

**PHA/IHA Board Resolution**  
**Approving Operating Budget or Calculation of**  
**Performance Funding System Operating Subsidy**

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

2137250  
OMB Approval No. 2577-0026 (Exp. 6/30/2001)

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

This information is required by Section 8(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income housing program and provides a summary of proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the PHA and the amounts are reasonable and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

Acting on behalf of the Board of Commissioners of the below-named Public Housing Agency (PHA)/Indian Housing Authority (IHA), as its Chairman, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

|                                                                                             | (date)   |
|---------------------------------------------------------------------------------------------|----------|
| <input checked="" type="checkbox"/> Operating Budget Submitted on:                          | 05/28/02 |
| <input type="checkbox"/> Operating Budget Revision Submitted on:                            |          |
| <input checked="" type="checkbox"/> Calculation of Performance Funding System Submitted on: | 05/28/02 |
| <input type="checkbox"/> Revised Calculation of Performance Funding System Submitted on:    |          |

I certify on behalf of the (PHA/IHA Name) Santa Fe County Housing Authority  
that:

- 1 All regulatory and statutory requirements have been met;
- 2 The PHA has sufficient operating reserves to meet the working capital needs of its developments;
- 3 Proposed budget expenditures are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
- 4 The budget indicates a source of funds adequate to cover all proposed expenditures;
- 5 The calculation of eligibility for Federal funding is in accordance with the provisions of the regulations;
- 6 All proposed rental charges and expenditures will be consistent with provisions of law;
- 7 The PHA/IHA will comply with the wage rate requirements under 24 CFR 968.110(e) and (f) or 24 CFR 905.120(c) and (d);
- 8 The PHA/IHA will comply with the requirements for access to records and audits under 24 CFR 968.110(i) or 24 CFR 905.120(g), and
- 9 The PHA/IHA will comply with the requirements for the reexamination of family income and composition under 24 CFR 960.209, 990.115 and 905.315

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, is true and accurate.  
Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012, 31 U.S.C. 3729, 3802)

Board Chairman's Name (type)

Paul Duran

Date

05/28/02

Previous edition is obsolete

ATTEST:

Rebecca Bustamante  
County Clerk

form HUD-32574 (10/95)  
ref Handbook 7575.1

2137251

**Operating Budget**

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0026 (exp. 8/30/2001)

See page four for instructions and the Public reporting burden statement

|                                                                                                                   |                                                 |                                                     |                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|-----------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. Type of Submission<br><input checked="" type="checkbox"/> Original <input type="checkbox"/> Revision No. _____ |                                                 | b. Fiscal Year Ending<br><b>6/30/03</b>             | c. No. of months (check one)<br><input checked="" type="checkbox"/> 12 mo <input type="checkbox"/> Other (specify) _____ | d. Type of HUD assisted project(s)<br>01 <input checked="" type="checkbox"/> PHA/IHA-Owned Rental Housing<br>02 <input type="checkbox"/> IHA Owned Mutual Help Homeownership<br>03 <input type="checkbox"/> PHA/IHA Leased Rental Housing<br>04 <input type="checkbox"/> PHA/IHA Owned Turnkey III Homeownership<br>05 <input type="checkbox"/> PHA/IHA Leased Homeownership |
| e. Name of Public Housing Agency / Indian Housing Authority (PHA/IHA)<br><b>Santa Fe County Housing Authority</b> |                                                 |                                                     |                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                              |
| f. Address (city, state, zip code)<br><b>52 Camino De Jacobo<br/>Santa Fe, New Mexico 87507</b>                   |                                                 |                                                     |                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                              |
| g. ACC Number<br><b>PW-5170</b>                                                                                   |                                                 | h. PAS / LOCCS Project No.<br><b>NM 050 001 03J</b> |                                                                                                                          | i. HUD Field Office<br><b>Albuquerque</b>                                                                                                                                                                                                                                                                                                                                    |
| j. No. of Dwelling Units<br><b>214</b>                                                                            | k. No. of Unit Months Available<br><b>2,568</b> | l. No. of Projects<br><b>3</b>                      |                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                              |

| Line No.                                       | Acct No. | Description<br>(1)                                             | Actuals<br>Last Fiscal<br>Yr.<br>2001<br>PUM<br>(2) | <div><input type="checkbox"/> Estimates<br/>or Actual<br/>Current Budget<br/>Yr. 2002<br/>PUM<br/>(3)</div> | Requested Budget Estimates |                                    |                   |                                    |
|------------------------------------------------|----------|----------------------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------------------------------------------------------------|----------------------------|------------------------------------|-------------------|------------------------------------|
|                                                |          |                                                                |                                                     |                                                                                                             | PHA/IHA Estimates          |                                    | HUD Modifications |                                    |
|                                                |          |                                                                |                                                     |                                                                                                             | PUM<br>(4)                 | Amount<br>(to nearest \$10)<br>(5) | PUM<br>(6)        | Amount<br>(to nearest \$10)<br>(7) |
| <b>Homebuyers Monthly Payments for</b>         |          |                                                                |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| 010                                            | 7710     | Operating Expense                                              |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| 020                                            | 7712     | Earned Home Payments                                           |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| 030                                            | 7714     | Nonroutine Maintenance Reserve                                 |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| 040                                            |          | Total Break-Even Amount (sum of lines 010, 020, and 030)       |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| 050                                            | 7716     | Excess (or deficit) in Break-Even                              |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| 060                                            | 7780     | Homebuyers Monthly Payments - Contra                           |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| <b>Operating Receipts</b>                      |          |                                                                |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| 070                                            | 3110     | Dwelling Rental                                                | 119.70                                              | 117.41                                                                                                      | 118.77                     | 305,000                            |                   |                                    |
| 080                                            | 3120     | Excess Utilities                                               |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| 090                                            | 3180     | Nondwelling Rental                                             |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| 100                                            |          | Total Rental Income (sum of lines 070, 080, and 090)           | 119.70                                              | 117.41                                                                                                      | 118.77                     | 305,000                            |                   |                                    |
| 110                                            | 3610     | Interest on General Fund Investments                           | 0                                                   | 0                                                                                                           | 16.64                      | 42,730                             |                   |                                    |
| 120                                            | 3680     | Other Income (County Contributions)                            | 70.90                                               | 73.22                                                                                                       | 0                          |                                    |                   |                                    |
| 130                                            |          | Total Operating Income (sum of lines 100, 110, and 120)        | 190.60                                              | 190.63                                                                                                      | 135.41                     | 347,730                            |                   |                                    |
| <b>Operating Expenditures - Administration</b> |          |                                                                |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| 140                                            | 4110     | Administrative Salaries                                        | 62.72                                               | 64.03                                                                                                       | 73.48                      | 188,700                            |                   |                                    |
| 150                                            | 4130     | Legal Expense                                                  |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| 160                                            | 4140     | Staff Training                                                 | .41                                                 | 1.13                                                                                                        | .86                        | 2,210                              |                   |                                    |
| 170                                            | 4150     | Travel                                                         | 1.31                                                | 1.42                                                                                                        | 1.62                       | 4,160                              |                   |                                    |
| 180                                            | 4170     | Accounting Fees                                                |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| 190                                            | 4171     | Auditing Fees                                                  | 2.62                                                | 5.14                                                                                                        | 5.06                       | 12,990                             |                   |                                    |
| 200                                            | 4190     | Other Administrative Expenses                                  | 6.18                                                | 13.00                                                                                                       | 8.42                       | 21,620                             |                   |                                    |
| 210                                            |          | Total Administrative Expense (sum of line 140 thru line 200)   | 73.24                                               | 84.72                                                                                                       | 89.44                      | 229,680                            |                   |                                    |
| <b>Tenant Services</b>                         |          |                                                                |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| 220                                            | 4210     | Salaries                                                       |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| 230                                            | 4220     | Recreation, Publications and Other Services                    |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| 240                                            | 4230     | Contract Costs, Training and Other                             |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| 250                                            |          | Total Tenant Services Expense (sum of lines 220, 230, and 240) |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| <b>Utilities</b>                               |          |                                                                |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| 260                                            | 4310     | Water                                                          | 65.45                                               | 73.63                                                                                                       | 75.58                      | 194,090                            |                   |                                    |
| 270                                            | 4320     | Electricity                                                    | 5.63                                                | 8.96                                                                                                        | 3.74                       | 9,600                              |                   |                                    |
| 280                                            | 4330     | Gas                                                            | 6.12                                                | 10.51                                                                                                       | 8.18                       | 21,010                             |                   |                                    |
| 290                                            | 4340     | Fuel                                                           |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| 300                                            | 4350     | Labor                                                          |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| 310                                            | 4380     | Other utilities expense                                        |                                                     |                                                                                                             |                            |                                    |                   |                                    |
| 320                                            |          | Total Utilities Expense (sum of line 260 thru line 310)        | 77.19                                               | 93.10                                                                                                       | 87.80                      | 224,700                            |                   |                                    |

