department (NMED) to coordinate Quill wastewater treatment plant legacy sludge processing and removal efforts. Biosolids Management Plan has been drafted and was submitted for review and judged to be acceptable by NMED. Waiting for PO to be processed to fund the submittal of the sludge disposal plan.
- Met with Aldea and Tessera developments to help coordinate lift station relief.
- SFCU Staff attended the **Buckman Direct Diversion Board Meeting** on December 6, 2018. The following Board Members were in attendance for the meeting: Commissioner Anna Hamilton, Councilor Michael Harris, Commissioner Henry Roybal, Chair Denise Fort - Citizen Member [4:30 arrival], Councilor JoAnne Vigil Coppler - City alternate, Wendell T. Egelhoff [non-voting]. Board Members Excused: Councilor Peter Ives.
Board Alternate Members Present: Commissioner Anna Hansen - County alternate, Mr. J.C. Helms -Citizen Alternate, Ginny Selvin - Las Campanas non-voting alternate.
Several items were presented to the board at the meeting. These items include the following:
 - » Report on the December 4, 2018 Fiscal Services Audit Committee
 - » Monthly update given on BDD Operations
 - » 2018 Public Relations Outreach Events and Tours Summary
 - » First Quarter Financial Statements
 - » Report from Interim Facilities Manager given
 - » Request Approval of Payment to the BLM. The motion passed by unanimous [5-0] voice vote.
 - » Summary Informational Memorandum Regarding Colorado River Drought Contingency Plan
 - » Request for Approval of a Memorandum of Understanding Between BDDDB and the US Army Corps of Engineers for a Water Quality Project on BDD Property. The motion passed by unanimous [5-0] voice vote.
 During Matters From The Public, Ms. Padilla spoke to the Board to notify them of an upcoming tour.
 During Matters From the Board, Chair Denise Fort - Citizen Member reminder the she will be resigning at the end of the year as planned. There was discussion as to how that would be accommodated.
 Commissioner Hamilton adjourned the BDD Board Meeting at approximately 5:30p.m.

Project Delivery Division:

Utility Projects:

- **Vista Aurora Subdivision Sewer Line Upgrade** – The BCC approved the construction contract on 2/12/19 with GandyDancer, LLC. Estimated Field Start is March 18, 2019. All Easements have been acquired.
- **Santa Fe County Water Reclamation Facility**– Design Build Services Agreement with Integrated Water Services was approved at the BCC Meeting on January 29, 2019. Notice to Proceed is being issued and the project Kickoff Meeting is scheduled for 2/27/19.
- **Village of Agua Fria Waste Water Projects** –The Engineering Services Contract with Bohannon Huston, Inc. was approved by the BCC on February 12, 2019.

- **Antonio Lane Sewer Upgrade** – The Sewer Easement Agreements are 80% complete and Design Drawings for this project are at 60%. A meeting with the residents of Antonio Lane was held on February 11, 2019.
- **Canoncito Regional Water Phase II – Planning Phase:** Project is in the cost negotiation phase of the procurement for engineering design services.
- **Canoncito Eldorado Waterline Project – Planning Phase:** Project is in the cost negotiation phase of the procurement for engineering design services.

Road Projects:

