2001661

SANTA FE COUNTY

RESOLUTION 2001 - 174

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on October 30, 2001, did request the following budget adjustment:

Department / Division: C.H.D.D. / Housing Authority

Fund Name: Public Housing Development Grant

Budget Adjustment Type: Net Budget Decrease

Fiscal Year: 2002 (July 1, 2001 - June 30, 2002)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
230	0458	372	03-04	HUD PH Development		$ 1,274,412
TOTAL (if SUBTOTAL, check here ____)						1,274,412

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
230	0458	481	80-01	Capital Purchases / Buildings & Structures		$ 1,274,412
TOTAL (if SUBTOTAL, check here ____)						1,274,412

Requesting Department Approval: [signature] **Title:** Executive Director **Date:** 10/19/01

Finance Department Approval: Katherine Miller **Date:** 10/23/01 **Entered by:** ____ **Date:** ____

County Manager Approval: [signature] 10/23/01 **Date:** 10-30-01

SANTA FE COUNTY

RESOLUTION 2001 - 174

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

2001662

Name: Robert A. Anaya **Dept/Div:** C.H.D.D. / Housing Authority **Phone No.:** 992-3055

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
  This request will decrease the Public Housing Development Grant Budget. This request is necessary in order to realign fiscal year 2001 cash balance to make funds available for expenditure in fiscal year 2002.

- 2) Why was this request not included in the Fiscal Year 2002 Operating Budget?
  Funds for the Public Housing Development Grant were budgeted in fiscal year 2002; however, the amount of budget to bring over from fiscal year 2001 was not certain until after the fiscal year 2002 operating budget process.

- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?
  This transfer is non-recurring and there are no future funding impacts.

- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, cite statute and attach a copy.
  - b) If this is a state or federal grant, cite grant name, number, award date and amount.
    Federal Grant: Public Housing Development Grant # NM02P050007 for $ 5,945,010.00

SANTA FE COUNTY

RESOLUTION 2001 - 174

2001663

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Robert A. Anaya **Dept/Div:** C.H.D.D. / Capital Projects **Phone No.:** 992-3055

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 4) (Continued):
  - c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.
    This request is not a result of Commission action.
  - d) Please identify other funding sources that can be used to match this request.
    N/A
- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.
  This request will decrease the Capital Purchases category budget in order to realign funds available for the completion of the Public Housing Development Project.
- 6) Does this request have an FTE impact for the department/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.
  This request does not have an FTE impact.

SANTA FE COUNTY

RESOLUTION 2001 - 174

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of October, 2001.

Santa Fe Board of County Commissioners

Paul Duran, Chairperson

ATTEST:

Rebecca Bustamante, County Clerk

Approved As To Form.

By

Steven Kopelman, County Attorney

1178831

COUNTY OF SANTA FE
STATE OF NEW MEXICO } ss
I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED
FOR RECORD ON THE 31 DAY OF OCT A.D.
20 01 AT 11:51 O'CLOCK a .M
AND WAS DULY RECORDED IN BOOK 2001
PAGE 661-667 OF THE RECORDS OF
SANTA FE COUNTY
WITNESS MY HAND AND SEAL OF OFFICE
REBECCA BUSTAMANTE
COUNTY CLERK, SANTA FE COUNTY, N.M.
DEPUTY

COUNTY CLERK REBECCA BUSTAMANTE SANTA FE COUNTY NEW MEXICO

2004664

2001665

Santa Fe County
Public Housing Development Grant
Fund # 230-0458
FY 2002 Budget Analysis

Revenues:

Contributions / Donations	$ -
Federal (HUD) Development Grant	5,945,010.00
Transfer in from General Fund	-
Total Revenues	**$ 5,945,010.00**

Expenditures / Encumbrances:

Fiscal Year 1998	$ 594,501.00	✓
Fiscal Year 1999	21,031.25	✓
Fiscal Year 2000	928,481.52	✓
Fiscal Year 2001	3,327,242.44	✓
Total Expenditures / Encumbrances	**$ 4,871,256.21**	

