

Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

Date: April 14, 2017
To: Board of County Commissioners
From: Penny Ellis-Green, Growth Management Director *PEG*
Via: Katherine Miller, County Manager
Re: Growth Management Monthly Report March 2017

This report is a summary of projects for Growth Management with statistics from March 2017. Growth Management consists of 4 divisions; Planning, Economic Development, GIS and Building and Development Services.

Planning Division

Affordable Housing

One "Happy Roof" repair was initiated in La Puebla.

Staff received and processed one request for mortgage subordination for an affordable unit.

Down payment assistance committee approved down payment assistance in the amount of \$20,000.00 for an income range one household in Oshara which is a Habitat for Humanity constructed home.

Open Space

Staff attended the Santa Fe National Forest Plan revision technical meeting on March 2, 2017 related to the revision of the forest plan which guides management of the forest.

Staff met with commissioners to update and give an overview of the Thornton Ranch Open Space planning process to date. Staff also met with the Pueblo of San Felipe about the project. Staff is continuing to coordinate additional meetings with other Tribal groups.

Staff attended the Galisteo Basin Archaeological Sites Protection Act Working Group meeting to give an overview of the Lamy Open Space and Park Management Plan. The Lamy Open Space and Park Management Plan and the Madrid Open Space Management Plan are currently being finalized and are planned to be presented for review and possible approval by the BCC in May.

Staff conducted a site visit with members of COLTPAC to the Lamy Open Space and Park and Madrid Open Space. Field trips have been scheduled to all the open spaces in 2017 to allow new COLTPAC members to become familiar with the properties.

Staff attended the GUSTO (Grand Unified System of Trails Organization) meeting to give an overview of the current County Open Space and Trail projects.

Food Policy Council

Staff attended the Food Policy Council Land Use subcommittee meeting on March 15th, 2017.

- Discussion surrounding the development of the Ag Clearinghouse, and potential role of the LU subcommittee.

Agriculture & Ranching Implementation Plan

Staff completed a review of the draft Food System Analysis report for the Ag Resource Inventory.

Staff has continued development of the Agriculture Clearinghouse, a web-based hub of information regarding agriculture, food access, economic opportunity, and resource providers in our local foodshed.

Staff attended meetings in La Cienega to provide outreach for the ARI Plan, Ag Resource Inventory, and Agriculture Clearinghouse.

Staff has planned a subsequent outreach phase for the Agriculture Resource Review 2017.

Transfer of Development Rights

Staff continued implementation of the TDR program through outreach including meeting with representatives in La Cienega.

Staff conducted a TDR site visit to a property located on Glorieta Mesa.

Transportation

Five candidate projects were selected to be forwarded to the MPO for federal funding consideration in year 2023 of the MPO TIP. These are Rabbit Road Safety Improvements, Avenida Del Sur West Extension, Richards Ave. bike lanes, Rancho Viejo Blvd. bike lanes and Los Suenos Trail Extension. The bike lane projects also qualify for federal Congestion Mitigation and Air Quality funds. Public Works and Transportation staff are completing the required forms which will be submitted to MPO and NMDOT by April 13th, 2017.

Title VI: Posting of the Santa Fe County Title VI Rights Notice and Complaint Process and Form (in English and Spanish) was done March 1st, 2017 at the County Administration buildings. Website posting of the Santa Fe County Title VI Policy, Right Notice and Complaint Process and Form was done March 15th, 2017. The link to the Title VI documents is on the Planning Division webpage,

Transportation Planning section, "Title VI and Santa Fe County non-discriminatory clause" link. The link goes to the Title VI webpage with an English and Spanish version of each document in a downloadable PDF format.

SFMPO

Staff attended the March 23rd, 2017 MPO Policy Board meeting. Items discussed included:

- NMDOT gave a presentation on the Bridge, inspection, rating, and maintenance program.
- A presentation was given by the MPO on Intelligent Transportation Systems (ITS). ITS is a component of many major road projects. By installing a fiber optic network under the roadway system, cameras, and roadway message and lane closures signs be can be linked to provide real time traffic data to drivers though variable message signs, the internet and cell phone apps. The system can also be configured for signal preemption by emergency responders.
- Paul Brasher, NMDOT Acting Dist. 5 Engineer, gave an update on the SE/NE Connector project and NE Connector MOU. There are some items which are being addressed in the NE/SE Connector Phase A/B report. The County and NMDOT are reviewing the latest draft MOU for the NE Connector project. The terms in that draft MOU outline that NMDOT would provide \$1,000,000 and be responsible for the design while the County would construct the NE Connector with County funds. Upon completion of the NE Connector, Rabbit Road would become part of the County road system and maintained by the County. There was a request to NMDOT to restore federal funding for the NE Connector construction and for NMDOT to retain Rabbit Road as a NMDOT owned and maintained facility because it functions as a frontage road for I-25. Mr. Brasher said the decisions to not fund the NE Connector and to have Rabbit Road not be part of the state system have been made by NMDOT General Office management.

Community Planning

Staff conducted two community meetings in Galisteo, in accordance with the Plan Amendment process outlined in the SLDC, to review the final draft of the Galisteo Community Plan Update, Village Center Action Plan, and Revitalization Plan. The community was in support of moving forward with amending the documents and the Galisteo Planning Committee is acting on the plan by applying for grants to upgrade La Sala's heating and cooling.