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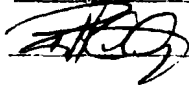
| Name of PHA / BHA                         |           |                                                                                                                                       | Fiscal Year Ending                               |                                                                       |                            |                                    |                   |                                    |
|-------------------------------------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|-----------------------------------------------------------------------|----------------------------|------------------------------------|-------------------|------------------------------------|
| Santa Fe County Housing Authority         |           |                                                                                                                                       | 6/30/03                                          |                                                                       |                            |                                    |                   |                                    |
| Line No.                                  | Acct. No. | Description<br>(1)                                                                                                                    | Actuals<br>Last Fiscal<br>Yr. 2001<br>PUM<br>(2) | Estimates<br>or Actual<br>Current Budget<br>Yr. 19 2002<br>PUM<br>(3) | Requested Budget Estimates |                                    |                   |                                    |
|                                           |           |                                                                                                                                       |                                                  |                                                                       | PHA/BHA Estimates          |                                    | HUD Modifications |                                    |
|                                           |           |                                                                                                                                       |                                                  |                                                                       | PUM<br>(4)                 | Amount<br>(to nearest \$10)<br>(5) | PUM<br>(6)        | Amount<br>(to nearest \$10)<br>(7) |
| <b>Ordinary Maintenance and Operation</b> |           |                                                                                                                                       |                                                  |                                                                       |                            |                                    |                   |                                    |
| 330                                       | 4410      | Labor                                                                                                                                 | 55.92                                            | 54.59                                                                 | 62.65                      | 160,890                            |                   |                                    |
| 340                                       | 4420      | Materials                                                                                                                             | 22.66                                            | 39.02                                                                 | 26.82                      | 68,870                             |                   |                                    |
| 360                                       | 4430      | Contract Costs                                                                                                                        | 11.11                                            | 14.29                                                                 | 11.79                      | 30,280                             |                   |                                    |
| 388                                       |           | Total Ordinary Maintenance & Operation Expense (lines 330 to 360)                                                                     | 89.69                                            | 107.90                                                                | 101.26                     | 260,040                            |                   |                                    |
| <b>Protective Services</b>                |           |                                                                                                                                       |                                                  |                                                                       |                            |                                    |                   |                                    |
| 370                                       | 4480      | Labor                                                                                                                                 |                                                  |                                                                       |                            |                                    |                   |                                    |
| 380                                       | 4470      | Materials                                                                                                                             |                                                  |                                                                       |                            |                                    |                   |                                    |
| 390                                       | 4480      | Contract costs                                                                                                                        |                                                  |                                                                       |                            |                                    |                   |                                    |
| 408                                       |           | Total Protective Services Expense (sum of lines 370 to 390)                                                                           |                                                  |                                                                       |                            |                                    |                   |                                    |
| <b>General Expense</b>                    |           |                                                                                                                                       |                                                  |                                                                       |                            |                                    |                   |                                    |
| 410                                       | 4510      | Insurance                                                                                                                             | 14.14                                            | 14.60                                                                 | 14.60                      | 37,490                             |                   |                                    |
| 420                                       | 4520      | Payments in Lieu of Taxes                                                                                                             |                                                  |                                                                       |                            |                                    |                   |                                    |
| 430                                       | 4530      | Terminal Leave Payments                                                                                                               |                                                  |                                                                       |                            |                                    |                   |                                    |
| 440                                       | 4540      | Employee Benefit Contributions                                                                                                        | 45.40                                            | 51.96                                                                 | 59.81                      | 153,590                            |                   |                                    |
| 450                                       | 4570      | Collection Losses                                                                                                                     |                                                  |                                                                       |                            |                                    |                   |                                    |
| 460                                       | 4590      | Other General Expense                                                                                                                 |                                                  |                                                                       |                            |                                    |                   |                                    |
| 478                                       |           | Total General Expense (sum of lines 410 to 460)                                                                                       | 59.54                                            | 66.56                                                                 | 74.41                      | 191,080                            |                   |                                    |
| 488                                       |           | Total Routine Expense (sum of lines 210, 250, 320, 360, 400, and 470)                                                                 | 299.66                                           | 352.28                                                                | 352.91                     | 906,430                            |                   |                                    |
| <b>Rent for Leased Dwellings</b>          |           |                                                                                                                                       |                                                  |                                                                       |                            |                                    |                   |                                    |
| 490                                       | 4710      | Rents to Owners of Leased Dwellings                                                                                                   |                                                  |                                                                       |                            |                                    |                   |                                    |
| 508                                       |           | Total Operating Expense (sum of lines 480 and 490)                                                                                    | 299.66                                           | 352.28                                                                | 352.91                     | 906,430                            |                   |                                    |
| <b>Nonroutine Expenditures</b>            |           |                                                                                                                                       |                                                  |                                                                       |                            |                                    |                   |                                    |
| 510                                       | 4810      | Extraordinary Maintenance                                                                                                             |                                                  |                                                                       |                            |                                    |                   |                                    |
| 520                                       | 7520      | Replacement of Nonexpendable Equipment                                                                                                |                                                  | 1.17                                                                  | 1.17                       | 3,000                              |                   |                                    |
| 530                                       | 7540      | Property Betterments and Additions                                                                                                    |                                                  |                                                                       |                            |                                    |                   |                                    |
| 548                                       |           | Total Nonroutine Expenditures (sum of lines 510, 520, and 530)                                                                        |                                                  | 1.17                                                                  | 1.17                       | 3,000                              |                   |                                    |
| 558                                       |           | Total Operating Expenditures (sum of lines 500 and 540)                                                                               | 299.66                                           | 353.45                                                                | 354.08                     | 909,280                            |                   |                                    |
| <b>Prior Year Adjustments</b>             |           |                                                                                                                                       |                                                  |                                                                       |                            |                                    |                   |                                    |
| 560                                       | 6010      | Prior Year Adjustments Affecting Residual Receipts                                                                                    |                                                  |                                                                       |                            |                                    |                   |                                    |
| <b>Other Expenditures:</b>                |           |                                                                                                                                       |                                                  |                                                                       |                            |                                    |                   |                                    |
| 570                                       |           | Deficiency in Residual Receipts at End of Preceding Fiscal Yr.                                                                        |                                                  |                                                                       |                            |                                    |                   |                                    |
| 588                                       |           | Total Operating Expenditures, including prior year adjustments and other expenditures (line 550 plus or minus line 560 plus line 570) | 299.66                                           | 353.45                                                                | 354.08                     | 909,280                            |                   |                                    |
| 590                                       |           | Residual Receipts (or Deficit) before HUD Contributions and provision for operating reserve (line 130 minus line 580)                 | (109.06)                                         | (162.82)                                                              | (218.67)                   | (561,540)                          |                   |                                    |
| <b>HUD Contributions</b>                  |           |                                                                                                                                       |                                                  |                                                                       |                            |                                    |                   |                                    |
| 600                                       | 8010      | Basic Annual Contribution Earned - Leased Projects-Current Year                                                                       |                                                  |                                                                       |                            |                                    |                   |                                    |
| 610                                       | 8011      | Prior Year Adjustments - (Debit) Credit                                                                                               |                                                  |                                                                       |                            |                                    |                   |                                    |
| 620                                       |           | Total Basic Annual Contribution (line 600 plus or minus line 610)                                                                     |                                                  |                                                                       |                            |                                    |                   |                                    |
| 630                                       | 8020      | Contributions Earned - Op. Sub - Cur. Yr. (before year-end adj)                                                                       | 76.36                                            | 224.11                                                                | 214.17                     | 549,990                            |                   |                                    |
| 640                                       |           | Mandatory PFS Adjustments (net) .5% shortfall                                                                                         |                                                  | (1.13)                                                                |                            |                                    |                   |                                    |
| 650                                       |           | Other (specify) utility adjustment                                                                                                    |                                                  | (11.79)                                                               |                            |                                    |                   |                                    |
| 660                                       |           | Other (specify)                                                                                                                       |                                                  |                                                                       |                            |                                    |                   |                                    |
| 670                                       |           | Total Year-end Adjustments/Other (plus or minus lines 640 thru 660)                                                                   |                                                  |                                                                       |                            |                                    |                   |                                    |
| 680                                       | 8020      | Total Operating Subsidy-current year (line 630 plus or minus line 670)                                                                | 76.36                                            | 211.20                                                                | 214.17                     | 549,990                            |                   |                                    |
| 690                                       |           | Total HUD Contributions (sum of lines 620 and 680)                                                                                    | 76.36                                            | 211.20                                                                | 214.17                     | 549,990                            |                   |                                    |
| 700                                       |           | Residual Receipts (or Deficit) (sum of line 590 plus line 690)<br>Enter here and on line 810                                          | (32.70)                                          | 48.38                                                                 | (4.5)                      | (11,560)                           |                   |                                    |