Balance (FY 2002 Budget)	**$ 1,073,753.79**

Santa Fe County
Revenue vs. Expenditure Analysis

[illegible]-0458 Hous[illegible]velopment Grant	FY97 Budget	FY97 Actual	FY97 Encumb.	FY98 Budget	FY98 Actual	FY98 Encumbr.	FY99 Budget	FY99 Actual	FY99 Encumbr.	FY00 Budget	FY00 Actual	FY00 Encumbr.	FY01 Budget	FY01 Actual	FY01 Encumbr.
BALANCE FORWARD		-			-			-			-			(95,824.31)	
Acct Line Item: ***Sources:***															
323.00-00 Loan Proceeds	-	-		-	-		-	-		-	-		-	-	
360.03-01 Investment Income	-	-		-	-		-	-		-	-		-	-	
372.03-00 Housing & Urban Dev. (HUD)	-	-		-	-		-	-		-	-		-	-	
372.03-02 HUD-Drug Elimination (1998)	-	-		-	-		-	-		-	-		-	-	
372.03-03 HUD-Youth Sports Grant	-	-		-	-		-	-		-	-		-	-	
372.03-04 HUD-Public Housing Development	-	594,501.00		-	-		5,350,509.00	21,031.25		4,624,778.00	820,831.19		4,403,986.00	1,968,435.57	
372.03-05 HUD-Drug Elimination (1999)	-	-		-	-		-	-		-	-		-	-	
372.09-01 Department of Justice	-	-		-	-		-	-		-	-		-	-	
385.03-00 Budg. Cash-Federal Funds	-	-		-	-		-	-		-	-		-	-	
385.04-00 Budg. Cash-Special Assesment	-	-		-	-		-	-		-	-		-	-	
390.01-00 Op. Trans In-From Gen. Fund	-	-		-	-		-	-		-	-		-	-	
390.03-00 Op. Trans In-From Spec. Rev.	-	-		-	-		-	-		-	-		-	-	
Subtotal Revenue	$ -	$ 594,501.00		$ -	$ -		$ 5,350,509.00	$ 21,031.25		$ 4,624,778.00	$ 820,831.19		$ 4,403,986.00	$ 1,968,435.57	
230-0458-481 ***Uses:***															
3001 In-State Mileage & Fares	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3003 In-State Meals & Lodging	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3004 Out-State Meals & Lodging	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3005 Gas & Oil	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4003 Maintenance-Grounds/Roadways	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5003 Professional Services	-	-	-	-	-	-	-	-	-	10,000.00	4,784.06	-	-	-	-
5090 Other Contractual Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
6001 Inventory Exempt	-	-	-	-	-	-	-	-	-	4,000.00	2,633.56	0.50	1,341.00	-	-
6003 Uniform/Linen Purchase	-	-	-	-	-	-	-	-	-	641.00	-	-	641.00	-	-
6007 Office Supplies	-	-	-	-	-	-	-	-	-	9,000.00	1,435.30	24.45	7,565.00	390.02	-
6008 Field Supplies	-	-	-	-	-	-	-	-	-	10,000.00	-	-	8,500.00	850.87	389.09
7033 Seminars & Workshops	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7037 Printing & Publishing	-	-	-	-	-	-	-	-	-	-	-	-	1,500.00	879.11	131.02
7090 Other Operating Costs-Misc.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8001 Buildings and Structures	-	-	-	-	-	-	5,350,509.00	1,031.25	-	4,201,627.00	-	-	4,173,238.00	2,034,108.11	1,180,520.64
8002 Bldg Capitalized Contrac. Srvc.	-	-	-	-	-	-	-	-	-	238,558.00	86,551.25	8,811.07	145,928.00	22,920.62	5,854.06
