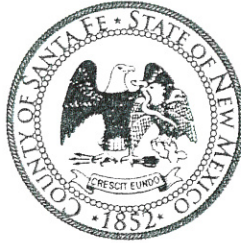


Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

Pablo Sedillo, III
Public Safety Director

To: Santa Fe County Board of County Commissioners
From: Pablo Sedillo, III
Public Safety Department Director
Via: Katherine Miller
County Manager
Date: November 13, 2018
Re: SFC Public Safety Department Monthly Report for October 2018

The purpose of this memo is to provide you information relative to the SFC Public Safety Department for the month of October 2018.

CORRECTIONS DEPARTMENT **Adult Detention Facility (ADF)**

- During the month of October the Santa Fe County Adult Detention Facility had 639 intakes and 693 releases.
- October Vacancy Rate for Detention Officers was 19%.
- Meeting conducted with volunteers to advise them Melissa Oberg would temporarily be assisting with volunteer services. They were also provided with information regarding safety and security within the facility. A total of seventeen volunteers were present.

Electronic Monitoring Program

- Providing services to 353 clients.
- There were 27 successful releases for October.
- Clients Financial Obligation – Paying- 24%, Waived - 11%, Unemployed - 63%, Out of County - 2%.

Youth Development Program (YDP)

- October 1st, APIC Solutions Inc., began work on installing new cameras in the Youth Development Program. This will consist of approximately 80 cameras, wiring, monitors, and setting up the system.
- On October 4th, a meeting was held at YDP for program volunteers. This was conducted by Melissa Oberg to give volunteers information about the volunteering process due to Ms. Pena, Volunteer Coordinator resigning.
- On October 27th, we had two new Staff join us. Dennis Jaramillo and Ashley Silva both joined the Youth Development Program as Life Skill Worker I.

October 2018

Intakes	20
Releases	24
Male Intakes	16
Female Intakes	4
Average Daily Population	15

FIRE DEPARTMENT

October 2018

Administration, Facilities, Fleet

- Architectural and engineering work continues for Turquoise Trail Station 3, La Puebla Station 1, Chimayo Station 1, Eldorado Station 1, and Madrid Station 1. Regular weekly meetings held to facilitate these projects.
- Fire and Rescue Impact Fee renewal completed for the next five year period.
- Completed audit of fixed assets. Draft report from the auditors will be forthcoming.
- Work underway on completion of the Department's 5 Year Plan.
- Annual ladder and hose testing underway, project to be completed in November.
- Annual SCBA testing schedule for all districts completed. Work will commence during the week of November 13th.
- Fire Fund carryover and impact fee budgeting completed and approved by the Board.
- Continued work with Legal on an updated volunteer incentive plan.
- Lease agreement for Tesuque Peak Radio Repeater completed and approved by the Board.

Operations and Training

Emergency Responses/601 total - 134 Fire Incidents and 467 EMS Incidents

- Advanced EMT class for 9 career firefighters successfully completed. Final National Registry testing scheduled for early November.
- 6 career Cadets started the Fire Academy on October 15th. The training program is extensive. The Academy is scheduled to conclude on February 8, 2019.
- 14 career firefighters applied for the Fire Lieutenant promotional process. The written and Practical exams will be followed by interviews. Process will conclude in early December with a promotional list prepared for 2019
- The Department's annual shift and station bid took place on October 12th. All changes will be made at the first of the New Year.
- Our three Paramedic students are doing well in their training program which is being conducted at Albuquerque Fire Department.
- New Emergency Response Protocols for Regional staff completed, reviewed, and distributed to all career and volunteer responders.

- Presbyterian Hospital opened on October 1st. We are regularly transporting patients to their Santa Fe location.

Fire Prevention and Wildland

- Development Reviews, Adjustments and Variances – 47
- Site visits and applicant meetings – 59
- Burn Permits – 13
- Complaints and follow-up - 6
- Annual Inspections – 27
- Fire Protection Systems Review – 6
- ISO Requests – 7
- Code Research and Development - 6
- Fire Prevention related trainings – 11
- Film and special event management – 16
- Fire Hydrant Operations – 18
- Emergency Response – 0
- Community Outreach - 3
- Additional areas of concentration for the Prevention Division include continuing work toward the 2015 IFC Code Adoption, online burn permit process (completed), fire and life safety public education presentations at the public schools, completion of a residential fire sprinkler class, and ISO reviews completed in Stanley and La Cienega Fire Districts.
- Wildfires in the County – 0
- Number of acres burned in the County – 0 (342 acres this calendar year)
- RX fires – 1
- Properties assessed for fire hazards - 5
- Wildland Firefighters trained - 0
- Crews conducted 2 community meeting regarding wildfire prevention.
- The Division hired 5 members for the YCC crew and began the training process.

Volunteer Recruitment and Retention

- New member applications recruited and approved this month – 11 (YTD 59)
- Reviewed and approved 165 volunteer incentive program timesheets.
- Managed the successful completion of the Volunteer Fire Academy with final testing conducted at the NM Firefighters Training Academy in Socorro. Graduation scheduled for February to coincide with the career cadet academy graduation ceremony.
- Taught Cancer in the Fire Service class for the southern region volunteers and career staff.
- Participated as support for the career firefighter academy, to include orientation, Cancer in the Fire Service, uniform procurement, and personal protective gear procurement.
- Taught a new member orientation session for 8 new volunteers.
- Participated in a Captain Assessment Center for the City Fire Department.
- Participated in the International Association of Fire Chiefs (IAFC) Board of Directors meeting as Chair of the Company Officers Section.

Emergency Management

- Represented Santa Fe County at Sandoval County's Hazard Mitigation Plan work group.
- Teamed up with the Wildland Division for a preparedness community outreach program during the Edgewood Soil and Water Conservation Fair.
- Staff attended a two day FEMA training titled Emergency Planning for Functional Needs Populations.
- EM staff attended the Moriarty -Edgewood School District Emergency Response Team meeting.
- Conducted a Stop the Bleed training for SFC HR staff, and placed Stop the Bleed kits at the county site.
- Conducted Technical Rescue training involving multiple agencies in a Search and Rescue type operation conducted at Nambe Falls.
- Conducted a 4 hour EMS Street survival course for the Stanley Fire District.
- Full deployment exercise of the Joint Information Center trailer.
- Presented a Disaster Nursing module for 2nd term nursing students at the Santa Fe Community College.
- EM staff attended the National Association of Emergency Management Conference in Michigan. In addition to attending the educational offerings, staff was involved with the Local Governments Radiological Emergency Preparedness Caucus.
- The EM Director participated in a northern NM Healthcare Coalition Response Plan workshop in preparation for a future response exercise.
- Operational Readiness checks conducted on Emergency Management/Fire Department assets.

