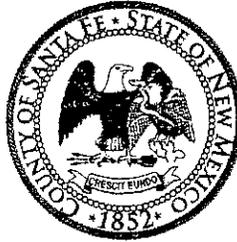


Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Rudy N. Garcia
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: December 10, 2018

TO: Board of County Commissioners

FROM: David Sperling, Fire Chief *DS*

VIA: Pablo Sedillo, Public Safety Director *PS*
Katherine Miller, County Manager

BCC Meeting January 8, 2019

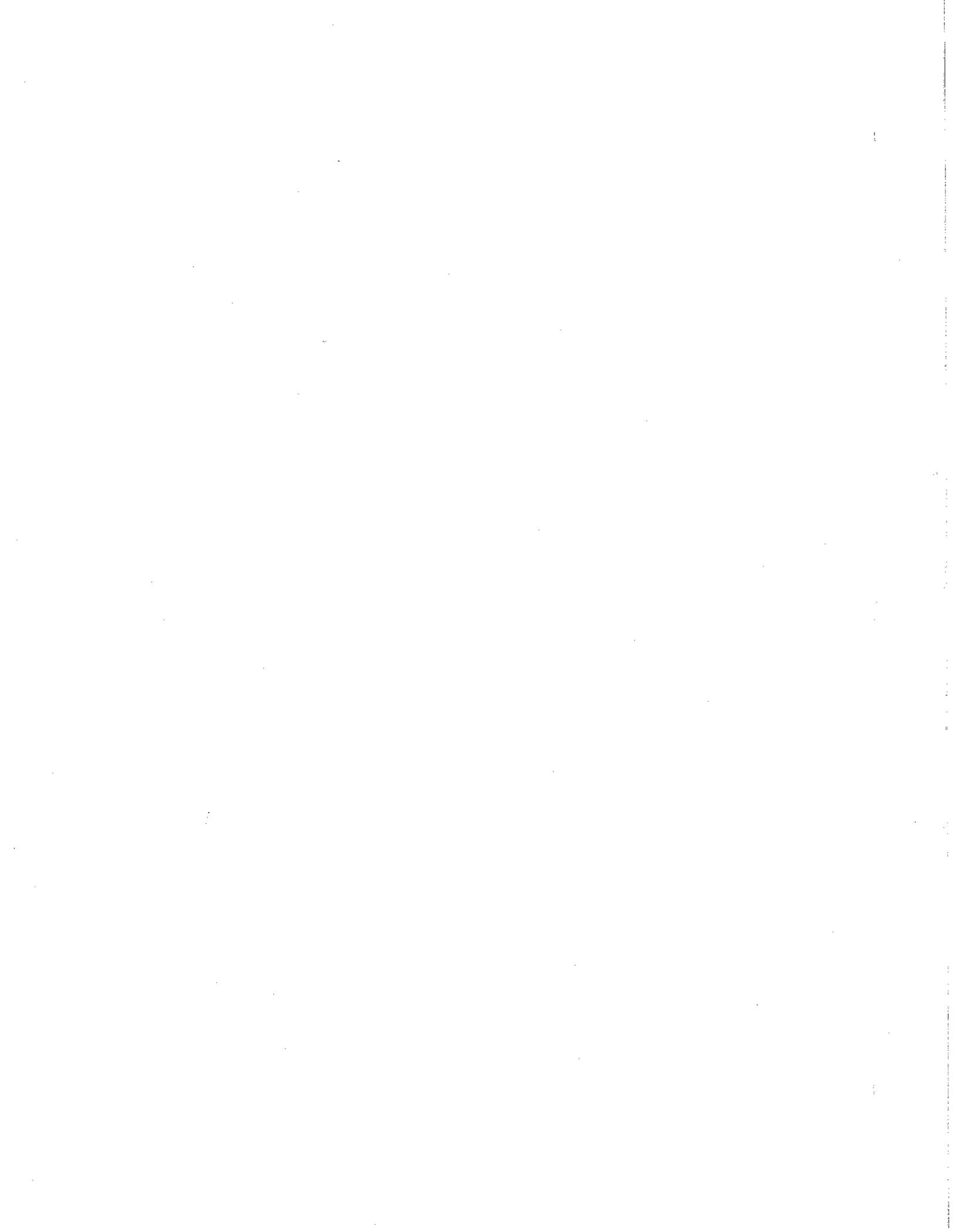
A Resolution Modifying the Santa Fe County Fire Department's Volunteer Recruitment and Retention Incentive Program and Rescinding Resolution 2007-158, as Amended by Resolutions No. 2009-10 and 2014-62 (Fire Department/Fire Chief Sperling).

BACKGROUND:

The Santa Fe County Fire Department relies heavily on volunteer firefighters and Emergency Medical Technicians to supplement its career firefighters. In 2007, the Board of County Commissioners passed Resolution 2007-158 the Volunteer Recruitment and Retention Incentive Program (VRR) to provide a nominal incentive for volunteers to the Santa Fe County Fire Department in response to a decline in volunteerism nationwide. This Resolution was subsequently amended by Resolution No. 2009-10 and Resolution No. 2014-62 in order to increase incentives and adjust some of the VRR Program procedures.

The County has historically budgeted funds (\$250,000 FY19) from the Emergency Communications and Emergency Medical Services Gross Receipts Tax to support the VRR program. Volunteer reimbursement is not an allowable expense from State Fire Funds. These funds have never been fully expended in nominal fee payments to volunteers during any of the last 10 years of the Program, even after increases in the nominal fees were approved in 2009 and 2014.

