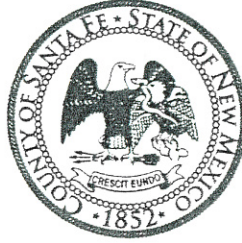


Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

To: Board of County Commissioners

From: Bernadette Salazar, Human Resources Director *BS*

Via: Katherine Miller, County Manager

Date: April 20, 2017

Re: HR Monthly Report for March 2017

Topic:

The HR Division provides the Santa Fe County Board of County Commission with a monthly report regarding highlighted HR information and events. The purpose of this memo is to provide you with information for the month of March.

Training and Employee Development

Throughout the month of March, Human Resources conducted 18 training sessions. One hundred and eighty-four (184) employees attended these training sessions. Human Resources processed ten (10) tuition reimbursement requests.

Employee Benefits and Wellness

Human Resources is working with the Santa Fe Community College (SFCC) and Highlands University to offer enhanced tuition assistance programs to County employees for the second year. During the month of March, the second course required for a Business Certificate through the Santa Fe Community College, Introduction to Business began. We currently have ten employees enrolled in the course and working towards this certification.

Human Resources worked with Presbyterian to establish training courses tailored to their medical benefits. During these training sessions, Presbyterian insurance representatives will be on-site to assist them to sign up for the MyPres app, provide employees with detailed information about their medical and prescription plans and answer any questions employees may have.

Promotions and Recruitment

The County had two (2) promotions during the month of March.

In the Sheriff's Office, one (1) employee advanced to a higher position. Antonio Lopez began working for Santa Fe County on February 9, 2015 and progressed from a Sheriff Deputy I to a Sheriff Deputy II.

In the Public Works Department, one (1) employee advanced to a higher position. Darren Martinez began working for Santa Fe County on June 1, 2015 and progressed from an Equipment Operator to a Heavy Equipment Operator.

We congratulate all of these employees and thank them for their hard work!

During the month of March, testing was conducted for Adult Detention Facility (ADF) Sergeants, Detention Officers and Sheriff Deputy Cadets. Three (3) applicants participated in the testing and two (2) passed for ADF Sergeants. Ten (10) applicants participated in the Detention Officer testing and all ten (10) passed. Nine (9) applicants participated in the Sheriff Deputy testing and five (5) applicants passed and will be interviewed. We look forward to working with the new hires that will begin employment with Santa Fe County.

The City of Santa Fe Living Wage Ordinance was adopted to establish minimum hourly wages. Effective March 1, 2017, all employers were required to start paying employees an hourly wage of \$11.09 per hour from the \$10.91 per hour being paid previous to the ordinance. This ordinance includes part-time and temporary employees. This increase affected eight (8) County employees and a salary adjustment was completed for these employees effective the pay period beginning March 4, 2017.

During the month of March, Human Resources participated in two job fairs. The first was the 2nd annual Career Fair & Job Expo at Northern New Mexico College in Espanola, NM on March 29, 2017. The event was coordinated by Northern New Mexico College in collaboration with the New Mexico Department of Workforce Solutions in order to assist job seekers and potential job seekers in their career development. In attendance were nearly (30) vendors and an estimated (200) attendees. The majority of the attendees were middle school students from the local Carlos Vigil Middle School. Human Resources staff took the opportunity to speak with the students about potential career paths with Santa Fe County, informed them about internship programs available when they are of age, and gave them job opportunity information to take home to their family members.

On March 24, 2017, Santa Fe County HR attended a Job Fair at Workforce Solutions. Human Resources met with 36 individuals on a one-on-one basis to discuss what positions they were interested in with the County. Each of these meetings were meaningful conversations on how to apply for positions on the internet, how to complete the job duties section of the application, what documents to attach and what we as an employer are looking for on applications. Human Resources staff asked each of them what they were interested in and what their past experience was to suggest positions to apply for that met their interests. Each of these individuals was very interested in the job opportunities at the County.

Attached are the HR Statistics Report and the Labor Statistics Reports for March 2017 and the Years of Service Report for April 2017. If you have any questions, I can be contacted at 992-9886. Thank you.

