

# SANTA FE COUNTY

## RESOLUTION 1999 - 30

**A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM**

Whereas, the Board of County Commissioners meeting in regular session on March 30, 1999, did request the following budget adjustment:

Department / Division: Finance Fund Name: Various Funds

Budget Adjustment Type: Budget Reclassification Fiscal Year: 1999 (July 1, 1998 - June 30, 1999)

BUDGETED REVENUES: (use continuation sheet, if necessary)

| FUND CODE<br>XXX              | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | REVENUE<br>NAME              | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|-------------------------------|---------------------------------|------------------------------|----------------------------|------------------------------|--------------------|--------------------|
| <i>General Fund</i>           |                                 |                              |                            |                              |                    |                    |
| 101                           | 0000                            | 385                          | 0100                       | Budgeted Cash / General Fund | 1,191              |                    |
| <b>TOTAL FOR GENERAL FUND</b> |                                 |                              |                            |                              | <b>1,191</b>       |                    |

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

| FUND CODE<br>XXX  | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | CATEGORY / LINE ITEM<br>NAME              | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|---|---------------------------------|------------------------------|----------------------------|---|--------------------|--------------------|
| <i>General Fund</i>   |                                 |                              |                            |   |                    |                    |
| 101   | 9006                            | 412                          | 4006                       | Maintenance / Equipment                   |                    | 10                 |
| 101   | 9006                            | 412                          | 6008                       | Supplies / Field Supplies                 | 150                |                    |
| 101   | 9006                            | 412                          | 7001                       | Other Operating Costs / Rent of Equipment |                    | 74                 |
| 101   | 9007                            | 412                          | 4009                       | Maintenance / Service                     |                    | 1,047              |
| 101   | 9007                            | 412                          | 6008                       | Supplies / Field Supplies                 | 58                 |                    |
| 101   | 9012                            | 412                          | 4004                       | Maintenance / Vehicles                    | 58                 |                    |
| 101   | 9012                            | 412                          | 6003                       | Supplies / Uniform & Linen Expense        | 907                |                    |
| <b>TOTAL (if SUBTOTAL, check here <input checked="" type="checkbox"/> )</b> |                                 |                              |                            |   | <b>1,173</b>       | <b>1,131</b>       |

Requesting Department Approval: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Finance Department Approval: Domello Date: 3/24/99 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

County Manager Approval: [Signature] Date: 3/30/99

1620986

SANTA FE COUNTY

RESOLUTION 1999 - 30

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

1620987

| FUND CODE<br>XXX   | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | REVENUE<br>NAME                              | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|--|---------------------------------|------------------------------|----------------------------|--|--------------------|--------------------|
| <b>EMS Districts Fund</b>  |                                 |                              |                            |  |                    |                    |
| 206  | 0864                            | 385                          | 0200                       | Budgeted Cash / State Funds - Galisteo EMS   | 485                |                    |
| 206  | 0858                            | 385                          | 0200                       | Budgeted Cash / State Funds - Tesuque EMS    | 296                |                    |
| <b>TOTAL EMS DISTRICTS FUND</b>  |                                 |                              |                            |  | 781                |                    |
| <b>Fire Districts Fund</b>   |                                 |                              |                            |  |                    |                    |
| 209  | 0831                            | 385                          | 0200                       | Budgeted Cash / State Funds - Chimayo Fire   | 1,272              |                    |
| 209  | 0832                            | 385                          | 0200                       | Budgeted Cash / State Funds - Eldorado Fire  | 7,279              |                    |
| 209  | 0833                            | 385                          | 0200                       | Budgeted Cash / State Funds - Edgewood Fire  | 5,172              |                    |
| 209  | 0834                            | 385                          | 0200                       | Budgeted Cash / State Funds - Hondo Fire     | 8,105              |                    |
| 209  | 0835                            | 385                          | 0200                       | Budgeted Cash / State Funds - La Puebla Fire | 5,092              |                    |
| 209  | 0836                            | 385                          | 0200                       | Budgeted Cash / State Funds - Pojoaque Fire  | 734                |                    |
| 209  | 0837                            | 385                          | 0200                       | Budgeted Cash / State Funds - Stanley Fire   | 2,146              |                    |
| 209  | 0838                            | 385                          | 0200                       | Budgeted Cash / State Funds - Tesuque Fire   | 30                 |                    |
| <b>TOTAL (if SUBTOTAL, check here <input checked="" type="checkbox"/>)</b> |                                 |                              |                            |  | 29,830             |                    |