Through recent discussion and collaboration with the Santa Fe County Volunteer District Chiefs, the Fire Department has evaluated the on-going difficulty in recruiting and retaining volunteers. The Fire Department has determined that obstacles to gaining participation include increasing



THE BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY

RESOLUTION NO. 2019 - _____

A RESOLUTION MODIFYING THE SANTA FE COUNTY FIRE DEPARTMENT'S
VOLUNTEER RECRUITMENT AND RETENTION INCENTIVE PROGRAM AND
RESCINDING RESOLUTION 2007-158, AS AMENDED BY RESOLUTIONS
NO. 2009-10 AND 2014-62

WHEREAS, the Santa Fe County Fire Department relies heavily on volunteer firefighters and emergency medical providers to supplement its career firefighters and emergency medical providers; and

WHEREAS, in 2007, the Board of County Commissioners of Santa Fe County (BCC) passed Resolution No. 2007-158 adopting the Volunteer Recruitment and Retention Incentive Program (VRRP Program) to provide a nominal incentive program for volunteers to the Santa Fe County Fire Department in response to a decline in volunteerism nationwide; and

WHEREAS, Resolution 2007-158 was subsequently amended by Resolution No. 2009-10 and Resolution No. 2014-62, in order to increase incentives provided to volunteers with the fire department and to amend some of the VRRP Program procedures; and

WHEREAS, the Fire Chief, in collaboration with the Volunteer District Chiefs, has evaluated on-going difficulty in recruiting and retaining volunteers; and

WHEREAS, the Fire Chief determined that obstacles to gaining participation of volunteers includes the dramatically increasing emergency call volumes in Santa Fe County, and increased training and certification requirements for volunteers; and

WHEREAS, the Fire Chief and the Volunteer District Chiefs agree that the decline in volunteer participation in Santa Fe County is a concern, and believe it should be addressed through a more flexible volunteer incentive program that can be efficiently modified over time to address changing concepts for a successful program; and

WHEREAS, the necessary flexibility can be accomplished by granting the Fire Chief the authority to periodically adjust the training and certification requirements for volunteers who participate in the program; and

WHEREAS, the necessary flexibility can be augmented by granting the Fire Chief authority to make a periodic increase in the nominal fee paid to volunteers; and

WHEREAS, the County has historically budgeted funds from the Emergency Communications and Emergency Medical Services Gross Receipts Tax to support the VRRRI Program; and

WHEREAS, the Fire Chief will always be constrained in his authority to increase the nominal fee paid through the VRRRI Program by the amount budgeted annually for the VRRRI Program, if any, by the BCC, and by laws restricting the amount of the nominal fee allowed for volunteer firefighters; and

WHEREAS, the policy attached hereto as Exhibit A, is the policy which the Fire Chief and the Volunteer District Chiefs agree will best structure the VRRRI Program at this time.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Santa Fe County that:

A. This Resolution shall go into effect on February 1, 2019, simultaneous with the repeal of Resolution 2007-158, as amended by Resolution No. 2009-10 and Resolution No. 2014-62;

B. The Fire Chief is hereby authorized to adopt a new Volunteer Recruitment and Retention Incentive Program in the form of a policy, in substantially the same form as that attached hereto as Exhibit A, which policy shall be approved and periodically updated by the Fire Chief to ensure the program remains viable through revisions to training requirements and other features of the program;

C. The BCC shall determine annually the budget, if any, to allocate to the VRRRI Program;

D. The amount of the nominal fee, referred to as a recruitment and retention incentive, paid to volunteers, if the BCC budgets for such payments, shall be made only to those eligible for such payments in accordance with requirements of the VRRRI Program Policy and only to the extent budget exists for such payments;

E. The recruitment and retention incentive is hereby set at \$9.00 for each training and fire prevention activity approved by the Fire Chief and \$14.00 per emergency response, until such time as the Fire Chief utilizes the authority delegated to him in Paragraph F below to increase the recruitment and retention incentive;

F. The Fire Chief is hereby granted authority to adjust upward the amounts set forth in Paragraph E above through modifications of the VRRRI Program Policy, provided such increases occur on or after July 1, 2020, no more than once annually, and in increments of no more than three percent of the nominal fee in effect at that time;

G. At no time shall the Fire Chief include provisions in the VRRRI Program Policy which would result in violations of any law, including restrictions on the amount and structure of retention and incentive pay for volunteer fire fighters established by the Fair Labor Standards Act, 29 U.S.C. Section 201 et seq., which permits payments of a nominal fee to persons volunteering for a public agency so long as the fee does not exceed twenty percent of what the public agency would otherwise pay to hire a person for the same services and so long as the fee is not tied to productivity;

H. The Fire Chief is granted authority to adopt and amend a VRRP Program Policy only to the extent the policy does not create an employment relationship between any volunteer and Santa Fe County.

PASSED, APPROVED, AND ADOPTED this 8th day of January, 2019.