Human Resources Statistics Report

March 2017

Department/Office	Division	Regular Employees	Part Time	Full Time	Elected Officials	Temps	Vacancies	Total Positions
County Manager's Office	01-COUNTY MANAGER ADMINIS.	7		7				7
	02-COMMISSION	5		5	5			5
	15-HUMAN RESOURCES	10		10			2	12
	21-FINANCE	25		25			1	26
	22-PUBLIC INFORMATION OFFICE	1		1				1
	23-SANTA FE FILM OFFICE	2		2				2
CMO total		50		50	5		3	53
Legal Office	01-LEGAL ADMINISTRATION	9		9				9
Legal Office Total		9		9				9
Administrative Services Department	00-ADMINISTRATION	2		2			1	3
	02-INFORMATION TECHNOLOGY	18		18				18
	12-PURCHASING	6		6			1	7
	16-MAIL ROOM	1		1				1
	17-RISK MANAGEMENT	3		3				3
ASD Total		30		30			2	32
Community Services Department	04-DWI LOCAL	4		4				4
	06-DWI SCREENING	1		1				1
	09-DWI TEEN COURT	3		3				3
	20-INDIGENT HOSPITAL FUND	3		3				3
	21-EMS-HEALTH CARE	3		3				3
	54-HOME FOR GOOD PROGRAM '06							
	74-MOBILE HEALTH FAIR VAN	3	1	2			2	5
	84-DWI COMPLIANCE MONITORING	2		2				2
	89-SENIOR PROGRAMS - ADMIN.	11		11			1	12
	90-SR SVCS-CONGREGATE MEALS	7		7		1		7
	92-SR SVCS - HOME DELIVERED	8		8				8
	93-SR SVCS - TRANSPORTATION	2		2				2
	94-DWI COMPLIANCE EXPAN.-TSB	1		1				1
	01-ADMINISTRATION	4		4				4
	01-POJOAQUE SATELLITE OFFICE					1		
	02-EDGEWOOD SATELLITE OFFICE					1		
CSD Total		52	1	51		3	3	55
Growth Management Department	01-LAND USE ADMINISTRATION	3		3			1	4
	02-PLANNING	8		8				8
	08-REGIONAL PLANNING AUTHRTY							
	14-GIS	9		9				9
	15-AFFORDABLE HOUSING-COUNTY	1		1				1
	16-BUILDING & DEVELOPMENT	14		14			1	15
	17-ECONOMIC DEVELOPMENT	1		1				1
GMD Total		36		36			2	38
Housing Department	30-ADMINISTRATION	10		10			2	12
	49-HOUSING SECTION 8 VOUCHER	2		2				2
	84-HOUSING CFP - 2014	1		1				1
Housing Department Total		13		13			2	15
Public Safety Department	01-FIRE ADMINISTRATION	30		30			2	32
	11-FIRE REGIONS	68		68			8	76
	15-WILDLAND PROGRAM	3		3				3
	84-2017 YCC GRANT					9		

