

SANTA FE COUNTY

1964447

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RESOLUTION 2001 - 126

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 28, 2001, did request the following budget adjustment:

Office/Division: Office of County Clerk/ Bureau of Elections Fund Name: Lease Purchase

Budget Adjustment Type: Budget Increase Fiscal Year: 2002 (July 1, 2001 - June 30, 2002)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	OFFICE/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	385	0100	Budgeted Cash	\$44,000.00	
TOTAL (if SUBTOTAL, check here)					\$44,000.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	OFFICE/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0902	417	8007	Lease Purchase	\$44,000.00	
TOTAL (if SUBTOTAL, check here)					\$44,000.00	

Requesting Office Approval: Rebecca Bortone Title: County Clerk Date: _____

Finance Department Approval: Katherine Miller Date: 8/21/01

Entered by: _____ Date: _____

County Manager Approval: Off 8/21/01 Date: _____

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

OFFICE CONTACT: Eric Barraza or Rebecca Bustamante

Name: Rebecca Bustamante Office/Div: Clerk's/ Bureau of Elections Phone No.: 986-6281

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
The purchase of seven (7) AVC Voting Machines. Money was set aside last Fiscal Year in the Capital Outlay Package to purchase 7 machines outright. It was the intention of the County Clerk to acquire these machines and the machines for Fiscal Year 2002 at the same time. Purchasing and Lease Purchasing voting machines requires approval by the BCC through resolutions and approval by the State Board of Finance. Through miscommunication between my staff and the Finance Department, the funds allocated in fiscal year 2001 were not encumbered by June 30, 2001. The Clerk's Office is requesting that these funds be given back to her office to purchase these machines.
- 2) Why was this request not included in the Fiscal Year 2002 Operating Budget?
The Clerk's Office was to use the money out of the Capital Outlay Package for Fiscal Year 2001.
- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?
This transfer is non-recurring.
- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, cite statute and attach a copy.
Impacts a General Fund Revenue Source.
 - b) If this is a state or federal grant, cite grant name, number, award date and amount.

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

OFFICE CONTACT: Eric Barraza or Rebecca Bustamante

Name: Rebecca Bustamante **Office/Div:** Clerk's/ Bureau of Elections **Phone No.:** 986-6280

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 4) (Continued):
 - c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.
This will be a result of Commission Action. Supporting Documentation will be attached.
 - d) Please identify other funding sources that can be used to match this request.
- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.
Impacts the Lease Purchase Line item. Seven (7) AVC Voting machines will be purchased outright. State Statute requires one (1) voting machine for every 400 voters in a precinct. Currently Santa Fe County barely meets this requirement with the voting machines now on inventory. With redistricting, the addition of new precincts and the requirement that as a Class A county we have four early voting sites, if these machines are not purchased, we will be out of compliance with state law.
- 6) Does this request have an FTE impact for the office/department/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.
N/A

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed this 28th day of August, 2001.

Santa Fe Board of County Commissioners

Paul D. Duran, Chairperson

ATTEST:
Rebecca Bustamante
Rebecca Bustamante, County Clerk

Approved As To Form.

County Attorney



COUNTY OF SANTA FE 1170 } SS 313
STATE OF NEW MEXICO
I hereby certify that this instrument was filed
for record on the 28 day of Aug A.D.
20 01 at 2:13 o'clock PM
and was duly recorded in book 1964
page 447-450 of the records of
Santa Fe County
Witness my Hand and Seal of Office
Rebecca Bustamante
County Clerk, Santa Fe County, N.M.
Cathy Whelan
Deputy