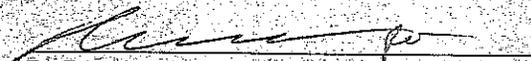
**BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

By: _____, Chair

ATTEST:

Geraldine Salazar
Santa Fe County Clerk

APPROVED AS TO FORM:



R. Bruce Frederick
Santa Fe County Attorney

Volunteer Incentive Program

- Policy
- Guideline
- Directive
- Informational

I. Purpose

The Santa Fe County Fire Department (SFCFD) Volunteer Recruitment & Retention Incentive Program, (Program) was formally adopted by the Board of County Commissioners for Santa Fe County (BCC) on September 25, 2007, and has been amended over time, with this amendment authorized by the BCC on January 8, 2019. The Program provides a nominal fee reimbursement system for emergency response and training and fire prevention activities approved by the Santa Fe County Fire Chief.

II. Policy

The Program is intended to have a positive impact on the recruitment and retention of volunteer firefighters and emergency medical technicians and to ensure the ongoing viability of its force of volunteer firefighters and emergency medical technicians and ensure that their efforts on behalf of the citizens of Santa Fe County are both appreciated and directly rewarded. Payment is not based upon productivity. In other words, the qualified participant is eligible for a nominal reimbursement per emergency response, and approved trainings and fire prevention activities, regardless of how long the event lasts. Such payment does not qualify a volunteer as an employee of Santa Fe County (County) or the SFCFD.

The nominal fee paid to volunteers for approved trainings and fire prevention activities and for emergency responses shall be \$9.00 for each training or fire prevention activity and \$14.00 for each emergency response. The Fire Chief may exercise the authority granted to him by Resolution 2019- , to increase the amount of the nominal fee by amendment of this policy.

Volunteer Status Confirmed

Volunteer members acknowledge that their participation in this program is not intended and does not create an employment relationship between the participant and the County. Payments are not wages or salary. Participants are required to acknowledge they are volunteers for the County, and by reading and signing the Application and accepting nominal fees, acknowledge this legal relationship, and further acknowledge they are not employees of the County and shall not accrue leave, participate in county employee retirement plans, insurance plans or any county employee benefit designated for county employees. Volunteers are covered under the County volunteer firefighter insurance program and the state Volunteer Retirement Plan as defined in other department policies, state law, and state rules and regulations.

Emergency Response

To the extent funds are budgeted, available, and such payments will not exceed limits placed on the annual total nominal fee available to each volunteer, payment for an emergency response for fire, rescue or emergency medical service emergency is authorized. Payment is not dependent upon the amount of time spent engaged in mitigating the emergency event. Emergency Response is further defined as follows:

1. A response to any emergency call per the standard county radio communication policy and procedure. This occurs when a SFCFD volunteer firefighter or EMT is requested or dispatched by the RECC to an emergency call in the County or an adjoining mutual aid jurisdiction and whose response is verified via radio communication. Members who are not dispatched but who observe an emergency response and stop to provide assistance may be eligible for a nominal fee, at the discretion of the Fire Chief.

Page 3 of 4

Emergency Response, Training, and Fire Prevention records may be audited on a random basis to determine accuracy of the reported information. Applications and/or records deemed to be false, fraudulent or misleading may lead to suspension or termination.

Disciplinary Action

The department may take all appropriate actions with respect to an application or record it deems to be false, fraudulent or misleading, including suspension or termination of the volunteer from further service and/or other action deemed necessary by the Fire Chief. No payment shall be made based upon an application or record that is deemed to be false, fraudulent or misleading.

Availability of Funds

Payment is contingent upon sufficient availability of funds. Payments are subject to appropriation by the BCC, who may elect not to fund the program at any time without notice. When expenses exceed the amount budgeted, the nominal fees available through this program will be discontinued until such time as funds are allocated for the purpose of reinstating the nominal fees set forth in Section III, Procedure, below.

III. Procedure**Application and Certifications**

The SFCFD Volunteer Incentive Program Application must be completed, submitted to Fire Administration, and approved by the Santa Fe County Fire Chief prior to participation in the program and payment. The following documents must be attached to any application in order to be approved for participation in the program.

1. IRS Form W-4. This form is required for all participants. Keep the worksheet for your records.
2. Current certifications as listed (a-h) are required for all participants:
 - a. ICS-100 Introduction to the Incident Command System
 - b. ICS-200 ICS for Single Resources & Initial Action Incidents
 - c. IS-700 NIMS. An Introduction
 - d. IS-800 National Response Framework. An Introduction.
 - e. IS-3 Radiological Emergency Management
 - f. AWR-160 WMD/Terrorism Awareness for Emergency Responders
 - g. CEVO – Certified Emergency Vehicle Operator
 - h. CPR
3. Firefighter I – current certificate indicating successful completion of an approved Firefighter 1 training program.
4. NM EMT – current New Mexico EMT Basic (or higher) license.
5. Wildland and Support – S130/190 Introduction to Wildland Fire Behavior (including field day).

Emergency Response/Training Record & Supporting Documentation

An "Activity for Personnel" report (ER Report # 1674) must be completed by the member requesting payment under the program for each month of the calendar year and submitted to the District Chief for verification and approval. Training and prevention activities must be approved by the Department Fire Chief or his designee in writing in advance of the training, and recorded in the Fire Department's electronic records management system for verification. The member requesting a nominal fee for emergency responses must be listed on the incident report in the department's electronic records

Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Rudy N. Garcia
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: *January 8, 2019*

To: *Santa Fe County Board of County Commissioners*

From: *Stephanie Schardin Clarke, Finance Director* 

Via: *Katherine Miller, County Manager*

Re: **Resolution No. 2019- _____, A Resolution Adopting the Santa Fe County Debt Management Policy (Finance Division/Stephanie Schardin Clarke)**

ISSUE

The Santa Fe County Finance Division requests approval of the Santa Fe County Debt Management Policy.

