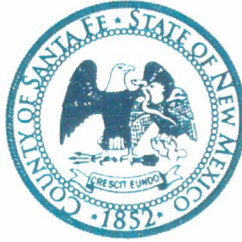


**Henry P. Roybal**  
Commissioner, District 1

**Anna Hansen**  
Commissioner, District 2

**Robert A. Anaya**  
Commissioner, District 3



**Anna T. Hamilton**  
Commissioner, District 4

**Ed Moreno**  
Commissioner, District 5

**Katherine Miller**  
County Manager

## MEMORANDUM

**Date:** May 30, 2017  
**To:** Board of County Commissioners  
**From:** Tony Flores, Deputy County Manager  
**Via:** Katherine Miller, County Manager  
**Subject:** Consideration of Applicants for the Santa Fe County Probate Judge

---

### Background and Summary

On May 4, 2017, Ms. Shannon Bulman tendered her resignation as the Santa Fe County Probate Judge. Subsequently, the resignation (NMSA 1978, §10-3-1) and process for filling the vacancy (NMSA 1978, §10-3-1) was discussed at the May 9, 2017, Board of County Commission (Board) meeting.

As a result of the discussion, a call for interested individuals (Individuals) was posted with a due date for submission of a letter of interest and resume of May 25, 2017. Within the call for Individuals, the following minimum qualifications for the office of Probate Judge were included:

1. Must be citizen of the United States. N.M. Const. art VII, § 2.
2. Must be a legal resident of the state. *Id.*
3. Must be a qualified elector. *Id.*
4. Must be a resident of the county. NMSA 1978, § 1-8-18(A).
  - a. Must be at least 18 years old. U.S. Const. amend. XXVI, § 2.
5. A person convicted of a felony shall not hold office unless, the person has presented the governor with a certificate verifying the completion of the sentence and confirming the person was granted a pardon or certificate by the governor restoring the person's full rights of citizenship. NMSA 1978, § 31-13-1(C).

As a result of the call, the following Individuals submitted their letters and resumes for consideration (listed in alphabetical order):

- John Agresto
- Mark A. Basham, Esq.
- Bryan P. Biedscheid, Esq.
- Donald J. Converse
- Gary D. Elion, Esq.
- Camilla “Cam” Kattell
- Chris Linn
- Charlie Lopez
- Margaret Anne Meacham
- Gini Nelson
- Meredith Peterson
- Roger I. Rivera
- Suzanne Waltz Ronneau

**Recommendation:**

Staff is recommended that the Board consider each Individual and make an appointment for the vacant Santa Fe County Probate Judge position to fill the term through December 31, 2018.

**Exhibits:**

- A. Resignation Letter of Shannon Bulman
- B. NMSA 1978, §10-3-1 / Circumstances Causing Vacancy in Local Office
- C. NMSA 1978, §10-3-3 / Vacancy in County or Precinct Office; Appointment
- D. Call for Applicants / May 11, 2017

**Applications (listed in alphabetical order):**

- 1. John Agresto
- 2. Mark A. Basham, Esq.
- 3. Bryan P. Biedscheid, Esq.
  - a. *Letter of Support – Richard Ellenberg*
  - b. *Letter of Support – Christopher Cullen*
  - c. *Letter or Support – Patrick J. Dolan*
- 4. Donald J. Converse
- 5. Gary D. Elion, Esq.
- 6. Camilla “Cam” Kattell
- 7. Chris Linn
- 8. Charlie Lopez
- 9. Margaret Anne Meacham
- 10. Gini Nelson
- 11. Meredith Peterson
- 12. Roger I. Rivera
- 13. Suzanne Waltz Ronneau

Shannon Broderick Bulman  
Post Office Box 6773  
Santa Fe, New Mexico 87502-6773  
(505) 820-1014

May 4, 2017

Mr. Henry Roybal  
Chair  
Board of County Commissioners  
102 Grant Avenue  
Santa Fe, New Mexico 87501

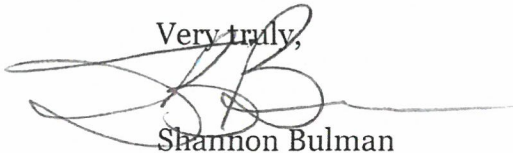
Re: Probate Judge position

Dear Mr. Chair:

I write to tender my resignation as Santa Fe County Probate Judge effective May 29, 2017. I have accepted a full-time position as a hearing officer for the First Judicial District Court beginning May 30, 2017. While I am excited about the challenges presented by the new job, I am disappointed to leave my position as probate judge.

I truly appreciate having had the opportunity to meet and work with the dedicated staff and elected officials of Santa Fe County. I stand willing to assist in any way necessary in the transition of the responsibilities of the probate court.

Very truly,

A handwritten signature in black ink, appearing to be 'SB', with a long horizontal flourish extending to the right.

Shannon Bulman



10-3-1. [Circumstances causing vacancy in local office.] (1909)

10-3-1. [Circumstances causing vacancy in local office.]

Any office belonging to the class mentioned in Section 10-4-1 NMSA 1978 becomes vacant under any of the following circumstances:

- A. by death of the party in office;
- B. removal of the officer as provided by this chapter;
- C. failure of the officer to qualify as provided by law;
- D. expiration of the term of office when no successor has been chosen as provided by law;
- E. when the officer removes from the county in which he is elected and in case of municipal officers, when he removes from the town or city for which he is elected;
- F. absence from the county for six consecutive months, and in cases of municipal officers, absence for such length of time from the village, town or city for which he is elected; but this provision does not apply to those officers wherein the law provides that the duties may be discharged by a deputy, when such absence is due to illness or other unavoidable cause;
- G. by resignation of the officer;
- H. by an officer accepting and undertaking to discharge the duties of another incompatible office.

**History:** Laws 1909, ch. 36, § 3; Code 1915, § 3956; C.S. 1929, § 96-107; 1941 Comp., § 10-301; 1953 Comp., § 5-3-1.





10-3-3. [Vacancy in county or precinct office; appointment.] (1907)

10-3-3. [Vacancy in county or precinct office; appointment.]

Whenever any vacancy in any county or precinct office in any of the counties of this state other than a vacancy in the office of county commissioner, shall occur by reason of death, resignation or otherwise it shall be the duty of the board of county commissioners of the county where such vacancy has occurred to fill said vacancy by appointment and said appointee shall be entitled to hold said office until his successor shall be duly elected and qualified according to law.

**History:** Laws 1907, ch. 6, § 2; Code 1915, § 1219; C.S. 1929, § 33-4233; 1941 Comp., § 10-302; 1953 Comp., § 5-3-2.



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## Santa Fe County Seeks Applicants for Probate Judge

Santa Fe County sent this bulletin at 05/11/2017 01:48 PM MDT

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### Santa Fe County Seeks Applicants for Probate Judge

The Santa Fe County Board of County Commissioners is seeking interested Santa Fe County residents to serve as the Santa Fe County Probate Judge. The term will expire on December 31, 2018.

Interested individuals shall demonstrate that they meet the following minimum qualifications for Probate Judge:

1. Must be citizen of the United States. N.M. Const. art VII, § 2.
2. Must be a legal resident of the state. Id.
3. Must be a qualified elector. Id.
4. Must be a resident of the county. NMSA 1978, § 1-8-18(A).
  - a. Must be at least 18 years old. U.S. Const. amend. XXVI, § 2.
5. A person convicted of a felony shall not hold office unless, the person has presented the governor with a certificate verifying the completion of the sentence and confirming the person was granted a pardon or certificate by the governor restoring the person's full rights of citizenship. NMSA 1978, § 31-13-1(C).

Interested individuals are requested to submit a letter of interest and resume by Thursday, May 25, 2017 to:

Santa Fe County Manager's Office  
Attn: Tony Flores, Deputy County Manager  
P.O. Box 276



Santa Fe, New Mexico 87504-0276  
[tflores@santafecountynm.gov](mailto:tflores@santafecountynm.gov)  
 505-986-6200

On May 30, 2017, no earlier than 2 p.m., the Commission will consider all applications that have demonstrated they have met minimum qualifications cited above. In addition, the Commission invites those individuals to address the Commission on their qualifications to serve as Santa Fe County Probate Judge.