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

| FUND CODE<br>XXX   | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | CATEGORY / LINE ITEM<br>NAME                 | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|--|---------------------------------|------------------------------|----------------------------|--|--------------------|--------------------|
| 101  | 9012                            | 412                          | 7003                       | Other Operating Costs / Telephone            | 1,534              |                    |
| 101  | 9013                            | 412                          | 7033                       | Other Operating Costs / Seminars & Workshops | 90                 |                    |
| 101  | 9015                            | 412                          | 4004                       | Maintenance / Vehicle                        |                    | 558                |
| 101  | 9015                            | 412                          | 6007                       |  | 83                 |                    |
| <b>TOTAL FOR GENERAL FUND</b>  |                                 |                              |                            |  | 2,880              | 1,689              |
| <b>EMS Districts Fund</b>  |                                 |                              |                            |  |                    |                    |
| 206  | 9008                            | 412                          | 6001                       | Supplies / Inventory Exempt                  | 485                |                    |
| 206  | 9008                            | 412                          | 6002                       | Supplies / Safety Supplies                   | 296                |                    |
| <b>TOTAL FOR EMS DISTRICTS FUND</b>  |                                 |                              |                            |  | 781                |                    |
| <b>Fire Districts Fund</b>   |                                 |                              |                            |  |                    |                    |
| 209  | 9008                            | 412                          | 4001                       | Maintenance / Buildings & Structures         | 7,352              |                    |
| 209  | 9008                            | 412                          | 4004                       | Maintenance / Vehicle                        | 2,927              |                    |
| <b>TOTAL (if SUBTOTAL, check here <input checked="" type="checkbox"/>)</b> |                                 |                              |                            |  | 10,279             |                    |

# SANTA FE COUNTY

## RESOLUTION 1999 - 30

### BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

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| FUND<br>CODE<br>XXX                  | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | REVENUE<br>NAME                                | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|--------------------------------------|---------------------------------|------------------------------|----------------------------|--|--------------------|--------------------|
| 209                                  | 0839                            | 385                          | 0200                       | Budgeted Cash / State Funds - Turq. Trail Fire | 1,070              |                    |
| 209                                  | 0840                            | 385                          | 0200                       | Budgeted Cash / State Funds - La Cienega Fire  | 20,673             |                    |
| 209                                  | 0841                            | 385                          | 0200                       | Budgeted Cash / State Funds - Madrid Fire      | 8,820              |                    |
| 209                                  | 0842                            | 385                          | 0200                       | Budgeted Cash / State Funds - Glorieta Fire    | 2,356              |                    |
| 209                                  | 0843                            | 385                          | 0200                       | Budgeted Cash / State Funds - Agua Fria Fire   | 9,167              |                    |
| 209                                  | 0844                            | 385                          | 0200                       | Budgeted Cash / State Funds - Galisteo Fire    | 860                |                    |
| 209                                  | 0845                            | 385                          | 0200                       | Budgeted Cash / State Funds - State Pen Fire   | 10,005             |                    |
| <b>TOTAL FOR FIRE DISTRICTS FUND</b> |                                 |                              |                            |  | <b>82,781</b>      |                    |
| <i>Fire Tax 1/4% Fund</i>            |                                 |                              |                            |  |                    |                    |
| 222                                  | 0000                            | 385                          | 0400                       | Budgeted Cash / Special Revenues               |                    | 28,979             |
| <b>TOTAL FOR FIRE TAX 1/4% FUND</b>  |                                 |                              |                            |  |                    | <b>28,979</b>      |

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

| FUND<br>CODE<br>XXX                  | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | CATEGORY / LINE ITEM<br>NAME                    | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|--------------------------------------|---------------------------------|------------------------------|----------------------------|---|--------------------|--------------------|
| 209                                  | 9008                            | 412                          | 6001                       | Supplies / Inventory Exempt                     | 8,452              |                    |
| 209                                  | 9008                            | 412                          | 6002                       | Supplies / Safety Equipment                     | 36,955             |                    |
| 209                                  | 9008                            | 412                          | 6003                       | Supplies / Uniform/Linen                        | 13                 |                    |
| 209                                  | 9008                            | 412                          | 7003                       | Other Operating Costs / Telephone               | 1,389              |                    |
| 209                                  | 9008                            | 412                          | 7004                       | Other Operating Costs / Electricity             | 655                |                    |
| 209                                  | 9008                            | 412                          | 7007                       | Other Operating Costs / Water                   |                    | 48                 |
| 209                                  | 9008                            | 412                          | 8001                       | Capital Purchases / Buildings & Structures      | 6,217              |                    |
| 209                                  | 9008                            | 412                          | 8002                       | Capital Purchases / Bldg. Capitalized Cont. Svc | 1,542              |                    |
| 209                                  | 9008                            | 412                          | 8003                       | Capital Purchases / Equipment & Machinery       | 17,327             |                    |
| <b>TOTAL FOR FIRE DISTRICTS FUND</b> |                                 |                              |                            |   | <b>82,829</b>      | <b>48</b>          |
| <i>Fire Tax 1/4% Fund</i>            |                                 |                              |                            |   |                    |                    |
| 222                                  | 9008                            | 412                          | 6009                       | Supplies / Educational Supplies                 | 4                  |                    |
| 222                                  | 9008                            | 412                          | 8001                       | Capital Purchases / Buildings & Structures      |                    | 28,983             |
| <b>TOTAL FOR FIRE TAX 1/4% FUND</b>  |                                 |                              |                            |   | <b>4</b>           | <b>28,983</b>      |