BACKGROUND

Adoption of a formalized debt management policy is considered a best practice in debt program management, and Santa Fe County's rating analysts routinely inquire whether the County has a formalized debt management policy.

The proposed debt management policy will provide guidance in the future on issues related to Santa Fe County's bonds, loans, and other forms of indebtedness. The policy formalizes a conservative approach to the County's use of bonds and loans is in line with current practices. The policy provides guidance on the following:

- Assessing financing alternatives, including cash financing and project phasing;
- Assessing debt affordability;
- Methods that may be used to issue debt, including competitive and negotiated sales;
- Use of bond advisors/experts;
- Debt structure considerations including amortization schedules, variable rate debt, call provisions, refundings, reserves, and derivatives;
- General obligation bonds, revenue bonds, and conduit bonds;
- Disclosure and reporting;

- Rating agency communications; and
- Investment of bond proceeds.

ACTION REQUESTED

The Santa Fe County Finance Division requests approval of the Santa Fe County Debt Management Policy.

**THE BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

Resolution No. 2019 - _____

**A RESOLUTION
ADOPTING THE SANTA FE COUNTY
DEBT MANAGEMENT POLICY**

WHEREAS, the Government Finance Officers Association's best practices recommend that governments adopt comprehensive written debt management policies that provide guidance, allowances, and restrictions on debt issuance; and

WHEREAS, credit rating agencies routinely inquire whether Santa Fe County has adopted a formal debt management policy; and

WHEREAS, Santa Fe County has a history of conservative use of bonds, loans, and other forms of indebtedness that has ensured strong credit ratings, affordable levels of debt service, and cash financing of capital assets when feasible.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Santa Fe County hereby adopts the Santa Fe County Debt Management Policy as attached hereto as Exhibit 1.

PASSED, APPROVED, AND ADOPTED this 8th day of January, 2019.

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF SANTA FE**

Anna Hansen, Chairperson

ATTEST:

Geraldine Salazar, County Clerk

APPROVED AS TO FORM:

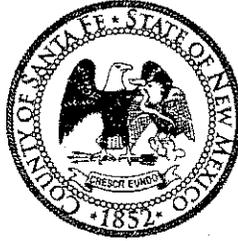
R. Bruce Frederick, County Attorney



Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Rudy N. Garcia
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: *January 8, 2019*

To: *Santa Fe County Board of County Commissioners*

From: *Stephanie Schardin Clarke, Finance Director* 

Via: *Katherine Miller, County Manager*

Re: **Resolution No. 2019- _____, A Resolution Repealing and Replacing the Santa Fe County Fund Balance, Reserve, and Budget Contingencies Policy (Finance Division/Stephanie Schardin Clarke)**

ISSUE

The Santa Fe County Finance Division requests approval of the repeal and replacement of the County's Fund Balance, Reserve, and Budget Contingencies Policy.

