

2001632

## SANTA FE COUNTY

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## A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on October 30, 2001, did request the following budget adjustment:Department / Division: C.H.D.D. / Capital Projects Fund Name: Teen Center - Sombrillo ProjectBudget Adjustment Type: Net Budget Increase Fiscal Year: 2002 (July 1, 2001 - June 30, 2002)

BUDGETED REVENUES: (use continuation sheet, if necessary)

| FUND<br>CODE<br>XXX                   | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | REVENUE<br>NAME           | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT         |
|---------------------------------------|---------------------------------|------------------------------|----------------------------|---------------------------|--------------------|----------------------------|
| 250                                   | 0464                            | 360                          | 01-00                      | Contributions / Donations | \$ 25,000          |                            |
| 250                                   | 0464                            | 372                          | 01-00                      | Federal / CDBG            |                    | 11,968 <del>\$13,032</del> |
| TOTAL (if SUBTOTAL, check here _____) |                                 |                              |                            |                           | 25,000             | 11,968 <del>13,032</del>   |

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

| FUND<br>CODE<br>XXX                   | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | CATEGORY / LINE ITEM<br>NAME               | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|---------------------------------------|---------------------------------|------------------------------|----------------------------|--------------------------------------------|--------------------|--------------------|
| 250                                   | 0464                            | 481                          | 80-01                      | Capital Purchases / Buildings & Structures | 13,032             |                    |
| TOTAL (if SUBTOTAL, check here _____) |                                 |                              |                            |                                            |                    |                    |

Requesting Department Approval: \_\_\_\_\_

Title: DirectorDate: 10/23/01Finance Department Approval: Katherine MillerDate: 10/23/01

Entered by: \_\_\_\_\_

Date: \_\_\_\_\_

County Manager Approval: [Signature]Date: 10-20-01

**SANTA FE COUNTY**  
**RESOLUTION 2001 - 169**

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**ATTACH ADDITIONAL SHEETS IF NECESSARY.**

**DEPARTMENT CONTACT:**

Name: Robert A. Anaya Dept/Div: C.H.D.D. / Capital Projects Phone No.: 992-3055

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 1) Please summarize the request and its purpose.  
This request will be a net increase to the Teen Center – Sombrillo Project. The purpose of this request is to increase the contributions / donations line item (\$ 25,000) and decrease the federal – CDBG line item (\$ 13,032). This request will reconcile to fiscal year 2001 cash balance in order to make funds available for expenditure in fiscal year 2002.
- 2) Why was this request not included in the Fiscal Year 2002 Operating Budget?  
Funds for the Teen Center – Sombrillo Project were budgeted in fiscal year 2002; however, the amount of budget to bring over from fiscal year 2001 was not certain until after the fiscal year 2002 operating budget process.
- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?  
This transfer is non-recurring and there are no future funding impacts.
- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, cite statute and attach a copy.
  - b) If this is a state or federal grant, cite grant name, number, award date and amount.  
Federal Grant: FY 1999 Community Development Block Grant # 99-C-NR-I-3-G12 for \$ 297,980.00

**SANTA FE COUNTY**  
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**ATTACH ADDITIONAL SHEETS IF NECESSARY.**

**DEPARTMENT CONTACT:**

Name: Robert A. Anaya

Dept/Div: C.H.D.D. / Capital Projects

Phone No.: 992-3055

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 4) (Continued):
  - c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.  
This request is not a result of Commission action.
  - d) Please identify other funding sources that can be used to match this request.  
N/A
- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.  
This request will increase the Capital Purchases category in order to make funds available for the completion of the Teen Center – Sombrillo Project.
- 6) Does this request have an FTE impact for the department/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.  
This request does not have an FTE impact.

2001634

2001635

# SANTA FE COUNTY

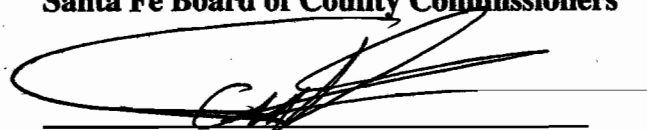
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## RESOLUTION 2001 - 169

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of October, 2001.

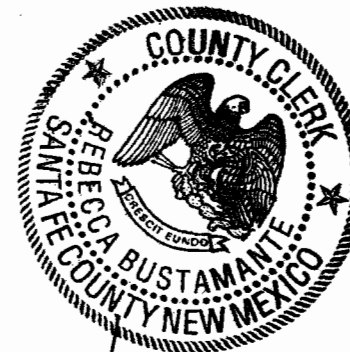
Santa Fe Board of County Commissioners



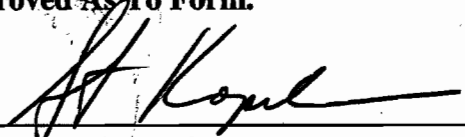
Paul Duran, Chairperson



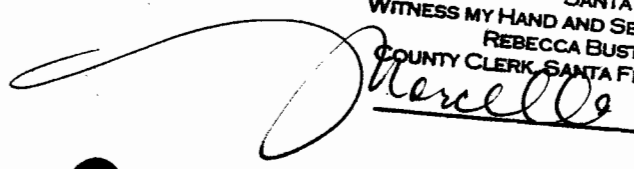
Rebecca Bustamante, County Clerk



Approved As To Form.

