

SANTA FE COUNTY
RESOLUTION 2001 - 144

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A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on _____, did request the following budget adjustment:

Department / Division: Land Use/Utilities Division Fund Name: Utilities Fund (505)

Budget Adjustment Type: Budget Increase Fiscal Year: 2002 (July 1, 2001 - June 30, 2002)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
505	0510	342	0500	Water Usage Revenue - Residential	82,847	
505	0510	342	0100	Water Usage Revenue - Commercial	819	
505	0510	342	9000	Contra - Gross Receipts Tax	-4,083	
TOTAL (if SUBTOTAL, check here <u>X</u>)					79,583	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
505	0510	444	1021	WATER	16,749	
505	0510	444	1022	Exempt Employees	2,731	
				Permanent Employees		
TOTAL (if SUBTOTAL, check here <u>X</u>)					19,480	

Requesting Department Approval: Walter M. Sauer Title: Division Director Date: 9-19-01

Finance Department Approval: Katherine Nielsen Date: 9-19-01 Entered by: _____ Date: _____

County Manager Approval: [Signature] Date: 9-25-01

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
505	0520	342	0100	Wastewater Usage Revenue - Commercial	235	
505	0520	342	0500	Wastewater Usage Revenue - Residential	56,200	
505	0520	341	9500	Miscellaneous Revenue - Rancho Viejo WWTP	6,593	
505	0520	342	9000	Contra - Gross Receipts Tax	-3,193	
Subtotal					59,835	
TOTAL (if SUBTOTAL, check here <input type="checkbox"/>)					139,418	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
505	0510	444	2001	FICA - Regular	1,208	
505	0510	444	2002	FICA - Medicare	283	
505	0510	444	2003	Retirement Contributions	3,703	
505	0510	444	2005	Health Care	2,240	
505	0510	444	2006	Retiree Health Care	195	
505	0510	444	3002	Out-of-State Mileage/Fares	950	
505	0510	444	3004	Out-of-State Meals & Lodging	1,225	
505	0510	444	4003	Maintenance-Grounds/Roadways	11,401	
505	0510	444	5003	Professional Services	600	
505	0510	444	6007	Office Supplies	812	
505	0510	444	6008	Field Supplies	3,250	
505	0510	444	7004	Electricity	6,224	
505	0510	444	7013	Liability Insurance	1,000	
505	0510	444	7033	Seminars & Workshops	2,395	
TOTAL (if SUBTOTAL, check here <input checked="" type="checkbox"/>)					35,486	

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
505	0510	444	7036	Postage & Mail Services	1,608	
505	0510	444	7044	Purchases for Resale	23,012	
				WASTEWATER		
505	0520	445	1022	Permanent Employees	2,096	
505	0520	445	1025	Overtime	2,000	
505	0520	445	2001	FICA - Regular	130	
505	0520	445	2002	FICA - Medicare	31	
505	0520	445	2003	Retirement Contributions	398	
505	0520	445	2005	Health Care	241	
505	0520	445	2006	Retiree Health Care	21	
505	0520	445	4002	Maintenance Contracts	10,400	
505	0520	445	4003	Maintenance Grounds/Roadways	4,300	
505	0520	445	4007	Maintenance Supplies	1,000	
TOTAL (if SUBTOTAL, check here <input checked="" type="checkbox"/>)					45,237	

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
505	0520	445	5003	Professional Services	9,500	
505	0520	445	5090	Other Contractual Services	3,600	
505	0520	445	6003	Uniform/Linen - Employee	500	
505	0520	445	6004	Medical Lab & Personal Supplies	1,235	
505	0520	445	6008	Field Supplies	3,000	
505	0520	445	7003	Telephone	445	
505	0520	445	7004	Electricity	7,445	
505	0520	445	7006	Garbage & Sewer	660	
505	0520	445	7013	Liability Insurance	1,000	
505	0520	445	7041	Reporting/Recording	1,830	
505	0520	445	8003	Capital Purchases - Equipment & Machinery	10,000	
				Subtotal	39,215	
TOTAL (if SUBTOTAL, check here)					139,418	

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Millie Valdivia Dept/Div: Land Use/Utilities Phone No.: 995-2739

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

This request is to budget additional revenues and expenditures related to the acquisition of Valle Vista Water & Sewer System.