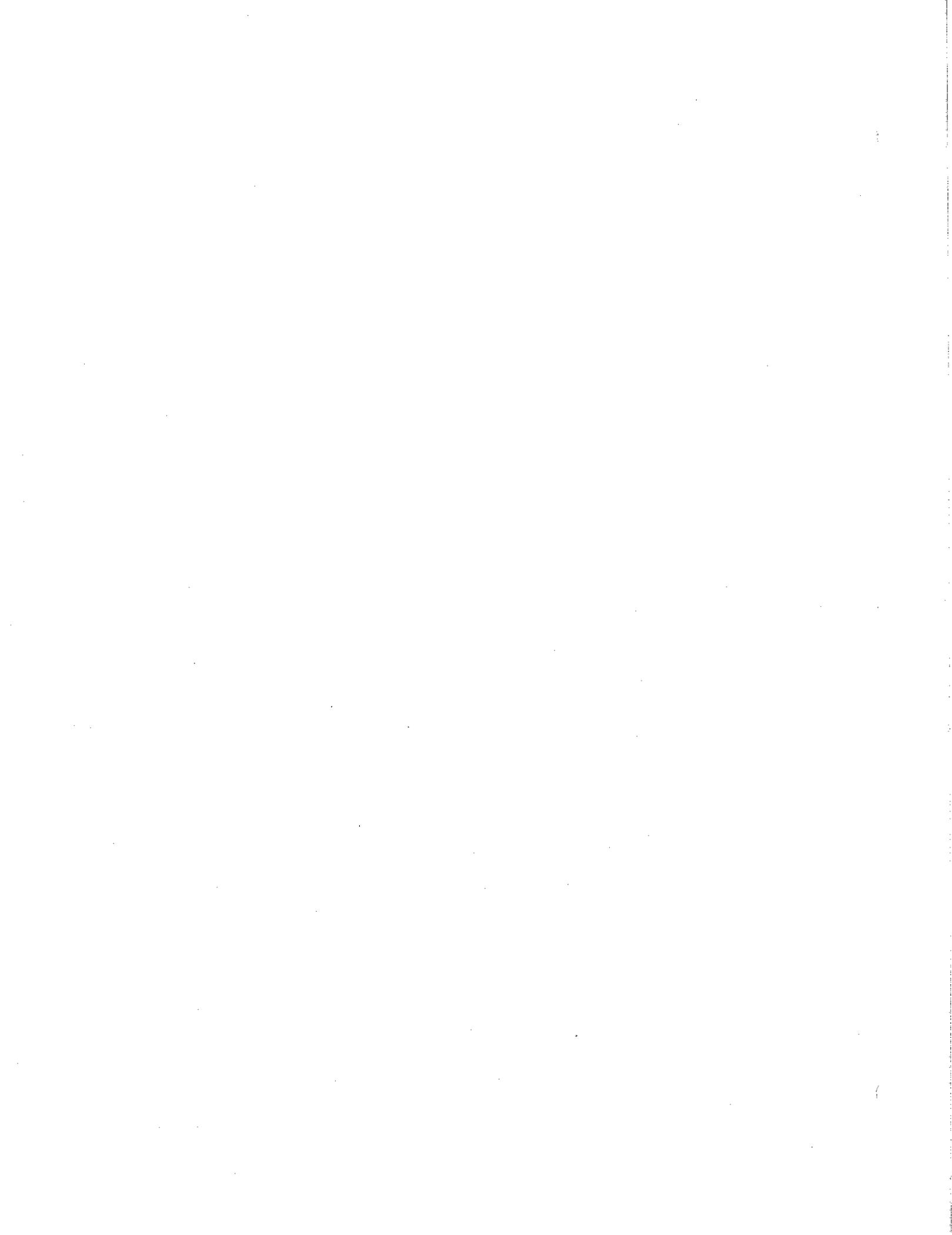
BACKGROUND

On June 11, 2015, the Santa Fe County Board of County Commissioners approved Resolution 2015-84, adopting the County's Fund Balance, Reserve, and Budget Contingencies Policy. Each June thereafter, the Finance Division has brought for approval a resolution committing fund balances and has monitored reserve levels in compliance with the policy.

Since the time the policy was adopted in June 2015, Santa Fe County became self-insured, and a Self-Insurance Fund was created. The unique nature of the fund justifies adding specific language to the policy to establish reserve requirements for the fund. The reserve requirements are proposed to be phased in over 15 fiscal years as the fund matures from its inception. And depletion of the fund's reserves are proposed to be replenished within three years of depletion so that the reserve can be replenished without the need for emergency changes to premiums or benefits.

ACTION REQUESTED

The Santa Fe County Finance Division requests approval of the repeal and replacement of the Fund Balance, Reserve and Budget Contingencies Policy.



**THE BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

Resolution No. 2019 - _____

**A RESOLUTION
REPEALING AND REPLACING THE SANTA FE COUNTY
FUND BALANCE, RESERVE, AND BUDGET
CONTINGENCIES POLICY**

WHEREAS, on June 9, 2015, the Santa Fe County Board of County Commissioners approved Resolution 2015-84 adopting the Santa Fe County Fund Balance, Reserve, and Budget Contingencies Policy; and

WHEREAS, the Government Finance Officers Association's best practices recommend that governments establish a formal policy on the level of unrestricted fund balance that should be maintained; and

WHEREAS, governments are subject to risks associated with economic downturn, natural disasters, and other unanticipated events; and

WHEREAS, it is essential that governments maintain adequate levels of fund balance to mitigate current and future risks; and

WHEREAS, credit agencies monitor levels of fund balance and unrestricted fund balance to evaluate a government's continued creditworthiness; and

WHEREAS, Santa Fe County's Self Insurance Fund did not exist at the time that Resolution 2015-84 was adopted, and it is in Santa Fe County's interest to formalize a reserve policy for the Self Insurance Fund.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Santa Fe County hereby repeals and replaces the Santa Fe County Fund Balance, Reserve, and Budget Contingencies Policy as attached hereto as Exhibit 1.

PASSED, APPROVED, AND ADOPTED this 8th day of January, 2019.

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF SANTA FE**

Anna Hansen, Chairperson

ATTEST:

Geraldine Salazar, County Clerk

APPROVED AS TO FORM:

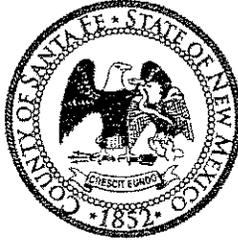
R. Bruce Frederick, County Attorney



Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Rudy N. Garcia
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

To: Santa Fe County Board of County Commissioners

From: Stephanie Schardin Clarke, Finance Division Director 

Via: Katherine Miller, County Manager

Date: January 8, 2019

Re: Resolution 2019 ____, a Resolution Declaring the Intent of the Board of County Commissioners of Santa Fe County, New Mexico, to Consider for Adoption an Ordinance Authorizing the Issuance and Sale of Santa Fe County, New Mexico Gross Receipts Tax Improvement Revenue Bonds, Series 2019, in an Aggregate Principal Amount not to Exceed \$30,000,000 for Purposes of Financing Costs of (1) Planning, Designing, Acquiring, Constructing, Renovating, Rehabilitating, Equipping and Furnishing a County Administration Complex and Related Facilities; (2) Planning, Designing, Surveying and Constructing Roads Pursuant to a Settlement Agreement with the Pueblo of San Ildefonso; (3) Planning, Designing, Acquiring, and Constructing Capital Improvements Necessary to Comply with the Americans with Disabilities Act Countywide; and (4) Paying Costs of Issuance of the Bonds; and Directing the Publication of a Notice of Meeting, Public Hearing, and Intent to Consider and Ordinance Authorizing the Series 2019 Bonds in a Newspaper of General Circulation within the County, as Required by Section 4-37-7 NMSA 1978. (Finance Division/Stephanie Schardin Clarke)

ISSUE

The Finance Division staff presents an Intent Resolution for the proposed Santa Fe County Gross Receipts Tax Improvement Revenue Bonds, Series 2019 (the Bonds). The Bonds will be issued in an amount not to exceed \$30 million for the purpose of funding projects various capital projects, including the County Administrative Complex, road construction at the Pueblo de San Ildefonso, and Americans with Disabilities Act (ADA) improvements countywide.