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## Tony T. Flores

---

**From:** John <jagresto@newmexico.com>  
**Sent:** Friday, May 19, 2017 3:33 PM  
**To:** Tony T. Flores  
**Subject:** Application for probate judgship  
**Attachments:** Agresto probate letter.docx; 2017 Agresto bio.doc; Agresto brief bio.docx

Dear Mr. Flores,

Attached please find a letter applying for the position of probate judge. Also attached are two copies of my resume, one very brief, the other longer and more complete.

If I can supply you with anything more, or in a different format, please let me know.

With thanks, I am,

Sincerely yours,  
John Agresto



417 San Antonio  
Santa Fe, NM 87505  
May 19, 2017

Mr. Tony Flores  
Deputy County Manager  
Santa Fe, NM 87504

Dear Mr. Flores,

I would like to be considered for the position of Santa Fe County Probate Judge.

As to the list of "minimal qualifications," I am a citizen of the United States and have been a legal resident of New Mexico since October 1989. I am a qualified elector, I am a resident of Santa Fe County, I am well over 18 years old, and I have never been convicted of a felony.

More than that, I have had a long and varied career as an educator, an administrator, and public servant. I came to New Mexico 28 years ago as the president of St. John's College here in Santa Fe. Before that I was assistant, deputy, and ultimately acting chairman of the National Endowment for the Humanities, a federal funding agency in Washington DC. I was, before that, a professor. I hold a PhD from Cornell University.

Since retiring from the presidency of St. John's, I served for almost a year as the equivalent of Secretary of Higher Education for the Iraqi Government, I returned to Iraq at the invitation of the Iraqi government in the Kurdish region to help establish the American University of Iraq. I returned to New Mexico and, in retirement, I served for a few years on the NM Advisory Committee on Civil Rights.

My interest in being this county's probate judge began with my older daughter: "You've always worked hard at helping people. You taught, ran colleges and universities, worked in Washington, you even helped people abroad. But now that you're retired, all you do is fish, garden, and cook. You should do more." (Actually, she said it more



gently than that, but that's the gist.) If I can continue to help people, especially during what are usually difficult personal times, I should, at least for a while longer.

I'll attach to this letter a brief bio plus a much longer and detailed one. You'll see a few items in my background and experiences that should support my application. But you'll also see lapses. While I have studied and written on legal issues, I have never been a lawyer. If asked for legal advice, I would have to demur and direct people elsewhere. I am, also, hardly an expert on probate matters; if selected please know that there's much about the process I would need to learn.

All of which is to say that, while I have both administrative experience, good will, and probably some common sense, if there are applicants with legal, judicial, or probate experience, I would both understand and support your decision to choose one of them.

Thank you for considering my application.

Yours sincerely,

John Agresto

## **JOHN AGRESTO**

417 San Antonio  
Santa Fe, New Mexico 87505  
(505) 983-9625  
(505) 603-3450 cell  
[jagresto@newmexico.com](mailto:jagresto@newmexico.com)

### **EDUCATION:**

Ph.D., 1974 (Government)	Cornell University
A.B., 1967 Magna Cum Laude (Political Science/ History)	Boston College

### **PROFESSIONAL EXPERIENCE**

**President**, John Agresto & Associates. (Since 2000) JA&A is an educational consulting company, specializing in curricular renewal in the liberal arts, accreditation assistance, and long range planning for colleges, foundations, and schools.

**Member and Chair** of the New Mexico State Advisory Committee to the U.S. Commission on Civil Rights. (2010 -16)

**Avocational Lecturer** at the Steinbeis University, Berlin. 2013-15.

**Scholar-in-Residence**, Hampden Sidney College, academic year 2013-14.

**Provost and Dean of the Faculty**, the American University of Iraq in Sulaimani (AUIS). 2009 –2010.

**Interim Chancellor and Provost**, the American University of Iraq in Sulaimani. 2007-08

**Member of the Board of Trustees** of AUIS and chair of the Academic Affairs Committee of the Board. 2007-2011.

**Visiting Fellow**, James Madison Program in American Ideals and Institutions, Princeton University. 2008-09.

From March to December 2007, **Consultant for Higher Education Programs** at the Philanthropy Roundtable, assisting foundations and donors in supporting projects and programs in American colleges and universities.

Between July 2005 and August 2006: **Interim President**, American College of Education. ACE was the successor to Barat College. I was responsible for the revival of the college as a for-profit urban institution with an emphasis on teacher education, business, and information technology. This involved building a completely new faculty and administrative team as well as gaining or retaining all licenses, accreditations, etc.

From Aug 2003 – June 2004: Coalition Provisional Authority **Senior Advisor to the Ministry of Higher Education and Scientific Research**, Baghdad Iraq. As the representative of the CPA to the Ministry of Higher Education, reporting directly to Amb Bremer, I was responsible for assisting the Iraqi ministry, 20 universities and commissions and 46 vocational colleges in physical rehabilitation, intellectual renewal, curricular reform, the establishment of scholarship and exchange programs, and in opening Iraq's universities once again to the outside world.

Aug 2002 – June 2003: **Lilly Senior Research Fellow** in the Liberal Arts, Wabash College, Crawfordsville IN 47933.

1989 – 2000: **President**, St John's College, Santa Fe, New Mexico.

St. John's is a small, classical liberal arts college in the great books tradition. With its sister campus in Annapolis it is the third oldest college in America.

During these years we conducted the most successful capital campaign in the college's 300-year history, tripling Santa Fe's endowment, completing the library, a student center and the new dormitory complex. We instituted a major program of executive seminars and summer great books seminars for adults. We established a program in Eastern Classics in the Graduate Institute. Enrollment was at its maximum.

1982 - 1989: **Assistant, Deputy and Acting Chairman**

National Endowment for the Humanities

Washington, D.C.

The NEH is a federal funding agency in support of the humanities and humanities education. During my tenure as both administrative head and policy head, it had an average annual budget of approximately \$140 million and a staff of 225.

1971 -1982: -Visiting Lecturer, the University of Toronto

-Assistant Professor, Kenyon College

-Visiting Associate Professor, Duke University

- Projects Director and Fellow, The National Humanities Center, Research Triangle Park, North Carolina.
- Visiting Faculty, The New School, New York City

## **BOOKS:**

Rediscovering America. Asahina and Wallace, 2015.

Tomatoes, Basil, and Olive Oil – An Italian-American Cookbook. Wolfsbrunnen Press, 2011.

Mugged By Reality – The Liberation of Iraq and the Failure of Good Intentions. Encounter Books, February 2007.

The Supreme Court and Constitutional Democracy, Cornell University Press, 1984. Reprinted for overseas distribution by Prentice Hall of India, 1986, and by Ferozsons Ltd., Pakistan, 1987. Translated and published by the China University of Political Science and Law Press (CUPL Press), 2012.

Liberty and Equality Under the Constitution, editor and contributor. The American Political Science Association and the American Historical Association, 1983.

The Humanist as Citizen: Essays on the Uses of the Humanities, co-editor and contributor. The National Humanities Center, with UNC Press, 1982.

Currently in progress – Do Liberal Arts Colleges Serve Any Useful Public Function.

## **Book Chapters**

"Reflection and Choice," in Busch and White, *Civic Education and the Future of American Citizenship*, Lexington Books, 2012.

"Toward an American Liberal Education," in Bradley Watson, ed., *The Idea of the American University*, January 2011.

"To Reform the Politically Correct University, Reform the Liberal Arts," in Maranto, Redding, and Hess, *The Politically Correct University*, AEI Press, 2009.

"Introduction," to Gordon Taylor, *Fever and Thirst: An American Doctor in Iraq, 1835-1844*, Academy Chicago Publishers, paperback edition, 2009.

"John C. Calhoun and the Reexamination of American Democracy," in *History of American Political Thought*, Frost and Sikkenga, editors, Lexington Press, 2003.



"The Declaration of Independence and the Constitution," in *Our Peculiar Security*, Eugene W. Hickok, Jr., et al., editors, Roman & Littlefield Publishers, Inc. May 1993.

