

SANTA FE COUNTY

Resolution No. 2001-/58

2001555

A RESOLUTION CREATING THE SCOPE OF SERVICES AND DIRECTING THE EXPENDITURE OF CAPITAL FUNDS

WHEREAS, the Santa Fe County Board of Commissioners, sitting as the Board of Finance, construct and approve the budget instrument for County operations annually, and

WHEREAS, the Board of County Commissioners has budgeted in the current 2001/2002 budget document the expenditure of \$250,000 dollars for one time capital projects to be approved by the Board of County Commissioners; and

WHEREAS, the Board of Commissioners desire to create the scope for the expenditure of the above referenced funds.

NOW THEREFORE BE IT RESOLVED, that the following scope and process be created in order to expend this General Fund Expenditure of \$250,000, within the current 2001/2002 fiscal year.

Scope of Services

The following services/projects will be eligible for funding under the General Fund Capital Outlay Fund authorized under the County Commission budget. Services/Projects funded by the Board of County Commissioners are one-time allocations and are not recurring commitments.

Minimum Requirements:

Members of the Board of Commissioners may sponsor any proposal within the following scope:

Submittal of a concise proposal which provides a clear description of the proposed program/project, a budget describing how the requested funds will be expended, contact person, non-profit status if applicable, timeline for completion. The proposed project will be submitted for funding on the attached form, see Attachment A.

Funding Areas:**A. Health Initiatives:**

1. Mental Health Programs
2. Substance Abuse Programs
3. Community Services related to Health.

2001556**B. Match Grants/Challenge Grants:**

1. Requests for funds for community purposes which will be utilized to leverage other funds from other sources.
2. Seed money requests with strong possibilities for phased completion.

C. Studies/Services:

1. Water System Analysis
2. Utilities Development
3. Road Improvement Analysis
4. Drainage System Analysis
5. Codification of Documents
6. Strategic Planning Initiatives

D. Community Facilities Development:

1. Parks
2. Community Centers
3. Senior Centers
4. Libraries
5. Teen Centers

E. Facilities Improvements:

1. Energy Efficiencies
2. Space Reconfigurations
3. Safety Initiatives

F. Economic Development:

1. Program Development
2. Marketing
3. Infrastructure Development

BE IT FURTHER RESOLVED, that these capital funds may be expended in two cycles, as defined below:


- A. First Funding Cycle be submitted for review and approval on November 27, 2001, Board of County Commission Administrative Meeting; and
- B. Second Funding Cycle be submitted for review and approval on the March 26, 2002, BCC Administrative Meeting; and
- C. The funds will be divided equally by Commissioner.

APPROVED, ADOPTED AND PASSED, this 22th, day of October 2001.

Santa Fe County Board of Commissioners

ATTEST:

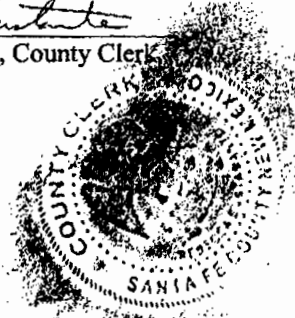
2001557


Paul Duran, Chairman

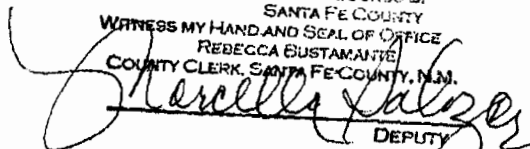

Rebecca Bustamante, County Clerk

Approved as to Form:


Steven Kopelman, County Attorney



1178 817
COUNTY OF SANTA FE
STATE OF NEW MEXICO
I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED
FOR RECORD ON THE 22nd DAY OF OCT. A.D.
2001 AT 11:37 O'CLOCK P.M.
AND WAS DULY RECORDED IN BOOK 2001
PAGE 555-558 OF THE RECORDS OF
SANTA FE COUNTY

WITNESS MY HAND AND SEAL OF OFFICE
REBECCA BUSTAMANTE
COUNTY CLERK, SANTA FE COUNTY, N.M.

DEPUTY

"ATTACHMENT A"

2001558

**SANTA FE COUNTY
CAPITAL OUTLAY FUND REQUEST FORM**

Date Submitted: _____

Entity Submitting Request: _____

Commission Sponsor: _____

Amount Requested: _____

Is this a Challenge Grant request? _____

Is your entity a non-profit organization? _____

Scope of Proposal:**A. Description of Project:****B. Budget Breakdown:****C. Timeline for Completion of Project:****D. Match Money Provided? By What Entity?**

Submitted by: _____ Title: _____

Contact Phone/Fax & Email _____

FOR COUNTY USE ONLY:

Staff Review: _____

Budget Review: _____

Date of Processing: _____

Comments: _____