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|                                                                 |      |                                                                                          |                   |
|-----------------------------------------------------------------|------|------------------------------------------------------------------------------------------|-------------------|
| Name of PHA/HA<br><b>Santa Fe County Housing Authority</b>      |      | Fiscal Year Ending<br><b>6/30/03</b>                                                     |                   |
| Operating Reserve                                               |      | PHA/HA Estimates                                                                         | HUD Modifications |
| Part I - Maximum Operating Reserve - End of Current Budget Year |      |                                                                                          |                   |
| 740                                                             | 2821 | PHA/HA-Leased Housing - Section 23 or 19(c)<br>50% of Line 480, column 2, form HUD-52864 |                   |

|                                                                                      |  |                                                                                                                                                                       |                 |
|--------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| Part II - Provision for and Estimated or Actual Operating Reserve at Fiscal Year End |  |                                                                                                                                                                       |                 |
| 780                                                                                  |  | Operating Reserve at End of Previous Fiscal Year - Actual for FYE (date) <b>2001</b>                                                                                  | <b>153,680</b>  |
| 790                                                                                  |  | Provision for Operating Reserve - Current Budget Year (check one)<br><input checked="" type="checkbox"/> Estimated for FYE<br><input type="checkbox"/> Actual for FYE | <b>98,430</b>   |
| 800                                                                                  |  | Operating Reserve at End of Current Budget Year (check one)<br><input checked="" type="checkbox"/> Estimated for FYE<br><input type="checkbox"/> Actual for FYE       | <b>252,110</b>  |
| 810                                                                                  |  | Provision for Operating Reserve - Requested Budget Year Estimated for FYE<br>Enter Amount from line 700                                                               | <b>(86,731)</b> |
| 820                                                                                  |  | Operating Reserve at End of Requested Budget Year Estimated for FYE<br>(Sum of lines 800 and 810)                                                                     | <b>165,379</b>  |
| 830                                                                                  |  | Cash Reserve Requirement - <b>20</b> % of line 480                                                                                                                    | <b>181,286</b>  |

Comments

|                       |           |                                                                                     |                     |
|-----------------------|-----------|-------------------------------------------------------------------------------------|---------------------|
| PHA/HA Approval       | Name      | <b>Robert A. Anaya</b>                                                              |                     |
|                       | Title     | <b>Executive Director</b>                                                           |                     |
|                       | Signature |  | Date <b>5/15/02</b> |
| Field Office Approval | Name      | _____                                                                               |                     |
|                       | Title     | _____                                                                               |                     |
|                       | Signature | _____                                                                               | Date _____          |

**DATE Approved: 11/15/2013 (By: Chairman)**

**U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing**

T

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**One Approved by 257-4266 (257-4266)**

**U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing**

06/30/03

**Open House - 10:00 AM - 12:00 PM**  
**Call 1-800-828-7678**

2137256

**Operating Budget**  
**Schedule of Administration**  
**Expense Other Than Salary**

U.S. Department of Housing  
 and Urban Development  
 Office of Public and Indian Housing

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This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income housing program and provides a summary of proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the PHA and the amounts are reasonable and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

| Name of Housing Authority                                                      |              | Locality          |                    | Fiscal Year End  |              |  |
|--------------------------------------------------------------------------------|--------------|-------------------|--------------------|------------------|--------------|--|
| Santa Fe County Housing Authority                                              |              | Santa Fe, NM      |                    | 06/30/03         | CFP/DEC      |  |
| (1)<br>Description                                                             | (2)<br>Total | (3)<br>Management | (4)<br>Development | (5)<br>Section 8 | (6)<br>Other |  |
| 1 Legal Expense (see Special Note in Instructions)                             |              |                   |                    |                  |              |  |
| 2 Training (list and provide justification)                                    | 11,210       | 2,210             |                    | 2,000            | 7,000        |  |
| 3 Travel<br>Trips To Conventions and Meetings (list and provide justification) | 5,500        |                   |                    | 2,500            | 3,000        |  |
| 4 Other Travel<br>Outside Area of Jurisdiction                                 | 8,160        | 4,160             |                    |                  | 4,000        |  |
| 5 Within Area of Jurisdiction                                                  | 5,000        |                   |                    | 5,000            |              |  |
| 6 Total Travel                                                                 | 18,660       | 4,160             |                    | 7,500            | 7,000        |  |
| 7 Accounting                                                                   |              |                   |                    |                  |              |  |
| 8 Auditing                                                                     | 21,390       | 12,990            |                    | 8,400            |              |  |
| 9 Sundry<br>Rental of Office Space                                             | 1,400        | 1,400             |                    |                  |              |  |
| 10 Publications                                                                | 800          | 800               |                    |                  |              |  |
| 11 Membership Dues and Fees (list organization and amount)                     | 1,000        | 1,000             |                    |                  |              |  |
| 12 Telephone, Fax, Electronic Communications                                   | 10,000       | 5,000             |                    | 5,000            |              |  |
| 13 Collection Agent Fees and Court Costs                                       | 2,000        | 1,500             |                    |                  | 500          |  |
| 14 Administrative Services Contracts (list and provide justification)          |              |                   |                    |                  |              |  |
| 15 Forms, Stationery and Office Supplies                                       | 11,000       | 5,000             |                    | 5,000            | 1,000        |  |
| 16 Other Sundry Expense (provide breakdown)                                    | 11,797       | 6,920             |                    | 2,077            | 2,800        |  |
| 17 Total Sundry                                                                | 37,997       | 21,620            |                    | 12,077           | 4,300        |  |
| 18 Total Administration Expense Other Than Salaries                            | 89,257       | 40,980            |                    | 29,977           | 18,300       |  |

To the best of my knowledge, all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.  
 Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Executive Director 05/15/02

Signature of authorized official &amp; Date

X

2137257

**Justification/Breakdown:****Training:**

Public Housing Accounting Training  
 Section 8 Management Training  
 Public Housing Management Training

**Other Sundry Expenses:**

|                      |         |
|----------------------|---------|
| Inventory Exempt     | \$1,680 |
| Printing/Advertising | \$1,210 |
| Postage              | \$1,760 |
| Rent of Equipment    | \$1,100 |
| Field Supplies       | \$1,170 |

**Travel:**

Travel expenses to meetings, conventions, and training sessions listed above. Travel locally to HUD and outlying housing sites.