- 2) Why was this request not included in the Fiscal Year 2002 Operating Budget?

This request was not included in the Fiscal Year 2002 Operating Budget because it was not known when the actual date of the Valle Vista Water & Sewer System acquisition would occur.

- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?

The increase is non-recurring. Any future requests will be budgeted by a separate Resolution.

- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, cite statute and attach a copy.

N/A

- b) If this is a state or federal grant, cite grant name, number, award date and amount.

This is not a state or federal grant.

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Millie Valdivia Dept/Div: Land Use/Utilities Phone No.: 995-2739

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 4) (Continued):
 - c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.

This request is a result of Commission action which authorized the purchase of the Valle Vista Water and Sewer System on September 12, 2000 .

- d) Please identify other funding sources that can be used to match this request.

N/A

- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.

This request will impact the Capital Purchases category to allow for the replacement of defective Valle Vista Water & Sewer System equipment.

- 6) Does this request have an FTE impact for the department/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.

This request does have an FTE impact for the department/division, which will require the hiring of an additional operator assistant to help manage & operate the Valle Vista Water and Sewer System.

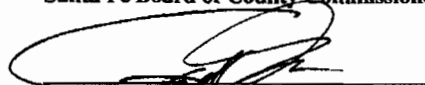
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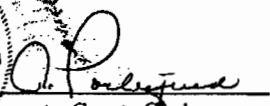
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This _____ Day of _____, 2001.

Santa Fe Board of County Commissioners


Paul Duran, Chairperson

1982182

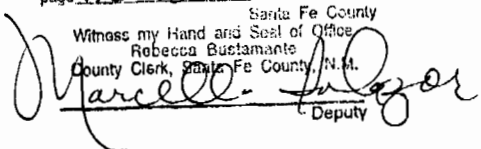

ATTEST

Rebecca Bustamante, County Clerk

Approved As To Form.

By 
Steven Kopelman, County Attorney



1174 178
COUNTY OF SANTA FE } 85
STATE OF NEW MEXICO
I hereby certify that this instrument was filed
for record on the 28 day of Sept A.D.
20 01 at 8:38 o'clock PM
and was duly recorded in book 1982
page 176-183 of the records of

Santa Fe County
Witness my Hand and Seal of Office
Rebecca Bustamante
County Clerk, Santa Fe County, N.M.

Deputy

Marcos P. Trujillo
Commissioner, District 1

Paul Duran
Commissioner, District 2

Javier M. Gonzales
Commissioner, District 3



Paul Campos
Commissioner, District 4

Jack Sullivan
Commissioner, District 5

Samuel O. Montoya
County Manager

MEMORANDUM
Santa Fe County Utilities Division

1982183

TO: Santa Fe County Board of County Commissioners

FROM: Douglas M. Sayre, Utilities Division Director *Doug Sayre*

SUBJECT: Consideration of Resolution No. 2001 - ____: A Resolution Requesting a Budget Increase to the Utilities Department Budget to reflect revenues and expenditures anticipated due to the acquisition of the Valle Vista Water and Sewer Systems by Santa Fe County on August 27, 2001.

DATE: September 19, 2001

ISSUE: A budget resolution requesting an increase in the Water Enterprise Fund (505) to account for additional revenues and expenditures related to the acquisition of the Valle Vista Water and Sewer System which occurred on August 27, 2001.

BACKGROUND: On September 12, 2000, The Board of County Commissioners approved the purchase agreement with Valle Vista Water and Sewer Utility Company Inc. Then in June 2001, the PRC approved the transfer of Valle Vista Water and Sewer Utility assets to Santa Fe County. After considerable discussion and meeting all the closing requirements, the owners of the Valle Vista Water and Sewer Utility System and Santa Fe County closed on the purchase agreement on August 27, 2001.

Based on the expected income and expenditures from the Valle Vista Water and Sewer systems, the Utilities Division needs to modify their respective Water Enterprise Fund (505) Budget to reflect all the anticipated budget increases. Details and justifications are provided in the enclosed sheets to reflect the proposed changes in the respective budget items.

ACTION: Utilities staff recommends that the Board of County Commissioners approve Budget Resolution to reflect the additional income and expenditures expected from the acquisition of the Valle Vista Water and Sewer Utility Systems.