

SANTA FE COUNTY
RESOLUTION 2001 - 193

2029464

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on Dec. 11, 2001, did request the following budget adjustment:

Office / Division: Office of County Clerk Fund Name: Clerk Filing Fee

Budget Adjustment Type: Budget Increase Fiscal Year: 2002 (July 1, 2001 - June 30, 2002)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	OFFICE/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
218	0000	385	0400	Budgeted Cash	\$30,000.00	
TOTAL (if SUBTOTAL, check here)					\$30,000.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	OFFICE/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
218	0910	416	8003	Capital Purchases/Equipment & Machinery	\$5,000.00	
218	0910	416	8004	Capital Purchases/Furniture & Fixtures	\$15,000.00	
218	0910	416	5090	Professional Services	\$10,000	
TOTAL (if SUBTOTAL, check here)					\$30,000.00	

Requesting Office Approval: *Libera Fontaine* Title: County Clerk Date: 11/20/2001
 Finance Department Approval: *Richard Delle* Date: 12-5-01 Entered by: _____ Date: _____
 County Manager Approval: *John P. ...* Date: 12/10/01

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

OFFICE CONTACT:

Name: Rebecca Bustamante Office/Div: Clerk's Office Phone No.: 986-6287

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
To acquire furniture, equipment and microfilming services for the Records area of the County Clerk's Office.

- 2) Why was this request not included in the Fiscal Year 2002 Operating Budget.
The funds are being requested from the Clerk Filing Fees Fund. At the time the FY 2002 budget was prepared, it was not our intention to purchase these cabinets and other items. The Records area has been undergoing rearrangement and the desired purchases will greatly increase efficiency and public service in the Records area.

- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?
The transfer is non-recurring and there will be no future funding impacts.

- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, cite statute and attach a copy.
No impact on a revenue source.

 - b) If this is a state or federal grant, cite grant name, number, award date and amount.

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

OFFICE CONTACT:

Name: Rebecca Bustamante Dept/Div: Clerk's Office Phone No.: 986-6287

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 4) (Continued):
 - c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.
No Commission action.

 - d) Please identify other funding sources that can be used to match this request.
N/A

- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.
Purchases for the Records Area will include a heavy duty shredder, file cabinets, counter, a counter, chairs, and a table for use by abstractors.

- 6) Does this request have an FTE impact for the office/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.
No FTE impact.

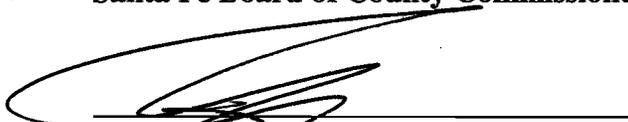
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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 11th Day of December, 2001.

Santa Fe Board of County Commissioners



Paul D. Duran, Chairperson



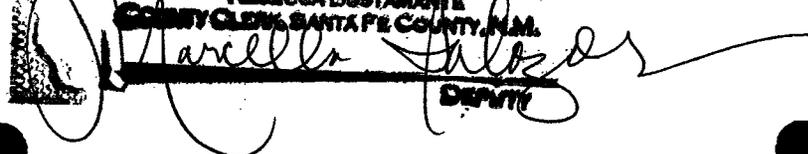
Rebecca Bustamante, County Clerk



Approved As To Form.

By 
Steve Kopelman, County Attorney

1184629
COUNTY OF SANTA FE
STATE OF NEW MEXICO } ss
I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED
FOR RECORD ON THE 12 DAY OF Dec A.D.
2001 AT 1:09 O'CLOCK P.M.
AND WAS DULY RECORDED IN BOOK 2079
PAGE 464-467 OF THE RECORDS OF
SANTA FE COUNTY

WITNESS MY HAND AND SEAL OF OFFICE
REBECCA BUSTAMANTE
COUNTY CLERK, SANTA FE COUNTY, N.M.

DEPUTY