- **Camino San Jose** – County staff has reviewed the 30% design plans. The estimated cost at 30% design is above the project budget by \$100,000. Project staff has discussed this with the County Manager and we anticipate discussing this at the Capital Project Strategic Planning Session in March 2019.
- **CR54 Arroyo del Los Chamisos** – Construction began on January 17, 2018. Contractor is working on completing permanent signing and gabions in order to meet substantial completion. Project estimated to be 100% complete by the end of February.
- **NE/SE Connector is in Phase D Design** – A contract has been awarded to Souder Miller & Associates for design services. Design Kickoff meeting was held on February 7, 2019. Design is estimated to take approximately 12 months.
- **CR55A General Goodwin Rd Design Upgrade.** County staff has reviewed the 100% plans and has recommended changes. Staff is coordinating with NMDOT for a maintenance easement along NM 14. The drainage easement along the railroad right of way has been accepted by NMDOT and the County.
- **Torcido Loop Chip Seal and Drainage Improvements** – Bid opening for Construction IFB was held on January 31, 2019. Procurement is working on getting a signed contract. Contract estimated to go to the BCC for approval on February 26, 2019.
- **CR89 and 89C Drainage and Roadway Improvements** – Projects are on hold until the surveys have been completed as per the settlement agreement with Pojoaque Pueblo.
- **Santa Fe Racetrack Chip Seal and Drainage Improvements** - Bid opening for Construction IFB was held on January 31, 2019. Procurement is working on getting a signed contract. Contract estimated to go to the BCC for approval on February 26, 2019.
- **CR67F La Barbaria** – Construction began on October 15, 2018. Contractor has completed raising the road to the subgrade elevation shown on the plans. Contractor is currently working on installing the drainage structures. The project has a mandatory completion date of June 30, 2019.
- **CR 54 Arroyo Hondo All Weather Crossing-** Engineering Consultant has completed the preliminary drainage report. Coordinating Temporary Work Permits and ROW easements with Pojoaque Pueblo.
- **CR 72A All Weather Crossing** – The BCC approved the construction contract on 2/12/19 with Cornerstone Contractors, LLC. Notice to Proceed is in process.
- **Balsa Road Paving Project** – County Staff has completed the design and the scope of work. In the process of submitting to procurement for an IFB for Construction services. A public meeting has been scheduled for Wednesday February 20, 2019 at 5:00pm at the Eldorado Community Center.
- **CR 84 and Arroyo Jacona Low Water Crossing** – County staff has completed the design and scope of work and is currently working on get 401, 404 and Pojoaque Pueblo Permits.

- **2019 Sunlit Hills Paving Projects** – Camino Pacifico, Paseo Del Pinon, Camino Tezcoco, Toltec Rd. County Staff has completed the design and the scope of work. In the process of submitting to procurement for an IFB for Construction. A public meeting with Commissioner Hamilton was held on Saturday, February 9, 2019. Construction estimated to be completed summer of 2019.
- **CR 88B Rio Vista Run Gabion Structure** - County staff has completed the design and scope of work and is currently working on getting 401 and 404 permits.

Building Projects:

- **Property Control Facility:** The BCC approved the construction contract on 2/12/19 with Mick Rich Contractors, Inc. Construction is scheduled for mid-March 2019.
- **Hwy 14 –Senior Community Center:** The project is on hold. A request by CSD in the amount of \$700,000.0 is being requested at this year’s Legislative Session to help pay for the construction of the facility.
- **Turquoise Trail Fire Station in Cerrillos:** The construction drawings are 100% complete. The project was submitted to the Land Use Division for the site development review on February 6, 2019.
- **Chimayo Fire Station** – A follow up meeting with Land Use Staff was held on Thursday, January 24, 2019 to begin the process for requesting several variances required for the project.
- **Eldorado Fire Station #1:** The design team completed 90% drawings. A meeting was held on Thursday, January 24, 2019 with Fire Staff for final review of construction drawings.
- **La Puebla Station #1:** A follow up meeting with Land Use Staff was held on Thursday, February 7, 2019 to discuss submittal of construction drawings and permit requirements for review by County departments and agencies.
- **Bennie J. Chavez Center Septic System Upgrade:** Project has been completed.
- **Edgewood Senior Center ADA Upgrades:** GM Emulsion submitted the lowest quote in the amount of \$165,121.34 inclusive of GRT. A pre-construction meeting will be scheduled as soon as the P. O. is received. Senior Services has directed the Project Manager to hold off on construction until further notice.
- **Madrid Fire Station:** The 100% construction documents have been complete. A request to utilize the statewide construction price agreement is being considered by Procurement.
- **Turquoise Trail Fire Station No.2:** Quotes for construction services are due on February 22, 2019.
- **Tesuque Fire Station Retaining Wall:** Received quotes from Surveyors on February 13, 2019 to produce a Topographic Map and will schedule a meeting with the surveyor when a P. O. is received.
- **Eldorado Fire Station No.2:** Project has been put on temporary hold pending a decision whether to proceed with the project because there is currently not a water source to the Fire Station.
- **Edgewood Fire Station No.3:** Quotes for construction are due on February 22, 2019.
- **Abedon Lopez Community Center:** SFC Land Use is requiring additional TAC submittals, which are scheduled by February 13, 2019.