By   
Steven Kopelman, County Attorney

1178 826  
COUNTY OF SANTA FE  
STATE OF NEW MEXICO  
I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED  
FOR RECORD ON THE 31 DAY OF OCT A.D.  
20 01 AT 11:46 O'CLOCK 2 M.  
AND WAS DULY RECORDED IN BOOK 632-027  
PAGE 632-027 OF THE RECORDS OF  
SANTA FE COUNTY  
WITNESS MY HAND AND SEAL OF OFFICE  
REBECCA BUSTAMANTE  
COUNTY CLERK, SANTA FE COUNTY, N.M.

  
DEPUTY

2001636

|                                                                                                          |
|----------------------------------------------------------------------------------------------------------|
| <p align="center"><b>Santa Fe County</b><br/> <b>Teen Center</b><br/> <b>FY 2002 Budget Analysis</b></p> |
|----------------------------------------------------------------------------------------------------------|

**Revenues:**

|                               |              |
|-------------------------------|--------------|
| Contributions / Donations     | \$ 25,000.00 |
| State Grants                  | 122,500.00   |
| CDBG                          | 297,980.00   |
| Transfer in from General Fund | 40,000.00    |
| HUD EDI Grant                 | 231,250.00   |

**Total Revenues \$ 716,730.00**

**Expenditures / Encumbrances:**

|                  |            |
|------------------|------------|
| Fiscal Year 1999 | \$ -       |
| Fiscal Year 2000 | 41,261.81  |
| Fiscal Year 2001 | 578,946.30 |

**Total Expenditures / Encumbrances \$ 620,208.11**

**Balance (FY 2002 Budget)**

|                     |
|---------------------|
| <b>\$ 96,521.89</b> |
|---------------------|