Human Resources Statistics Report

March 2017

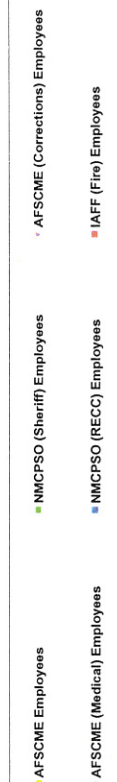
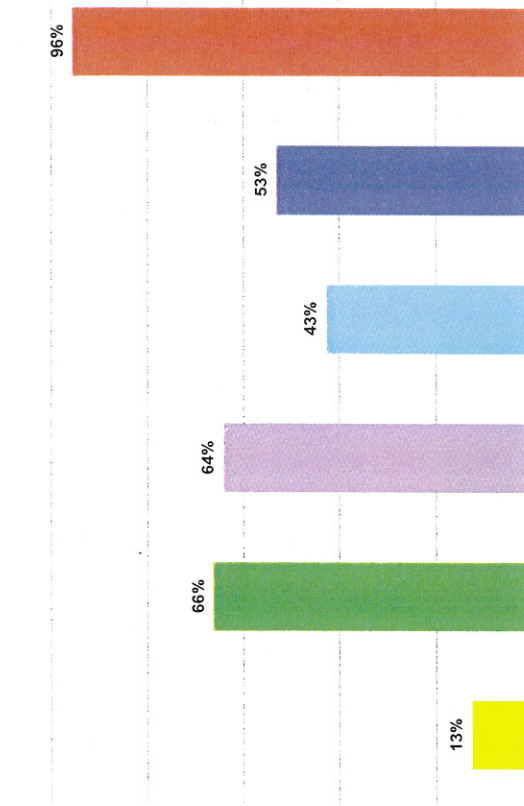
	01-ADMINISTRATION	6		6				6
	60-ADULT FACILITY	120		120			35	155
	62-MAINTENANCE DIVISION	4		4			3	7
	63-MEDICAL SERVICES	20		20			12	32
	65-ELECTRONIC MONITORING	7		7			3	10
	70-YOUTH DEVELOPMENT FAC.	21		21			7	28
	01-RECC	41		41			6	47
PSD Total		320		320		9	76	396
Public Works Department	01-PUBLIC WORKS ADMIN.	13		13				13
	02-FLEET SERVICE	9		9			1	10
	03-TRAFFIC ENGINEERING	6		6			1	7
	05-SOLID WASTE	21	1	20			1	22
	11-ROAD MAINTENANCE	33		33			8	41
	02-PROPERTY CONTROL	12		12			2	14
	03-BUILDING SERVICES	16	1	15			2	18
	18-PROJECT DEVELOPMENT DIV	9		9			1	10
	26-OPEN SPACE	5		5				5
	10-WATER	15		15			4	19
	15-AAMODT	1		1				1
	20-WASTEWATER	1		1				1
	51-OFFICE OF SUSTAINABILITY	1		1			2	3
	08-SANTA FE RIVER GREENWAY	1		1				1
PWD total		143	2	141		0	22	165
County Clerk's Office	01-REPORTING & RECORDING	15		15	1		6	21
	02-BUREAU OF ELECTIONS	9		9			4	13
County Clerk's Office Total		24		24	1		10	34
County Treasurer's Office	01-COUNTY TREASURER ADMIN.	13		13	1		1	14
County Treasurer's Office Total		13		13	1		1	14
County Assessor's Office	01-COUNTY ASSESSOR ADMIN.	27		27	1		2	29
	11-PROPERTY VALUATION	13		13				13
County Assessor's Office Total		40		40	1		2	42
Sheriff's Office	01-ADMIN/ANIMAL CNTRL/ENFORC	115		115	1		5	120
	04-REG.III DRUG ENF GRANT-A	1		1				1
	06-REG III-HIDTA GRANT	1		1				1
	33-DWI SEIZURE GRANT	1		1				1
Sheriff's Office Total		118		118	1		5	123
County Probate Judge	01-COUNTY PROBATE JUDGE				1			
County Probate Judge Total					1			
TOTAL		848	3	845	9	12	128	976

LABOR STATISTICS FOR MARCH 2017

Number of Employees		Percentage of Union Status		Number of Paying Dues Members		Percentage of Paying Dues Members	
AFSCME Employees	262	AFSCME Employees	30.90%	AFSCME Employees	33	AFSCME Employees	13%
NMCPSO (Sheriff) Employees	71	NMCPSO (Sheriff) Employees	8.37%	NMCPSO (Sheriff) Employees	47	NMCPSO (Sheriff) Employees	66%
AFSCME (Corrections) Employees	92	AFSCME (Corrections) Employees	10.85%	AFSCME (Corrections) Employees	59	AFSCME (Corrections) Employees	64%
AFSCME (Medical) Employees	7	AFSCME (Medical) Employees	0.83%	AFSCME (Medical) Employees	3	AFSCME (Medical) Employees	43%
NMCPSO (RECC) Employees	32	NMCPSO (RECC) Employees	3.77%	NMCPSO (RECC) Employees	17	NMCPSO (RECC) Employees	53%
IAFF (Fire) Employees	68	IAFF (Fire) Employees	8.02%	IAFF (Fire) Employees	65	IAFF (Fire) Employees	96%
Total Number of Union Employees	532	Total Percentage of Union Employees	62.74%	Total Number of Employees Paying Dues	224		
Non-Union Employees	316	Non-Union Employees	37.26%				
Total Number of Employees	848						

Number of Employees

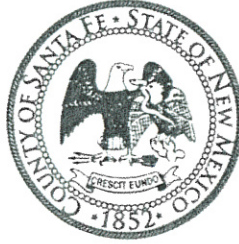
Number Paying Dues Members



Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: April 25, 2017
To: Board of County Commissioners
From: Administrative Services Department
Via: Katherine Miller, County Manager *KM*
Subject: Administrative Services Monthly Report – March 2017

Below is an informational report in regards to the Administrative Services Department for the month of March 2017

Information Technology

Work Orders/Technical Support		
All IT requests are captured using a work order tracking system located on SharePoint.		383 work orders were completed/resolved in March 2017.
Systems and Network Uptime		
		Q1 FY 2017 Actual: 100%
		Q2 FY 2017 Actual: 100%
		Q3 FY 2017 Actual: 100%
		Q4 FY2017 Actual : TBD
		FY 2017 YTD: 100%
Unscheduled Downtime		
Date	Description	Hours
	Total	N/A

Legal

Legal has processed 432 contracts, 70 resolutions, and reviewed or drafted (or participated in drafting) 6 ordinances this fiscal year.