Staff is working with the community of La Bajada to initiate a community plan and attended a meeting in La Bajada regarding access issues with Cochiti and Santo Domingo. Staff attended a follow-up meeting with representatives at the BIA office to develop an interim plan for acequia and water system access.

Community Organizations and Registered Organizations

Staff continued implementation of the SGMP through outreach and coordination of the Community Organization and Registered Organization process and met with several communities regarding the CO/RO program.

Turquoise Trail Regional Alliance, Campo Conejos HOA and the Arroyo Hondo Land Trust have been approved as ROs.

Economic Development Division

North Central New Mexico Economic Development Department (NCNMEDD) Board of Directors held its board meeting March 24, 2017. Discussion revolved around the budget and the end of the legislative session, film in Santa Fe, the outreach to businesses being made by the RDC and how LANL is interacting with spin-offs and startups.

Bridges to Santa Fe (Arts Business Institute) held its summit conference (March 30 – April 2) and had 60 participants. The target audience is artist's that are interested in learning how to sustain their work by developing a business. The County sponsored this summit with \$1,000.

REDI Net (fiber optic broadband) Board of Directors meets every 2nd and 4th Thursday of the month and has hired a new operations manager, Eric Moores. The board is working on a pricing scheme to be more competitive and allow more access to the mid-mile backbone by small ISPs.

Economic development staff has been meeting with the City and soccer complex group discussing how to move forward developing the MRC as a destination for soccer tournaments. The group has discussed key operations that are needed. A target time to have a direction for a proposed Soccer Authority presentation to the BCC will be in late summer.

Economic development staff traveled to Denver (March 17-20) for the Travel and Leisure Show. This was a successful event as over 12,000 visitors learned what the City and County has to offer. Many of these visitors are interested in the Bike & Brew Fest, Santa Fe Opera and events like the wine festival at Las Golondrinas. The County and City will participate again next year.

The next Northern Rio Grande National Heritage Area (NRGNHA) Board of Directors meeting is scheduled for April 8, 2017.

Building and Development Services Division

Permits and Development Review

The following statistics are provided for permits and approvals issued in March 2017:

	March 2017
New Residential Permits - Stick Built Homes	24
New Residential Permits - Manufactured Homes	5
Commercial Building Permits	5
Number of Lots Created – Major Subdivision	0 Lots
Minor Subdivisions	6 Lots
Exemptions	0 Lots
Commercial Business Licenses	0
Home Occupations No Impact	9
Home Occupations Low Impact	0
Film Permits	3

Code Enforcement

The following statistics are provided for code enforcement actions in March 2017:

	March 2017
Number of Initial Notices of Violation Issued	23
Number of Final Notices of Violation Issued	8
Number of Notices of Violation resolved without court action	17

GIS Division

E911 Addressing

In March Addressing staff inspected 1,412 addresses and replaced 133 rural address postings. The GPS Field Technicians also supported Open Space staff by GPSing signs on the following Trails; Rail, Spur, Arroyo Hondo & Talaya Hill

The **GIS Division** prepared 78 development permit screening forms & maps which triggered 15 archeological screenings.

Work continues on the objection to US Census Bureau's County Boundary change that was discovered during the 2017 review Boundary and Annexation Survey (BAS)

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County Manager

Pablo Sedillo, III
Public Safety Director

To: Santa Fe County Board of County Commissioners
From: Pablo Sedillo, III
Public Safety Department Director
Via: Katherine Miller
County Manager
Date: March 28, 2017
Re: SFC Public Safety Department Monthly Report for February 2017

The purpose of this memo is to provide you information relative to the SFC Public Safety Department for the month of February 2017.

CORRECTIONS DEPARTMENT

Adult Detention Facility (ADF)

Administration/Security

- The Santa Fe County Adult Detention Facility had 697 intakes and 695 releases for the month of March 2017.
- Inmates and Staff were provided with Ashes for Ash Wednesday.
- Graduation for Cadet Class #30 was conducted on March 10, 2017 at the NM Corrections Department Academy Gymnasium. The graduating class consisted of eight cadets. The turnout was great, and we are thankful that Commissioner Hamilton, Commissioner Moreno, Deputy County Manager, Tony Flores, and Director Sedillo were able to participate in the ceremony.
- Fire Safety inspections were conducted at the Santa Fe County Adult Correctional Facility to include, fire alarm system, suppression and detection, hood system and yearly fire extinguisher inspection. There were no findings as everything is working properly.

Booking

- Received various confirmations and compliments regarding (DPS) Criminal History Clearinghouse pilot, from both Department of Public Safety staff and Magistrate Court Judges, expressing that the role we play in assisting compile all offender history data as well as notification of all assigned cases has been instrumental in the bonding risk assessment to both agencies. As a result the pilot is expanding and have used Santa Fe County Correctional Facility as a role model facility in the projected statewide process.

Electronic Monitoring Program

- Providing services to 313 clients.
- There were 36 successful releases for March.
- Clients Financial Obligation – Paying - 20%, Waived - 0%, Unemployed - 72%, Out of County - 8%.