- **Leo Gurule Basketball Court Demolition:** Both the basketball court and tennis courts need to be demolished, which will be done by a contractor in February or March. A public meeting will be scheduled after demolition.
- **La Cienega Community Center Parking Lot:** Staff is engaging the adjacent property owner on a needed drainage easement for the project.
- **Adult Detention Center Roof:** Work is ongoing and the contractor is on schedule for completion of the project by March 2019.
- **Galisteo Fire Re-Stucco:** The Fire Department has increased the scope of work, over and beyond the original re-stucco job. Additional information needs to be added in order to fully meet the desires of the fire dept. Project staff would like to complete the re-stucco portion of the project in March or April 2019.
- **District Attorney Office Renovation:** A meeting was conducted with the DA and pertaining staff to review existing drawings and budget discussions. There have been some desired modifications as a result of the discussions. Further clarification is necessary. At this point, additional discussion between the county and the DA has been conducted and project staff is awaiting detail from the DA as to the outcome of discussions to be held during this upcoming legislative session this year.
- **Public Safety expansion:** Construction services are in procurement.

Open Space, Parks & Trails Projects:

- **Santa Fe River - Frenchy's to Siler Construction:** The flood damage repairs on the River Trail are scheduled to be completed on February 22nd, in budget and two weeks early. All structures and repairs are complete; the contractor is currently planting the willows and Cottonwood trees. Seeding is the final item and will begin February 18th and take 3-4 days.
- **Santa Fe River - Property Acquisition Section B:** A total of 31 parcels are needed and we have acquired 11 to date. There are three (3) Offer Packages being submitted this week to the County Manager for signature and then closing. Six (6) more parcels have signed Purchase Agreements but are in need of title curation, Tierra is working with the Title Company to resolve. Tierra continues negotiations with landowners on the remaining 11 parcels.
- **BLM Parcels (Santa Fe River Trail):** Archaeology survey report was submitted to BLM 9/27/18 and the BLM staff is reviewing it. BLM Realty is preparing the notice requirements for noticing the disposition in the Federal Register, which is required under the program rules. BLM Realty plans to submit the notice by 12/1/18.
- **Santa Fe River – El Camino Real CLOMR:** The CLOMR and 404 permits are in process.
- **Arroyo Hondo Trail Design:** TAP and CMAQ grant applications have been submitted for a possible award in March.
- **Arroyo Hondo Trail Segment 4:** NMDOT signed the Cooperative Project Agreement on August 21, 2018. The Project is currently in Purchasing for an IFB for construction.
- **Mt. Chal:** The Project Manager sent out a request for Letters of Interest for groundwater sampling and analysis on February 4, 2019. Responses are due February 22, 2019.
- **Thornton Ranch Open Space:** The \$2,600,000 for implementation of the Master Plan was budgeted in December 2018. The Project Manager submitted a PPR for cultural resource investigations and an environmental assessment to complete the necessary environmental studies to implement the Master Plan to Purchasing on January 23, 2019.

- **Santa Fe Rail Trail Segment 5:** Bids were due December 21, 2018. The County received 4 bids. The apparent lowest bidder sent Purchasing and email on February 6, 2019 informing the County that they found an error on their bid sheet and can't provide the services for the amount that they bid. Purchasing informed NMDOT on February 6, and requested permission to negotiate with the next lowest bidder since their bid was within 10% of our budget.
- **El Camino Real Retracement Trail FLAP project:** FHWA is working to complete the close out process on the grant by January 2019. The County entered into an MOU with BLM for the development of the paved and crusher fine portions of the trail with the understanding that the County would submit an application for a permanent ROW after the trail was constructed. The Project Manager is preparing the application.
- **Santa Fe Rail Trail Trailheads:** The plan is to construct the trailhead after Segment 5 of the Santa Fe Rail Trail is completed in the spring of 2019, so that the trailhead location can be used as the staging area for construction of Segment 5. The Project Manager met with the Engineer on January 15, 2019 to review the County's 60% review comments.
- **Pojoaque Valley Recreation Complex Phase III:** Purchasing is ready to advertise the IFB for construction services as soon as the development permit is issued from Growth Management. The construction period is 6 months.
- **Romero Park Phase II:** Re-bid of the Old Agua Fria Dump Solid Waste Abatement and Site Leveling will advertise on February 17 and 18, 2019. The pre-bid meeting is scheduled for February 27, 2019. Bids are due March 21, 2019.
- **Bennie J. Chavez Community Center Park:** A public meeting is scheduled on February 13, 2019 at the Bennie J. Chavez Senior and Community center to solicit community input on the master plan for the park improvements.

ACTION REQUESTED:

None; for information only.