**Instructions for Preparation of Form HUD-52571**

Prepare this form to reflect detailed estimates of Administration Expense, other than salaries, and the distribution to all programs administered by the Housing Authority.

The identification boxes in the upper right hand corner are self-explanatory.

1. **Legal Expense:** Enter in Column (2), Line 1 the estimated cost of legal service. Enter in Columns (3) through (6) the pro rata shares of amounts in Column (2) chargeable to programs administered by the Housing Authority.

**Special Note:** The amount entered on Form HUD-52564 should also include salaries of Staff Attorneys as shown on Form HUD-52566 and included on line for "Other" in the Summary of Staffing and Salary Data section of Form HUD-52573.

2. **Training:** List and provide justification for all training.

**Travel Expense:** Justification must be provided for travel.

3. **Trips to Conventions and Meetings:** Under Justification/Breakdown, List each convention and meeting to be attended by commissioners and staff, with the location. Enter the number of persons expected to attend and show the aggregate number of travel days and the estimated total cost of each trip including subsistence allowance, cost of transportation, and reimbursable miscellaneous expenses. Enter the sum of the total costs of all trips in Column (2). Enter in Columns (3) through (6) the pro rata shares of amounts in Column (2) chargeable to programs administered by the Housing Authority.

4. **Other Travel: Outside Area of Jurisdiction:** Enter in Column (2), Line 4 the estimated cost for travel by commissioners and staff, including subsistence, transportation, and reimbursable miscellaneous expenses. Follow instructions 3 above for columns (3) through (6).

5. **Other Travel: Within Area of Jurisdiction:** Enter in Column (2), Line 5 the estimated cost for travel, including fixed monthly allowances for reimbursement on a mileage basis for use of privately owned automobiles; and reimbursement for authorized use of local public transportation. Follow instructions 3 above for columns (3) through (6).

6. **Total Travel:** Sum Lines 3, 4, and 5 for Columns (2) through (7) and enter total for each on Line 6 "Total Travel."

7, thru 16. **Accounting, Auditing and Sundry:** Enter the estimated total for all programs in Column (2) for each item of expense in Lines 7 through 16. In Columns (3) through (6) enter the pro rata share of amounts shown in Column (2) chargeable to all programs administered by the Housing Authority.

14. **Administrative Services Contracts:** List and provide justification for all contracts (excluding accounting contracts).

16. **All Other Sundry Expense:** List all items identified under this expense.

18. **Total Administration Expense Other Than Salaries:**

Add the amounts on the following Lines:

|         |               |
|---------|---------------|
| Line 1  | Legal Expense |
| Line 2  | Training      |
| Line 6  | Total Travel  |
| Line 7  | Accounting    |
| Line 8  | Auditing      |
| Line 17 | Total Sundry  |

On Line 18 enter the appropriate totals in Columns (2) through (6). The amount shown in Column (3), lines 1, 2, 6, 7, 8, and 17, should be carried forward to Lines 150 through 200 of Form HUD-52564, Operating Budget.

Name of Local Housing Authority

Locality

Fiscal Year Ending

Santa Fe County Housing Authority

Santa Fe, NM

6/30/03

**Operating Receipts**

**Dwelling Rental.** Explain basis for estimate. For HUD-aided low-rent housing, other than Section 23 Leased housing, state amount of latest available total HA monthly rent roll, the number of dwelling units available for occupancy and the number accepted for the same month end. Cite HA policy revisions and economic and other factors which may result in a greater or lesser average monthly rent roll during the Requested Budget Year. For Section 23 Leased housing, state the number of units under lease, the PUM lease price, and whether or not the cost of utilities is included. If not included, explain method for payment at utility costs by HA and/or tenant.

Dwelling rental is based on an estimate of the monthly rental income as stated on "Operating Fund Calculation of Operating Subsidy" (Form HUD 32723). Used 2/1/02 rent roll.

**Excess Utilities.** (Not for Section 23 Leased housing.) Check appropriate spaces in Item 1, and explain "Other". Under Item 2, explain basis for determining excess utility consumption. For example, Gas; individual check meters at OH-100-1, proration of excess over allowances at OH-100-2, etc. Cite effective date of present utility allowances. Explain anticipated changes in allowances or other factors which will cause a significant change in the total amount of excess utility charges during the Requested Budget Year.

1. Utility Services Surcharged: Gas ☐ Electricity ☐ Other ☐ (Specify) \_\_\_\_\_

2. Comments

**Non-dwelling Rent.** (Not for Section 23 Leased housing.) Complete Item 1, specifying each space rented, to whom, and the rental terms. For example: Community Building Space - Nursery School - \$50 per month, etc. Cite changes anticipated during the Requested Budget Year affecting estimated Non-dwelling Rental Income.

| 1. | Space Rented | To Whom | Rental Terms |
|----|--------------|---------|--------------|
|    | _____        | _____   | _____        |
|    | _____        | _____   | _____        |
|    | _____        | _____   | _____        |
|    | _____        | _____   | _____        |

2. Comments

charges to tenants.

## Operating Expenditures

### Summary of Staffing and Salary Data

Complete the summary below on the basis of information shown on form HUD-52566, Schedule of All Positions and Salaries, as follows:

Column (1) Enter the total number of positions designated with the corresponding account line symbol as shown in Column (1), form HUD-52566.

Column (2) Enter the number of equivalent full-time positions allocable to HUD-aided housing in management. For example: A HA has three "A-NT" positions allocable to such housing at the rate of 80%, 70%, and 50% respectively. Thus, the equivalent full-time positions is two. ( $8/10 + 7/10 + 5/10$ ).

Column (3) Enter the portion of total salary expense shown in Column (5) or Column (6), form HUD-52566, allocable to HUD-aided housing in management, other than Section 23 Leased housing.

Column (4) Enter the portion of total salary expense shown in Column (5) or Column (10), form HUD-52566, allocable to Section 23 Leased housing in management.

Column (5) Enter the portion of total salary expense shown in Column (5) or Column (7), form HUD-52566, allocable to Modernization programs (Comprehensive Improvement Assistance Program or Comprehensive Grant Program).

Column (6) Enter the portion of total salary expense shown in Column (5) or Column (9), form HUD-52566, allocable to Section 8 Programs.