Youth Development Program (YDP)

- On March 6, 2017, a pilot program started for dance classes here at Santa Fe County Youth Development Program. Micaela Gardner, affiliate with the New Mexico School for the Arts and National Dance Institute, is assisting with finding financial support to sustain these dance classes. Ms. Gardner is currently providing weekly classes to both male and female residents.
- March 23, 2017, The Santa Fe Community Foundation through the Dollars4schools Initiative provided funding for the Wild Life Center to come into the Santa Fe County Youth Development Program to provide educational groups concerning endangered species and our environment.
- Ad for the Santa Fe Desert Chorale in collaboration with Santa Fe County Youth Development Program and interfaith Community Shelter was featured in the March 24, 2017 issue of Pasatiempo.
- “Telling the Truth Poetry @ the Youth Development Program,” was featured in Pasatiempo on March 31, 2017. Article discussed the Voces de Lebertad Poetry Workshop that are organized by Demetria Martinez here at Santa Fe County Youth Development Program.

March 2017

Intakes	32
Releases	39
Male Intakes	22
Female Intakes	10
Average Daily Population	15

FIRE DEPARTMENT

Administration, Facilities, Fleet

- Agua Fria Training Tower project completed and the facility is in service.
- Three breathing air trucks placed into service. We now have one air truck placed in each region to facilitate rapid response to structure fires.
- The installation of emergency equipment on 2 new Fire Prevention vehicles is underway. Work is being done in-house.
- Design work completed on 5 water tenders, 3 rescues, 1 ambulance, and 1 brush truck for fire districts. Requisitions were submitted for finance review and the Manager’s signature.
- Radio and equipment installation on our emergency radio communications trailer is also underway by the vendor.
- 2018 Fire budget completed and submitted to Finance. We turned in a flat budget with funds carved out to accommodate our expansion request for 3 additional Firefighter EMTs and one additional Fire Protection Specialist.
- The Administrative Division attended a number of meetings regarding portions of the requested budget, including vehicles, personnel, and fixed assets.
- Testing has been completed to fill vacancies, to include Fire Prevention Specialist, Fire Lieutenant, Wildland Technicians, and regional career firefighters. Recruitment has taken place to fill the Operations Assistant Chief position. Interviews scheduled for April.

- Ambulance billing collected \$150,370 during the month of March. They are on track to exceed the revenue budgeted for the Fiscal Year.
- As a result of a recent inspection, Eldorado Fire District remained an ISO 3, which places them in the top echelon of volunteer Districts nationwide.
- Work completed on the Captain accretion request and Union negotiations. Agreement was reached between the Union and the County in advance of a Labor Board Hearing and arbitration.

Operations and Training

Emergency Responses/780 total - 196 Fires and 584 EMS

- Very busy month for emergency response activities.
- Daily Emergency Reporting database monitoring and corrections for regional and volunteer staff.
- Shift Training Captains continue to expand delivery of fire and EMS training to regional staff and volunteers. Coordinated training with the manufacturer for the Agua Fria burn structure in preparation for Battalion trainings scheduled for April.
- Paramedic students continue classroom work at the SFCC in preparation for field internships later this spring. CNM Paramedic students are currently interning with paramedic staff at the regional stations.
- Preparations continue for what appears to be a busy wildland fire season due to early season high temperatures and lack of lower elevation moisture.
- The Battalion Chiefs have picked up some of the workload of the Operations Division due to the retirement of Assistant Chief Velarde.

Fire Prevention and Wildland

- Business registrations – 18
- Development Reviews and Adjustments – 59
- Occupancy reviews and calculations – 15
- Evacuation Drills - 13
- Burn Permits – 27
- Movie permits and inspections – 10
- School and business inspections – 22
- Hydrant Inspections and testing – 0
- Knox Box installations – 8
- Pre-school/School fire and injury prevention presentations/Health Fair – 8
- Acres burned in county – 2
- Wildland Fire responses – 3
- Fuel mitigation activities – 3 acres
- 1 Wildland fire training sessions conducted for 8 students.

Volunteer Recruitment and Retention

- New member applications recruited and approved - 5 (YTD 22)
- Worked the display for Career Day at SFCC.
- Hosted the IAFC Workforce Solutions grant manager and director for a county-wide site visit. They attended our monthly District Chiefs meeting to collect information and feedback on volunteer recruitment and retention efforts. They will prepare a report on how we might be able to improve our volunteer programs.

- Participated in Cadet testing, interviews, and the Lieutenant promotional process.
- Participated in the St. Baldrick's event with other volunteer and career staff to raise money for child cancer research.

Emergency Management

- EM staff attended the Pipeline Emergency Response Outreach programs in the central and southern regions of SFC.
- Staff presented at the NM Department of Health Partners in Preparedness Conference in Albuquerque.
- Participated in the City of Santa Fe Mitigation Plan kick-off meeting.
- Participated in the Santa Fe Indian Hospital Hazard Vulnerability Assessment meeting.
- Conducted a northern regional training on Multi-Casualty Incident Response in Hostile Environments, and distributed rescue task force vestas and Kevlar helmets to the southern and northern regions.
- Participated in a technical rescue incident in Buckman Canyon.
- Chimayo pilgrimage planning meetings with response partners in preparation for the Easter event, which requires extensive collaboration and coordination between multiple agencies.
- Participated in a NM Public Education Department Safe Schools Advisory Council meeting.
- Operational readiness checks for all Emergency Management Deployable Resources, and a full program inventory has been completed.
- Completed the final draft of the SFC Threat Hazard Identification Risk Assessment (THIRA).