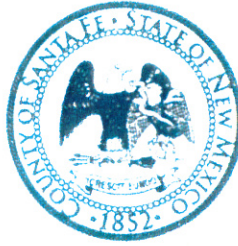
RECC

- Operations
 - Total Telephone Calls Handled (incoming and outgoing)
 - October – 30, 2017
 - Total calls Received via 911
 - October – 6,845
 - County calls requiring response agency dispatch
 - October – 6,537
 - City calls requiring response agency dispatch
 - October – 10,127
 - Town of Edgewood calls requiring response agency dispatch
 - October - 770
- Staffing
 - Vacancies
 - 13 Trainee Positions

Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: *November 8, 2018*

TO: *Board of County Commissioners*

VIA: *Katherine Miller, County Manager*

FROM: *Michael Kelley, Public Works Department Director*

ITEM AND ISSUE: *BCC Meeting November 27, 2018*
Public Works Monthly Report for October 2018

DISCUSSION

Operations and Maintenance

Charts 1 and 2 below show our monthly work order volume. A more detailed break-out can be seen in Table 1, attached.

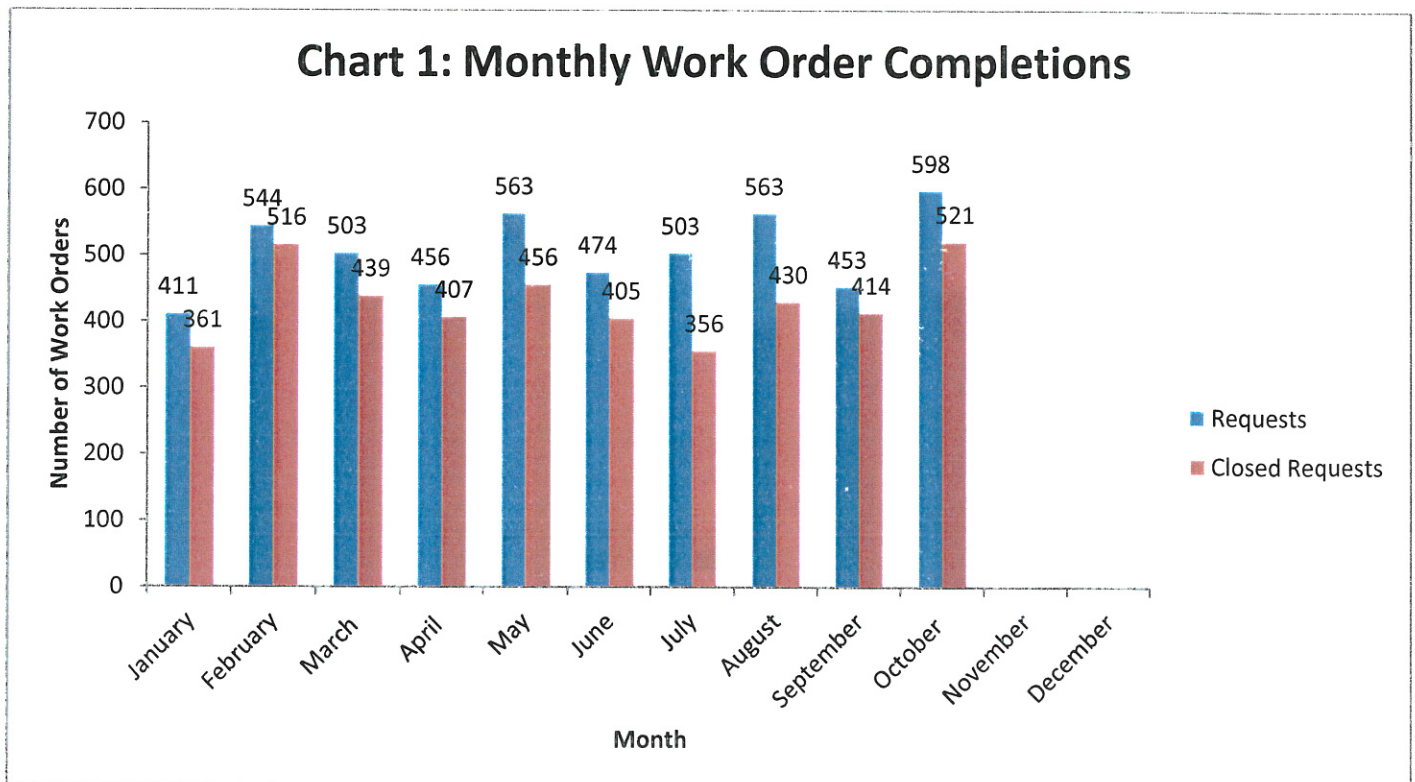
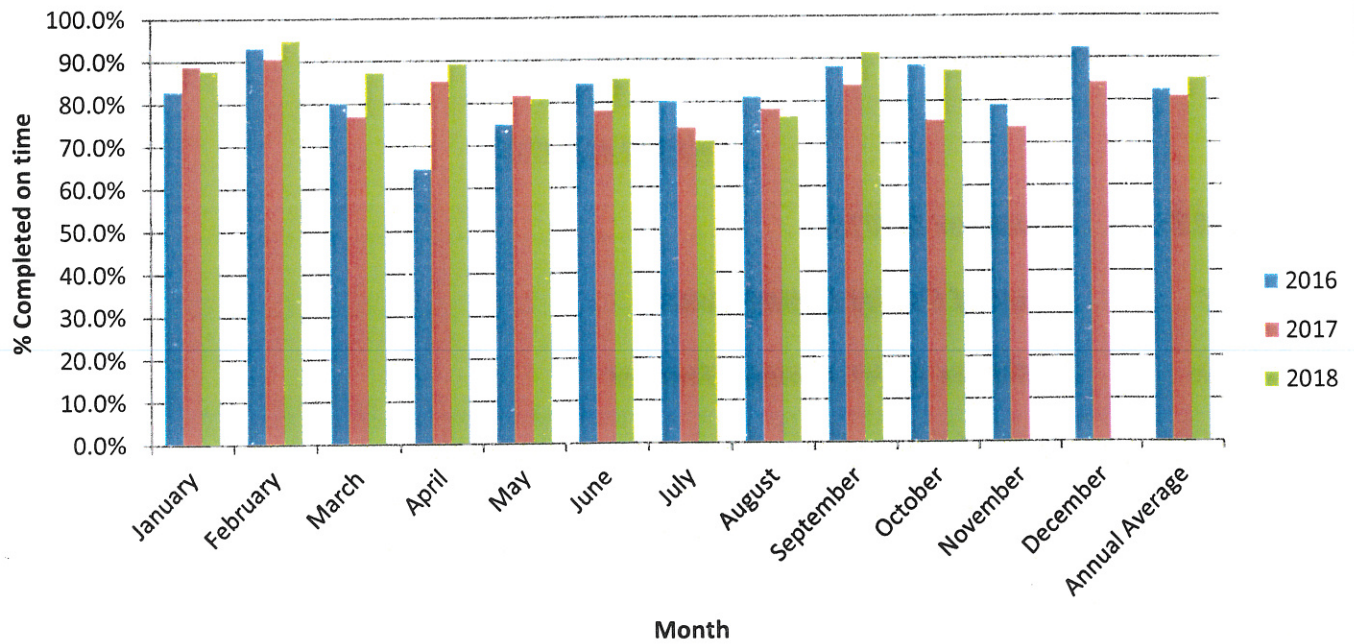
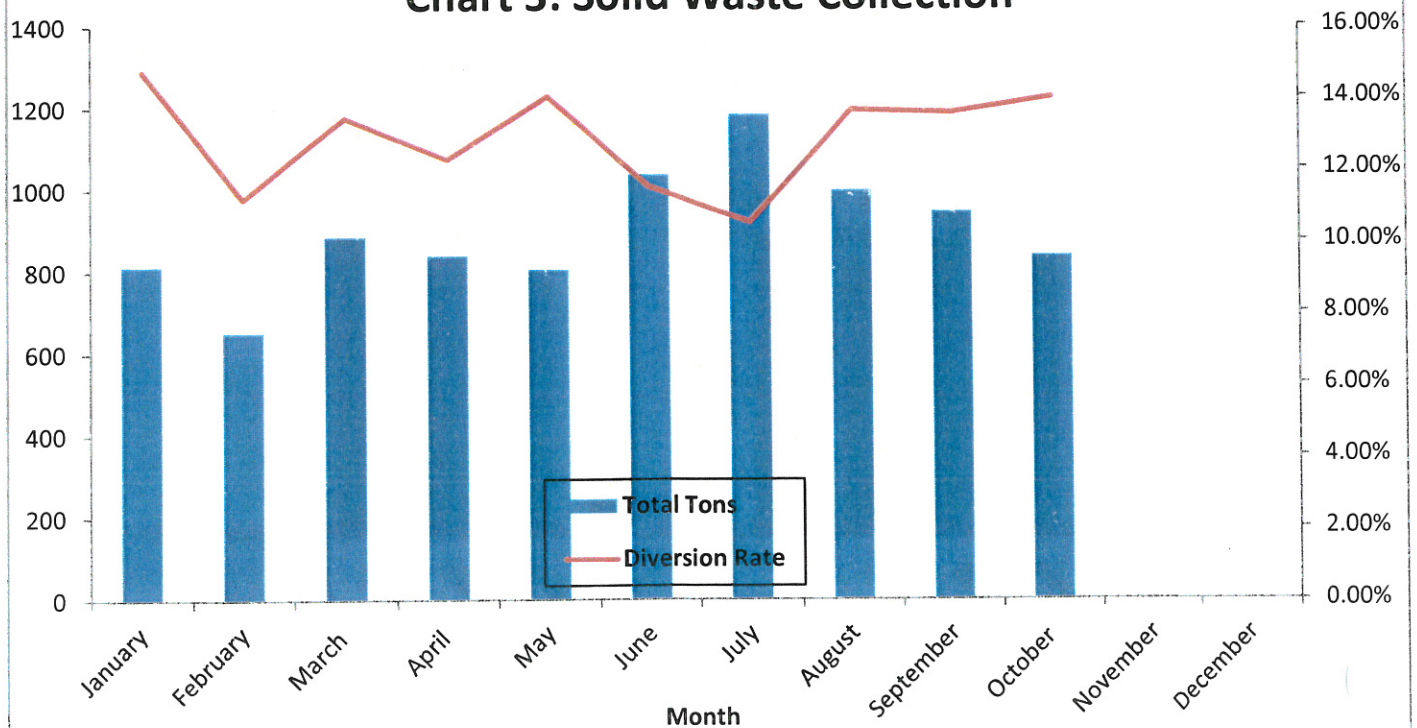