"What Grandma Knew, -- Reflections on Ethnicity and Public Policy" in *Beyond the Godfather*, A. Kenneth Ciongoli and Jay Parini, editors, University Press of New England, 1997.  
Previously printed in Boston College Magazine, Summer 1991.

"The Failure of American Education," in *The Recovery of American Education*, Stephen M. Kason, editor, University Press of America, 1990.

"The Progress of Culture," *Proceedings The 61st Annual Meeting National Association of Schools of Music*, April 1986.

"Why is the Constitution Worth Revering?" *The Constitution and the American Polity*, David Marion, et al., editors, Hampden-Sydney College, 1985.

"Preface" to Barbour, Brooks, Lakoff, Opie, *Energy and American Values*, Praeger, 1982.

### **SELECTED ARTICLES AND BOOK ESSAYS:**

#### POLITICS, GOVERNMENT, AND CULTURE

"American Democracy Ten Years After Abu Ghraib," Academic Questions, Winter 2014.

"Was Promoting Democracy a Mistake? Liberalism, the Arab Spring, and the Mugging of Neoconservatives," Commentary Magazine, December 2012.

"Its Never the Economy, Stupid," The Washington Examiner, December 5, 2012.

"Robin Hoods Don't Smash Shop Windows," The Wall Street Journal op. ed., June 2, 2012.

"Democracies, Good and Bad" The Washington Times, op. ed., April 27, 2011.

"Party of Privilege...Party of Plumbers," National Review Online, November 19,2008

"The Other American," National Review Online, July 16, 2008.

"What an Iraq Book Cannot Say," The New York Sun, op. ed., February 1, 2008

"Letters from Baghdad," The Washington Post, op. ed., February 18, 2007.

"The Jezebel Solution," The Washington Times, op. ed., December 8, 2006.



"Disquieting Lessons from Iraq: A Conversation with John Agresto," Academic Questions, Summer 2006.

"Responding to Terrorism," The Albuquerque Tribune, op. ed. September 2001.

"Curious Collision over Civic Virtue," The Washington Times Commentary, August 1994.

"Street Life," Boston College Magazine, Summer 1993.

"Legitimate Restrictions on Federal Arts Funding," The Journal of Arts Management and Law, Vol. 21 #4 (Winter 1992).

"Preserving Our Heritage," Preservation News, Library of Congress, No. 5, July 1986.

"The Constitution and the Declaration of Independence," Dickinson College Magazine, May 1986.

"Land Where Our Fathers Died," The Washington Times, op-ed. April 3, 1985.

"James Madison and the Revolution in Republican Liberty," South Atlantic Quarterly, Spring 1983.

"The American Founders and the Character of Citizens," Character, Spring 1982. Reprinted, The American Educator, Summer 1982. Reprinted, Readings in American Democracy, Second Edition, Paul Peterson, editor. Reprinted, Character Policy, An Emerging Issue, Edward Wynne, editor, September 1982.

"Technology and the American Dream," The Community College Review, fall 1982.

"Hamilton vs. Jefferson --This Time It's Energy," The New York Times, op-ed., August 23, 1981.

"The Limits of Judicial Supremacy," Georgia Law Review, spring 1980.

"Art and Historical Truth," The Journal of Communication, autumn 1979.

"Liberty, Virtue and Republicanism, 1776-1789," Review of Politics, October 1977.

## EDUCATION

"Towards an American Liberal Education," Academic Questions, Spring, 2017.

"The Suicide of the Liberal Arts," Op Ed, The Wall Street Journal, August 7, 2015.

"Snowflakes and Stormtroopers," Academic Questions, Summer 2016.

"Humanists in High Dudgeon," Academic Questions, vol. 26, no. 2, Spring 2013.

"Teetering," Academic Questions, vol. 25, no.2, Summer 2012.

"The Liberal Arts 'Bubble'," Academic Questions, vol. 24, no.4, Winter 2011-12.

"Narrowness and Liberality – The Reform of Graduate Studies," Academic Questions, Winter, 2003-04.

"What Higher Education in Iraq Needs Now," The Chronicle of Higher Education ("Point of View"), April 16, 2004.

"Booking Passage," Wabash Magazine, Fall/Winter 2003.

"Reflection and Choice – The Liberal Arts and the American Founding," Liberal Arts Online, December, 2002.

"Lessons of the Preamble," in September 11 -- What Our Children Need to Know, The Fordham Institute, September 2002. Excerpt syndicated by Scripps Howard as "Teaching 9/11," September, 2002. Revised and reissued as "Parsing the Preamble," in Terrorists, Despots and Democracy, The Fordham Institute, August, 2003.

"The Strange Usefulness of the Liberal Arts," Liberal Arts Online, Fall, 2001.

"The Public Value of the Liberal Arts," Academic Questions, Fall 1999.

"High Schools and the Deposit of Civilization," Proceedings of the National Association of Schools for Girls, 1999.

"Truth v. Liberty: A Confusion of Priorities," Academic Questions, Summer 1999.

"The Hidden Value of an Education in Liberal Arts" The Albuquerque Tribune, June 2, 1999.

"An Oral Exam for the New Liberal Arts Graduate," The Wall Street Journal, op. ed. April 1991.

"The Politicization of Liberal Education," Academic Questions, Fall 1990. Also in Perspectives in Political Science, summer 1990 and Measure, July 1991.

"Getting the Most Out of Literature," Basic Education, October 1988. Reprinted Fall, 2002

"What's Worth Knowing," Basic Education, September 1988.

"The Mirror of Man," Boston College Magazine, spring 1988.

"Why Latin, Why Greek?" The Washington Post, op. ed., July 22, 1987.

"How Not to Teach the Constitution," Christian Science Monitor op. ed., March 9, 1987

"The Humanities and the Condition of American Education," Halcyon, 1986.

"Doing Justice to the Humanities," The American Council of Learned Societies Newsletter, Vol. XXXVII, Spring-Winter 1986.

"The Humanities and Education," The Journal of Family and Culture, Vol. I, No. 1, Spring 1985. Reprinted, Education Policy Insights, Vol. I No. 3, June 1985.

"The Humanities and the Social Sciences," PS, summer 1983.

"Funding the Humanities," The Quarterly, summer 1983.

"Teaching Compassion," The American Educator, summer 1982. Reprinted, Ethics and Education, February 1983

"Lincoln, Statesmanship, and the Humanities," The Humanist as Citizen: Essays on the Uses of the Humanities. Reprinted, The Nebraska Humanist, Spring-Fall 1982.

"Teaching Introductory Politics," co-author, Division of Educational Affairs Newsletter, American Political Science Association, Fall 1977.

### **SELECT PAPERS AND PUBLIC ADDRESSES:**

Talks on Iraq or on Higher Education at Furman University, Boston College, Columbia University, Cornell, Princeton University, Hampden-Sidney College, Sandia National Laboratories (NM), the Council on Foreign Relations (NY), the American Enterprise Institute, the Hudson Institute, the New School University, Texas Tech, The University of Colorado, Franciscan University, Wabash College, Oxford College, Christopher Newport University, Emory University, Samford University, Centre College, St. John's College, and Kenyon College, July 2004 – October 2014.

Earlier addresses:

"Democracy and Liberal Education," Monmouth College, October 2005 (Address for the Inauguration of President Ditzler).

"Much of What I Know About America I Learned in Iraq," Commencement Address, Samford

University, May 2004

"American Higher Education after the Culture Wars," Institute of Ideas Conference at Goodenough College, London, U.K., June 2003.

"Catholic Values and American Virtues," Pew Foundation Conference on Religion in American Life, Washington D.C., September, 2002

"Do the Liberal Arts Make Us Better?" Fides et Ratio Conference, Chicago, August, 2001.

"The Strange Usefulness of the Liberal Arts," Lecture given at Wabash College, spring 2001.

"Public Funding for the Arts," A Debate on NPR's "Justice Talking," July 2000.

"High Schools and the Deposit of Civilization," The National Association of Principals of Schools for Girls, February 1999.

"The Spirit of American Conservatism," Lecture, Boston College, October 1998.

"Friendship and Betrayal," Lecture, Graduate Institute, St. John's College, June 1998.

"Liberal Education: Does It Have to do with Culture or with Thinking?" National Association of Scholars Conference, October 1997.