RECC

• Operations

- Total Telephone Calls Handled (incoming and outgoing)
 - March – 29,346
- Total calls Received via 911
 - March – 6,677
- County calls requiring response agency dispatch
 - March – 6,737
- City calls requiring response agency dispatch
 - March 12, 426
- Town of Edgewood calls requiring response agency dispatch
 - March - 721

• Staffing

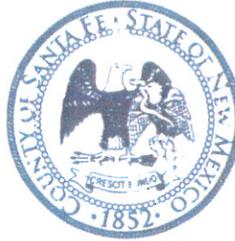
- Vacancies - 7

If you have any questions, I can be contacted at 992-3092. Thank you.

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Katherine Miller
County Manager

MEMORANDUM

DATE: *April 11, 2017*

TO: *Board of County Commissioners*

VIA: *Katherine Miller, County Manager* 

FROM: *Michael Kelley, Public Works Department Director*

ITEM AND ISSUE: *BCC Meeting May 2, 2017*
Public Works Monthly Report for March 2017

DISCUSSION

Operations and Maintenance

Charts 1 and 2 below show our monthly work order volume. A more detailed break-out can be seen in Table 1, attached.

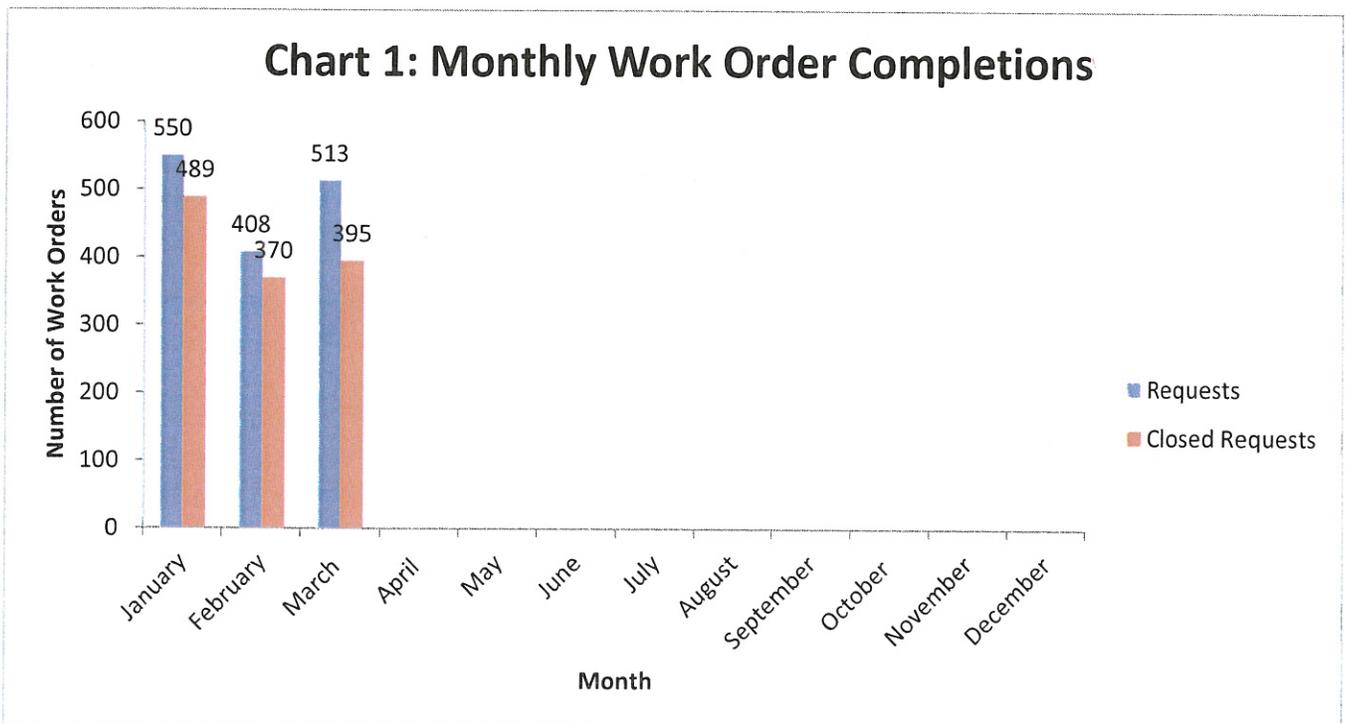
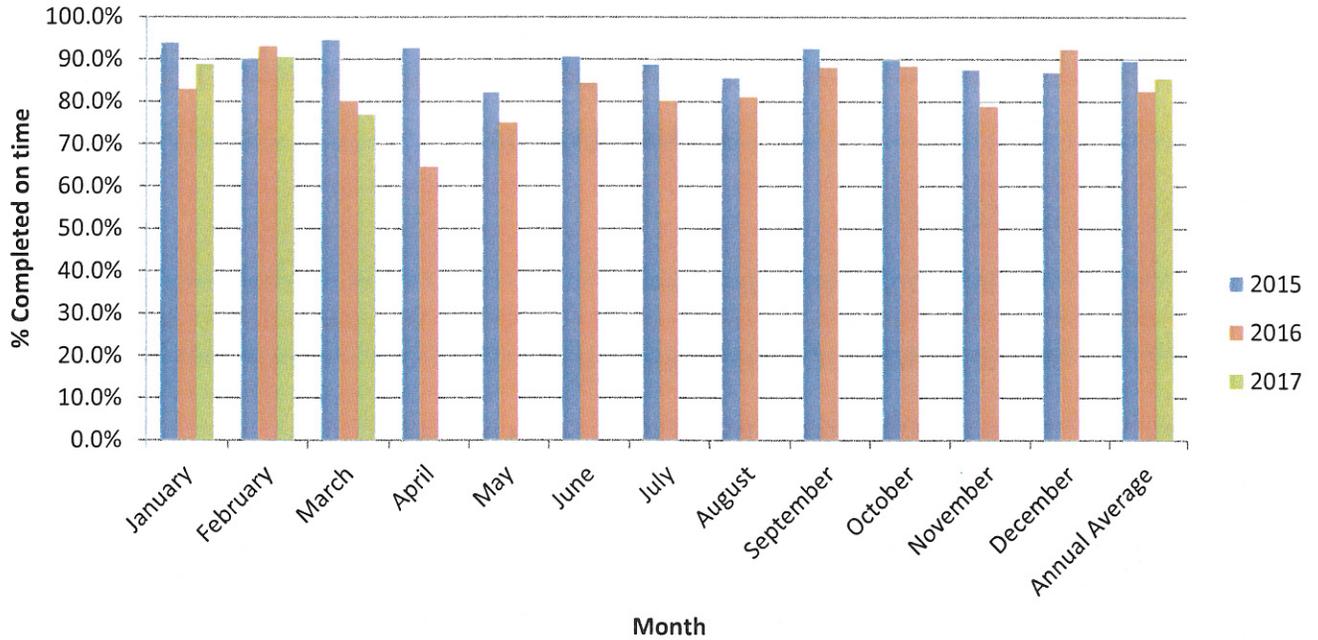
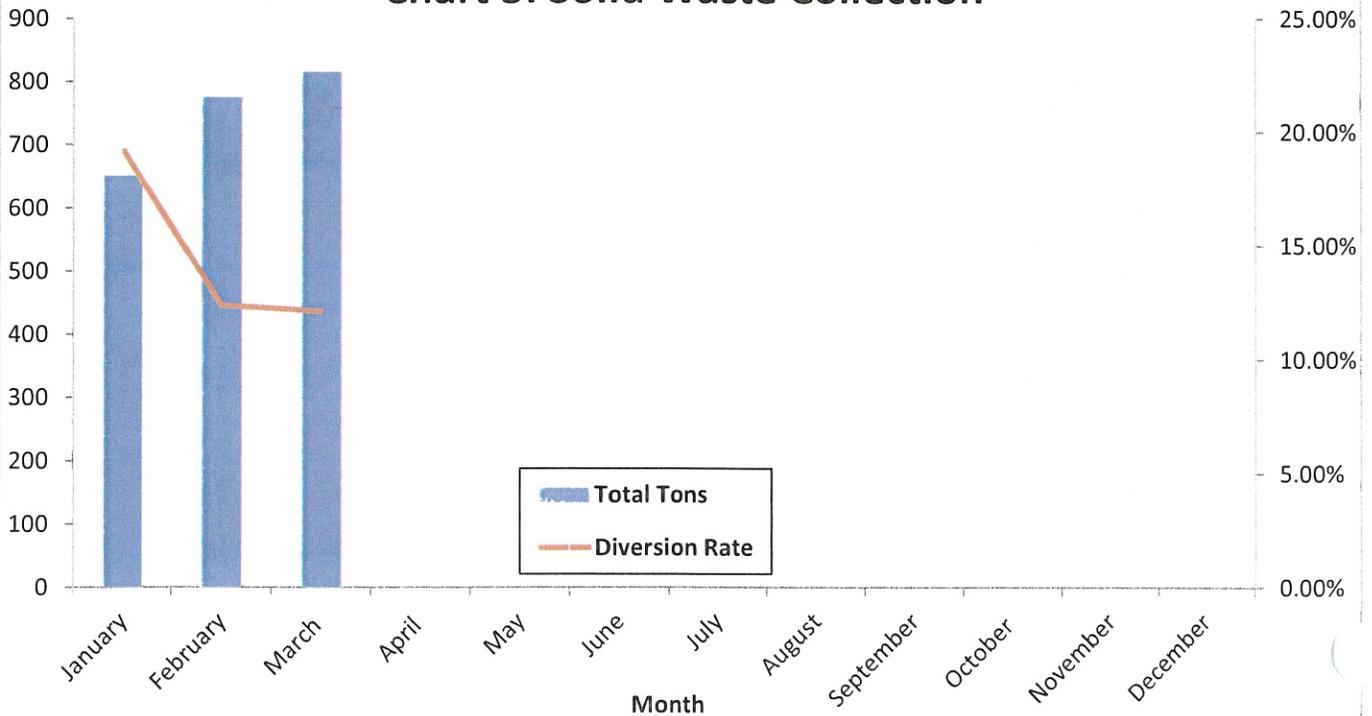


Chart 2: Year-to-year Work Order Completion Rates



Solid Waste: The County average diversion rate was 14.32% in 2016. The month of March diversion rate was 12.13%, bringing the year-to-date average to 14.57%. See chart below.