8003 Equipment & Machinery	-	-	-	-	-	-	-	-	-	8,000.00	3,460.00	2,990.00	4,540.00	2,786.90	-
8004 Furniture & Fixtures	-	-	-	-	-	-	-	-	-	2,000.00	919.00	-	1,081.00	-	-
8005 Land Acquisition	-	-	-	-	-	-	-	20,000.00	-	30,000.00	758,737.33	-	-	-	-
8006 Land Capitalized Constr. Srvc.	-	-	-	-	-	-	-	-	-	-	2,483.00	-	-	-	-
8013 Capitalized Infrastructure	-	-	-	-	-	-	-	-	-	-	-	-	-	18,760.00	-
8099 Inventory Exempt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
9002 Debt Service Interest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
490.01-00 Operating Transfer Out	-	594,501.00	-	-	-	-	-	-	-	55,652.00	55,652.00	-	59,652.00	59,652.00	-
Subtotal Expenditures	$ -	$ 594,501.00	$ -	$ -	$ -	$ -	$ 5,350,509.00	$ 21,031.25	$ -	$ 4,569,478.00	$ 916,655.50	$ 11,826.02	$ 4,403,986.00	$ 2,140,347.63	$ 1,186,894.81
Total Expenditures & Encumb			$ 594,501.00			$ -			$ 21,031.25			$ 928,481.52			$ 3,327,242.44
230-9458-471 ***Prior Year Encumbrences***															
5003 Professional Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5090 Other Contractual Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
6001 Inventory Exempt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
6007 Office Supplies	-	-	-	-	-	-	-	-	-	-	-	-	24.00	-	-
6008 Field Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7037 Printing & Publishing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8001 Buildings and Structures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8002 Bldg Capitalized Contrac. Srvc.	-	-	-	-	-	-	-	-	-	-	-	-	8,811.00	8,811.07	-
8003 Equipment & Macinery	-	-	-	-	-	-	-	-	-	-	-	-	2,990.00	2,985.35	-
Total Prior Year	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 11,825.00	$ 11,796.42	$ -
Total Expenditures & Encumb			$ -			$ -			$ -			$ -			$ 11,796.42
230-0458-2xx ***Liabilities***															
201.00-00 Vouchers Payable	-	(594,501.00)	-	-	594,501.00	-	-	-	-	-	-	-	-	-	-
209.30-20 Interest Payable-Accrued	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
210.00-00 Due to Other Funds	-	594,501.00	-	-	(594,501.00)	-	-	-	-	-	-	-	-	-	-
220.02-00 Notes Payable-Current	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
280.02-00 Res. For Encumb.-Prior Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
295.03-00 Unreserved/Undesignated	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Liabilities	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Current Rev. Over/(Under) Exp.	$ -	$ -		$ -	$ -		$ -	$ -		$ 55,300.00	$ (95,824.31)		$ (11,825.00)	$ (183,708.48)	
Cash Balance per Project	$ -	$ -		$ -	$ -		$ -	$ -		$ 55,300.00	$ (95,824.31)		$ (11,825.00)	$ (279,532.79)	
A/R To be Billed:		$ -			$ -			$ -			$ 95,824.31			$ 279,532.79	