Mailroom

Name	Items
Co. Manager	19
Human Resources	907
Fire Department	723
Finance/Payroll	1061
Utilities (Water Resources)	75
Public Works	15
Land Use	249
Housing	100
Indigent/HAP	7
DWI	51
MCH	0
PFMD	2
Clerks	74
Elections	136
Assessors	351
Treasurers	1045
Probate Judge	15
Attorney or Legal	14
Sheriff	147
Corrections Admin	0
Home for Good Program	0
Purchasing	12
PW-Solid Waste	0
Care Connection	0
HHS Admin	60
Sobering Center	0
Adult Jail	0
Teen Court	49
ASD	0
E-911	1
RECC	7
Senior Services	1
YDF	3
Natural Resources	0
Affordable Housing	1
Section 8	80
COMMISSION	0

Purchasing

MARCH 2017 Activity

559 Purchase Orders were processed in March totaling \$2,939,312.19 encumbered and \$1,546,378.90 invoiced or expended.

The following procurement activities were performed by 3 Procurement Specialist Seniors, 2 Procurement Specialist in March. Division currently has 1 vacancy to fill before being fully staffed.

56 Active Procurements, Solicitations or Contract Processes during March, Including, but not limited to RFP's, LOI's, IFB's, Quotes, Grants, Leases, Price Agreements, On-Call Services, Easements, MOU's, Amendments and Change Orders.

Current Formal Solicitations to Date (April 11, 2017):

<u>IFB's</u>	<u>RFP's</u>
SF Mountain Ctr – Construction System	Owners Rep Services – Regional Water
Edgewood Fire Station #2- Remodel Services	Water/Waste Water Master Planning
Edgewood Sr. Ctr.- Construction	Records Management & Storage Services
REBID-Sewer Line Extension Camino Jacobo	Legal Services – Multi-Award
HVAC Upgrade at Public Works Bldg.	Energy Performance Services – Housing

Sole Source Determinations: - Total of 2 sole source

- United Way – Dolly Parton Imagination Library
- Loris & Associates – Santa Fe Rail Trail Project(Design)

DOE Determination - Total of 2 DOE's

- Bulk Fuel Purchase
- Repair of La Cienega Ladder Truck

Basic Process Overview:

Customer Agency submits Internal Purchase Request/Requisition and scope of work for goods and services.

Purchasing determines the best procurement method based on Resolution No. 2006-60, Santa Fe County Purchasing Regulations and Policy adopting the New Mexico Procurement Code, NMSA 1978, Sections 13-1-28 through 13-1-199. Purchasing performs all due diligence in processing the appropriate

procurement method from a small purchase to the formal procurement solicitation for goods and services including but not limited to Invitation for Bids (IFB) and Request for Proposals (RFP).

Purchasing enters all procurements into the Access Database to track process timelines and expiration dates.

All Procurements that require contractual terms and conditions between parties are reviewed and approved by the Legal and Finance Departments prior to contract execution by the County Manager (CMO) or Board of County Commissioners (BCC).

Target Timelines for certain Procurements:

Small Purchase (under \$5,000, Best Obtainable Prices)-	24-48 hours
Purchase over \$5,000, but less than \$20,000- (3 written quotes)	3-5 days
Purchases over \$20,000 – IFB	60-70 days
RFP	90-100 days

Daily Volumes by Staff:

The Purchasing Division consists of seven (7) employees, with one vacancy that process purchase orders and solicitations for all County agencies. The typical volumes of PO's and solicitation activities are as follows:

- Procurement Specialist, Junior (2) (<\$10k)	Average	20 -30 PO's/day
- Procurement Specialist, Senior (4) (<\$60k) going	Average	20 Solicitations; on-