Chart 2: Year-to-year Work Order Completion Rates



Solid Waste: The County average diversion rate was 14.83% in 2017. The month of October diversion rate was 13.97%, bringing the year-to-date average to 12.88%. See chart below.

Chart 3: Solid Waste Collection



Solid waste permits sales are shown below.

Permit Type	Number of Solid Waste Permits Sold	
	Oct 18	CY18
1-trip	36	304
6-trip	42	366
6-trip/senior	21	244
6-trip/low income	0	8
6-trip/veteran	0	9
12-trip	74	971
12-trip/senior	138	1,223
12-trip/low income	3	20
12-trip/veteran	14	155
Bag tags	140	1,050

- SFPW staff attended the **Santa Fe Solid Waste Management Agency Board meeting** that was held on October 18, 2018. The following Board Members were in attendance for the meeting: Commissioner Anna Hamilton – Chair, Councilor Renee Villarreal – Vice Chair, Commissioner Anna Hansen, Commissioner Ed Moreno, Councilor Michael Harris and Councilor Joanne Vigil Coppler. Several items were presented to the board at the meeting. These items include the following:
 - The Board approved that the Executive Director enter into a Material Transfer Agreement between SFSWMA and Momentum Recycling, LLC. The agreement allows for Momentum’s Broomfield, CO facility to take SWMA’s glass for two years. Under the agreement SWMA pays for transportation and Momentum pays SWMA \$35/ton for the material. The net cost to SWMA for recycling glass in this manner after considering handling, transportation and administrative costs will be approximately \$65/ton. The material will be turned into new glass bottles and can have up to 25% contamination rate. Transporting material to GrowStone is not considered an economically viable alternative at this time.
 - As of September 30, 2018, 4,489 tons of flood debris material had been delivered to the landfill by local government, resulting in \$193,353 in tipping fees. Of that, 2,109 tons came from the City and the remainder from the County. As of the meeting, the SWMA had not submitted for state disaster assistance for the disposal of the debris material.
 - Residential Household Hazardous Waste and e-Waste Amnesty Day is November 10, 2018.
 - BuRRT will be closed to the public during floor rehabilitation for four days in November; the public can still use the recycling area. Once the date has been determined, SWMA will post notices on site, issue press releases, and let the County know.