Note: The number of equivalent full-time positions and the amount of salary expense for all positions designated "M" on form HUD-52566 must be equitably distributed to account lines Ordinary Maintenance and Operation—Labor, Extraordinary Maintenance Work Projects, and Betterments and Additions Work Projects.

| Account Line                                          | Total Number of Positions (1) | Equivalent Full-Time Positions (2) | HUD-Aided Management Program |                                |                            |                       |
|-------------------------------------------------------|-------------------------------|------------------------------------|------------------------------|--------------------------------|----------------------------|-----------------------|
|                                                       |                               |                                    | Salary Expense               |                                |                            |                       |
|                                                       |                               |                                    | Management (3)               | Public Housing Development (4) | Modernization Programs (5) | Section 8 Program (6) |
| Administration—Nontechnical Salaries <sup>1</sup>     |                               |                                    |                              |                                |                            |                       |
| Administration—Technical Salaries <sup>1</sup>        | 12                            | 12                                 | 195,789                      | 44,986                         | 40,222                     | 116,348               |
| Ordinary Maintenance and Operation—Labor <sup>1</sup> | 6                             | 6                                  | 164,424                      |                                |                            |                       |
| Utilities—Labor <sup>1</sup>                          |                               |                                    |                              |                                |                            |                       |
| Other (Specify) (Legal, etc.) <sup>1</sup>            |                               |                                    |                              |                                |                            |                       |
| Extraordinary Maintenance Work Projects <sup>2</sup>  |                               |                                    |                              |                                |                            |                       |
| Betterments and Additions Work Projects <sup>2</sup>  |                               |                                    |                              |                                |                            |                       |

<sup>1</sup> Carry forward to the appropriate line on HUD-52564, the amount of salary expense shown in Column (3) on the corresponding line above. Carry forward to the appropriate line on HUD-52564 (Section 23 Leased Housing Budget), the amount of salary expense shown in Column (4) on the corresponding line above.

<sup>2</sup> The amount of salary expense distributed to Extraordinary Maintenance Work Projects and to Betterments and Additions Work Projects is to be included in the cost of each individual project to be performed by the HA Staff, as shown on form HUD-52567.

There are no new proposed positions.

**Travel, Publications, Membership Dues and Fees, Telephone and Telegraph, and Bundry.** In addition to "Justification for Travel to Conventions and Meetings" shown on form HUD-92571, give an explanation of substantial Requested Budget Year estimated increases over the PUM rate of expenditures for these accounts in the Current Budget Year. Explain basis for allocation of each element of these expenses.

Travel is funded by the Low Rent, Section 8 and CFP Programs. These funds are used to keep staff up-to-date on all HUD programs.

**Utilities.** Give an explanation of substantial Requested Budget Year estimated increases over the PUM rate of expenditures for each utility service in the Current Budget Year. Describe and state estimated cost of each element of "Other Utilities Expense."

Santa Fe County Housing Authority does not expect any substantial utility increases from the current year.

**Ordinary Maintenance & Operation—Materials.** Give an explanation of substantial Requested Budget Year estimated increases over the PUM rate of expenditures for materials in the Current Budget Year.

Santa Fe County Housing Authority does not expect any substantial increases in this area.

**Ordinary Maintenance & Operation—Contract Costs.** List each ordinary maintenance and operation service contracted for and give the estimated cost for each. Cite and justify new contract services proposed for the Requested Budget Year. Explain substantial Requested Budget Year increases over the PUM rate of expenditure for Contract Services in the Current Budget Year. If LHA has contract for maintenance of elevator cabs, give contract cost per cab.

|                        |          |
|------------------------|----------|
| Pest Control           | \$1,000  |
| Copier Maintenance     | \$2,000  |
| Yardi Software Support | \$3,500  |
| Maintenance Contracts  | \$2,500  |
| Trash                  | \$19,000 |

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**Insurance.** Give an explanation of substantial Requested Budget Year estimated increases in the PUM rate of expenditures for insurance over the Current Budget Year. Cite changes in coverage, premium rates, etc.

Insurance is carried through the New Mexico Association of Counties and covers employee liability, property, and automobiles. The proposed cost for next fiscal year is \$37,500.

**Employee Benefit Contributions.** List all Employee Benefit plans participated in. Give justification for all plans to be instituted in the Requested Budget Year for which prior HUD concurrence has not been given.

Health Insurance: Presbyterian, Lovelace, Blue Cross Blue Shield, United Dental and Davis Vision.

State of New Mexico Retiree Health Care

State of New Mexico Public Employees Retirement Association (PERA)

FICA

**Collection Losses.** State the number of tenants accounts receivable to be written off and the number and total amount of all accounts receivable for both present and vacated tenants as of the month in which the estimate was computed.

|                                              |             |
|----------------------------------------------|-------------|
| 6/30/01 A/R Tenants in Possession            | \$ 7,084.85 |
| 6/30/01 A/R Vacated in 2001                  | \$16,849.28 |
| 6/30/01 A/R Allowance for Uncollectable Rent | \$16,849.28 |

**Extraordinary Maintenance, Replacement of Equipment, and Betterments and Additions.** Cite prior HUD approval or give justification for each nonroutine work project included in the Requested Budget and for those for future years which make up the estimate on form HUD-62570. Justifying information incorporated on or attached to form HUD-62567 need not be repeated here.

Santa Fe County Housing Authority is budgeting \$3,000 to purchase, or replace maintenance equipment over \$500.00. Items will be purchased as needed.

**Contracts.** List all contracts, other than those listed on page 3 of this form under Ordinary Maintenance & Operation (OMO). Cite the name of the contractor, type of contract, cost of contract, and contract period. Justification must be provided for all contract services proposed for the Requested Budget Year (RBY). Explain substantial RBY increases over the PUM rate of expenditure for these contracts in the Current Budget Year.

**Operating Fund  
Calculation of Operating Subsidy  
PHA-Owned Rental Housing**

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0025 (exp. 10/31/2004)

2137262

**Section 1**

a) Name and Address of Public Housing Agency

|                                                              |                 |                                                                                                              |                                       |
|--------------------------------------------------------------|-----------------|--------------------------------------------------------------------------------------------------------------|---------------------------------------|
| Santa Fe County<br>82 Camino De Jeddah<br>Santa Fe, NM 87507 |                 | (b) Budget Submission to HUD required<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                                       |
| (c) Unit Months Available (UMAs)                             | (f) Subject FYE | (g) ACC Number                                                                                               | (h) Operating Fund Project Number     |
| 2,568                                                        | 06/30/03        | FW-5170                                                                                                      | N   M   0   5   0   0   1   0   3   1 |
|                                                              |                 |                                                                                                              | (i) (Reserved)                        |