# SANTA FE COUNTY

## RESOLUTION 1999 - 30

### BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

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| FUND CODE<br>XXX                                   | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | REVENUE<br>NAME                             | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|--|---------------------------------|------------------------------|----------------------------|---|--------------------|--------------------|
| <b>Road Projects Fund</b>                          |                                 |                              |                            |   |                    |                    |
| 311  | 0643                            | 371                          | 0200                       | State Grants / NM State Hwy - County Road 8 | 5,628              |                    |
| <b>TOTAL FOR ROAD PROJECTS FUND</b>                |                                 |                              |                            |   | 5,628              |                    |
| <b>State Special Appropriations Fund</b>           |                                 |                              |                            |   |                    |                    |
| 318  |                                 | 385                          | 0200                       | Budgeted Cash / State Funds                 | 230                |                    |
| <b>TOTAL FOR STATE SPECIAL APPROPRIATIONS FUND</b> |                                 |                              |                            |   | 230                |                    |
| <b>Jail Facility Construction Fund</b>             |                                 |                              |                            |   |                    |                    |
| 360  | 0000                            | 385                          | 0400                       | Budgeted Cash / Special Revenues            |                    | 1,308,673          |
| <b>TOTAL FOR JAIL FACILITY CONSTRUCTION FUND</b>   |                                 |                              |                            |   |                    | 1,308,673          |

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

| FUND CODE<br>XXX                                 | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | CATEGORY / LINE ITEM<br>NAME                     | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|--|---------------------------------|------------------------------|----------------------------|--|--------------------|--------------------|
| <b>State Special Appropriations Fund</b>         |                                 |                              |                            |  |                    |                    |
| 311  | 9006                            | 412                          | 7001                       | Other Operating Costs / Rent of Equip./Machinery | 5,628              |                    |
| <b>TOTAL FOR ROAD PROJECTS FUND</b>              |                                 |                              |                            |  | 5,628              |                    |
| <b>State Special Appropriations Fund</b>         |                                 |                              |                            |  |                    |                    |
| 318  | 9007                            | 412                          | 4003                       | Maintenance / Grounds & Roadways                 | 230                |                    |
| <b>TOTAL FOR ROAD PROJECTS FUND</b>              |                                 |                              |                            |  | 230                |                    |
| <b>Jail Facility Construction Fund</b>           |                                 |                              |                            |  |                    |                    |
| 360  | 9017                            | 412                          | 8001                       | Capital Purchases / Buildings & Structures       | 60,015             |                    |
| 360  | 9017                            | 412                          | 8010                       | Capital Purchases / Roadways (Bridge/Culvert)    | 25,165             |                    |
| 360  | 9001                            | 481                          | 8001                       | Capital Purchases / Buildings & Structures       |                    | 1,393,853          |
| <b>TOTAL FOR JAIL FACILITY CONSTRUCTION FUND</b> |                                 |                              |                            |  | 85,180             | 1,393,853          |

SANTA FE COUNTY

RESOLUTION 1999 - 30

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

| FUND CODE<br>XXX                         | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | REVENUE<br>NAME               | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|--|---------------------------------|------------------------------|----------------------------|-------------------------------|--------------------|--------------------|
| <i>Housing Enterprise Fund</i>           |                                 |                              |                            |                               |                    |                    |
| 517                                      | 0000                            | 385                          | 0300                       | Budgeted Cash / Federal Funds | 1,485              |                    |
| <b>TOTAL FOR HOUSING ENTERPRISE FUND</b> |                                 |                              |                            |                               | 1,485              |                    |
| <b>GRAND TOTAL FOR ALL FUNDS</b>         |                                 |                              |                            |                               | 92,096             | 1,337,652          |