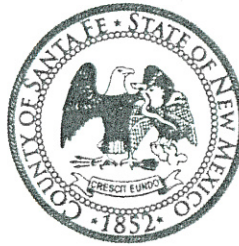
Risk Management

Number of Fire Safety Inspections	59
Number of Facility Inspections	14
Number of Road Inspections	6
Number of Worker's Compensation Processed	7
Number of Employees out on Worker's Comp	2
Number of RAP Lessons	4
Number of County Involved Auto Accidents	0
Number of Century Link Cut Cables	1
Number of Safety Trainings	13
Number of Evacuation Drills	7
Number of New Employee Orientations	2
Number of General Safety Inspections	4

Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3




Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

Memorandum

To: *Santa Fe County Board of County Commissioners*

From: *Katherine Miller, County Manager, SFC* 
Rachel O'Connor, Director, Community Services Department, SFC

Date: *April 11, 2017*

Subject: *Community Services Monthly Report*

Health Services

The HPPC meeting this month featured CHRISTUS St. Vincent's and nearly 70 people attended. We had asked them to discuss their new plans on behavioral health, including plans for Sobering Services and also plans for expansion of the Emergency Room to accommodate those with behavioral health disorders. The meeting went well and I think it was a positive to insure that the hospital is aware of the level of interest in the community regarding their actions in behavioral health.

Our IT consultant, Hilary Hamlin, has met with providers and IT, as we continue to figure out what sort of data system would best serve our vision of connection and navigation. This week we went to CHRISTUS to view their new system, which we very much liked. They have offered to "share" this system with us and our providers and we are pondering this as a possible alternative.

At the NM Public Health Association meeting, Kyra Ochoa was part of a panel on a regional approach to accountable health.

We released and publicized on the website the NOFA for \$400,000 for navigation services to be provided by our non-profit community-based providers.

Our Health Care Assistance Program staff held a meeting at La Cienega with the NM Immigrant Law Center and Health Action New Mexico, as part of our outreach to increase enrollment in health insurance. There are particular allowances for health coverage for undocumented who have been subjected to domestic violence and other crimes, and County providers want to know when they can direct their clients to NM Immigrant Law Center to apply for these possibilities. Providers also raised questions they hear from their clients concerned about immigration matters. People are

eager for a clear fact sheet and some uniform response that can be given to their clients and members of the public generally.

Community Safety

The Domestic Violence Compliance program has seen a recent increase in referrals to the program. The program is now monitoring four offenders. The District Attorney's office may have a few more referrals for the program. The program has a matrix of 12 with each offender required to participate for one year.

The DWI program is working closely with local law enforcement agencies to increase the number of DWI operations taking place over the next couple of months. Law enforcement agencies are gearing up to increase patrols and checkpoints. Next week there will be two DWI Checkpoints and a large scale saturation patrol occurring the following week. More operations are planned for the month of May.

We have scheduled our 2nd community meeting for the mural at HR on April 18th from 4-6PM at the Santa Fe Public Library. We have chosen 1 new image to move for approval and will have a back-up image as well. We are planning for youth to lead the meeting and have Teen Court staff to assist them.

The Youth Program grant contracts have been drafted and are currently being reviewed in procurement.

Community Operations

The ribbon cutting for the Stanley Cyclone Center will be in less than a month (May 6th). Anna has been working with the County Extension Office regarding the 4H kids and horse show. She confirmed with the Undersheriff that the SF County Sheriff's Dept. Color Guard will be there.

The kickoff meeting for the utilities construction of the Fairgrounds took place on Monday, April 3rd. The actual construction will begin on Monday, April 10th. Staff met with the Contractor and his team, Santa Fe County Utilities, County Extension Office, the Design Team and the Project Manager, Brad Isaacson.

Twenty volunteers forged ahead to lay down weed blocker, crusher fine, 3 different sizes of rocks and recycled glass on the median that the Master's Program is adopting on Richards Ave. The Program is very grateful for High Desert Landscaping who designed the median.

Volunteer Coordinator Carol Branch held a Teen Court community services work day on Thursday, March 23rd. Carol and the kids worked with Jeff Spillers and two other staff members from Public Works from 9:00 – 12:00 noon. They picked up 21 bags of garbage along Caja de Oro St.

Senior Services

This week Senior Services joined Ken Martinez in conducting SMART 911 presentations in El Rancho and Eldorado in addition to those already held at Rio En Medio and Chimayo. They were very well received and he will be coming out to do a second training to assist seniors in enrolling in the program.