"The Uses of the Humanities," Nebraska Wesleyan University, April 1996.

"Government's Stake in American Culture," A Symposium sponsored by The Lyndon Baines Johnson Library, The University of Texas at Austin, September 1995.

"The Private College President in the Public Arena," American Association Presidents of Independent Colleges and Universities, Phoenix, February 1994.

"Energy, Inaction, and the Bush Presidency," American Political Science Association, Washington, D.C., September 1993.

"Answering the Attack on Tradition *Effectively*," Latin Liturgy Association Convention, Chicago, June 1993.

Panelist on two segments of PBS' "Firing Line" with William F. Buckley --"What is Liberal Education?" and "Who Should Be Liberally Educated?" July 1993.

"Teaching vs. Research," before the Western American Accounting Association, April 1993.

"The Future of the Arts Endowment," Discussion on National Public Radio "Talk of the Nation" with John Hockenberry, February 1992.

"Legitimate Restrictions on Federal Arts Funding," American Political Science Association Annual Meeting, Washington, D.C., August 1991.

"Art and the Politics of Culture," Arts and Ideas Lectures, The University of North Carolina at Asheville, April 1991.

"What Constitutes Administrative Success? Inside the Beltway They Don't Have a Clue," American Political Science Association Annual Meeting, San Francisco, California, August 1990.

"The Politicization of Liberal Education," Southwest Political Science Association Meeting, March 1990.

"Diversity, Multiculturalism and Liberal Education," The Modern Language Association Annual Meeting, December 1989.

### **PROFESSIONAL AFFILIATIONS:**

Member, National Association of Scholars  
Member, Council of the National Alumni Forum

### **BOARDS AND COMMISSIONS:**

Member and Chair of the Academic Committee, Board of Trustees, The American University of Iraq in Sulaimani (2007-2012)  
Former Member, Board of Directors, The Ball Foundation, 1995 - 2001  
Former Member, Independent Commission on the Arts (Presidential Appointment)  
Former Commissioner, Columbian Quincentenary Commission (Ex officio)  
Board of Trustees of the Pontifical College Josephinum, 1990 -1996  
Member, U.S. (Presidential) Delegation to Observe the Elections in Suriname, 1987

### **HONORARY DEGREES**

Kenyon College, Gambier, Ohio, 1989  
Institute of Policy Studies, Washington DC, 2005

### **Expert Testimony**



For Boston University, 1997, Gluckenberger vs. Trustees of Boston University  
For The College of Santa Fe, 2001, Smegielski vs. The College of Santa Fe

## Tony T. Flores

---

**From:** Mark Basham <mbasham@bbpcnm.com>  
**Sent:** Monday, May 15, 2017 9:16 AM  
**To:** Tony T. Flores  
**Cc:** Katherine Miller  
**Subject:** vacant probate judge position  
**Attachments:** resume and letter of interest.docx

Mr. Flores attached is my letter of interest and resume for the vacant probate judge position. I am sending this via e-mail only unless you require a hard copy to be either hand delivered via USPS. As I recognize that you are extremely busy, it would calm my nerves if you acknowledged receipt of this e-mail.

Mark A. Basham, Esq.  
**BASHAM & BASHAM, P.C.**  
2205 Miguel Chavez Road, Ste A  
Santa Fe, NM 87505

(505) 988-4575  
(505) 992-6170 fax

[mbasham@bbpcnm.com](mailto:mbasham@bbpcnm.com)



MARK A. BASHAM, ESQ.  
2205 Miguel Chavez Road, Suite A  
Santa Fe, NM 87505  
(505) 988-4575  
[mbasham@bbpcnm.com](mailto:mbasham@bbpcnm.com)

---

*ATTN: Tony Flores, Deputy County Manager of Santa Fe County*  
[tflores@santafecountynm.gov](mailto:tflores@santafecountynm.gov)

*VIA e-mail only*

*Please accept this document as my letter of interest and resume for consideration to fill the vacant Santa Fe County Probate Judge position:*

- 1. I am a citizen of the United States.*
- 2. I am a legal resident of the State of New Mexico.*
- 3. I am a qualified elector.*
- 4. I am a resident of Santa Fe County.*
- 5. I am over 18 years old.*
- 6. I have not been convicted of a felony.*

I am a local businessman who has in the past served in the public sector. I have been the City Attorney for the City of Santa Fe. I also served eight years as the Santa Fe County Probate Judge. I am eligible for the appointment to fill the vacancy should the Santa Fe County Commission vote to do so. I have given dozens of lectures/seminars to informal probate judges around the State of New Mexico. I was also instrumental in preserving the informal probate court system in New Mexico. If appointed I will be able to hit "the ground running." Your consideration is greatly appreciated. Do not hesitate to call me should you have any questions or require additional information. Thank you.

***EDUCATION:***

B.A. - Politics and Economics, Princeton University, 1982  
J.D. - University of New Mexico School of Law, 1990

***LICENSES:***

State of New Mexico, 1990  
Federal District Court for the District of New Mexico, 1993  
Tenth Circuit Court of Appeals, 1994  
United States Supreme Court, 2011

## ***EXPERIENCE:***

### ***Shareholder, Basham & Basham, P.C., March 2000-present.***

Mr. Basham handles a diverse caseload almost completely dedicated to the representation of governmental entities. His primary areas of specialization are in Land Use law, Civil Rights law, employment law and Tort Claims defense.

### ***City Attorney, City of Santa Fe, 1996-2000.***

As City Attorney of the second-largest City in New Mexico, Mr. Basham Supervised staff of thirteen (eight attorneys), managed a case load which focused on civil rights, tort claims defense and land use matters, and provided legal advice to the governing body, city manager and city staff.

### ***Deputy City Attorney, City of Santa Fe, 1995-1996.***

As Deputy City Attorney, Mr. Basham managed a case load which focused on civil rights, tort claims defense and land use matters, and provided legal advice to the city manager, city staff and various committees.

### ***Senior Litigator, State of New Mexico, Legal Bureau, 1993-1995.***

Managed a case load focused on civil rights and tort claims defense.

### ***Associate Attorney, White, Koch, Kelly & McCarthy, P.A., 1992-1993.***

Managed a case load which included criminal, insurance and tort claim defense, domestic relations and real estate.

### ***Assistant District Attorney, First Judicial District Court, 1990-1992.***

Supervised magistrate court attorneys. Prosecuted misdemeanors and felonies

## ***ACHIEVEMENTS:***

1989-1990	Editor, Natural Resources Reporter
1989-1990	Associate Editor, Natural Resources Reporter
Spring 1989	Copy Editor, Legislative and Administrative Newsletter
1988-1990	Member, Natural Resources Journal
1989	American Jurisprudence Book Award for Top Grade in Legislation

## ***ACTIVITIES:***

2007-2014	Santa Fe County Probate Judge
2001-2005	President, Board of Santa Fe Boys & Girls Club
1995-2001	Board Member, Trial Practice Section of the NM Bar Association
1995-1996	Barrister, Northern New Mexico Inn of Courts
1993-1995	Associate Member, Northern New Mexico Inn of Courts
1990-present	Member, New Mexico State Bar Association

## Tony T. Flores

---

**From:** Bryan Biedscheid <Bryan@swbpc.com>  
**Sent:** Tuesday, May 16, 2017 10:47 AM  
**To:** Tony T. Flores  
**Subject:** Santa Fe County Probate Judge Application  
**Attachments:** SF\_Cnty\_ltr\_5-16-17\_20170516102923.pdf; probres051517.pdf

Good morning, Tony:

Following our conversation about the soon-to-be vacant Probate Court Judge position, I attach a letter and resume as my application for the position. Please let me know if you require additional information or if you find my submission defective in some respect. As I mentioned on the phone and in my letter, I will be out of town on May 30 but I am happy to head over in June and meet with you and/or the Commissioners. Also, if you wish to check with references, Shannon Bulman or any civil judge at the First Judicial District Court can provide you with an assessment of my qualifications.

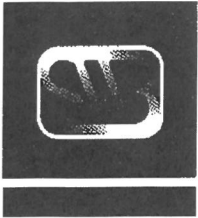
I appreciate your assistance.