Chart 3: Solid Waste Collection



Solid waste permits sales are shown below.

Permit Type	Number of Solid Waste Permits Sold	
	Mar 17	CY17
1-trip	25	63
6-trip	32	99
6-trip/senior	13	38
6-trip/low income	0	0
6-trip/veteran	1	5
12-trip	132	464
12-trip/senior	113	404
12-trip/low income	1	6
12-trip/veteran	10	43
Bag tags	49	204

Project Delivery Division:

Utility Projects:

- **Vista Aurora Subdivision Sewer Line Upgrade** – Project is on hold. Funding is in jeopardy due to State Legislative procedures.
- **Lamy Junction Waterline Extension Design Phase** - Water Quality report is expected April 18th.
- **TL6S Transmission Line Design Phase** - Design Phase is complete.
- **Agua Fria Utilities Infrastructure Plan** – Preliminary Engineering Report (PER): PER for wastewater is 100% complete. Contract Amendment needs to be signed before water PER can be taken to 100%.
- **Antonio Lane Sewer Upgrade** – This project has been placed on hold. Funding is in jeopardy due to State Legislative procedures.
- **Alamo Lane** – PO to Contractor has been created. Waiting on millings from NMDOT to begin construction.
- **Agua Fria Utility Corridor Design Phase** - The grant agreement for improvement to the utility infrastructure in the village of Agua Fria was received on March 10th. Funding for this project is scheduled for approval in May 2017.

Road Projects:

- **Camino Jacobo** – Project has been placed on hold. Need to get utility work done prior to road work.
- **Camino San Jose** - A priority plan has been completed by a consultant engineer. Need to coordinate with property owners to see if SFC can acquire drainage easements.
- **CR54 Arroyo del Los Chamisos All-weather structure design** - Bid opening took place 3/15/17. Received revised construction cost estimate and revised drawings from consultant.

Received temporary work permit for a detour so that the road will not have to be shut down during construction. Will need to go out to IFB again once additional funding is available, estimated date for rebid is around September 2017.

- **NE/SE Connector is in Phase C of The Location Study** - Consultant engineer has provided revised Location A/B study, revised study has been submitted to NMDOT. Meeting with NMDOT is scheduled for Monday 4/10/17. Phase C is currently in progress.
- **CR55A General Goodwin Rd Design Upgrade** - Design Contract expired on 10/11/2016. Design extension has been sent to consultant for signature to get 100% drawings and specifications.
- **Torcido Loop Chip Seal and Drainage Improvements** – Drawings are 30%. Met with procurement to discuss contract extension for 100% drawings and specifications.
- **CR89 and 89C Drainage and Roadway Improvements** – BCC approved the county manager authority to purchase easement's necessary for the construction project.
- **Santa Fe Racetrack Chip Seal and Drainage Improvements** – Drainage Report has been completed by Santa Fe Engineering. Project will need an archeological study as part of the design. Requested a quote from the consultant to create construction drawings.
- **Calle Cantando, Puesta Del Sol, Paseo de Rincon, Puye Road, Camino Pacifico chip seal projects** - are in the design process by County Staff. Working with Procurement to get the IFB for construction.
- **Glorieta Estates Chip Seal project** – Final ROW has been recorded. Project will be delayed until summer of 2018.
- **CR67F La Barbaria** – Have directed Louis Berger to provide plans to extend construction to the limits of county maintenance. Waiting on price for additional engineering services so the contract can be amended. Held meeting with utilities on February 9th to coordinate relocations for the project.
- **CR 54 Arroyo Hondo All Weather Crossing** - Received fee proposal for design services currently reviewing design fee proposal.
- **CR 72A All Weather Crossing** – Received quote from engineering firm for design services. Working with procurement to get signed contract for design services.

Building Projects:

- **Nancy Rodriguez Community Center** - Construction is on schedule. It was determined that the existing asphalt is too thin to mill and overlay in the existing parking area. The contractor will be submitting a request for change order to remove and replace all existing asphalt. The contractor is going to identify time blocks where the Community Center will be useable for weekend use during construction.
- **Plan and Design Improvements at County Fairgrounds & Ag Extension Office** - The sewer and water installation will begin April 17 after staking proceeds this and next week. Estimated substantial completion date is no later than May 15th and final completion no later than June 15th for final billing before June 30th grant deadline. The Ag Extension Office Contract with RCC Construction is at finance and being routed for signatures. Once the PO is issued Sam Montoya can take the PO to the State for a Notice of Obligation. The Asbestos and Lead Paint remediation is complete. The amendment to Southwest Hazard for removal of the unforeseen lead pipe has been issued. Full completion is anticipated for Monday, April 11th. The electrical service line has been disconnected from the panel at the building. The architect presented the plans to the TAC review committee today, April 6, 2017, as required in the conditional approval

letter from Paul Kavanaugh – March 23, 2017. No issues were raised that would prevent moving forward.