During under Matters from the Public, Joe Eigner spoke urging SWMA to consider climate change in all of its decisions and to have the work that Dave Yanke is doing include an analysis of greenhouse gas emissions from SWMA operations.

Utilities Division:

- The Aamodt team is finalizing the review of the Phase 2 60% Design which includes transmission lines and water tanks from Pojoaque to Nambé and Bishop's Lodge. Comments are due on November 5. We continue to work with the Bureau of Reclamation, the Pueblos, the State and the City on the 611(g) agreement for the funding gap. A draft 611(g) agreement was discussed at a meeting of the group on October 25. 611(g) meetings are held every other week; the next 611(g) meeting will be held on November 8 in Albuquerque.
- Santa Fe County Utility Staff have reviewed the following documents related to development submittals: Avanti, The Pantry at Oshara, Vintage Trailer Supply, JJR Development Greenhouse, and Santa Fe Metro Center.
- SFCU met with New Mexico Environment Department (NMED) to coordinate Quill wastewater treatment plant legacy sludge processing and removal efforts. Biosolids Management Plan has been drafted and will be submitted for review in September and is still being reviewed by NMED.
- SFCU Staff attended the **Buckman Direct Diversion Board Meeting** that was held on October 4, 2018. The following Board Members were in attendance for the meeting: Councilor Peter Ives – Chair, Commissioner Anna Hamilton, Councilor Michael Harris, Commissioner Anna Hansen (County Alternate), Denise Fort, and Tom Egelhoff (Non-Voting). Commissioner Roybal was excused. Several items were presented to the board at the meeting. These items include the following:
 - Report on October 2, 2018 Fiscal Services Audit Committee.
 - Request for approval of Amendment No. 3 to the contract with Alpha Southwest for the BDD Raw Water Pump Project Bid No. 16/38/B to increase the contract sum by \$27,718.71 for a total contract amount of \$1,075,718.24. The motion was made to approve and the item passed by unanimous [5-0] voice vote.
 - Monthly BDD Operations Update given.
 - Presentation on Los Alamos National Laboratory Cleanup Efforts.
 - New Mexico Environment Department Chromium Project Update Los Alamos National Laboratory.
 - Report from Interim Facilities Manager given.

During Matters from the Public, Joni Arends spoke to the Board to express concerns associated with the possible future contamination of ground and surface water. The Board voted by unanimous vote to enter Executive Session. The BDD Board Meeting adjourned at approximately 6:00p.m.

Project Delivery Division:

Utility Projects:

- **Vista Aurora Subdivision Sewer Line Upgrade** – Construction Plans are at 95% completion. Utility Easements from private property owners are required prior to the construction of this project. One remaining utility easement acquisition is pending. Plans have been reviewed by City of Santa Fe and County Staff. Once the final utility easement is in place then project will be submitted to Procurement for a construction IFB.
- **Santa Fe County Water Reclamation Facility**– Design Build procurement is in process for this project.
- **Village of Agua Fria Waste Water Projects** – Project staff has identified 8 projects and generated a scope of work for design services. The RFP for design services is in process. A pre-proposal meeting was held on October 17, 2018. Areas identified for this Project include Camino Maria Feliz, Dell Ross Lane, Rudolfo Rd, Terrazas Lane, Calle Hernandez, Ramon Lane, Pam Y Eutilia.
- **Antonio Lane Sewer Upgrade** – Easement acquisition in process. Consultant has been directed to go to 60% design.
- **Canoncito Regional Water Phase II – Planning Phase:** Project Manager has submitted RFP for Engineering design services and for Utility Easement Agreements to Procurement.
- **Canoncito Eldorado Waterline Project – Planning Phase:** Project is in the negotiation phase of the procurement for engineering design services.

Road Projects:

- **Camino San Jose** – The Design Engineer has submitted 30% design plans. County staff is in the process of reviewing the 30% design plans.
- **CR54 Arroyo del Los Chamisos** – Construction began on January 17, 2018. Contractor will began working on construction of the erosion control structure along the arroyo November 9th, 2018. Project is estimated to be complete in December 2018.
- **NE/SE Connector is in Phase D Design** - Oral Presentations for design services were held on September 26, 2018. Negotiations with the consultant for engineering design services are ongoing.
- **CR55A General Goodwin Rd Design Upgrade.** County staff has reviewed 100% plans and directed Consulting Engineer to make changes before acceptance of the plans. Coordinating with NMDOT for a maintenance easement along NM 14 and a drainage easement along the railroad right of way. In order for the project to drain properly, drainage improvements are required to be constructed within the NMDOT's right of way. The maintenance agreement and drainage easements are required by NMDOT for improvements within the NMDOT right of way.
- **Torcido Loop Chip Seal and Drainage Improvements** –County staff has accepted 100% plans. The project is in the procurement process for an IFB for construction services.
- **CR89 and 89C Drainage and Roadway Improvements** – Projects are on hold until the surveys have been completed as per the settlement agreement with Pojoaque Pueblo. BCC approved the county manager authority to purchase easement's necessary for the construction project. County staff is working on easement acquisition.
- **Santa Fe Racetrack Chip Seal and Drainage Improvements** - County staff has accepted 100% plans. The project is in the procurement process for an IFB for construction services.
- **CR67F La Barbaria** – Construction began on October 15, 2018. Contractor is working on raising the road to the design subgrade elevation.

- **CR 54 Arroyo Hondo All Weather Crossing-** Engineering Consultant has completed the preliminary drainage report. Coordinating Temporary Work Permits with Pojoaque Pueblo.
- **CR 72A All Weather Crossing** – County staff has accepted 100% plans. The project is in the procurement process for an IFB for construction services.