Bryan P. Biedscheid, Esq.  
Sawtell, Wirth & Biedscheid, P. C.  
708 Paseo de Peralta  
Santa Fe, New Mexico 87501  
(505) 988-1668, ext. 102 - Fax (505) 983-5840  
[bryan@swbpc.com](mailto:bryan@swbpc.com)

Warning and Disclaimer: Clients are cautioned that electronic mail is not necessarily secure and no sensitive information should be sent via electronic mail. Also, this message (which may contain information that is privileged, confidential and exempt from disclosure under applicable law) is intended only for the use of the individual or entity to which it is addressed. If the receiver of this message is not the intended recipient, or as the employee or agent responsible for opening this message, you are hereby notified that any dissemination, distribution or copying of this message or its attachment(s) is strictly prohibited. If you have received this message in error, please delete this message from your system and notify us immediately by telephone, (505) 988-1668.







SAWTELL, WIRTH  
& BIEDSCHEID P.C.

L A W Y E E R S

W. ANTHONY SAWTELL  
PETER F. WIRTH  
BRYAN P. BIEDSCHEID

May 16, 2017

Santa Fe County Manager's Office  
Attn: Tony Flores, Deputy County Manager  
PO Box 276  
Santa Fe, New Mexico 87504-0276

SENT VIA MAIL AND EMAIL TO [tflores@santafecountynm.gov](mailto:tflores@santafecountynm.gov)

Re: *Santa Fe County Probate Court Judge*

Dear Mr. Flores and Members of the Board:

I request that you consider me for appointment as the Santa Fe County Probate Judge to serve out the remainder of Shannon Bulman's term. I am a Santa Fe lawyer and my practice has been centered on probate administration and litigation for nearly twenty years. While I am sorry that Ms. Bulman's career forced her to resign from the position, I am grateful for the effort that she invested in the Probate Judge position, I have seen the benefit to local families created by her efforts, and I would like to continue and build upon them.

I meet all of the requirements for the position posted in the County's advertisement. More specifically, I am:

1. A United States Citizen;
2. A legal resident of New Mexico;
3. A qualified elector;
4. A resident of Santa Fe County; and,
5. 48 years of age.

In addition, I have never been convicted of a felony.

Beyond the statutory requirements, I frequently practice in the State District Courts and Probate Courts in Northern New Mexico. My peers have given me an "AV-Preeminent" rating in the Martindale-Hubbell rating service. Because my practice is largely comprised of probate and trust litigation and administration, I most often accept matters where there is a conflict among heirs. However, I often provide information and referrals to families with relatively simple estates and where there is a shared desire among the heirs to distribute the estate by an agreed plan. I often refer

708 PASEO DE PERALTA  
SANTA FE NM 87501  
TEL. 505.988.1668  
FAX. 505.983.5840

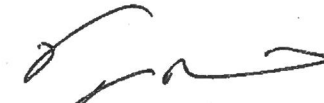
Santa Fe County Manager's Office  
Attn: Tony Flores, Deputy County Manager  
May 16, 2017  
Page 2 of 2

those families to Probate Court and it would be rewarding to help them in the role of Probate Court Judge. Also, on a sincere but less "legal" note, I am very fortunate to have a great wife and family and so, with that positive view of my own marriage, it would be a pleasure to perform marriage ceremonies for others. Attached, you will find the relevant portions of my recent Judicial Selection Commission Application and it serves as my resume. The Commission found me qualified and sent my name to Governor Martinez but I was not selected by her for the position of District Court Judge.

As I explained to Mr. Flores, I am unable to personally attend the Board of County Commissioners meeting on May 30, 2017. The second best-behaved member of my family (surpassed only by my wife) is our nine-year old golden retriever and we are told that his cancer has returned. Our plan, made long before this position was available, is to take him to the beach as soon as my daughter is out of school and so I will be driving to the sea on May 25<sup>th</sup> and returning on the 31<sup>st</sup>. I apologize for any inconvenience caused, but it would not feel right to abandon this family mission. I will be happy to meet with you before or after my trip in any setting that is appropriate for you and I hope that you will not consider this scheduling conflict to be a disqualifying issue.

Thank you for your consideration and please do not hesitate to call me with any questions or concerns.

Sincerely,  
**SAWTELL, WIRTH & BIEDSCHEID,**  
**A PROFESSIONAL CORPORATION**



Bryan P. Biedscheid  
bryan@swbpc.com

BPB:ps  
Enclosure

Name: Bryan P. Biedscheid

## JUDICIAL SELECTION COMMISSION

### Application for Judicial Vacancy on the First Judicial District Court

#### APPLICATION

##### PERSONAL

1. Full Name	Bryan Paul Biedscheid			
2. County of Residence	Santa Fe			
3. Birthplace	Rockledge, Florida			
4. If born outside the US, give the basis for your citizenship	N/A			
5. Birth Date	October 8, 1968			
6. Marital Status	Married			
7. If married, list spouse's full name	Jennifer Anne Biedscheid (Maiden name – Hickox)			
8. Spouse's occupation	Environmental Engineer			
9. Do you have any other familial relationships that might present conflicts if you were to be seated as a judge? If so, please explain these relationships and how you would address any conflicts. Answer 9: None				
10. List all places of residence, city and state, and approximate dates for the last 10 years				
Date of Residence	Street Address	City	State	Zip
2005 - Present	514 Camino Cabra	Santa Fe	NM	87505
8/99 – 2005	1027 West Houghton St.	Santa Fe	NM	87505

##### EDUCATION

11. List schools attended with dates and degrees (including all post-graduate work)	
High School(s)	82-86 Eldorado High School; Albuquerque, NM
College(s)	86-88/89-90 University of New Mexico BA – Anthropology 88-89 University of Hawaii-Manoa
Law School(s)	93-94/95-96 University of New Mexico School of Law J.D. w/ Natural Resources Certificate Fall 1994 University of Tasmania; Hobart, Tasmania, Australia

12. Bar Admissions and Dates	State Bar of New Mexico, 10/96 US District Court
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**EMPLOYMENT****13. List Your Present Employment**

Date(s) of Employment	4/03 - present
Employer	Sawtell, Wirth & Biedscheid, P.C.
Mailing Address	708 Paseo de Peralta, Santa Fe, New Mexico 87501
Business Phone	(505)988-1668
Position	Attorney
Duties	Represent clients and assist in management of firm
Supervisor	None

**14. List Your Previous Employment (beginning with most recent)**

Dates of Employment	11/96-4/03
Employer	Catron, Catron & Sawtell, P.A.
Mailing Address	2006 Botolph Rd., Santa Fe, New Mexico 87504
Business Phone	(505)982-1947
Business FAX	(505)986-1013
Email Address	fcatron@catronlaw.com
Position	Associate Attorney, 11/96-10/99; Shareholder, 10/99-4/03

**14. List Your Previous Employment (beginning with most recent)**

Dates of Employment	8/96-11/96
Employer	New Mexico Public Utility Commission
Mailing Address	224 E. Palace Ave., Santa Fe, New Mexico 87501
Business Phone	(505)827-6905
Business FAX	(505)827-6916
Email Address	cydney.beadles@state.nm.us
Position	Contract Attorney

**14. List Your Previous Employment (beginning with most recent)**

Dates of Employment	5/96 – 8/96
Employer	New Mexico Court of Appeals, Judge Thomas A. Donnelly
Mailing Address	Supreme Court Building, 237 Don Gaspar Ave., Santa Fe, NM 87501
Business Phone	(505)827-4925
Business FAX	(505)827-4946
Email Address	
Position	Clerk

**26. Activities in professional organizations**

Professional Organization	Position Held	Dates
Equal Access to Justice	Board Member	2007-2008
State Bar of New Mexico	Chair-Elect, Appellate Practice Section	2/05-2/06
State Bar of New Mexico	Commissioner	2001

State Bar of New Mexico	Chair, Young Lawyers Division	2001
State Bar of New Mexico	Chair, Trial Practice Section	2000

**27. Activities in civic organizations, including offices, held, for last 10 years**

Civic Organization	Position Held	Dates
Atalaya Elementary SAC	President	2015-present
Garcia Street Club	Chairperson/Director	2011-2013
Open Hands	Vice-President	3/05-2008

**28. Avocational interests and hobbies**

Answer 28: I have never been one to have a particularly longstanding or focused hobby. However, I have always balanced a very busy legal practice with a very busy but rewarding personal life. For the past four years, the primary interest of Jennifer, my wife, and me has been our eight-year old daughter, Olive. Almost anything that is of interest to her at any given moment is of interest to us. We spend considerable time at a small, mountain property near Chamisal that we own with friends, enjoying the water, trees, and history and staying away from the television. Prior to our parental lives, Jennifer and I renovated two historic adobe homes in Santa Fe, the second of which is our current home. These projects were lessons in the history of Santa Fe, methods of construction and, above all, perseverance. While we have lived in Santa Fe for approximately 20 years, we still love to “play tourist” and we frequently stroll around Santa Fe and take short trips in Northern New Mexico to enjoy the atmosphere and people.