**Section 2**

| Line No.                                        | Description                                                                                         | Requested by PHA (PUM) | HUD Modifications (PUM) |
|-------------------------------------------------|-----------------------------------------------------------------------------------------------------|------------------------|-------------------------|
| <b>Part A. Allowable Expenses and Additions</b> |                                                                                                     |                        |                         |
| 01                                              | Previous allowable expense level (Part A, Line 08 of form HUD-52723 for previous year)              | 238.06                 |                         |
| 02                                              | Part A, Line 01 multiplied by .005                                                                  | 1.19                   |                         |
| 03                                              | Delta from form HUD-52720-B, if applicable (see instructions)                                       |                        |                         |
| 04                                              | Requested year units from latest form HUD-52720-A (see instructions)                                | 214                    |                         |
| 05                                              | Add-ons to allowable expense level from previous fiscal year (see instructions)                     |                        |                         |
| 06                                              | Total of Part A, Lines 01, 02, 03 and 05                                                            | 239.25                 |                         |
| 07                                              | Inflation factor                                                                                    | 1.028                  |                         |
| 08                                              | Revised allowable expense level (AEL) (Part A, Line 06 times Line 07)                               | 245.95                 |                         |
| 09                                              | Transition Funding                                                                                  |                        |                         |
| 10                                              | Increase to AEL                                                                                     |                        |                         |
| 11                                              | Allowable utilities expense level from form HUD-52722-A                                             | 84.73                  |                         |
| 12                                              | Actual PUM cost of independent Audit (IA) (Through FYE 6/30/01)                                     | 2.62                   |                         |
| 13                                              | Costs attributable to deprogrammed units                                                            |                        |                         |
| 14                                              | Total Allowable Expense and Additions (Sum of Part A, Lines 08 thru 13)                             | 333.30                 |                         |
| <b>Part B. Dwelling Rental Income</b>           |                                                                                                     |                        |                         |
| 01                                              | Total rent roll (as of 2/1/02)                                                                      | \$ 25,222              |                         |
| 02                                              | Number of occupied units as of rent roll date                                                       | 192                    |                         |
| 03                                              | Average monthly dwelling rental charge per unit for current budget year (Part B, Line 01 ÷ Line 02) | 131.36                 |                         |
| 04                                              | Average monthly dwelling rental charge per unit for prior budget year                               | 133.64                 |                         |
| 05                                              | Average monthly dwelling rental charge per unit for budget year 2 years ago                         | 165.89                 |                         |
| 06                                              | Three-year average monthly dwelling rental charge per unit (Part B, Line 03+Line 04+Line 05) ÷ 3)   | 140.36                 |                         |
| 07                                              | 50/50 Income split (Part B, Line 03 ÷ Line 06) + 2)                                                 | 136.86                 |                         |
| 08                                              | Average monthly dwelling rental charge per unit (lesser of Part B, Line 02 or Line 07)              | 131.36                 |                         |
| 09                                              | Rental income adjustment factor                                                                     | 1.03                   |                         |
| 10                                              | Projected average monthly dwelling rental charge per unit (Part B, Line 08 times Line 09)           | 136.30                 |                         |
| 11                                              | Projected occupancy percentage from form HUD-52728                                                  | 94%                    |                         |
| 12                                              | Projected average monthly dwelling rental income per unit (Part B, Line 10 times Line 11)           | 127.18                 |                         |

|                                    |                                                                         |         |  |
|------------------------------------|-------------------------------------------------------------------------|---------|--|
| <b>Part C. Non-dwelling Income</b> |                                                                         |         |  |
| 01                                 | Other income                                                            |         |  |
| 02                                 | Total operating receipts (Part B, Line 12 plus Part C, Line 01)         | 127.18  |  |
| 03                                 | PUM deficit or (income) (Part A, Line 14 minus Part C, Line 02)         | 206.12  |  |
| 04                                 | Deficit or (income) before add-ons (Part C, Line 03 times Section 1, g) | 628,316 |  |

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| Line No.                                                                                                                                 | Description                                                                                                                                                                                              | Requested by PMA (Whole Dollars) | HUD Modifications (Whole Dollars) |
|------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|-----------------------------------|
| <b>Part D. Add-ons for changes in Federal law or regulation and other eligibility</b>                                                    |                                                                                                                                                                                                          |                                  |                                   |
| 01                                                                                                                                       | FICA contributions                                                                                                                                                                                       |                                  |                                   |
| 02                                                                                                                                       | Unemployment compensation                                                                                                                                                                                |                                  |                                   |
| 03                                                                                                                                       | Family Self-Sufficiency Program                                                                                                                                                                          | 49,246                           |                                   |
| 04                                                                                                                                       | Energy Add-On for loan amortization                                                                                                                                                                      |                                  |                                   |
| 05                                                                                                                                       | Unit reconfiguration                                                                                                                                                                                     |                                  |                                   |
| 06                                                                                                                                       | Non-dwelling units approved for subsidy                                                                                                                                                                  |                                  |                                   |
| 07                                                                                                                                       | Long-term vacant units                                                                                                                                                                                   |                                  |                                   |
| 08                                                                                                                                       | Phase Down for Demolition                                                                                                                                                                                |                                  |                                   |
| 09                                                                                                                                       | Units Eligible for Resident Participation:<br>Occupied Units (Part B, Line 02)                                                                                                                           | 182                              |                                   |
| 10                                                                                                                                       | Employee Units                                                                                                                                                                                           |                                  |                                   |
| 11                                                                                                                                       | Police Units                                                                                                                                                                                             |                                  |                                   |
| 12                                                                                                                                       | Total Units Eligible for Resident Participation<br>(Sum of Part D, Lines 09 thru 11)                                                                                                                     | 182                              |                                   |
| 13                                                                                                                                       | Funding for Resident Participation (Part D, Line 12 x .825)                                                                                                                                              |                                  | 4,800                             |
| 14                                                                                                                                       | Other approved funding, not listed (Specify in Section 3)                                                                                                                                                |                                  |                                   |
| 15                                                                                                                                       | Total add-ons (sum of Part D, Lines 01, 02, 03, 04, 05, 06, 07, 08, 13 and 14)                                                                                                                           |                                  | 49,246                            |
| <b>Part E. Calculation of Operating Subsidy Eligibility Before Adjustments</b>                                                           |                                                                                                                                                                                                          |                                  |                                   |
| 01                                                                                                                                       | Deficit or (Income) before adjustments (Total of Part C, Line 04 and Part D, Line 15)                                                                                                                    |                                  | 377,261                           |
| 02                                                                                                                                       | Actual cost of Independent Audit (IA)                                                                                                                                                                    |                                  | 6,948                             |
| 03                                                                                                                                       | Operating subsidy eligibility before adjustments (greater of Part E, Line 01 or Line 02) (If less than zero, enter zero (0))                                                                             |                                  | 577,261                           |
| <b>Part F. Calculation of Operating Subsidy Approvable for Subject Fiscal Year (Note: Do not revise after the end of the subject FY)</b> |                                                                                                                                                                                                          |                                  |                                   |
| 01                                                                                                                                       | Utility Adjustment for Prior years                                                                                                                                                                       |                                  |                                   |
| 02                                                                                                                                       | Additional subject fiscal year operating subsidy eligibility (Specify)                                                                                                                                   |                                  |                                   |
| 03                                                                                                                                       | Unfunded eligibility in prior fiscal years to be obligated in subject fiscal year                                                                                                                        |                                  |                                   |
| 04                                                                                                                                       | HUD discretionary adjustments                                                                                                                                                                            |                                  |                                   |
| 05                                                                                                                                       | Other (Specify)                                                                                                                                                                                          |                                  |                                   |
| 06                                                                                                                                       | Other (Specify)                                                                                                                                                                                          |                                  |                                   |
| 07                                                                                                                                       | Unfunded portion due to provision                                                                                                                                                                        |                                  |                                   |
| 08                                                                                                                                       | Net adjustments to operating subsidy (Total of Part F, Lines 01 thru 07)                                                                                                                                 |                                  |                                   |
| 09                                                                                                                                       | Operating subsidy approvable for subject fiscal year (Total of Part E, Line 03 and Part F, Line 08)                                                                                                      |                                  | 577,261                           |
| <b>HUD Use Only (Note: Do not revise after the end of the subject FY)</b>                                                                |                                                                                                                                                                                                          |                                  |                                   |
| 10                                                                                                                                       | Amount of operating subsidy approvable for subject fiscal year not funded                                                                                                                                |                                  |                                   |
| 11                                                                                                                                       | Amount of funds obligated in excess of operating subsidy approvable for subject fiscal year                                                                                                              |                                  |                                   |
| 12                                                                                                                                       | Funds obligated in subject fiscal year (Sum of Part F, Lines 09 thru 11)<br>(due to the sum of the 800 of the Operating Budget, from HUD-62561, for the subject fiscal year)<br>Appropriation symbol(s): |                                  |                                   |
| <b>Part G. Memorandum of Accounts Due HUD, including Amounts on Reapportionment Schedule</b>                                             |                                                                                                                                                                                                          |                                  |                                   |
| 01                                                                                                                                       | Total amount due in previous fiscal year (Part G, Line 04 of form HUD-62723 for previous fiscal year)                                                                                                    |                                  |                                   |
| 02                                                                                                                                       | Total amount to be collected in subject fiscal year (Identify individual amounts under Section 3)                                                                                                        | ( )                              | ( )                               |
| 03                                                                                                                                       | Total additional amount due HUD (include any amount entered on Part F, Line 11) (Identify individual amounts under Section 3)                                                                            |                                  |                                   |
| 04                                                                                                                                       | Total amount due HUD to be collected in future fiscal year(s) (Total of Part G, Lines 01 thru 03) (Identify individual amounts under Section 3)                                                          |                                  |                                   |