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Santa Fe County
Revenue vs. Expenditure Analysis

Acct	0-0458 Hou[illegible]velopment Grant	Budget	FY02 Actual	Encumbr.	Total By Acct Line Item
	BALANCE FORWARD		(279,532.79)		-
Acct Line Item:	***Sources:***				
323.00-00	Loan Proceeds	-	-		0.00
360.03-01	Investment Income	-	-		0.00
372.03-00	Housing & Urban Dev. (HUD)	-	-		0.00
372.03-02	HUD-Drug Elimination (1998)	-	-		0.00
372.03-03	HUD-Youth Sports Grant	-	-		0.00
372.03-04	HUD-Public Housing Development	2,348,166.00	-		3,404,799.01
372.03-05	HUD-Drug Elimination (1999)	-	-		0.00
372.09-01	Department of Justice	-	-		0.00
385.03-00	Budg. Cash-Federal Funds	-	-		0.00
385.04-00	Budg. Cash-Special Assesment	-	-		0.00
390.01-00	Op. Trans In-From Gen. Fund	-	-		0.00
390.03-00	Op. Trans In-From Spec. Rev.	-	-		0.00
	Subtotal Revenue	$ 2,348,166.00	$ -		$ 3,404,799.01
230-0458-481	***Uses:***				
3001	In-State Mileage & Fares	-	-	-	0.00
3003	In-Stata Meals & Lodging	-	-	-	0.00
3004	Out-State Meals & Lodging	-	-	-	0.00
3005	Gas & Oil	-	-	-	0.00
4003	Maintenance-Grounds/Roadways	1,850.00	-	1,850.00	0.00
5003	Professional Services	-	-	-	4,784.06
5090	Other Contractual Services	-	-	-	0.00
6001	Inventory Exempt	1,341.00	550.00	-	3,183.56
6003	Uniform/Linen Purchase	641.00	-	-	0.00
6007	Office Supplies	7,182.00	80.00	113.89	1,905.32
6008	Field Supplies	7,260.00	-	-	850.87
7033	Seminars & Workshops	-	-	-	0.00
7037	Printing & Publishing	-	-	-	879.11
7090	Other Operating Costs-Misc.	-	-	-	0.00
8001	Buildings and Structures	2,179,104.00	-	-	2,035,139.36
8002	Bldg Capitalized Contrac. Srvc.	88,302.00	851.50	-	110,323.37
8003	Equipment & Machinery	1,753.00	-	-	6,246.90
8004	Furniture & Fixtures	1,081.00	-	-	919.00
8005	Land Acquisition	-	-	-	778,737.33
8006	Land Capitalized Constr. Srvc.	-	-	-	2,483.00
8013	Capitalized Infrastructure	-	-	-	18,760.00
8099	Inventory Exempt	-	-	-	0.00
9002	Debt Service Interest	-	-	-	0.00
490.01-00	Operating Transfer Out	59,652.00	-	-	709,805.00
	Subtotal Expenditures	$ 2,348,166.00	$ 1,481.50	$ 1,963.89	$ 3,674,016.88
	Total Expenditures & Encumb			$ 3,445.39	
230-9458-471	***Prior Year Encumbrences***				
5003	Professional Services	-	-	-	0.00
5090	Other Contractual Services	-	-	-	0.00
6001	Inventory Exempt	-	-	-	0.00
6007	Office Supplies	-	-	-	0.00
6008	Field Supplies	389.00	-	389.09	0.00
7037	Printing & Publishing	131.00	72.94	58.08	72.94
8001	Buildings and Structures	1,180,521.00	474,422.42	706,098.22	474,422.42
8002	Bldg Capitalized Contrac. Srvc.	5,854.00	-	5,854.06	8,811.07
8003	Equipment & Macinery	-	-	-	2,985.35
	Total Prior Year	$ 1,186,895.00	$ 474,495.36	$ 712,399.45	$ 486,291.78
	Total Expenditures & Encumb			$ 1,186,894.81	
230-0458-2xx	***Liabilities***				
201.00-00	Vouchers Payable	-	-	-	0.00
209.30-20	Interest Payable-Accrued	-	-	-	0.00
210.00-00	Due to Other Funds	-	-	-	0.00
220.02-00	Notes Payable-Current	-	-	-	0.00
280.02-00	Res. For Encumb.-Prior Year	-	-	-	0.00
295.03-00	Unreserved/Undesignated	-	-	-	0.00
	Total Liabilities	$ -	$ -	$ -	$ -
	Current Rev. Over/(Under) Exp.	$ (1,186,895.00)	$ (475,976.86)		
	Cash Balance per Project	$ (1,186,895.00)	$ (755,509.65)		$ (755,509.65)
	A/R To be Billed:		$ 755,509.65		

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