This month we received one of four vehicles that we are awaiting delivery (Ford Focus). We are still expecting two more Hot Shots and one more Ford Focus. We are concerned that the Hot Shot is taking so long that it may not be received by the June deadline.

We are still working on the AAA Capital, which is due on April 14, 2017.

First aid training was scheduled for all staff at Santa Fe County Senior Centers.

Staff from Senior Centers travelled with Non Metro AAA staff last week to conduct assessment for capital outlay funding request.

MINUTES OF THE
SANTA FE COUNTY
HEALTH POLICY & PLANNING COMMISSION

March 3, 2017

Santa Fe, New Mexico

I. This regular meeting of the Santa Fe County Health Policy & Planning Commission (HPPC) was called to order by Judith Williams at approximately 9:05 a.m. on the above-cited date at the Santa Fe County Community Services Department Conference Room, 2052 Galisteo Street, Santa Fe.

II. The following members were present:

Members Present:

Judith Williams
John Abrams
Vivian Heye
Bonnie Keene
Don Reece
Carolyn Roberts
Anna Voltura

Member(s) Excused:

Kim Straus
Reena Szczepanski
[Four vacancies]

County Staff Present:

Patricia Boies, Director, Health Services Division
Kyra Ochoa, Health Services Staff
Kathleen Schwartz, RN, Mobile Health Van
Hvtce Miller, County Manager's Office
Julia Valdez, Constituent Liaison

Others Present:

Anna Hansen, Commissioner	Desiree Valdez, NMDOH
Jim Breland, PMS	Julian Duran, BCBS
Terrie Rodriguez, NMAHC	Michael Munson, Life Circle
Rachel Wexler, NMDOH	Julie Sanchez, City of Santa Fe
Betty Sisneros Shover, NAMI	Sophie Andar, Life Link
Mary Feldblum, Health Security for New Mexicans	

III. **Introductions**

Those present introduced themselves.

IV. Approval of Agenda

Commissioner Abrams moved to approve and Commissioner Heye seconded. The motion to approve the agenda passed without opposition.

V. Approval of Minutes

January 6, 2017: Commissioner Reece moved approval. Commissioner Abrams seconded and the motion to approve the January minutes passed by unanimous voice vote.

VI. Matters of Public Concern

None were presented.

VII. Presentations

A. Update on Health-Related Issues in the 2017 Legislation Session

Ms. Boies called the commissioners' attention to a list of bills staff is currently tracking:

- The New Mexico Grown Fresh Fruit and Vegetables for School Meals [HB 208, SB 379] is part of the healthy food consumption priority of the *Health Action Plan*. The BCC has supported this legislation through a resolution, and funding has been provided in past years. It has not been funded this session, and its future is uncertain.
- Dental Therapy [HB 264] has been endorsed by the HPPC and the BCC supported this legislation. The bill is going "great guns" through the Legislature and there is reason to hope it will pass this year.
- Health Council Funding [HB 150, SB 33] has passed in committee.
- Alcohol Taxes Save Lives and Money [HB 398, SB 314] is still in committee.
- Patient Safe Staffing Act [HB288, SB 281]. This legislation received support during this week's BCC meeting. Commissioner Hansen reported that this would improve care and encourage nurse retention.
- 1/16 GRT for Medicaid [HB 490]: This bill would have required that additional County health care assistance funding ("indigent funds") be turned it over to the state. Ms. Boies testified against this in Committee, as did Commissioner Williams. The bill was tabled but could be resurrected
- Omnibus Tax Bill [HB 202, SB 433] would include gross receipts tax on non-profit hospitals; the Senate bill would sunset after two years.

Commissioner Williams noted that SB 433 is supported by the Hospital Association. Hvtce Miller said they prefer the sunset clause, however, bond raters are looking for a more sustainable revenue stream. He agreed that there would be steps taken to institute the additional 1/16 GRT.

Terrie Rodriguez said funding for the Health Council Bill was tabled in the House Appropriations and Finance Committee. However, there is a joint memorial intended to raise awareness of health councils.

A discussion ensued about the taxation on hospitals and/or patient providers. It was unclear at this point which facilities would be included. Commissioner Williams recommended reviewing the fiscal impact statements.