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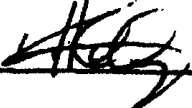
| Description                                                                                                          | Requested by PHA<br>(Whole Dollars)                                                | HUD Modifications<br>(Whole Dollars) |
|----------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|--------------------------------------|
| <b>Calculation of Adjustments for Subject Fiscal Year</b>                                                            |                                                                                    |                                      |
| This part is to be completed only after the subject fiscal year has ended                                            |                                                                                    |                                      |
| disclose the types of adjustments that have been reflected on this form:                                             |                                                                                    |                                      |
| <input type="checkbox"/> Utility Adjustment                                                                          | <input type="checkbox"/> HUD discretionary adjustment<br>(Specify under Section 3) |                                      |
| Utility adjustment from form HUD-52722-B                                                                             |                                                                                    |                                      |
| Deficit or (income) after adjustments (total of Part E, Line 01 and Part H, Line 02)                                 |                                                                                    |                                      |
| Operating subsidy eligibility after year-end adjustments (greater of Part E, Line 02 or Part H, Line 03)             |                                                                                    |                                      |
| Part E, Line 03 of latest form HUD-52723 approved during subject FY<br>(Do not use Part E, Line 03 of this revision) |                                                                                    |                                      |
| Net adjustments for subject fiscal year (Part H, Line 04 minus Part H, Line 05)                                      |                                                                                    |                                      |
| Utility adjustment (enter same amount as Part H, Line 02)                                                            |                                                                                    |                                      |
| Total HUD discretionary adjustments (Part H, Line 06 minus Line 07)                                                  |                                                                                    |                                      |
| Unfunded portion of utility adjustment due to proration                                                              |                                                                                    |                                      |
| Unfunded portion of HUD discretionary adjustment due to proration                                                    |                                                                                    |                                      |
| Prorated utility adjustment (Part H, Line 07 plus Line 08)                                                           |                                                                                    |                                      |
| Prorated HUD discretionary adjustment (Part H, Line 08 plus Line 10)                                                 |                                                                                    |                                      |
| Section 3                                                                                                            |                                                                                    |                                      |

Remarks (provide part and line numbers)

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.  
 Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Signature of Authorized HA Representative &amp; Date: 6/15/02

Signature of Authorized Field Office Representative &amp; Date:

 X  6/15/02

X

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# Calculation of Allowable Utilities Expense Level

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2517-0029 (exp. 10/31/2004)

PHA-Owned Rental Housing  
Operating Fund

a) Public Housing Agency  
Sancti Re County  
Housing Authority

b) Operating Fund Project Number  
11050-1/2/3

c) New Project Number

d) Fiscal Year Ending 06/30/03  
e) ACP Number PH-5170

f) Type of Subcontract ☒ Original ☐ Revision No. ( )  
g) Energy Performance Contract ☐ h) Utility Rate Increase ☐

| Line No. | Description                                                                                                                       | Unit Months Available | Sewerage and Water Consumption | Electricity Consumption | Gas Consumption | Fuel (Specify type e.g., oil, coal, wood) |
|----------|-----------------------------------------------------------------------------------------------------------------------------------|-----------------------|--------------------------------|-------------------------|-----------------|-------------------------------------------|
| 01       | Utility and actual consumption for old projects for 12 month period which ended 12/01/01 before the Requested Budget Year. 01     | 2,652                 | 21,225,304                     | 114,253                 | 19,522          |                                           |
| 02       | Utility and actual consumption for old projects for 12 month period which ended 24 months before the Requested Budget Year. 00    | 2,652                 | 31,249,054                     | 177,654                 | 14,750          |                                           |
| 03       | Utility and actual consumption for old projects for 12 month period which ended 20 months before the Requested Budget Year. 99    | 2,652                 | 29,534,600                     | 106,214                 | 40,341          |                                           |
| 04       | Accumulated Utility and actual consumption of old projects from of lines 01, 02, 03.                                              | 7,956                 | 82,008,958                     | 398,121                 | 74,613          |                                           |
| 05       | Estimated Unit Months Available for old projects for Requested Budget Year.                                                       | 2,652                 |                                |                         |                 |                                           |
| 06       | Ratio of Unit Months Available for old projects (line 05 divided by line 04 of column 2)                                          | 3                     |                                |                         |                 |                                           |
| 07       | Estimated Utility and consumption for old projects for Requested Budget Year (line 05 multiplied by line 06 divided by line 04).  | 2,652                 | 27,336,319                     | 132,707                 | 24,871          |                                           |
| 08       | Estimated Utility and consumption for new projects.                                                                               |                       |                                |                         |                 |                                           |
| 09       | Total estimated Utility and consumption for old and new projects for Requested Budget Year (line 07 + line 08).                   | 2,652                 | 27,336,319                     | 132,707                 | 24,871          |                                           |
| 10       | Estimated cost of consumption on line 09 for Requested Budget Year (line 10 from line 09).                                        | Cash                  | 194,088                        | 9,595                   | 21,016          |                                           |
| 11       | Total estimated cost for Requested Budget Year from of all columns of line 10.                                                    | 224,699               |                                |                         |                 |                                           |
| 12       | Est. (PHA) cost of consumption for Requested Budget Year (Allowable Utilities Expense Level) (line 11 divided by line 06, col. 2) | 84.73                 |                                |                         |                 |                                           |
| 13       | Rate                                                                                                                              |                       | .0071                          | .0723                   | .8450           |                                           |
| 14       | Unit of Consumption                                                                                                               |                       | Callers                        | KWH                     | Therm           |                                           |

Provide additional rows if needed

# HA Calculation of Occupancy Percentage for a Requested Budget Year (RBY) PHA/HA-Owned Rental Housing Performance Funding System (PFS)

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

CMB Approval No. 2577-0068  
(Exp. 6/30/2002)

2137266

|                                                                                                                                                                          |                                                                                                                    |                                                                                                                                                              |                                                                                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1a. Name and Address of PHA/HA (Include Street Address, City, State, Zip Code)<br>Santa Fe County Housing Authority<br>53 Camino De Jacobo<br>Santa Fe, New Mexico 87507 |                                                                                                                    | 2a. Contact (Person who can best answer questions about this submission)<br>Dodi Salazar<br>2b. Contact's Phone Number (include area code)<br>(505) 992-3658 |                                                                                                                                                                 |
| 3. RBY Beginning Date: (m/d/yyyy)<br>07/01/2002                                                                                                                          | 4. Type of Submission<br><input checked="" type="checkbox"/> Original<br><input type="checkbox"/> Revision No. ( ) | 5. PAS/LOCCS Project Number<br>NM050-1/2/3                                                                                                                   | 6. Report Date (check one box)<br>(m/d/yyyy)<br>2/1/2002<br><input checked="" type="checkbox"/> Actual Day<br><input type="checkbox"/> Average for Actual Month |
|                                                                                                                                                                          |                                                                                                                    | 7. Data Source<br><input type="checkbox"/> form HUD-51234<br><input checked="" type="checkbox"/> Rent Roll Records                                           |                                                                                                                                                                 |

## Part A. Actual Occupancy Data as of Report Date

|                                                                                                       |      |
|-------------------------------------------------------------------------------------------------------|------|
| 8. Units Occupied                                                                                     | 192  |
| 9. Units Available                                                                                    | 214  |
| 10. Actual Occupancy Percentage (Divide line 8 by line 9; multiply by 100 and round to nearest whole) | 90 % |

11. If the HA-wide occupancy percentage shown on line 10 is 97% or greater and the HA believes that an average occupancy rate of at least 97% is sustainable for the RBY, then check the box below. You have completed the form and do not need to proceed further.