- **County Administrative Offices** - Schematic Design Presentation was conducted April 5 at Projects. The design plans were sufficiently complete to warrant a 90% complete determination. The Design Team have resolved most design issues with some still to be clarified. With CMO approval, the next step is to go to the City of Santa Fe Historic Review Board for presentation and comment(s). Phase II of the Archaeological investigation has uncovered remains of the old Girls Dormitory built around 1890. Documentation of the wall is continuing. Remains of the Esquivel house have not been uncovered due to extensive site disturbance in the past. PNM has determined that the existing transformer does not serve any adjacent structures. So the cost, schedule and scope risk of removal and locating a new transformer is greatly reduced.
- **District Attorney (DA) Office Remodel** - The budget and selection of probable design and building elements has been evaluated and approved. Wayne Lloyd now needs to complete the bid documents prior to submitting procurement documents for an IFB.
- **Adult Detention Facility Youth Development Program Facility Master Plan** - The design team of Wilson and Company and Ricci Greene made a presentation of the preliminary findings and evaluation of programing data to the stakeholders (at DPS) April 4, 2017. Copies of the written and graphic deliverables have been distributed.
- **PW Expansion Phase II** - Extensive, unknown utility lines have been discovered, by the A/E team, in our previously approved building site. Allan Baer is preparing a presentation for discussion of a modified project location.
- **PW Admin. HVAC Upgrades** - Preparation of final contract documents is at purchasing and finance. Questions to the contractor regarding their schedule of values are in process. (What they presented was too minimal and needs more specificity).
- **Leo Gurule - Basketball / Tennis Courts** - Projects staff is currently coordinating submittal of the procurement package with Purchasing.
- **Santa Fe Mountain Center** - Pre-bid meeting is scheduled for April 11, 2017. Bids are due on April 27, 2017.
- **Bennie J. Chavez Center Septic system** - The project was originally bids October 3rd, however the awarded contractor for this project was unable to get bonding which has significantly delayed the contract award. The determination to go out for a IFB was determined on January 9, 2017 by procurement. The project was to advertise on February 5 and 6, 2017 with bids due March 10, 2017. This project has now fallen under the DFA freeze since no moneys were unencumbered as of January 23, 2017. The project is on hold pending Legislative outcome.
- **Edgewood Senior Center ADA Upgrades** - The project advertised on March 5 & 6, 2017. Pre-bid meeting was held on March 9, 2017. Bids were received on April 6, 2017. The lowest bid being \$30,000.00 and the highest came in at \$137,000.00. Given the large spread in bids a Schedule of Values has been requested for review prior to announcing an award.
- **Jacona Collection Center** - Plans for moving this project forward are being discussed and coordinated to include a review of all Solid Waste processing options.
- **Women's Health Building** - A list of all upgrades for the facility has been compiled that includes the electrical meter equipment upgrade, resurfacing of the parking lot and Mechanical System Upgrades as well as other upgrades needed. Projects is coordinating with Procurement for their review to determine on how best to procure the project(s).

- **Madrid Fire Station** - Boundary and Topographic Survey should be received from Dawson Surveys, INC week of April 10, 2017. Quote from Pump Masters for the inspection and permitting of the existing septic system was received on April 3, 2017. IPR and quote were forwarded to the Fire Department on April 3, 2017 for processing.
- **Hwy 14 –Senior Community Center** - The design team continues working on completing the Schematic Phase. The Proposed Fire Station has been located on the site. The community has been supportive of the design direction to date.
- **Ken and Patty Adam Senior Center/Max Coll Community Center** - The HVAC work is on hold until the MAU is delivered to the site which is scheduled for May 1, 2017. Closeout of the Bonding Contractors work will follow shortly thereafter and the facility will be complete.
- **Stanley Cyclone Center Training Center** - The PM turned over the final keys to the facility and the kitchen to CSD Staff on Thursday, April 6, 2017. The contractor was informed about problems with the cistern.
- **Edgewood Fire Station #2 - Cedar Grove** - Procurement package was forwarded to purchasing on February 6, 2017. Pre-bid meeting was held on March 20, 2017. Bids are due April 13, 2017.
- **Agua Fria Fire Station Training Center Site Improvements** - The LP Inspector is working on finalizing his inspection. It is expected to take approximately 30 days to complete. Several trainings have been held at the training tower since its completion.
- **Galisteo Fire Station Remodel** - Fire Staff has increased the available budget and the project will be re-bid.
- **Rancho Viejo Fire Station Staircase** - Fire has adequate budget in place for bidding the project. The PM is coordinating the procurement.
- **La Puebla Station #1** - This project will be included in On-Call Procurement for A&E Services
- **Glorieta Fire Station #2** - Additional water storage at the site on hold until a later date per the Fire Chief.
- **Turquoise Trail Fire Station in Cerrillos** - A meeting was held with fire staff and the PM on Monday, April 3, 2017 to discuss the needs of the project. This project will be included in On-Call Procurement for A&E Services
- **Eldorado Main Station:** A meeting was held with fire staff and the PM on Monday, April 3, 2017 to discuss the needs of the project. Projects is proceeding with procuring design services for this project.
- **Agua Fria – La Tierra Addition** - A meeting was held with fire staff and the PM on Monday, April 3, 2017 to discuss the needs of the project. This project will be included in On-Call Procurement for A&E Services
- **Chimayo Fire Station – Main** - A meeting was held with fire staff and the PM on Monday, April 3, 2017 to discuss the needs of the project. This project will be included in On-Call Procurement for A&E Services
- **Pojoaque station #2 – Nambe** - A meeting was held with fire staff and the PM on Monday, April 3, 2017 to discuss the needs of the project. The PM is reviewing the assessment report to determine what is needed. This project will be included in On-Call Procurement for A&E Services
- **Edgewood Fire station stairs** - A meeting was held with fire staff and the PM on Monday, April 3, 2017 to discuss the needs and schedule for the project.