VII. B. New Mexico Health Security Act, SB 172 and HB 101

Mary Feldblum spoke for a coalition of 150 state organizations promoting a long-term, paradigm-shifting solution to the health care system. A bill has been introduced in both houses to allow research into a state self-insurance program that would cut down on complexity and administrative costs. She described how the plan would work and who it would exempt. With a risk pool of 1.8 million economies of scale could be achieved. There would be freedom of choice of doctors and hospitals and would include mental health, acupuncture, etc. A citizen board would administer the system and premiums would be on a sliding scale. Revenue, instead of going to insurance companies in other states would stay in the state.

Before the legislature is a proposal to investigate the costs of such a program. No appropriation is required as the expenses of the study would be paid by foundations. However, legislative endorsement would help bring the foundations on board. Studies in the past, according to Ms. Feldblum, have shown that hundreds of millions of dollars would be saved. It is anticipated the proposed fiscal analysis would take 18 months. Implementation would be contingent on the fiscal analysis. The second phase would consist of modeling based on data gathered which would demonstrate where contingencies and modifications would need to occur. Models exist for states with small populations. She mentioned the proposed plan is not an imitation of Canada's plan or any other existing model.

Commissioner Hansen commended Ms. Feldblum for her persistence and long-standing work on the problem. Ms. Feldblum noted she had talked to numerous groups throughout the state and received positive feedback, however resistance is to be expected from the insurance companies. The plan is good for hospitals but not for plans since it is a private delivery system. One would be able to choose one's own doctor and your own specialist. Ms. Feldblum spoke of "surprise bills" where people in networks, who think they are covered turn out not to be. Ms. Ochoa gave the example of St. Vincent's ER.

There was a discussion of Green Mountain Care which was an attempt at a single-payer system in Vermont that suffered from faulty assumptions. This demonstrates the importance of crunching the numbers and fleshing out the details. She reiterated that the first phase was basically a feasibility study. Commissioner Voltura recommended looking into PCORI (Patient-Centered Outcomes Research Institute) grants.

Ms. Feldblum listed some of the diverse organizations involved in the coalition. She reiterated that behavioral health and drug treatment would be included. Commissioner Heye

spoke about unmet needs which have never been quantified. Ms. Feldblum said the infrastructure has to be built using coordination of care.

Ms. Boies asked about the undocumented. Ms. Feldblum said they are included with proof of one year of residency. Somos un Pueblo Unido is on board.

Ms. Rodriguez asked about the status of the bills at the legislature and Ms. Feldblum said there has been a good bipartisan response but that the governor was certain to veto them.

VIII. Matters from the Commission and Staff

A. Director's Report

Ms. Boies brought up the following:

- Conflict of Interest forms are due from commission members
- Several applications have come in in response to the advertisements to fill the vacancies; interviews are now taking place. A representative from District 1 is still being sought
- The mobile health van continues to offer flu shots
- In response to the concerns about CHRISTUS and the Sobering Center, the BCC has requested that the HPPC hold a special meeting to discuss the matter. She will look into scheduling.
- An RFP has been issued by the City's Human Services Committee soliciting proposals from non-profits; she sits on that committee and will send out the RFP for forwarding to potential applicants
- Pam Hyde continues to work on the gap analysis and will be holding town halls. She distributed the Town Hall schedule for March and April
- She distributed a sheet of talking points in support of the dental bill

Ms. Ochoa stated she met with IT consultant Hilary Hamlin from HealthCare Perspectives along with many providers in order to discuss connectivity. She is recommending a two-pronged approach: determining what data is needed and maximizing care coordinated.

B. Other Matters from the Commission

Commissioner Reece noted that the Stanley Cyclone Center will be opening in April in the southern part of the county and he suggested a HPPC meeting could be held there, perhaps June 2nd.

Commissioner Williams said she would like to have someone bring in evidence-based models for sobering in light of the upcoming meeting on the Sobering Center.

Ms. Sisneros Shover announced NAMI will be having a new support group at the Quaker House on Thursday afternoons.

X. Possible Future Agenda Items.

- Discussion of detox models
- Accountable health care
- Feedback from town halls

XI. Announcements

- A. Next HPPC meeting Friday, April 7, 2017, 9 a.m., Community Services
Department Conference Room, 2052 Galisteo Street**

XII. Adjournment

This meeting was declared adjourned at approximately 10:45 a.m.

Approved by:

Judith Williams, Chair
Health Policy & Planning Commission

Respectfully submitted by:

Debbie Doyle, Wordswork

IX. Information Items

G. Financial Report for the Third Quarter FY17