RICHARD D. ELLENBERG  
1714 Upper Canyon Road  
Santa Fe, New Mexico 87501-6142  
505-699-9158  
[rdellenberg@gmail.com](mailto:rdellenberg@gmail.com)

May 21, 2017

Commissioners  
Santa Fe County Commission  
By e mail

Re Probate Judge Position

Bryan Biedscheid

Commissioners:

I have had the pleasure of working with Bryan on two matters. He represented the Canyon Neighborhood Association with regard to the effort of the Bankruptcy Trustee of Ralph Brutsche to take back from The Nature Conservancy several hundred acres across from Randall Davey Audubon. We were successful at trial on this matter. He also represents Acequia del Llano with regard to issues related to its water rights and the positions of the City of Santa Fe.

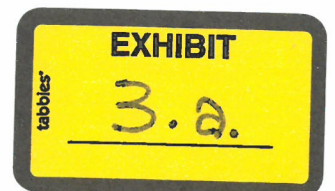
In these interactions, I have been impressed by his legal knowledge and analysis. I have also been impressed by his judgement on tactics and strategies. In particular, Bryan is well aware of the costs of litigation and attentive to ways to resolve matters in a manner which avoids unnecessary legal expenses.

The Probate Judge needs to have a good understanding of the law. The Probate Judge also has to be an administrator to keep matters moving efficiently. The Probate Judge needs a sense of practicality as most matter involving substantial funds will not be heard before this Court. Finally, the Probate Judge needs to be a patient listener of good temperament.

Bryan Biedscheid has all these attributes and I recommend him to you for appointment as Probate Judge.

Sincerely,

Richard Ellenberg.



THE CULLEN LAW FIRM, P.C.

A PROFESSIONAL CORPORATION  
ATTORNEYS AND COUNSELORS AT LAW

CHRISTOPHER CULLEN, ESQUIRE \*

\* ADMITTED IN NEW MEXICO AND TEXAS

POST OFFICE BOX 1575  
SANTA FE, NEW MEXICO 87504-1575

2006 BOTULPH ROAD  
SANTA FE, NEW MEXICO 87505

TELEPHONE (505) 988-7114  
TELECOPIER (505) 995-8694  
E-MAIL lawfirm@cullen.cc

May 23, 2017

Mr. Henry Roybal, County Commissioner (District 1)  
Ms. Anna Hansen, County Commissioner (District 2)  
Mr. Robert A. Anaya, County Commissioner (District 3)  
Ms. Anna T. Hamilton, County Commissioner (District 4)  
Ms. Ed Moreno, County Commissioner (District 5)  
Santa Fe County Board of County Commissioners

via email

Re: Vacancy Appointment – Santa Fe County Probate Judge  
**Bryan P. Biedscheid**

Dear Commissioners:

As a current member in good standing of the State Bar of New Mexico who practices primarily in Santa Fe County, New Mexico, I am writing this letter to provide a recommendation for **Bryan P. Biedscheid**, an applicant for the vacant seat for Santa Fe County Probate Judge. I have known Mr. Biedscheid for over sixteen (16) years and am familiar with his qualifications as a lawyer.

In my dealings with Mr. Biedscheid (both personally and professionally), I have found him to be of outstanding moral character and to be eminently qualified to be a County Probate Judge. Mr. Biedscheid's analytical abilities, alone, make him an outstanding candidate for a seat on the bench. He is a highly motivated and industrious individual who has worked very hard throughout his legal career. Needless to say, he has earned my respect. In my opinion, Mr. Biedscheid would be an excellent addition to the county judiciary and would perform the role of Santa Fe County Probate Judge both skillfully and honorably. I have absolutely no hesitancy about giving Mr. Biedscheid an unqualified recommendation.

Finally, as an attorney who practices primarily in the areas of probate and trust administration, I truly believe that the addition of Mr. Biedscheid as the Santa Fe County Probate Judge would be a positive development (i.e., a continued step forward) for the citizens of Santa Fe County, New Mexico.

Should you require further information regarding Mr. Biedscheid's qualifications, please feel free to contact me at the address and/or telephone number listed above. Thank you.

Sincerely yours,

  
Christopher Cullen

CC/rh





# Thompson, Hickey, Cunningham, Clow, April & Dolan, P.A.

ATTORNEYS AND COUNSELORS AT LAW

Daniel H. April  
Janet Clow  
David F. Cunningham  
Patrick J. Dolan\*  
John M. Hickey  
C.W.N. Thompson, Jr.

\* NM Board Certified Estate Planning,  
Trusts, and Probate Law Specialist

May 25, 2017

## By E-Mail Only

Mr. Robert A. Anaya  
Santa Fe County Commissioner - District 3  
ranaya@santafecountynm.gov

Ms. Anna Hansen  
Santa Fe County Commissioner - District 2  
ahansen@santafecountynm.gov

Ms. Anna T. Hamilton  
Santa Fe County Commissioner - District 4  
athamilton@santafecountynm.gov

Mr. Henry Roybal  
Santa Fe County Commissioner - District 1  
hproybal@santafecountynm.gov

Mr. Ed Moreno  
Santa Fe County Commissioner - District 5  
edmoreno@santafecountynm.gov

## Re: Santa Fe County Probate Judge – Vacancy Appointment

To the Honorable Members of the Santa Fe County Board of County Commissioners:

I am writing to respectfully recommend your consideration of Bryan P. Biedscheid, Esquire to fill the vacancy appointment as Santa Fe County Probate Judge.

Mr. Biedscheid is an experienced lawyer in our community. He currently works in private practice in Santa Fe, New Mexico with the Sawtell, Wirth & Biedscheid, P.C. law firm. He received his undergraduate degree from the University of New Mexico in 1990, and his law degree from the University of New Mexico in 1996.

Mr. Biedscheid has excellent professional qualifications. For example, he has received the AV Preeminent® Martindale-Hubbell peer-review rating from fellow lawyers (please see <https://www.martindale.com> for further information). This is the highest peer-rating available to

460 St. Michael's Drive  
Suite 1000  
Santa Fe, New Mexico 87505

E-mail: pdolan@catchlaw.com  
Web address: www.catchlaw.com



Mr. Robert A. Anaya  
Ms. Anna Hansen  
Ms. Anna T. Hamilton  
Mr. Henry Roybal  
Mr. Ed Moreno  
May 25, 2017  
Page 2

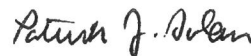
a lawyer, and it means that a large number of Mr. Biedscheid's professional peers rank him at the highest level of professional excellence for his legal knowledge, communication skills, and ethical standards.

In addition to many years of experience and excellent qualifications, Mr. Biedscheid also has a strong commitment to community service and helping others. For example, in addition to handling many probate cases in his law practice, Mr. Biedscheid also is a frequent volunteer speaker at continuing legal education classes that train lawyers for practice in the probate law area. Just this month, on May 17, 2017, Mr. Biedscheid was a featured speaker at a seminar entitled "The Probate Process from Start to Finish" held in Santa Fe, New Mexico and sponsored by NBI, Inc., a continuing legal education provider for lawyers.

Mr. Biedscheid has the experience, qualifications, and commitment to community service that are the makings of an excellent Santa Fe County Probate Judge. I respectfully recommend your consideration of Mr. Biedscheid to fill the vacancy appointment as Santa Fe County Probate Judge.