BACKGROUND

This resolution begins the process for the County to issue up to \$30 million of revenue bonds backed by various Gross Receipts Tax revenue increments. The bonds will fund the following capital projects:

<u>Purpose</u>	<u>Amount to Be Issued</u>
County Administrative Complex – Catron Street	\$19,100,000
County Administrative Complex – Grant Street	\$4,900,000
San Ildefonso Roads	\$4,000,000
ADA Improvements	\$2,000,000
TOTAL:	<u>\$30,000,000</u>

The Bonds will be payable from the County’s first 1/8th percent increment, third 1/8th percent increment, the 1/16th percent county gross receipts tax increment, and the 1/8th percent hold harmless increment.

If approved, the Finance Division anticipates the following timeline for bond issuance:

- January 29, 2019 – Board of County Commission consideration of Bond Parameters Ordinance;
- February 14, 2019 – Bond Sale/Pricing with winning bid accepted by County Manager
- March 13, 2019 – Bond Closing – county receives bond proceeds from winning bidder
- March 29, 2019 – Board of County Commission consideration of budget adjustment request to budget bond proceeds to projects

REQUESTED ACTION

The Finance Division requests approval of the intent resolution for the Santa Fe County Gross Receipts Tax Improvement Bonds, Series 2019.

SANTA FE COUNTY, NEW MEXICO
RESOLUTION NO. 2019-___

A RESOLUTION

DECLARING THE INTENT OF THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY, NEW MEXICO, TO CONSIDER FOR ADOPTION AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF SANTA FE COUNTY, NEW MEXICO GROSS RECEIPTS TAX IMPROVEMENT REVENUE BONDS, SERIES 2019, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$30,000,000 FOR PURPOSES OF FINANCING COSTS OF (1) PLANNING, DESIGNING, ACQUIRING, CONSTRUCTING, RENOVATING, REHABILITATING, EQUIPPING AND FURNISHING A COUNTY ADMINISTRATION COMPLEX AND RELATED FACILITIES; (2) PLANNING, DESIGNING, SURVEYING AND CONSTRUCTING ROADS PURSUANT TO A SETTLEMENT AGREEMENT WITH THE PUEBLO DE SAN ILDEFONSO; (3) PLANNING, DESIGNING, ACQUIRING, AND CONSTRUCTING CAPITAL IMPROVEMENTS FOR THE BUCKMAN DIRECT DIVERSION PROJECT; AND (4) PAYING COSTS OF ISSUANCE OF THE BONDS; AND DIRECTING THE PUBLICATION OF A NOTICE OF MEETING, PUBLIC HEARING, AND INTENT TO CONSIDER AN ORDINANCE AUTHORIZING THE SERIES 2019 BONDS IN A NEWSPAPER OF GENERAL CIRCULATION WITHIN THE COUNTY, AS REQUIRED BY SECTION 4-37-7 NMSA 1978

WHEREAS, Sections 4-62-1 through 4-62-10, NMSA 1978 (the "Act"), authorize New Mexico counties to issue gross receipts tax revenue bonds secured by gross receipts tax revenues; and

WHEREAS, Santa Fe County, New Mexico (the "County"), desires to consider for adoption an ordinance authorizing, in accordance with the Act, the issuance and sale of the Santa Fe County, New Mexico Gross Receipts Tax Improvement Revenue Bonds, Series 2019 (the "Series 2019 Bonds"), in an aggregate principal amount not to exceed \$30,000,000 to provide funds to (1) plan, design, acquire, construct, renovate, rehabilitate, equip and furnish an administration complex and related facilities, (2) plan design, survey and construct roads pursuant to a settlement agreement with the Pueblo de San Ildefonso, (3) plan, design, acquire, and construct improvements required for the Buckman Direct Diversion project, and (4) to pay costs of issuance of the Bonds; and

WHEREAS, Section 4-37-7 NMSA 1978 requires that, prior to an ordinance being submitted to the Board of County Commissioners of the County (the "Board") for final passage, a majority of the members of the Board must direct "that the title and a general summary of the subject matter of the proposed ordinances be published one time

in a newspaper of general circulation within the county at least two weeks prior to the meeting of the [B]oard at which the ordinance is proposed for final passage"; and

WHEREAS, a form of the Notice of Meeting, Public Hearing, and Intent to Adopt an Ordinance authorizing the issuance and sale of the Bonds is attached hereto as Exhibit "A"

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD as follows:

Section 1. All action (not inconsistent with the provisions hereof) heretofore taken by the Board and the officers of the County directed toward the authorization, issuance, and sale of the Series 2019 Bonds for the above-stated purposes be, and the same is hereby ratified, approved and confirmed, including, without limitation, the publication, in accordance with Section 4-37-7 NMSA 1978, as amended, in the *Santa Fe New Mexican* or other newspaper of general circulation within the County, a title and general summary of the subject matter of the ordinance relating to and authorizing issuance and sale of the Series 2019 Bonds as specified in Section 3 of this Resolution.