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

| FUND CODE<br>XXX                         | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | CATEGORY / LINE ITEM<br>NAME                 | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|--|---------------------------------|------------------------------|----------------------------|--|--------------------|--------------------|
| <i>Housing Enterprise Fund</i>           |                                 |                              |                            |  |                    |                    |
| 517                                      | 9007                            | 412                          | 5003                       | Contractual Services / Professional Services | 77                 |                    |
| 517                                      | 9007                            | 412                          | 6007                       |  |                    | 231                |
| 517                                      | 9007                            | 412                          | 7003                       | Other Operating Costs / Telephone            | 1,639              |                    |
| <b>TOTAL FOR HOUSING ENTERPRISE FUND</b> |                                 |                              |                            |  | 1,716              |                    |
| <b>GRAND TOTAL FOR ALL FUNDS</b>         |                                 |                              |                            |  | 179,248            | 1,424,804          |

1620990

**SANTA FE COUNTY**  
**RESOLUTION 1999 - 30**

**ATTACH ADDITIONAL SHEETS IF NECESSARY.**

**DEPARTMENT CONTACT:**

Name: Donna Gary Dept/Div: Finance Phone No.: 986-6375

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 1) Please summarize the request and its purpose.  
This request is a budget reclassification as part of the financial computer conversion. The sole purpose of the reclassification is to correct the budget originally established with Resolution 1998-108 which was to match prior year expenditures to prior year encumbrances outstanding at conversion date October 1, 1998.
- 2) Why was this request not included in the Fiscal Year 1999 Operating Budget?  
The budget reclassification is to account for the prior year encumbrances entered into the new financial computer system. These prior year encumbrances originated in approved budgets prior to Fiscal Year 1999.
- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?  
This budget reclassification is non-recurring for Fiscal Year 1999.
- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:  
This budget reclassification is from cash balances reserved specifically to pay for prior year encumbrances in the respective funds. For those prior year encumbrances that are in a special grant fund, the revenue source is grant balances reserved specifically to pay for prior year encumbrances.
  - a) If this is a state special appropriation, cite statute and attach a copy.  
This is not a state special appropriation.
  - b) If this is a state or federal grant, cite grant name, number, award date and amount.  
The following grants have adequate balances to pay for prior year encumbrances:
    - Grants from the State Highway and Transportation Department for various road projects.
    - Federal Grant from Housing and Urban Development for the Housing Comprehensive Improvement Assistance Program.

1620991

**SANTA FE COUNTY**  
**RESOLUTION 1999 - 30**

**ATTACH ADDITIONAL SHEETS IF NECESSARY.**

**DEPARTMENT CONTACT:**

Name: Donna Gary Dept/Div: Finance Phone No.: 986-6375

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

1620992

- 4) (Continued):
  - c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.  
This request is not a direct result of Commission action. However, all prior year encumbrances were established within the annual budgets approved by the Commission.
  - d) Please identify other funding sources that can be used to match this request.  
There are no other funding sources for this request.
  
- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.  
A detail of items to be purchased is not required since this request impacts the Capital Purchases category to equal prior year encumbrances for capital purchases.
  
- 6) Does this request have an FTE impact for the department/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.  
There is no FTE impact for any department.

SANTA FE COUNTY

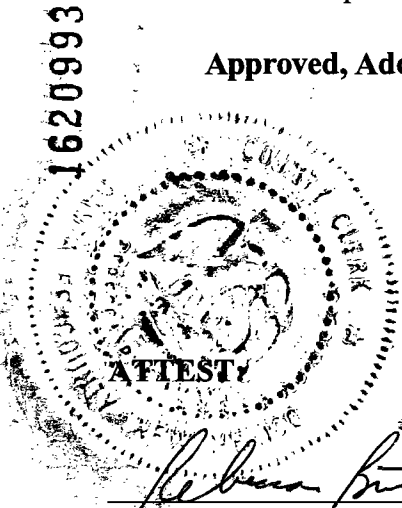
RESOLUTION 1999 - 30

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30<sup>th</sup> Day of March, 1999.

Santa Fe Board of County Commissioners

Paul Duran, Chairperson



Rebecca Bustamante, County Clerk

Approved As To Form.

By Denise Brown  
Denise Brown, County Attorney



1067.744  
COUNTY OF SANTA FE )  
STATE OF NEW MEXICO )  
I hereby certify that this instrument was filed  
for record on the 31 day of Mar. A.D.  
19 99, at 9:34 o'clock a. m  
and was duly recorded in book 1620,  
page 986-993 of the records of  
Santa Fe County.

Witness my Hand and Seal of Office  
Rebecca Bustamante  
County Clerk, Santa Fe County, N.M.

Deputy