If you have any questions, please do not hesitate to contact me. Thank you very much for your consideration.

Sincerely,



Patrick J. Dolan

PJD:

## Tony T. Flores

---

**From:** Donald Converse <converse1950@gmail.com>  
**Sent:** Thursday, May 11, 2017 2:32 PM  
**To:** Tony T. Flores  
**Subject:** Probate Judge Application  
**Attachments:** Probate Judge Cover Letter.pdf; ATT00001.htm; donald-converse---resume.pdf; ATT00002.htm; DJConverse College Transcripts.pdf; ATT00003.htm

Dear Mr. Flores,

Please see attached resume and cover letter regarding my application for Probate Judge.

Thank you for your consideration.

Donald J. Converse  
[converse1950@gmail.com](mailto:converse1950@gmail.com)  
530-513-0253



May 11<sup>th</sup>, 2017

Santa Fe County Manager's Office  
Attn: Tony Flores, Deputy County Manager  
P.O. Box 276  
Santa Fe, New Mexico 87504-0276

Ref: Application for Probate Judge

Dear Mr. Flores,

In response to your advertisement for a Probate Judge position, I meet the listed minimum qualifications. As a recent jury foreman, I found the judge on my case to exhibit some of the same skills, ethics and fairness that I believe I possess. And as I told you personally in an interview for the Santa Fe County Ethics Board, I have vast experience in life skills, organizational management skills, as well as leadership abilities.

Please consider interviewing me for this position. As I also told you in my meeting with you, I want to give back to this wonderful community. It would be an honor to serve Santa Fe County in this way. My professional resume is attached to my email.

Sincerely,

Donald J. Converse  
3102 Plaza Blanca  
Santa Fe, NM 87507

[Converse1950@gmail.com](mailto:Converse1950@gmail.com)  
530-513-0253

# DONALD J. CONVERSE

---

Santa Fe, NM | (530) 513-0253  
Converse1950@gmail.com

## MANAGEMENT PROFESSIONAL

### Organizational Leadership | Entrepreneur | Instructor & Educational Administrator

Experienced customer service and management professional with 20+ years expertise in educational, business, and consulting environments. Knowledgeable in all aspects of organizational management. Creative, enthusiastic, and engaging public speaker. Skilled in collaborating with a diverse audience including students, numerous organizational stakeholders, community members, and government officials.

- |                       |                          |                          |
|-----------------------|--------------------------|--------------------------|
| ▪ Project Management  | ▪ Detail-Oriented Editor | ▪ Customer Service       |
| ▪ Resource Allocation | ▪ Public Speaking        | ▪ Problem-Solving        |
| ▪ Scheduling          | ▪ Excellent Communicator | ▪ Microsoft Office Suite |

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## PROFESSIONAL EXPERIENCE

---

**CHARTER COLLEGE**, Santa Fe, New Mexico 2016 – 2016

### *Campus Manager*

Managed day-to-day operations of planned Santa Fe campus, acting as the senior on-site management representative. Delivered exceptional customer service measured by student satisfaction scores for several Charter campuses.

**CALIFORNIA STATE UNIVERSITY**, Chico, California 2011 – 2016

### *Manager, Creative Media Technology Department Print Center*

Planned, directed, and coordinated the operation of the Rapid Graphics Print Center and provided customer service for the Presentation Graphics Lab. Hired, trained, and scheduled student workforce. Supported the campus team in implementing and maintaining designated technology equipment. Interacted with vendors and service providers; organized and assisted with the publicity of special events.

- Delivered support to largest student population through retail operation.
- Directed and oversaw all functions for team of 10 employees while supporting numerous faculty and staff members and outside customers.
- Appointed Vice Chair of University Staff Council

**FAMILY FRIENDLY SCHOOLS, LLC**, Galax, Virginia 2009 – 2011

### *Educational Development Director*

Selected family engagement development programs for schools within assigned district. Interacted with a diverse audience including Superintendents, government officials, internal school staff, parents, students, and other members of the community. Prepared presentations, newsletters, and led internal staff meetings to ensure all initiatives were well-communicated to all stakeholders.

- Coordinated the national FFS convention in Las Vegas for approximately 100 people

# DONALD J. CONVERSE

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Page Two of Two

**FCC COLLEGE**, San Diego, California 2006 – 2009

***Business Management Instructor***

Taught Management Theory, International Business, Business Mathematics, and Customer Service courses to first and second year students.

- Nominated for “Instructor of the Month” multiple times.

**SELF EMPLOYED**, San Diego, California 2003 – 2006

***Management Consultant***

Assisted numerous companies in expanding their business and improving customer service. Advised businesses on best practices and the keys to operating a successful business. Established partnerships for a nationally-recognized success coaching firm.

**IKON**, Walnut Creek, California 1993 – 2003

***Regional Customer Service Director***

Directed and supported all internal and external customer service initiatives; responsible for nearly 7,000 employees in the U.S. Western Region.

- Awarded Manager of the Year (1999).
- Achieved all monthly and annual customer service satisfaction goals as established by IKON’s national headquarters; only Region to accomplish this.
- Attained 95% completion rate for company-mandated customer service training programs for all employees and managers; this was the highest percentage company-wide.

---

## EDUCATION & VOLUNTEER ACTIVITIES

---

**Doctorate of Mgt in Organizational Leadership (ABD)**, University of Phoenix, Phoenix, AZ

**Masters in Organizational Management**, University of Phoenix, San Diego, CA

**Bachelor of Science in Business Management**, Madonna University, Livonia, MI

**Associate’s Degree in Marketing**, Schoolcraft College, Livonia, MI

***Volunteer Activities***

*Awarded “CSL Volunteer of the Year” (2012) | Habitat for Humanity | Fundraiser for numerous symphony, theater, educational, and radio causes | Voiced several radio PSAs & Spokesperson for local TV advertisements | Active Community & Church member*



Date Issued: 05/08/2001



University of  
Phoenix

Registrar's Office  
4615 East Elwood Street  
Phoenix, Az. 85040  
(480) 927-0099

Record of: DONALD J. CONVERSE  
Student Number: 1000071517 / 373-56-8892  
Birthdate: 12/20/1950

SENT TO:  
DONALD J. CONVERSE  
21 HERITAGE OAKS  
PLEASANT HILL, CA 94523

Prior Schools Attended

Credits/Degrees

MADONNA UNIVERSITY

HS

UNIVERSITY OF PHOENIX

Cred Cred Qual

Mo/Year	Course ID	Course Title	Grade	Att	Earn	Pts	Req
05/1999	MGT/507	MANAGEMENT 2000	A	3.00	3.00	12.00	
06/1999	ECO/515	ECONOMICS OF THE MARKETPLACE	B+	3.00	3.00	9.99	
07/1999	MKT/520	MARKETING - THE QUEST FOR THE CONSUMER	A	3.00	3.00	12.00	
09/1999	MGT/5E3	MANAGING CHANGE	A	3.00	3.00	12.00	
10/1999	FIN/510	MANAGING MONEY - THE BOTTOM LINE	A	3.00	3.00	12.00	
12/1999	ORG/510	THE CULTURES OF ORGANIZATIONS	A	3.00	3.00	12.00	
02/2000	MGT/515	TECHNOLOGY AND ORGANIZATIONS	A	3.00	3.00	12.00	
03/2000	ORG/525	THE LEARNING ORGANIZATION	A	3.00	3.00	12.00	
04/2000	HR/535	ADVANCED HUMAN RESOURCES MANAGEMENT	A	3.00	3.00	12.00	
06/2000	BUS/550	CONFLICT MANAGEMENT SYSTEMS	A	3.00	3.00	12.00	
07/2000	HR/565	HUMAN RESOURCE ISSUES	A	3.00	3.00	12.00	
10/2000	MGT/590	PLANNING THE ORGANIZATION'S FUTURE	A	3.00	3.00	12.00	
11/2000	BUS/593	MAOM CAPSTONE COURSE	A	3.00	3.00	12.00	

Cred Cred Qual

GPA Att Earn Pts

Total UOP Credits 39.00  
UOP Cum 3.95 39.00 39.00 153.99  
MAOM Program GPA : 3.95

UNIVERSITY OF PHOENIX  
DEGREES CERTIFICATES

M.A. IN ORGANIZATIONAL MGMT. COMPLETED 01/01/2001 CONFERRED 01/2001

\*\*\*\*\* End of Transcript \*\*\*\*\*

Page 1 of 1

AN OFFICIAL SIGNATURE IS WHITE WITH A BLUE BACKGROUND

A RAISED SEAL IS NOT REQUIRED

This officially sealed and signed transcript is printed on blue SCHIP-SAFE security paper with the name of the university printed in white type across the face of the document. When photocopied, the name of the institution appears on one line and the word "COPY" appears on the next. A BLACK ON WHITE OR A COLOR COPY SHOULD NOT BE ACCEPTED!