Building Projects:

- **Fuel Catchment Basins** – Electrical connection to the Fuel Catchment Basins is required to complete the project. PM to submit procurement request for electrician.
- **Property Control Facility:** The project is scheduled to advertise for a General Contractor the weekend of November 11, 2018. Mandatory Pre-bid meeting is scheduled for November 29, 2018. Bid opening on December 20, 2018. Request approval by BCC on January 29, 2019 meeting.
- **Hwy 14 –Senior Community Center:** Projects is in the process of requesting approval of a different delivery method.
- **Turquoise Trail Fire Station in Cerrillos:** The 30% set of construction drawings were reviewed by the Public Works Director on November 2, 2018. The Architect completed 60% drawings and reviewed with staff on November 5, 2018. On October 30, 2018 the Board of Commissioners approved an additional \$102,908.00 in funding for the project increasing the total project budget to \$1,307,135.00.
- **Chimayo Fire Station – Main:** The design team completed the 30% construction drawings on October 10, 2018. The 30% set of construction drawings were reviewed by the Public Works Director on November 2, 2018. On October 30, 2018 the Board of Commissioners approved an additional \$3,518.00 in funding for the project increasing the total project budget to \$566,757.00.
- **Eldorado Fire Station #1:** The design of the apparatus addition was presented to the Eldorado Homeowners Association on October 23, 2018. The 30% set of construction drawings were reviewed by the Public Works Director on November 2, 2018. On October 30, 2018 the Board of Commissioners approved an additional \$105,716.00 in funding for the project increasing the total project budget to \$745,716.00.
- **La Puebla Station #1:** The design team completed 30% construction drawings on October 10, 2018. The 30% set of construction drawings were reviewed by the Public Works Director on November 2, 2018. On October 30, 2018 the Board of Commissioners approved an additional \$20,954.00 in funding for the project increasing the total project budget to \$1,616,951.00.
- **Bennie J. Chavez Center Septic System Upgrade:** The new grinder pump and leach field have been installed and the P. O. for the installation of the new septic tank has been received. The Notice to proceed and P. O. have been issued to Montano and Associates to begin the installation of the new septic tank.
- **Edgewood Senior Center ADA Upgrades:** CD's were completed November 5, 2018. Currently working on putting the project out to bid using the State Wide Price Agreement.
- **Madrid Fire Station:** The 100% construction documents have been completed and the project will be put out to bid the week of November 12, 2018.
- **Turquoise Trail Fire Station No.2:** A meeting with the Fire Dept. was held on Thursday August 16, 2018 for review and approval of the construction documents. Some changes to the plans were discussed and was incorporated into the plans. A follow up meeting with the Fire Chief and Deputy Fire Chief was held on October 22, 2018 to review the changes. After

review of the changes the plans were approved. The project will be put out to bid the week of November 12, 2018 using the State Price Agreement.

- **Tesuque Fire Station Retaining Wall:** A meeting with the Fire Dept. was held on Thursday August 16, 2018 for review and approval of the construction documents. Some changes to the plans were discussed and a follow up meeting with the Fire Chief and Deputy Fire Chief was held on October 22, 2018 to review the changes. After review of the changes the plans were approved. The project will be put out to bid the week of November 12, 2018 using the State Price Agreement.
- **Eldorado Fire Station No.2:** A meeting with the Fire Dept. was held on Thursday August 16, 2018 for review and approval of the construction documents. Some changes to the plans were discussed and will be incorporated. A follow up meeting was held on October 22, 2018 to discuss the changes to the plans as well as providing a water source to the Fire Station. Currently the Fire Station does not have a water source and a follow up meeting with the Fire Chief and Deputy Fire Chief is pending regarding a water source to the Fire Station.
- **Edgewood Fire Station No.3:** A meeting with the Fire Dept. was held on Thursday August 16, 2018 for review and approval of the construction documents. Some changes to the plans were discussed and was incorporated into the plans. A follow up meeting with the Fire Chief and Deputy Fire Chief was held on October 22, 2018 to review the changes. After review of the changes the plans were approved. The project will be put out to bid the week of November 12, 2018 using the State Price Agreement.
- **Abedon Lopez Community Center:** The 100% CD's were delivered on November 5, 2018 and the project will put out to bid using the State Wide Price Agreement. PM met with SFC Land Use staff on October 31, 2018 to review the project and to list required document submittals for the SFC Planning Commission. The submitted documents will be reviewed by SFC Land Use staff and a hearing officer will then be assigned to the project. After approval from the hearing officer the project can then move forward and be presented to the SFC Planning Commission.
- **Leo Gurule Basketball Court Demolition:** We have been given the directive to pursue the demolition using in-house resources. Property Control and Open Space will be completing this task within the next 90 Days.
- **La Cienega Community Center Parking Lot:** Additional ADA information is necessary to complete the 100% construction drawings.
- **Adult Detention Roof:** Construction began on 10/15.
- **Galisteo Fire Re-Stucco:** A scope of work has been created for the re-stucco portion of the project; however, additional information needs to be added in order to fully meet the desires of the fire dept. The NMSPA will be utilized in the bid process.
- **District Attorney Office Renovation:** A meeting was conducted with the DA and pertaining staff to review existing drawings and budget discussions. There have been some desired modifications as a result of the discussions. Further clarification is necessary.
- **Public Safety expansion:** The mandatory pre-proposal meeting for the shortlisted Design-Build Teams is scheduled for 11/8/2018.

Open Space, Parks & Trails Projects:

- **Santa Fe River - Frenchy's to Siler Construction:** Staff received a Scope of Work from the engineers and negotiated a price with the contractor to conduct the repairs. All of the Change Orders and Contract Amendments were approved by the Board of County

Commissioners November 13th. Anticipate repairs to begin on November 28th and will last for 2½ to 3 months.

