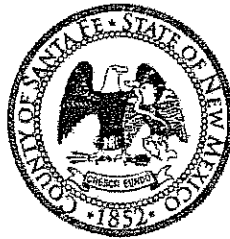


**Henry P. Roybal**  
Commissioner, District 1

**Anna Hansen**  
Commissioner, District 2

**Robert A. Anaya**  
Commissioner, District 3





**Anna T. Hamilton**  
Commissioner, District 4

**Edward H. Moreno**  
Commissioner, District 5

**Katherine Miller**  
County Manager

**To:** Board of County Commissioners

**Fr:** Stephanie Schardin Clarke, Finance Division Director 

**CC:** Undersheriff Ron Madrid 

**Date:** January 8, 2018

**Re:** Resolution No. 2018 - \_\_\_\_\_, A Resolution Requesting a Budget Increase to the Law Enforcement Operations Fund (246) to Budget the Proceeds From the Sheriff's Fleet Auction / \$72,975 (Finance Division/Stephanie Schardin Clarke)

**Issue:**  
The Santa Fe Sheriff's Office is requesting to budget the funds from the Sheriff's Fleet Auction proceeds to purchase vehicles and equipment.

**Background:**  
The Sheriff's Office held an auction on March 2017 and we would like to use the auction proceeds to purchase the following items:

- Harley-Davidson Police Electra Glide with emergency equipment
- Search-and-Rescue John Deere XUV825i S4
- Storage unit to store Harley-Davidsons, ATV's and side-by-side,
- MDT's (Mobile Digital Terminals)

**Action Requested:**  
The Sheriff's Office requests approval to budget funding from the auction proceeds received in the amount of \$72,975.



# SANTA RALFA COUNTY

## RESOLUTION 2018-

### A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on November 30, 2018, did request the following budget adjustment

Department / Division: Sheriff's Office Fund Name: LEOF: 246  
 Budget Adjustment Type: Increase Fiscal Year: 2018 (July 1, 2017 - June 30, 2018)

#### BUDGETED REVENUE: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	0000	360	0500	LEOF: MISC. REVENUE, SALE OF TANGIBLE PROPERTY	\$ 72,975	
<b>TOTAL (IF SUBTOTAL, check here) →</b>					\$ 72,975	\$ -

#### BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY/LINE-ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1201	424	8001	CAPITAL: BUILDINGS & STRUCTURES	\$ 8,345	
246	1201	424	8009	CAPITAL: VEHICLES	\$ 62,719	
246	1201	424	8015	CAPITAL: COMPUTERS & PERIPHERALS	\$ 1,911	
<b>TOTAL (IF SUBTOTAL, check here) →</b>					\$ 72,975	\$ -

Requested by: [Signature] Date: 1-9-18 Title: Under Sheriff  
 Finance Department Approval: [Signature] Date: 1/10/18 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_  
 County Manager Approval: \_\_\_\_\_ Date: \_\_\_\_\_ Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

# SANTA FE COUNTY

## RESOLUTION 2018-

ATTACH ADDITIONAL SHEETS IF NECESSARY

**DEPARTMENT CONTACT:**

Name: Undersheriff Ron Madrid Dept/Div: Sheriff's Office Phone No: 505-986-2457

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (if applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

1) Please Summarize the Request and its purpose

Sheriff's Office would like to request the proceeds from the Sheriff's Office Fleet auction. The total amount received was \$76,815 and we would like to request \$72,975 transferred to LEOF to purchase a Harley-Davidson motorcycle with emergency equipment, Search and Rescue John Deere Side-by-Side, Connex box for the motorcycles, ATV's and side-by side, and MDT's. Currently we have one (1) side-by-side that holds 2 deputies: adding this to our fleet gives us the opportunity to add an additional team with four (4) additional deputies to the scene. The MDT's being requested will also be covered by using savings from our existing capital package.

a) Employee Actions

Line Item	Action (Add/Delete Position, ReClass Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
8001	Storage / Connex	\$ 8,345.00
8009	Harley-Davidson motorcycle, Search & Rescue Side-by-Side	\$ 62,719.00
8015	MDT's	\$ 1,911.00

2) Is the budget action for RECURRING expense  or for NON-RECURRING (one-time only) expense

SANTA RALPH COUNTY

RESOLUTION 2018-

ATTACH ADDITIONAL SHEETS IF NECESSARY

DEPARTMENT CONTACT:

Name: Undersheriff Ron Madrid Dept/Div: Sheriff's Office Phone No: 505-986-2457

3) Does this request impact a revenue source? If YES, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following
a. If this is a state special appropriation, Yes X No Sheriff's Office Law Enforcement Fund: Sale of Property

b. Does this include state or federal funds? Yes No X

If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of an award letter and proposed budget.

c. Is this request a result of Commission action? Yes No X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).

d. Please identify other funding sources used to match this request.

**SANTA FE COUNTY**

**RESOLUTION 2018-** \_\_\_\_\_

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This \_\_\_\_\_ Day of \_\_\_\_\_, 2018.

Santa Fe Board of County Commissioners

\_\_\_\_\_  
Anna Hansen, Chairperson

**ATTEST:**

\_\_\_\_\_  
Geraldine Salazar, County Clerk