Tandy R. Ellisala, Registrar



THE NAME OF THE UNIVERSITY APPEARS ACROSS THE FACE OF THIS DOCUMENT

MADONNA COLLEGE LIVONIA, MICHIGAN 48150				NAME: David J. James CONVERSE ADDRESS: 35964 Ann Arbor Tr. - Livonia, MI DATE AND PLACE OF BIRTH: 12-20-1950 Jackson, MI HIGH SCHOOL/EDUCATION: Burt Jackson H.S. Jackson, MI ADMITTED: 1-25-1979 PARENT OR GUARDIAN: READMITTED				SOC. SEC. NO.: 373 56 8892			
DEGREE B.S. DATE: 12-13-1980				MAJOR: Business Admin. General				MINOR:			
TEACHER CERTIFICATION				COURSE NO.				COURSE TITLE			
COURSE NO.				COURSE TITLE				SEM. HRS.			
COURSE NO.				COURSE TITLE				GR.			
COURSE NO.				COURSE TITLE				HP			
BUS 419.4 SPECIAL PROBLEMS-MARKETING				1 S				171			
BUS 419.4 SPECIAL PROBLEMS-MARKETING				1 S				61			
PSC 101.0 WORLD PROBLEMS				4 A				16			
BUS 419.4 SPECIAL PROBLEMS-MARKETING				1 S				16			
HUM 105.0 THE MEDIUM & THE MESSAGE				4 A				32			
WINTER/79 GPA-4.000 CUM GPA-4.000				11				11			
CONVERSE DONALD				11				THP-32			
373-56-8892 HOURS EARNED AT M.C.-				11				THP-32			
RST 219.0 INSTITUTES				2 A				8			
BUS 302.0 ORGANIZATIONAL BEHAVIOR				4 B				12			
BUS 419.0 SPECIAL PROBLEMS				3 S				20			
SUMMER/79 GPA-3.333 CUM GPA-3.714				9				20			
CONVERSE DONALD				20				THP-52			
373-56-8892 HOURS EARNED AT M.C.-				20				THP-52			
RST 119.0 INSTITUTES				2 A				8			
BUS 332.0 PERSONNEL MANAGEMENT				3 C				6			
BUS 350.0 MANAGERIAL ACCOUNTING				4 C				8			
FALL /79 GPA-2.444 CUM GPA-3.217				9				20			
CONVERSE DONALD				29				THP-74			
373-56-8892 HOURS EARNED AT M.C.-				29				THP-74			
RST 407.0 MORAL PRIN-MOD MORAL PROB				4 A				16			
BUS 315.0 BUSINESS FINANCE				4 C				8			
ART 102.0 GREAT MONUMENTS-WORLD ART				4 B				12			
WINTER/80 GPA-3.000 CUM GPA-3.143				12				36			
CONVERSE DONALD				102				THP-110			
373-56-8892 HOURS EARNED AT M.C.-				41				THP-110			
ENG 321.0 CONTEMPORARY LITERATURE				4 A				16			
BUS 414.0 INTERNATIONAL BUSINESS				3 B				9			
MSC 201.1 MILITARY SERVICE-EXAM				4 S				6			
MSC 202.1 PHYSICAL EDUCATION-EXAM				2 S				31			
BUS 423.0 BUSINESS POLICY				3 G				6			
SUMMER/80 GPA-3.100 CUM GPA-3.133				16				118			
CONVERSE DONALD				57				THP-141			
373-56-8892 HOURS EARNED AT M.C.-				57				THP-141			

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# Schoolcraft College

LIVONIA, MICHIGAN

## OFFICIAL RECORD

STUDENT NAME: CONVERSE DONALD J  
 HIGH SCHOOL: OTHER MICHIGAN SCHOOLS  
 BIRTH DATE: 12-20-50  
 CURRICULUM: MARKETING & APPLIED MGT

STUDENT NUMBER: 011130  
 YEAR OF GRADUATION: 1969  
 ADMISSION STATUS: 05-76

PAGE 1

DEPARTMENT	COURSE NUMBER	COURSE TITLE	GRADE	SEMESTER HOURS	GRADE POINTS	DEPARTMENT	COURSE NUMBER	COURSE TITLE	GRADE	SEMESTER HOURS	GRADE POINTS
BUS	101	SUMMER SESSION 1976	B	3.0	9.0	ACCT	201	PRIN OF ACCOUNTING	E	4.0	0.0
PE	127	INTRO TO BUSINESS	A	1.0	4.0			SEM. AVE. 4.0	0.0	0.0	0.000
		BEGIN TENNIS	4.0	13.0	3.250			SUMMER SESSION 1978			
		SEM. AVE. 4.0				ECON	201	PRIN OF ECONOMICS	C	4.0	8.0
BUS	122	FALL SEMESTER 1976	A	3.0	12.0	ENG	101	ENG COMPOSITION	C	3.0	6.0
BUS	207	ADVERTISING	B	3.0	9.0			SEM. AVE. 7.0	7.0	14.0	2.000
BUS	217	BUSINESS LAW	C	3.0	6.0			FALL SEMESTER 1978			
		BUSINESS MGMT	9.0	27.0	3.000	ACCT	101	INTRO ACCOUNTING	A	3.0	12.0
		SEM. AVE. 9.0				ECON	202	PRIN OF ECONOMICS	B	4.0	12.0
BUS	208	WINTER SEMESTER 1977	B	3.0	9.0	PE	128	INTER TENNIS	E	1.0	0.0
BUS	226	BUSINESS LAW	C	3.0	6.0	PSYCH	201	GENERAL PSYCHOLOGY	B	4.0	12.0
		PRIN OF MARKETING	6.0	15.0	2.500			SEM. AVE. 12.0	11.0	36.0	3.000
		SEM. AVE. 6.0						1978			
BUS	115	SPRING SESSION 1977	D	3.0	3.0	MKT		AAS DEGREE			
ENG	106	PRIN OF DATA PROC	C	3.0	6.0			CUM. AVE. 68.0	63.0	179.0	2.632
		BUSINESS ENGLISH	6.0	9.0	1.500						
		SEM. AVE. 6.0									
BUS	161	FALL SEMESTER 1977	A	3.0	12.0						
POL S	105	RETAIL PRIN & PRAC	A	3.0	12.0						
SP	103	SURVEY OF AM GOVT	A	3.0	12.0						
		FUND OF SPEECH	9.0	36.0	4.000						
		SEM. AVE. 9.0									
ACCT	201	WINTER SEMESTER 1978	NC	4.0							
BUS	120	PRIN OF ACCOUNTING	C	3.0	6.0						
BUS	162	PRIN SALESMANSHIP	B	3.0	9.0						
MATH	101	RETAIL MERCHANT	C	3.0	6.0						
READ	085	BUSINESS MATH	A	2.0	8.0						
		SPEED READING	11.0	29.0	2.636						
		SEM. AVE. 11.0									
		SPRING SESSION 1978									

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GRADING KEY:  
 A - SUPERIOR, 4 POINTS; B - GOOD, 3 POINTS; C - FAIR, 2 POINTS; D - POOR, 1 POINT;  
 E - FAILURE, 0 - INCOMPLETE; W - WITHDREW; WP - WITHDREW PASSING.  
 UPON COMPLETION OF 9 OR MORE SEMESTER HOURS A STUDENT WHOSE CUMULATIVE GPA FALLS BELOW 1.5 IS PLACED ON PROBATION.

CONVERSE DONALD J  
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 LIVONIA MI

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