- **Santa Fe River - Property Acquisition Section B:** Tierra's Contract Amendment extending the term of their contract for 2 years has been executed. Tierra's schedule shows project completion in one year. Acquisition is complete on 11 parcels. Property owners have signed the purchase agreement and Tierra is working on title curation on 6 parcels. Closing on these parcels is pending until title issues resolved.
- **BLM Parcels (Santa Fe River Trail):** Archaeology survey report was submitted to BLM on 9/27/18 and the BLM staff is reviewing it. BLM Realty is preparing the notice requirements for noticing the disposition in the Federal Register, which is required under the program rules. BLM Realty plans to submit the notice by 12/1/18.
- **Santa Fe River – El Camino Real CLOMR:** The CLOMR and 404 permit are in process.
- **Arroyo Hondo Trail Design:** Applications for TAP funding for construction of Segments 2 and 3 were presented and approved by the BCC on October 9, 2018. The designs for Segments 2 and 3 are currently at 60%, however the 60% design for Segment 3 terminates at a proposed future business park on Univest-Rancho Viejo property on the west side of Richard's Ave. Since the alignment study was completed in 2014, Univest-Rancho Viejo has not moved forward with a development plan and subdivision plat for the business park and does not anticipate doing so in the foreseeable future. The TAP funding requires that the trail provide a logical and publically accessible connection. In order to move forward with the TAP application, the design must be revised to extend the trail to Richard's Ave. The Project Manager has requested a proposal from the engineer to revise the plans for the TAP application.
- **Arroyo Hondo Trail Segment 4:** NMDOT signed the Cooperative Project Agreement on August 21, 2018. The agreement expires on September 30, 2020. The Project Manager submitted a PPR for a purchase order under the design contract for the construction phase engineering services for Segment 4.
- **Mt. Chal:** The Project Manager and INTERA met with the County Attorney on August 22, 2018 to review the Voluntary Remediation Work Plan and Agreement. The County Attorney is reviewing the documents. Once the County Attorney approves the VRP Work Plan and Agreement, the Project Manager will submit the documents to NMED for review and approval.
- **Thornton Ranch Open Space:** BLM held a planning workshop for the Burnt Corn Recreation Management Plan on September 19, 2018. The General Obligation Bond sale is scheduled for November 2018. The \$2,600,000 for implementation of the Master Plan will be budgeted in November 2018. The Project Manager is working to prepare the scopes of work for the preliminary environmental studies and design contracts.
- **Santa Fe Rail Trail Segment 5:** NMDOT signed the Cooperative Project Agreement on August 21, 2018. The agreement expires on September 30, 2020. The Project Manager sent a request for proposals to the engineering firms on the County's on-call contract for material testing and inspection services. Proposals have been received. The Project Manager sent a letter to NMDOT requesting concurrence to advertise the IFB for construction of the trail on October 4, 2018. NMDOT gave concurrence to advertise on October 4, 2018. The Project Manager is working with Purchasing to advertise the IFB.
- **El Camino Real Retracement Trail FLAP project:** FHWA is working to complete the close out process on the grant by January 2019. The County entered into an MOU with BLM for the development of the paved and crusher fine portions of the trail with the

understanding that the County would submit an application for a permanent ROW after the trail was constructed. The Project Manager is preparing the application.

- **Santa Fe Rail Trail Trailheads:** Weston Solutions submitted 60% plan on May 10, 2018. The Project Manager is reviewing the plans with the Santa Fe County Building and Development Services and the Fire Department. Plan to construct the after Segment 5 of the Santa Fe Rail Trail is completed in the spring of 2019 so that the trailhead location can be used as the staging area for construction of Segment 5.
- **Bennie J. Chavez Community Center Park:** Santa Fe County issued a contract to MRWM for design services on August 15, 2018. The Project Manager issued notice to proceed on September 10, 2018. A kick off meeting was held September 12, 2018. The design team is working on the site analysis for the master plan.
- **Pojoaque Valley Recreation Complex Phase III:** The Landscape Architect submitted the programming report for review and approval on April 25, 2018. A public meeting was held May 31, 2018. The Project Manager and the Landscape Architect presented to TAC on July 5, 2018. The Landscape Architect submitted the Schematic Design on July 14, 2018. The Landscape Architect met with County staff to review the 50% Plans on August 22, 2018. The Landscape Architect submitted the 95% plans on September 19, 2018. The Landscape Architect submitted a draft of the Site Development Plan on October 3, 2018. The Project Manager plans to submit a request to Purchasing for an IFB for construction in October. The Project Manager anticipates awarding the construction contract at the January 8, 2019 BCC meeting and starting construction in January.
- **Romero Park Phase II:** On September 26, 2018, the Project Manager requested a proposal from the design consultant for the design and construction of a proposed water line to serve Romero Park. Staff has reviewed the estimate feels that the cost estimate from the consultant to be excessive and is contemplating other options to provide this service. The Project Manager sent a letter to SHPO requesting review and direction on how to proceed with the proposed cleanup of the regulated waste at the site on August 29, 2018. SHPO determined that LA 174455 is not eligible to the National Register of Historic Places and concurs that the remediation treatment plan proposed will not have an adverse effect on September 10, 2018. The Project Manager submitted a PPR to Purchasing for an IFB for the solid waste abatement and site leveling on September 13, 2018. The Project Manager anticipates advertising the IFB by the end of October.

ACTION REQUESTED:

None; for information only.

Table 1: Oct 2018 Work Order Report

Property Control

COMM. DIST.	REQUESTS	ISSUED	WORK ORDER CLOSED	WORK ORDER ISSUE ASSESSED ON TIME
1	29	29	24	20
2	7	7	7	7
3	12	12	10	10
4	14	14	12	11
5	23	23	20	21
All	65	64	60	59
TOTAL	150	149	133	128
		99.33%	88.67%	85.33%

Roads

COMM. DIST.	Overall WO's from public & staff	Overall WO Issued from public & staff	Overall WO Closed from public & staff	Request from public only	On-time request from public only
1	21	21	17	16	12
2	14	14	12	2	1
3	36	36	28	13	5
4	49	49	42	10	9
5	114	114	106	10	6
All	11	11	10	0	0
TOTAL	245	245	215	51	33
		100.00%	87.76%		64.71%

Building Services

COMM. DIST.	REQUESTS	ISSUED	WORK ORDER CLOSED	WORK ORDER ISSUE ASSESSED ON TIME
1	1	1	1	0
2	0	0	0	0
3	0	0	0	0
4	0	0	0	0
5	1	1	1	1
All	17	17	17	13
TOTAL	19	19	19	14
		100.00%	100.00%	73.68%

Open Space

COMM. DIST.	REQUESTS	ISSUED	WORK ORDER CLOSED	WORK ORDER ISSUE ASSESSED ON TIME
1	17	12	12	12
2	11	9	9	9
3	40	31	31	30
4	23	19	19	19
5	12	10	10	10
All	17	15	15	15
TOTAL	120	96	96	95
		80.00%	80.00%	79.17%