Section 2. The Series 2019 Bonds shall be special, limited obligations of the County to pay principal in an amount not to exceed \$30,000,000 plus interest thereon.

Section 3. A Notice of Meeting, Public Hearing, and Intent to Adopt An Ordinance, in substantially the form attached to this Resolution as Exhibit "A", with such revisions as may be approved by the County Attorney in consultation with the County's bond counsel and the County's financial advisor, shall be published in a newspaper of general circulation within the County at least two weeks before the meeting at which the Board takes final action on the ordinance authorizing issuance and sale of the Series 2019 Bonds.

Section 4. The County Attorney and the County's bond counsel are hereby authorized and directed to draft and approve the form of the proposed ordinance, which, pursuant to Section 4-37-7(B) NMSA 1978, shall be made available to interested persons during normal and regular business hours of the County Clerk upon request and payment of reasonable charge, beginning with the date of publication and continuing to the date of consideration by the county's elected commission.

Section 5. All prior resolutions inconsistent with the provisions of this resolution are hereby repealed, but only to the extent of such inconsistency.

(signature page follows)

PASSED, APPROVED, AND ADOPTED this 8th day of January, 2019.

SANTA FE COUNTY, NEW MEXICO

By: _____, Chair
Board of County Commissioners

[SEAL]

ATTEST:

By: _____
Geraldine Salazar, Clerk

APPROVED AS TO FORM:

By:  _____
R. Bruce Frederick, County Attorney

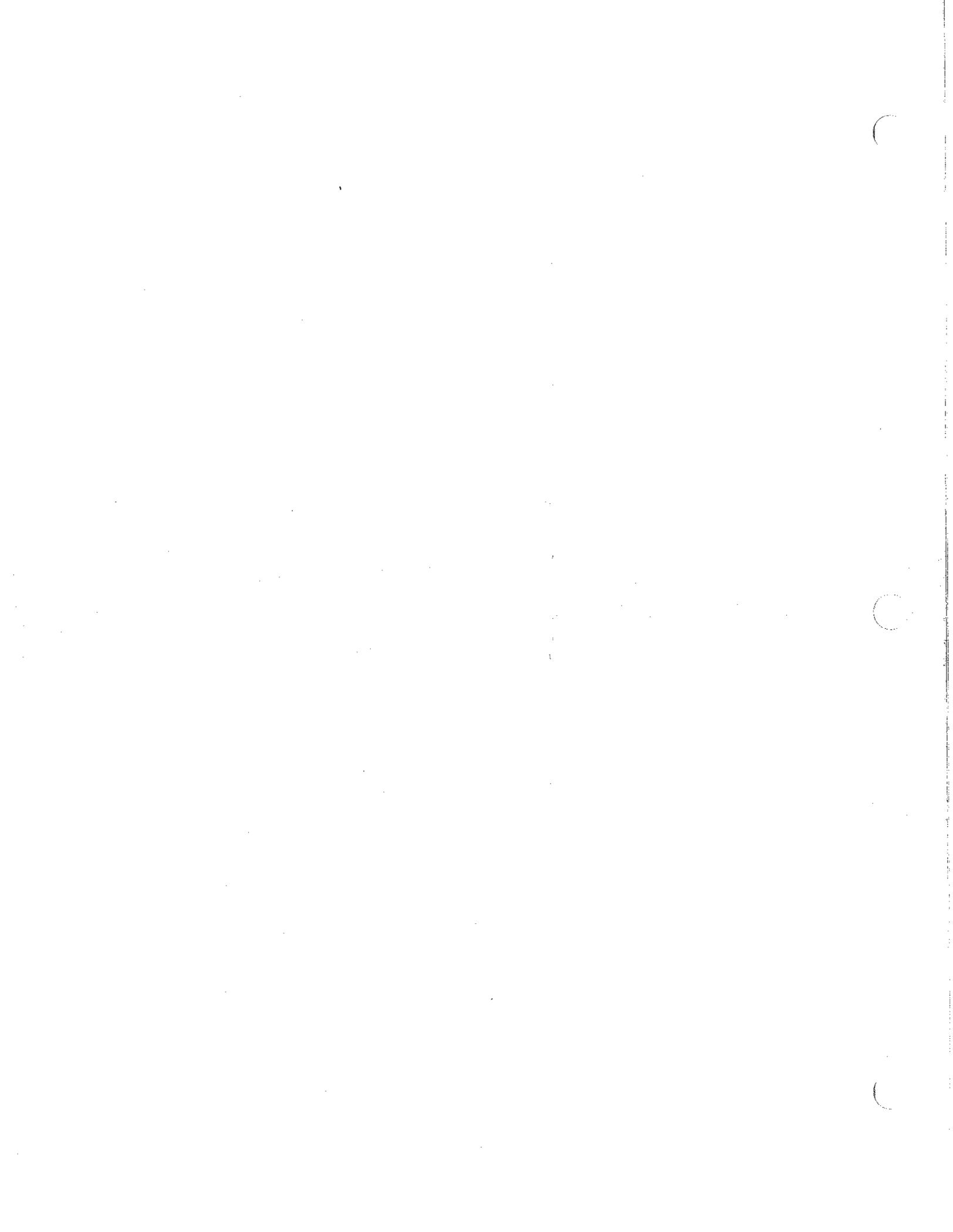


EXHIBIT "A"