**Santa Fe County**  
**Fund 250 Revenue & Expenditure Analysis**

| Fund 250-0464<br>Teen Center-Sombrillo |  | FY 99         |              |          | FY 00         |                |              | FY 01          |                 |              | FY 02           |                 |           | Actual<br>Revenue<br>Expenditures |
|----------------------------------------|--|---------------|--------------|----------|---------------|----------------|--------------|----------------|-----------------|--------------|-----------------|-----------------|-----------|-----------------------------------|
|                                        |  | Budget        | Actual       | Encumbr. | Budget        | Actual         | Encumbr.     | Budget         | Actual          | Encumbr.     | Budget          | Actual          | Encumbr.  |                                   |
| <b>Balance Forward</b>                 |  | \$ -          | -            | -        | \$ 40,000.00  | -              | -            | \$ 26,962.61   | -               | -            | \$ (332,495.35) | -               | -         | \$ -                              |
| <b>Acct Line Item: Sources:</b>        |  |               |              |          |               |                |              |                |                 |              |                 |                 |           |                                   |
| 3600100 Contributions/Donations        |  | 25,000.00     | -            | -        | 25,000.00     | -              | -            | 25,000.00      | -               | -            | 25,000.00       | -               | -         | 0.00                              |
| 3710000 State Grants                   |  | -             | -            | -        | -             | -              | -            | 122,500.00     | -               | -            | 122,500.00      | -               | -         | 0.00                              |
| SAP#99-L-NR-I-3-G395                   |  | -             | -            | -        | -             | -              | -            | 122,500.00     | -               | -            | -               | -               | -         | 0.00                              |
| 3719000 State Grant/Other              |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 3720100 Federal - CDBG                 |  | 297,980.00    | -            | -        | 420,480.00    | -              | -            | 527,968.00     | 149,484.00      | -            | 83,490.00       | -               | -         | 149,484.00                        |
| CDBG#99-C-NR-I-3-G12                   |  | 297,980.00    | -            | -        | 297,980.00    | -              | -            | 297,968.00     | 149,484.00      | -            | 83,490.00       | -               | -         | 149,484.00                        |
| SAP#99-L-NR-I-3-G395                   |  | -             | -            | -        | 122,500.00    | -              | -            | 231,250.00     | -               | -            | -               | -               | -         | 0.00                              |
| HUD#B-00-SP-NM-0264                    |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 3850300 Budgeted Cash-Fed Funds        |  | -             | -            | -        | 40,000.00     | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 3900100 Non-Revenue Receipt            |  | 40,000.00     | 40,000.00    | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 40,000.00                         |
| 3900300 Op. Trans In.-From Spec. Rev   |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
|                                        |  | \$ 362,980.00 | \$ 40,000.00 | -        | \$ 485,480.00 | \$ -           | -            | \$ 675,468.00  | \$ 149,484.00   | -            | \$ 83,490.00    | \$ -            | -         | \$ 189,484.00                     |
| <b>250-0464-481 Uses:</b>              |  |               |              |          |               |                |              |                |                 |              |                 |                 |           |                                   |
| 4001 Buildings and Structures          |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 4003 Grounds/Roadways                  |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 4007 Supplies                          |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 5003 Professional Services             |  | 35,000.00     | -            | -        | 72,020.00     | 12,985.56      | 28,224.42    | 39,523.00      | 11,818.22       | -            | 10,400.00       | 1,715.58        | 315.61    | 26,519.36                         |
| 5090 Other Contractual Services        |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 6001 Inventory Exempt                  |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 6007 Office Supplies                   |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 6008 Field Supplies                    |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 7001 Rent of Equip./Machinery          |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 7006 Garbage & Sewer                   |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 7037 Printing/Publishing/Ads           |  | 500.00        | -            | -        | 2,000.00      | 51.83          | -            | 1,948.00       | 849.77          | 230.58       | -               | -               | -         | 901.60                            |
| 7039 Subscriptions & Dues              |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 8001 Buildings and Structures          |  | 327,480.00    | -            | -        | 411,460.00    | -              | -            | 633,996.00     | 469,115.39      | 96,932.34    | 73,090.00       | -               | -         | 469,115.39                        |
| 8002 Bldg Capitalized Contrac. Svc.    |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 8003 Equipment & Machinery             |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 8010 Roadways (Bridge/Culvert)         |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 8099 Inventory Exempt                  |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| Subtotal Expenditures                  |  | \$ 362,980.00 | \$ -         | \$ -     | \$ 485,480.00 | \$ 13,037.39   | \$ 28,224.42 | \$ 675,467.00  | \$ 481,783.38   | \$ 97,162.92 | \$ 83,490.00    | \$ 1,715.58     | \$ 315.61 | \$ 496,536.35                     |
| Total Expenditures & Encumb            |  |               | \$ -         | -        |               | \$ 41,261.81   | -            |                | \$ 578,946.30   | -            |                 | \$ 2,031.19     | -         |                                   |
| <b>250-9464-481 Prior Yr. Encumbr.</b> |  |               |              |          |               |                |              |                |                 |              |                 |                 |           |                                   |
| 5003 Professional Services             |  | -             | -            | -        | -             | -              | -            | 28,225.00      | 27,158.58       | 1,065.84     | 1,066.00        | 1,065.84        | -         | 28,224.42                         |
| 6001 Inventory Exempt                  |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 7037 Printing/Publishing/Ads           |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | 230.00          | -               | 230.04    | 0.00                              |
| 8001 Buildings and Structures          |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | 96,932.00       | 96,906.00       | 26.34     | 96,906.00                         |
| 8003 Equipment & Machinery             |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 8010 Roadways (Bridge/Culvert)         |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| Subtotal Pr. Yr. Encumb.               |  | \$ -          | \$ -         | \$ -     | \$ -          | \$ -           | \$ -         | \$ 28,225.00   | \$ 27,158.58    | \$ 1,065.84  | \$ 98,228.00    | \$ 97,971.84    | \$ 256.38 | \$ 125,130.42                     |
| <b>250-0464-2xx Liabilities</b>        |  |               |              |          |               |                |              |                |                 |              |                 |                 |           |                                   |
| 0200 Res. For Encumb.-Prior Year       |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 0300 Unreserved/Undesignated           |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 201.00-00 Vouchers Payable             |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 202.10-00 Accounts Payable             |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| 220.01-00 Deferred Revenue             |  | -             | -            | -        | -             | -              | -            | -              | -               | -            | -               | -               | -         | 0.00                              |
| Total Liabilities                      |  | \$ -          | \$ -         | \$ -     | \$ -          | \$ -           | \$ -         | \$ -           | \$ -            | \$ -         | \$ -            | \$ -            | \$ -      | \$ -                              |
| Current Revenue/(Expend.)              |  | \$ -          | \$ 40,000.00 | -        | \$ -          | \$ (13,037.39) | -            | \$ (28,224.00) | \$ (359,457.96) | -            | \$ (98,228.00)  | \$ (99,687.42)  | -         |                                   |
| Cash Balance per Project               |  | \$ -          | \$ 40,000.00 | -        | \$ -          | \$ 26,962.61   | -            | \$ (28,224.00) | \$ (332,495.35) | -            | \$ (98,228.00)  | \$ (432,182.77) | -         | \$ (432,182.77)                   |
| A/R To be Billed:                      |  | \$ -          | -            | -        | \$ -          | -              | -            | \$ 332,495.35  | -               | -            | \$ 432,182.77   | -               | -         |                                   |

2001637