Traffic

COMM. DIST.	Overall WO's from public & staff	Overall WO Issued from public & staff	Overall WO Closed from public & staff	Request from public only	On-time request from public only
1	13	13	12	1	1
2	5	5	5	0	0
3	13	13	13	0	0
4	13	13	10	0	0
5	7	7	7	0	0
All	13	13	11	0	0
TOTAL	64	64	58	1	1
		100.00%	90.63%		100.00%



SANTA FE COUNTY

Capital Project Status Update (As of 11/9/2018 1:18:26 PM)

PW ProjectNbr	Project Name	Nature of Procurement	% Comp	District	Project Budget	Over/ Under	Current Contract Amount	Estimated Start Date	Estimated Completion Date	Project Manager
1		Construction				0%				
2 0736	Pojoaque Valley Recreation Complex Phase III	Design	30	1	\$119,228.00	92%	\$110,126.00	2/12/2018	9/30/2018	Colleen Baker
3 0755	Bennie J Chavez Septic System	Construction	80	1	\$50,000.00	98%	\$49,000.00	3/19/2018	7/20/2018	Joseph Martinez
4 1464	Greater Chimayo MDWCA Waterline	Construction	90	1	\$625,000.00	100%	\$625,000.00	8/1/2016	12/31/2018	Erik Aaboe
5 1468	Cuatro Villas MDWUA Waterline	Construction	5	1	\$625,000.00	100%	\$625,000.00	8/1/2016	1/1/2019	Erik Aaboe
6 1477	Chupadero Acquisition	Acquisition	25	1	\$482,656.00	79%	\$382,000.00	6/1/2016	3/29/2019	Erik Aaboe
7 6217	Bridge Rebuild on CR72A	Construction	2	1	\$360,000.00	21%	\$76,707.25	12/10/2018	6/30/2019	Justin Reese
8 7111	Abedon Lopez Remodel	Design	95	1	\$200,000.00	7%	\$14,268.14	1/7/2019	4/30/2019	Joseph Martinez
9 7712	Bennie J. Chavez Park	Design	10	1	\$43,710.70	100%	\$43,710.70	8/27/2018	6/30/2018	Colleen Baker
10 8018	Tesque Fire Station - Existing Retaining Wall Repair	Design	10	1	\$15,000.00	0%		10/15/2018	11/26/2018	Joseph Martinez
11 8020	Chimayo Fire Station - Main	Design	3	1	\$566,757.00	10%	\$58,198.56	8/20/2018	12/31/2018	Ron Sandoval
12 8031	La Puebla Station #1	Design	3	1	\$1,616,951.00	7%	\$107,605.31	8/6/2018	2/28/2019	Ron Sandoval
13 1860	Adult Detention Center Roof	Design	25	1 2 3 4 5	\$4,000,000.00	2%	\$83,000.00	3/13/2018	11/30/2018	Russell Naranjo
14 6208	Public Works Expansion PH II - Property Control bldg.	Design	99	1 2 3 4 5	\$130,000.00	98%	\$127,873.00	8/24/2016	11/30/2019	Ron Sandoval
15 7123	District Attorney Complex ADA & Office Upgrades	Design	0	1 2 3 4 5	\$60,000.00	95%	\$56,773.08	10/24/2017	12/15/2017	Russell Naranjo
16 7127	Solarize County Facilities	Construction	85	1 2 3 4 5	\$185,387.00	4%	\$8,057.12	2/15/2018	7/31/2018	Claudia Borchert
17 1469	Water/Wastewater Master Plan	Plan	80	1, 2, 3, 4 & 5	\$403,988.00	100%	\$403,988.00	6/13/2017	6/13/2019	David Madrid/Mike Kelley
18 0608	PWD Secondary Containment Structures	Construction	90	1,3	\$39,910.65	81%	\$32,261.82	3/26/2018	7/20/2018	Derrek Garcia
19 0182	West Alameda Annexation Drainage Improvements	Plan	15	2	\$766,011.00	3%	\$25,000.00	9/30/2018	11/30/2018	Erik Aaboe
20 0732	Romero Park Phase II	Design	30	2	\$329,837.88	92%	\$304,360.00	2/12/2018	10/31/2018	Colleen Baker



SANTA FE COUNTY

Capital Project Status Update (As of 11/9/2018 1:18:26 PM)

PW ProjectNbr	Project Name	Nature of Procurement	% Comp	District	Project Budget	Over/ Under	Current Contract Amount	Estimated Start Date	Estimated Completion Date	Project Manager
21	1410 Public Works Complex Lobby Remodel	Plan	85	2	\$11,000.00	0%		11/1/2018	11/30/2018	Adrian Salazar
22	1442 Village of Agua Fria Wastewater Infrastructure	Design	5	2	\$1,000,000.00	0%		1/1/2019		David Madrid
23	1459 Antonio Lane Sewer Upgrade	Design	30	2	\$50,000.00	84%	\$41,842.00	11/8/2017	2/1/2019	David Madrid
24	1489 Vista Aurora Sewer System	Construction	5	2	\$641,826.00	7%	\$45,160.00	2/1/2019	3/1/2019	David Madrid
25	7127 Solar at Nancy Rodriguez Community Center	Construction	75	2	\$60,000.00	74%	\$44,530.75	6/1/2018	10/15/2018	Claudia Borchert
26	7708 Santa Fe River Greenway "B" Acquisitions	Acquisition	40	2	\$1,551,920.00	42%	\$650,284.22	11/8/2016	11/8/2018	Scott Kaseman
27	7708 Santa Fe River Greenway - Frenchy's Field to Silver Bridge	Construction	98	2	\$4,461,900.00	91%	\$4,079,064.46	11/17/2017	10/19/2018	Scott Kaseman
28	7708 Santa Fe River Greenway Acquisition of BLM Parcels in Section "C"	Acquisition	80	2	\$15,980.00	100%	\$15,980.00	11/27/2017	10/31/2018	Scott Kaseman
29	7733 Design and Construct El Camino Real Buckman Road Segment Retracement Trail	Other	75	2, 3	\$4,396,000.00	100%	\$4,394,170.41	6/10/2015	1/31/2019	Colleen Baker
30	Edgewood Fire Station #3 ADA Improvements	Design	75	3	\$40,000.00	0%		1/7/2019	4/30/2019	Joseph Martinez
31	0711 La Cienega Community Center Parking Lot	Plan	5	3	\$65,807.00	0%		3/1/2018	3/30/2018	Adrian Salazar
32	0737 Edgewood Senior Center ADA Improvements	Design	90	3	\$163,721.00	24%	\$40,000.00	1/7/2019	5/31/2019	Joseph Martinez
33	6159 Upgrade County Road 50A - Camino San Jose	Design	25	3	\$87,220.76	49%	\$42,904.78	7/2/2018	3/31/2019	Shannon Vigil
34	6167 Los Pinos Road AWC at Arroyo de los Chamisos	Construction	75	3	\$1,300,153.36	100%	\$1,300,153.36	1/3/2018	12/28/2018	Shannon Vigil
35	6167 Los Pinos Road AWC at Arroyo Hondo	Design	25	3	\$186,727.27	100%	\$186,727.27	7/17/2017	3/1/2019	Justin Reese
36	6182 CR 55A General Goodwin Rd Design Upgrade	Design	95	3	\$233,316.97	100%	\$233,316.97	9/23/2013	11/30/2018	Shannon Vigil
37	6183 Torcido Loop - Design/Archaeological Survey	Design	100	3	\$1,189,437.97	14%	\$161,086.73	6/1/2017	3/29/2019	Scott Smith
38	6207 Upgrade Race Track Subdivision Chip Seal	Design	100	3	\$562,141.75	11%	\$63,293.85	10/27/2017	3/29/2019	Scott Smith
39	7122 Highway 14 Senior/Community Center	Design	99	3	\$2,268,855.26	4%	\$100,009.21	10/30/2018	9/30/2019	Ron Sandoval