FORM OF NOTICE OF MEETING, PUBLIC HEARING,
AND INTENT TO ADOPT BOND ORDINANCE
FOR PUBLICATION

Santa Fe County, New Mexico
Notice of Meeting, Public Hearing, and Intent to Adopt Bond Ordinance

Notice is hereby given of the title and general subject matter contained in an ordinance that the Board of County Commissioners (the "BCC") of Santa Fe County, New Mexico (the "County"), the governing body of the County, intends to consider for adoption at its regular meeting on January 29, 2019, which begins at 2:00 p.m. in the BCC Chambers, 102 Grant Avenue, Santa Fe, New Mexico, relating to the authorization, issuance, and sale by the County of its Santa Fe County, New Mexico Gross Receipts Tax Improvement Revenue Bonds, Series 2019.

The title of the proposed Ordinance is:

SANTA FE COUNTY, NEW MEXICO
ORDINANCE NO. 2019-_____

AN ORDINANCE

AUTHORIZING THE ISSUANCE AND SALE OF THE SANTA FE COUNTY, NEW MEXICO GROSS RECEIPTS TAX IMPROVEMENT REVENUE BONDS, SERIES 2019, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$30,000,000 FOR PURPOSES OF FINANCING COSTS OF (1) PLANNING, DESIGNING, ACQUIRING, CONSTRUCTING, RENOVATING, REHABILITATING, EQUIPPING AND FURNISHING A COUNTY ADMINISTRATION COMPLEX AND RELATED FACILITIES; (2) PLANNING, DESIGNING, SURVEYING AND CONSTRUCTING ROADS PURSUANT TO A SETTLEMENT AGREEMENT WITH THE PUEBLO DE SAN ILDEFONSO; (3) PLANNING, DESIGNING, ACQUIRING AND CONSTRUCTING CAPITAL IMPROVEMENTS FOR THE BUCKMAN DIRECT DIVERSION PROJECT; AND (4) PAYING COSTS OF ISSUANCE OF THE BONDS; DELEGATING AUTHORITY TO THE COUNTY MANAGER TO EXECUTE AND DELIVER A BOND PURCHASE AGREEMENT AND PRICING CERTIFICATE WHICH WILL SPECIFY THE EXACT PRINCIPAL AMOUNTS, MATURITIES, PRICES, REDEMPTION FEATURES, AND OTHER DETAILS OF THE SERIES 2019 BONDS; AUTHORIZING THE DISTRIBUTION OF A PRELIMINARY OFFICIAL STATEMENT IN CONNECTION WITH THE SALE OF

THE SERIES 2019 BONDS, PROVIDING THAT THE SERIES 2019 BONDS SHALL BE SPECIAL, LIMITED OBLIGATIONS, AND FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON THE SERIES 2019 BONDS FROM THE DISTRIBUTIONS TO THE COUNTY OF THE REVENUES OF THE FIRST ONE-EIGHTH INCREMENT, THE THIRD ONE-EIGHTH INCREMENT, AND THE ONE-SIXTEENTH INCREMENT OF THE COUNTY GROSS RECEIPTS TAX ENACTED PURSUANT TO SECTION 7-20E-9 NMSA 1978, AND THE ONE-EIGHTH INCREMENT OF COUNTY HOLD HARMLESS GROSS RECEIPTS TAX ENACTED PURSUANT TO SECTION 7-20E-28 NMSA 1978, WHICH ARE DISTRIBUTED TO THE COUNTY BY THE NEW MEXICO TAXATION AND REVENUE DEPARTMENT PURSUANT TO SECTION 7-1-6-13 NMSA 1978; PROVIDING FOR THE PLEDGE OF SUCH REVENUES BY THE COUNTY, RATIFYING ACTION PREVIOUSLY TAKEN IN CONNECTION WITH THE BONDS, AND REPEALING ALL ORDINANCES IN CONFLICT WITH THIS ORDINANCE.

Public Hearing - All interested parties will be heard at the public hearing prior to the BCC taking action. Written comments, questions, and objections regarding the proposed ordinance may also be submitted to the Santa Fe County Attorney's Office, addressed to P.O. Box 276 Santa Fe NM 87504-0276, or presented in person at the hearing. Written comments submitted in advance of the hearing must be received in the Santa Fe County Attorney's Office before January 22, 2019, to be considered.

Possible BCC Action on January 29, 2019 - After the public hearing on January 29, 2019, the BCC may adopt the proposed ordinance, with or without changes, vote not to adopt the proposed ordinance, recess the public meeting in accordance with the Open Meetings Act, or postpone the public hearing or delay action on the proposed ordinance until a future meeting of the BCC. Further newspaper publication of a recessed meeting or postponed hearing or action is not legally required. Interested parties not in attendance at or watching the January 29, 2019, public hearing where recessing or postponement might be announced should thus inquire of the County as to whether the BCC took action to recess or postpone.

Copies of the Proposed Ordinance - Copies of the proposed ordinance are available for inspection and copying in the Santa Fe County Clerk's Office, located at 102 Grant Avenue, Santa Fe, NM 87501.

This notice is given pursuant to Section 4-37-7 NMSA 1978.

Dated: January 8, 2019.