Open Space & Trails Projects:

- **Arroyo Hondo Trail** - The Project Manager met with Terry Lease and the Growth Management Department to review the land use code requirements in relation to the proposed acquisition of an easement through the L'Heureux property for the trail. Growth Management staff will review the code requirements prior to meeting with the landowner. Staff is reaching out to the homeowners associations in the project area to offer to meet with them to review the 60% plans and answer any question. Staff met with the La Entrada HOA Board on April 5, 2016.
- **Mt. Chal** - The appraiser was in Santa Fe the week of March 13, 2017 to gather the data on market supply and demand to complete the appraisal. The appraisers conducted a site visit of the Cerrillos Gravel Products Property on March 14, 2017. The purchase agreement with the Glockhoff Trust was executed on March 9, 2017. The Project Manager met with the CMO and the County Attorney to discuss coordinating the acquisition of the Aitken and Glockhoff properties and the application to the Voluntary Remediation Program on March 2, 2017. The Project Manager submitted the revised purchase agreement with Brad Aitken to Purchasing for legal review on March 17, 2017.
- **Pojoaque Sports Fields** - The Landscape Architect submitted the revised plans for review on March 30, 2017. The Project Manager is reviewing the plans.
- **Rio Quemado Watershed Restoration** - The Engineer submitted the construction documents for Phase II on February 2, 2017. Projects staff reviewed the plans. The budget resolution to budget the funding from the prior year close out of PO 162646 was approved at the March 28, 2017 BCC Meeting. As of April 6, 2017 the funds have not posted to the account. The FY 17 deadline for IFBs was March 31, 2017. The Project Manager will submit the PPR for an IFB for construction at the beginning of FY 18. The optimal period for construction is the late fall after the irrigation season, when the water flow in the river is low, and before freezing temperatures set in.
- **Thornton Ranch Open Space** - Commissioner Hamilton and staff met with the Governor of San Felipe Pueblo and staff on March 13, 2017. Staff is following up with the Tribal Governments to scheduling meetings with the County Commissioners and Tribal Representatives.
- **Agua Fria Monument Sign** - Terry Lease met with the landowner on April 6, 2017 to have him sign the purchase agreement. Terry will submit the purchase agreement and easement from BCC approval at the April 25, 2017 Meeting.
- **Santa Fe Rail Trail Segment 4** - Work on the project was completed January 13, 2017. NMDOT conducted final audit and walkthrough of the project on March 15, 2017. The final over and under change order was approved on March 21, 2017. The Project Manager submitted the final pay application on March 29, 2017. The Project Manager is working with NMDOT to close out the project.
- **Santa Fe Rail Trail Segment 5** - The Project Manager submitted a PPR with a Sole Source Request for a new contract with Loris and Associates to update the final design per current NMDOT requirements and provide construction phase services for Segment 5 on February 21, 2017. Purchasing posted the Sole Source Determination for a new contract with Loris and Associates on March 6, 2017. The Project Manager gave Blue Earth Ecological Consultants notice to proceed on March 8, 2017. Blue Earth Ecological Consultants will complete the Biological Technical Memo and CE by the end of April 2017.
- **Santa Fe Rail Trail Segment 6** - The Project Manager met with Commonweal Conservancy on January 26, 2017 to review the trail alignment. Staff agreed to develop a conceptual plan for the terminus of Segment 6 so that Commonweal has a better idea of the

overall plan for the trail before signing the easement. Staff recommends acquisition of a 12.5 acre parcel at the junction of NM 285 and the Santa Fe Southern Railway for a trailhead. Staff will prepare an acquisition package for County Manger and BCC approval. Terry Lease hired an appraiser to prepare an appraisal of the NM 285 TH property. The appraiser submitted the appraisal on March 27, 2017. Terry Lease presented a preliminary purchase letter to Commonweal Conservancy for the NM 285 TH property April 4, 2017. Santa Fe Ranchland Associates are in the process of selling the property. The prospective purchaser is willing to grant the trail easement. Staff is waiting for resolution of the purchase to complete the easement.

- **Santa Fe River Property Acquisition - Section B-** Landowners continue to review the Offers presented last week. *Section A-* Staff mailed one last letter to Mr. Krause encouraging him to honor the Purchase Agreement he signed to prevent condemnation. Legal is preparing the Krause Condemnation Petition. Legal also filed the Motion for Immediate Possession on Peter Padilla this week; however Landowner Peter Padilla and his wife came into Projects on April 7, 2017 and signed a purchase agreement for the overlap property. This is one of the two acquisitions the County was proceeding with condemnation actions. Padilla will not require condemnation.
- **Santa Fe River-Frenchy's to Siler Construction -** Staff submitted the 100% Construction Drawings, Specifications, Cost Estimate and RFP criteria on March 28th to Purchasing to begin the process for advertising the Project for construction. The RFP and Bid Documents from Purchasing are pending.

ACTION REQUESTED:

None; for information only.

