

SANTA FE COUNTY

RESOLUTION 2001 - 194

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

2029468

Whereas, the Board of County Commissioners meeting in regular session on December 11, 2001, did request the following budget adjustment:

Department / Division: Manager and County Clerk Fund Name: General Fund

Budget Adjustment Type: Budget Transfer From Manager's Department Fiscal Year: 2002 (July 1, 2001 - June 30, 2002)
To County Clerk's Office

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0103	412	7090	Other Operating Costs / Misc. Operating Costs		18,092
101	0901	416	1026	Salary & Wages / Term Employees	13,200	
101	0901	416	2001	Employee Benefits / FICA - Regular	818	
101	0901	416	2002	Employee Benefits / FICA - Medicare	191	
TOTAL (if SUBTOTAL, check here X)					14,209	18,092

Requesting Department Approval: *[Signature]* Title: Chief Deputy Clerk Date: 12/7/01

Finance Department Approval: *[Signature]* Date: 12/7/01 Entered by: _____ Date: _____

County Manager Approval: *[Signature]* Date: 12/10/01

2029469

SANTA FE COUNTY

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here _____)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0901	416	2003	Employee Benefits / Retirement Contributions	2,510	
101	0901	416	2005	Employee Benefits / Health Care	1,241	
101	0901	416	2006	Employee Benefits / Retiree Health Care	132	
TOTAL (if SUBTOTAL, check here _____)					18,092	18,092

2029470

SANTA FE COUNTY,
RESOLUTION 2001 - 194

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Samuel Montoya Dept/Div: County Manager Phone No.: 986-6200

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
Request is to transfer budget from the County Manager / Contingency division to the County Clerk / Recording division to fund a term ES&S System Technician to assist in updating voter records.
- 2) Why was this request not included in the Fiscal Year 2002 Operating Budget?
It was not anticipated that this position would be needed when the Fiscal Year 2002 Operating Budget was prepared.
- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?
This position will be funded for twelve months, commencing on December 3, 2001 and ending December 3, 2002. Future funding impacts will be addressed in the fiscal year 2003 operating budget.
- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, cite statute and attach a copy.
This is not a state special appropriation.
 - b) If this is a state or federal grant, cite grant name, number, award date and amount.
This is not a state or federal grant.
 - c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.
This request is not a result of Commission action.
 - d) Please identify other funding sources that can be used to match this request.
There are no other funding sources to match this request.

2029471

SANTA FE COUNTY

RESOLUTION 2001 - 194

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Samuel Montoya Dept/Div: County Manager Phone No.: 986-6200

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.
This request does not impact the capital purchases category.
- 6) Does this request have an FTE impact for the department/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.
This request increases the County Clerk's FTEs by (1) term ES&S System Technician commencing on December 3, 2001 and ending December 3, 2002.

2029472

SANTA FE COUNTY
RESOLUTION 2001 - 194

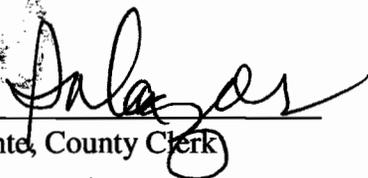
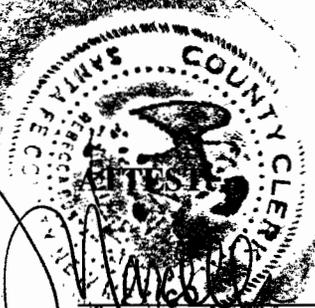
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 11th Day of December, 2001.

Santa Fe Board of County Commissioners



Paul Duran, Chairperson

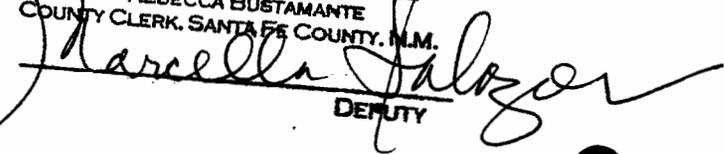


Rebecca Bustamante, County Clerk

Approved As To Form.

By 
Steven Kopelman, County Attorney



1184 630
COUNTY OF SANTA FE
STATE OF NEW MEXICO } ss
I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED
FOR RECORD ON THE 12 DAY OF Dec A.D.
20 01 AT 1:10 O'CLOCK P.M.
AND WAS DULY RECORDED IN BOOK 2029
PAGE 468-474 OF THE RECORDS OF
SANTA FE COUNTY
WITNESS MY HAND AND SEAL OF OFFICE
REBECCA BUSTAMANTE
COUNTY CLERK, SANTA FE COUNTY, N.M.

DEPUTY

Marcos P. Trujillo
Commissioner, District 1

Paul Duran
Commissioner, District 2

Xavier M. Gonzales
Commissioner, District 3



Paul Campos
Commissioner, District 4

Jack Sullivan
Commissioner, District 5

Samuel O. Montoya
County Manager

2029473

MEMO

To: Rebecca Bustamante, Santa Fe County Clerk
From: Samuel O. Montoya, County Manager
Subject: VRAMS Election Data Base
Date: November 26, 2001

As you know, we have been collectively discussing the most favorable method of resolving the task of updating the voter records that incorporates the utility of the software database, which is available through the Secretary of State's Office. It has been clear that the County of Santa Fe has had some technical difficulty in completing the rural addressing system, which is a key component of the relevant data needed to complete this project.

I am most appreciative of the time you have given me to discuss this matter and to come to an agreeable resolve. I have condensed the agreement in the following bullets:

- A temporary employee position will be created to assist you in the manual input of the required data into the appropriate system.
- The position will be identified as the "ES&S System Technician".
- The position will be funded over two fiscal years, commencing on December 3, 2001 and ending December 3, 2002.
- The position will pay \$11.00 per hour.
- The direct supervisor for this technician shall be the County Clerk.

In addition, I have communicated with Ms. Rebecca Vigil-Giron, Secretary of State, who has agreed to provide concentrated training for Santa Fe County election staff upon the request of the Santa Fe County Clerk.

It is important to underline the fact that all parties involved in this agreement understand the importance of completing this project at the earliest possible time. Because of this understanding, the temporary employment expenses will be paid by the County Managers Office Contingency Fund for the life of the project as specified above. The appropriate budgetary transactions, BAR, will take place as required.

2029474

In closing, let me thank you again for your cooperation and commitment toward timely completion of this valuable project.

XC: Santa Fe County Board of Commissioners
Rebecca Vigil-Giron, Secretary of State (827-8081)
Finance Director
Administrative Services Director