

SANTA FE COUNTY

Resolution No. 2001-02

184612

**A RESOLUTION DETERMINING REASONABLE NOTICE
FOR PUBLIC MEETINGS OF THE SANTA FE BOARD OF COUNTY
COMMISSIONERS AND ALL COMMISSIONS, COMMITTEES,
AGENCIES OR ANY OTHER POLICY-MAKING BODIES
APPOINTED BY OR ACTING UNDER THE AUTHORITY OF THE
BOARD OF COUNTY COMMISSIONERS**

WHEREAS, N. M. Stat. Ann. § 10-15-1 (1978), as amended, known as the Open Meetings Act, provides in part that "(t)he formulation of public policy or the conduct of business by vote shall not be conducted in closed meeting... All meetings of a quorum of members of any board, commission or other policy-making body of any... county... held for the purpose of formulating public policy, including the development of personnel policy, rules, regulations, or ordinances, discussing public business or for the purpose of taking any action within the authority of the delegated authority of such board, commission or other policy-making body, are declared to be public meetings open to the public at all times, except as otherwise provided in the constitution of New Mexico or the provisions of the Open Meetings Act"; and

WHEREAS, the Open Meetings Act further provides that "(a)ny such meetings at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs, and at which a majority or quorum of the body is in attendance, and any closed meetings shall be held only after reasonable notice to the public"; and

WHEREAS, the governing body of the County of Santa Fe by virtue of this Resolution is hereby giving reasonable notice to the public of its meetings as required by the Open Meetings Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF SANTA FE THAT:

- I. **Regular, Special and Emergency Meetings shall be held as follows:**
 - a. **Regular Meetings:** Regular Meetings of the Board of County Commissioners of Santa Fe County (the "Board") and any commission, board, or committee appointed by the Board (the "Committee") shall be held

as determined by the Board, and notice to the public of any and all regular meetings shall be given at least ten (10) days in advance of any meeting of a quorum of the members of the governing body held for the purpose of formulating public policy, discussing public business, or for the purpose of taking any action within the authority of the Board or such Committee. A notice shall be posted in a conspicuous and appropriate place at the Santa Fe County Courthouse at least ten (10) days prior to the public meetings, and notice shall be published in a newspaper of general circulation at least ten (10) days before such meeting.

- b. **Special Meetings:** Special meetings may be scheduled by the Chairperson or by a majority of the Board or Committee at such time and place as in the opinion of the Chairperson or a majority of the Board or Committee that a special meeting should take place to consider and take action upon the public business. Notice of such special meetings shall be posted in a conspicuous and appropriate place at the Santa Fe County Courthouse at least three (3) days prior to the public meeting. Notice of meetings shall be provided to broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made written request for such notices.
- c. **Emergency Meetings:** Emergency meetings may be scheduled by the Chairperson or by a majority of the Board or Committee to consider any matter which, due to unforeseen circumstances, could not have been anticipated and which will likely result in injury or damage to persons or property or substantial financial loss to Santa Fe County if not addressed immediately by the Board or Committee. Emergency meetings may be conducted at a time and place designated by the Chairperson or by a majority of the Board or Committee, and notice of such emergency meetings shall be posted in a conspicuous and appropriate place at the Santa Fe County Courthouse at least twenty-four (24) hours prior to the emergency meeting, if possible. If twenty-four (24) hours advance notice cannot be given, notice shall be posted as soon as possible under the circumstances. Notice of meetings shall be provided to broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made written request for such notices.
- d. **Agendas:** Proposed agendas of all meetings are available before the meetings at the office of the County Manager, 102 Grant Avenue, Santa Fe, New Mexico.

2. **BE IT FURTHER RESOLVED THAT** the Board and all committees may recess and reconvene a meeting to a later day if, prior to recessing, the Board or Committee specifies the date, time and place for continuation of the meeting, and, immediately following the recessed meeting, posts notice of the date, time and place for the reconvened meeting on or near the door of the place where the original meeting was held and on the public bulletin board at the County Courthouse of the continuation of the meeting. Only matters appearing on the agenda of the original meeting may be discussed at the reconvened meeting.

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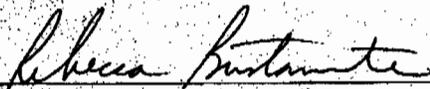
- 3. **BE IT FURTHER RESOLVED THAT** notwithstanding any provision contained herein, the Board may establish such additional notice requirements as may be deemed necessary and advisable.

APPROVED, ADOPTED AND PASSED this 9th day of January, 2001.

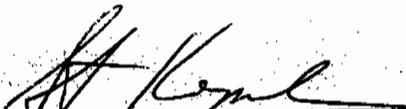
BOARD OF COUNTY COMMISSIONERS



By 
 Paul D. Duran, Chairman

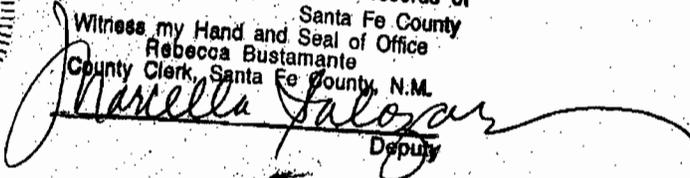

 Rebecca Bustamante, County Clerk

APPROVED as to form:


 Steven Kopelman, County Attorney



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 COUNTY OF SANTA FE } SS
 STATE OF NEW MEXICO }
 I hereby certify that this instrument was filed
 for record on the 12 day of Jan A.D.
 20 01 at 8:17 o'clock 3 m
 and was duly recorded in book 7846
 page 126-128 of the records of

Witness my Hand and Seal of Office
 Santa Fe County
 Rebecca Bustamante
 County Clerk, Santa Fe County, N.M.

 Deputy