

SANTA FE COUNTY
RESOLUTION 2001 - 161

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A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on October 30, 2001, did request the following budget adjustment:

2001580

Department / Division: Finance Department Fund Name: General Fund

Budget Adjustment Type: Budget Increase Fiscal Year: 2002 (July 1, 2001 - June 30, 2002)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	385	0100	Budgeted Cash / General Fund	150,886	
TOTAL (if SUBTOTAL, check here)					150,886	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0303	412	1022	Salary & Wages / Permanent Employees	117,801	
101	0303	412	2001	Employee Benefits / FICA - Regular	6,085	
101	0303	412	2002	Employee Benefits / FICA - Medicare	1,708	
101	0303	412	2003	Retirement Contributions	24,114	
101	0303	412	2006	Retiree Health Care	1,178	
TOTAL (if SUBTOTAL, check here)					150,886	

Requesting Department Approval: _____ Title: _____ Date: _____

Finance Department Approval: [Signature] Date: 10/23/01 Entered by: _____ Date: _____

County Manager Approval: [Signature] Date: 10-30-01

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2001581

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Susan Lucero Dept/Div: Finance Phone No.: 995-2781

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
Request is to budget \$150,886 of General Fund cash balance to cover performance incentives for County employees.
- 2) Why was this request not included in the Fiscal Year 2002 Operating Budget?
The performance incentive allocation was approved by the Board of County Commissioners after the Fiscal Year 2002 Operating Budget had been prepared.
- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?
This increase is non-recurring for fiscal year 2002. Any future funding impacts will be addressed in future fiscal year budgets.
- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, cite statute and attach a copy.
This is not a state special appropriation.
 - b) If this is a state or federal grant, cite grant name, number, award date and amount.
This is not a state or federal grant.

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2001582

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Susan Lucero Dept/Div: Finance Phone No.: 995-2781

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 4) (Continued):
 - c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.
The Board of County Commissioners approved the performance incentives at the October 9, 2001 BCC meeting.
 - d) Please identify other funding sources that can be used to match this request.
There are no other funding sources to match this request.
- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.
This request does not impact the capital purchases category.
- 6) Does this request have an FTE impact for the department/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.
This request does not have an FTE impact for any department.

2001583

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of October, 2001.

Santa Fe Board of County Commissioners



Paul Duran, Chairperson





Rebecca Bustamante, County Clerk

Approved As To Form.

By 
Steven Kopelman, County Attorney



1178 818A
COUNTY OF SANTA FE
STATE OF NEW MEXICO } ss
I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED
FOR RECORD ON THE 31 DAY OF OCT 2001
AT 1:38 PM O'CLOCK
AND WAS DULY RECORDED IN BOOK 2201
PAGE 580-581 OF THE RECORDS OF
SANTA FE COUNTY
WITNESS MY HAND AND SEAL OF OFFICE
REBECCA BUSTAMANTE
COUNTY CLERK, SANTA FE COUNTY, N.M.

DEPUTY

Performance Incentive Analysis By Fund

2001584

	<u>Actual Hourly *</u>	<u>Allocation Per Department</u>
General Fund		
Manager	\$94.8270	\$1,850
Legal	\$129.9465	\$2,535
Finance	\$248.6586	\$4,851
Community Health & Econ. Dev.	\$172.3428	\$3,362
Land Use	\$457.6889	\$8,928
Public Works	\$691.4054	\$13,487
Project and Facilities Management	\$375.9352	\$7,333
Administrative Services	\$374.6626	\$7,309
Fire	\$520.7174	\$10,158
Clerk	\$250.9531	\$4,895
Treasurer	\$107.8503	\$2,104
Assessor	\$274.9103	\$5,363
Sheriff	<u>\$1,426.4280</u>	<u>\$27,826</u>
Subtotal	\$5,126.3261	\$100,000
General Fund Director's Pool	\$265.3037	\$4,254
Valuation Fund	\$139.0891	\$2,230
Road Maintenance Fund	\$290.7634	\$4,662
Indigent Fund	\$39.5720	\$635
EMS - Health Care Fund	\$24.0000	\$385
Water Enterprise Fund	\$122.0186	\$1,957
Housing Enterprise Fund	<u>\$229.4472</u>	<u>\$3,679</u>
GRAND TOTAL	<u>\$6,236.5201</u>	<u>\$117,801</u>
Employee Benefits:		
PERA - (Non-Law Enforcement Personnel) @ 19.01%		\$18,659
PERA - (Law Enforcement Personnel) @ 27.76%		\$5,455
FICA - Regular (Non-Law Enforcement Personnel) @ 6.2%		\$6,085
FICA - Medicare @ 1.45%		\$1,708
Retiree Health @ 1%		<u>\$1,178</u>
Total Benefits		\$33,085
TOTAL SALARY AND BENEFITS		<u>\$150,886</u>

* NOTE: Actual Hourly does not include any current vacant positions.
Actual Hourly does include proposed department reorganization at current actual rates with the exception of the Project Development Division Director and the Health Services Division Director.