SANTA FE COUNTY

Capital Project Status Update (As of 11/9/2018 1:18:26 PM)

PW ProjectNbr	Project Name	Nature of Procurement	% Comp	District	Project Budget	Over/ Under	Current Contract Amount	Estimated Start Date	Estimated Completion Date	Project Manager
40	7706 Mt. Chalchihuitl	Acquisition	70	3	\$988,499.00	8%	\$74,467.69	8/1/2012	12/31/2018	Colleen Baker
41	7711 Thornton Ranch Open Space Master Plan Implementation	Design	11	3	\$2,600,000.00	0%		11/1/2017	6/30/2019	Colleen Baker
42	8013 Galisteo Fire Restucco	Construction	3	3		0%				Russell Naranjo
43	8015 Turquoise Trail Fire Station in Cerrillos	Design	3	3	\$1,307,135.00	8%	\$100,673.38	5/15/2018	3/18/2019	Ron Sandoval
44	8016 Madrid Fire Station Expansion	Design	10	3	\$140,780.00	0%		4/4/2018	8/20/2018	Joseph Martinez
45	8028 Turquoise Trail Fire Station #2 ADA Improvements	Design	75	3	\$30,000.00	0%		4/2/2018	11/5/2018	Joseph Martinez
46	0692 CR67F La Barbara Drainage and Road Paving	Construction	15	4	\$1,250,000.00	88%	\$1,095,280.28	10/17/2018	6/30/2019	Justin Reese
47	1484 Acquisition Canonicito Water System	Acquisition	5	4	\$758,177.00	0%		12/30/2018	9/30/2019	Erik Aaboe
48	1485 Acquisition Hyde Park Estate Water System	Acquisition	85	4	\$115,000.00	0%		8/25/2015	12/31/2018	Erik Aaboe
49	6212 Camino Pacifico	Design	5	4	\$168,156.00	0%		8/8/2018	10/1/2018	Derrek Garcia
50	8024 Eldorado Main Station	Design	3	4	\$745,716.00	9%	\$66,680.00	8/6/2018	12/31/2018	Ron Sandoval
51	8025 Eldorado Fire Station #2 - ADA Improvements	Design	75	4	\$50,000.00	0%		1/7/2019	4/30/2019	Joseph Martinez
52	1449 Canonicito Eldorado Water Line	Design	5	4, 5	\$8,000,000.00	0%		1/7/2019	6/1/2019	David Madrid
53	6181 NE/SE Connector	Design	5	4, 5	\$1,000,000.00	0%		12/3/2018	12/20/2019	Justin Reese
54	7707 Santa Fe Rail Trail Trailheads	Design	60	4, 5	\$20,000.00	72%	\$14,430.00	12/18/2017	9/30/2019	Colleen Baker
55	Eldorado Trail Project between Avenida Buena Ventura and Chusco Road	Plan	50	5		0%				Adrian Salazar
56	0150 Public Safety Complex Upgrade	Design	5	5	\$50,000.00	84%	\$42,188.00		9/21/2018	Russell Naranjo
57	0753 Solarize Eldorado Senior & Community Center	Construction	0	5	\$100,000.00	0%		10/15/2018	1/15/2019	Claudia Borchert
58	1469 Rancho Viejo Water Service Improvements	Design	5	5	\$500,000.00	0%		1/7/2019	6/30/2019	David Madrid
59	1473 Water Reclamation Facility	Design	5	5	\$7,750,000.00	0%		1/7/2019	12/31/2019	David Madrid/Mike Kelley



SANTA FE COUNTY

Capital Project Status Update (As of 11/9/2018 1:18:26 PM)

PW ProjectNbr	Project Name	Nature of Procurement	% Comp	District	Project Budget	Over/ Under	Current Contract Amount	Estimated Start Date	Estimated Completion Date	Project Manager
60 1484	Canoncito Regional Water Phase II	Design	5	5	\$1,468,800.00	0%		1/7/2019	6/29/2019	David Madrid
61 7701	Arroyo Hondo Trail	Design	90	5	\$466,566.07	100%	\$466,566.07	12/13/2012	6/15/2019	Colleen Baker
62 7701	Arroyo Hondo Trail Segment 4	Construction	1	5	\$1,446,297.00	0%		12/1/2018	8/30/2019	Colleen Baker
63 7707	Santa Fe Rail Trail Segment 5	Construction	1	5	\$530,000.00	0%		12/1/2018	3/30/2019	Colleen Baker
64 7724	Leo Gurnie Basketball Court Demolition	Construction	10	5	\$80,000.00	0%		3/13/2018	12/31/2018	Russel Naranjo