☐ High Occupancy HA: Occupancy Percentage is 97% or higher and is sustainable for the RBY → Use 97% as the Projected Occupancy Percentage on Part B, line 11 of form HUD-52723

|                                                                                   |    |
|-----------------------------------------------------------------------------------|----|
| 12. Units vacant as of Report Date (subtract line 8 from line 9 and enter result) | 22 |
|-----------------------------------------------------------------------------------|----|

13. If the result on line 12 is five or fewer vacant units and the HA believes that during the RBY: 1) the inventory (line 9) will not change; and, 2) the number of vacant units on line 12 will be vacant for the full RBY, then check the box below. You have completed the form and do not need to proceed further.

☐ High Occupancy HA with five or fewer vacant units → Use line 10 for the Projected Occupancy Percentage on Part B, line 11 of form HUD-52723

**Part B. Distribution of Actual Vacancies By Major Cause** Given below are circumstances and actions recognized by HUD as possible causes of vacancies that are beyond the control of the HA to correct. If appropriate, please distribute the number of vacant units reported on line 12 among these causes. Attach sheet identified with HA name and address, the RBY beginning date, and ACC number. Use the sheet to describe, for each circumstance; when the circumstance occurred; the location of the units involved; why the circumstance is preventing the HA from occupying, selling, demolishing, rehabilitating, reconstructing, consolidating or modernizing the vacant units; and the likelihood that these circumstances will be mitigated or eliminated in the RBY.

|                                                                                                                                                                                                        |    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| 14. Units vacant because of litigation (e.g., units that are being held vacant as part of court-ordered or HUD-approved desegregation plan)                                                            | -  |
| 15. Units vacant because of Federal, Tribal, or State laws of general applicability. (Note: do not include units vacant only because they do not meet minimum construction or habitability standards.) | -  |
| 16. Units vacant due to changing market conditions                                                                                                                                                     | -  |
| 17. Units vacant because of natural disaster                                                                                                                                                           | -  |
| 18. Units vacant because of insufficient funding for otherwise approvable CIAP application                                                                                                             | -  |
| 19. RMC-managed units vacant because of failure of HA to fund approvable request for Federal modernization funding (This line for use only by RMCs)                                                    | -  |
| 20. Units vacant because of casualty loss and need to settle insurance claims                                                                                                                          | -  |
| 21. Total Units Vacant Due To Circumstances Beyond The HA's Control (Enter sum of lines 14 - 20)                                                                                                       | -  |
| 22. Units vacant after adjusting for circumstances beyond the HA's control (Subtract line 21 from line 12)                                                                                             | 22 |

23. If the result on line 22 is five or fewer vacant units and the HA believes that during the RBY: 1) the inventory (line 9) will not change; and, 2) the number of vacant units on both lines 21 and 22 will be vacant for the full RBY, then check the box below. You have completed the form and do not need to proceed further.

☐ High Occupancy HA with five or fewer vacant units after adjustment for vacancies beyond its control → Use line 10 for the Projected Occupancy Percentage on Part B, line 11 of form HUD-52723

|                                                                                                                                                 |      |
|-------------------------------------------------------------------------------------------------------------------------------------------------|------|
| 24. Vacancy Percentage after adjusting for beyond control circumstances (Divide line 22 by line 9, multiply by 100, and round to nearest whole) | 10 % |
|-------------------------------------------------------------------------------------------------------------------------------------------------|------|

25. If the result on line 24 is 3% or less and the HA believes that during the RBY: 1) the inventory (line 9) will not change; and, 2) the number of vacant units on lines 21 and 22 will be vacant for the full RBY, then check the box below. You have completed the form and do not need to proceed further.

☐ High Occupancy HA: 3% or less vacancy rate after adjustment for vacancies beyond control → Use line 10 for the Projected Occupancy Percentage on Part B, line 11 of form HUD-52723

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**Part C. Status of Units Undergoing Modernization as of Report Date** If changes occur after the Report Date but prior to submission of this form, the most current status will be shown.

| 26. Protected Units                                                                                                                                                                                                         | Occupied Units | Vacant Units |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------|
| a. Number of units that are under modernization construction (contract awarded or force account work started)                                                                                                               |                |              |
| b. Number of units not under construction contract but included in a HUD-approved modernization budget where the time period for placing the units under construction (two FFYs after FFY of approval) has not yet expired. |                | 7            |
| 27. Unprotected Units: Number of units included in a HUD-approved modernization budget where the time period for placing the units under construction (two FFYs after FFY of approval) has expired.                         |                |              |

| Part D. Units Estimated to be Available for Occupancy During RBY                                      | (a) No. of Units | (b) Avg. No. of Mos. in RBY | (c) No. of Units Mos. (a x b) |
|-------------------------------------------------------------------------------------------------------|------------------|-----------------------------|-------------------------------|
| 28. Units Available as of Report Date (Enter line 9)                                                  | 214              | 12                          | 2,568                         |
| 29. Additional Units Available During RBY because of Development/Acquisition of PFS-Eligible projects | +                |                             | +                             |
| 30. Units Unavailable During RBY because of Demolition/Disposition/Conversion Actions Approved By HUD | -                |                             | -                             |
| 31. Total (Add lines 28 and 29; subtract line 30)                                                     | 214              |                             | 2,568                         |

**Part E. Units Estimated to be Occupied During RBY**

|                                                                                                                                                                                                                                                                                                                                                                                                                    |     |    |       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|-------|
| 32. Units Occupied as of Report Date (Enter line 8)                                                                                                                                                                                                                                                                                                                                                                | 192 | 12 | 2,304 |
| 33. Additional Units Occupied during RBY because of Development/Acquisition of PFS-Eligible Projects                                                                                                                                                                                                                                                                                                               | +   |    | +     |
| 34. Reoccupancy during RBY of Units Vacated for Circumstances Beyond the HA's Control                                                                                                                                                                                                                                                                                                                              | +   |    | +     |
| 35. Reoccupancy during RBY of Vacant Units in a Funded Modernization Program                                                                                                                                                                                                                                                                                                                                       | +   |    | +     |
| 36. Occupied Units in Funded Modernization Program Being Vacated during RBY                                                                                                                                                                                                                                                                                                                                        | -   |    | -     |
| 37. Occupied Units Being Vacated during RBY because of Demolition/Disposition/Conversion Actions Approved by HUD. If there are occupied units that become vacant after the Report Date but before the start of the RBY because of circumstances and actions beyond the HA's control, place that number here ( ) and include in total shown on 37. Attach separate sheet with same information requested in Part C. |     |    |       |
| 38. Total (Add lines 32-35; subtract lines 36 and 37)                                                                                                                                                                                                                                                                                                                                                              | 192 |    | 2,304 |

**Part F. Occupancy Percentage During RBY**

|                                                                                                                                                                                                  |                                                                                                                                                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 39. Total Unit Months of Occupancy (Enter line 38c)                                                                                                                                              | 2,304                                                                                                                                                                             |
| 40. Total Unit Months Available for Occupancy (Enter line 31c)                                                                                                                                   | 2,568                                                                                                                                                                             |
| 41. Occupancy Percentage for RBY (Divide line 39 by line 40; multiply by 100 and round to nearest whole)                                                                                         | 90 %                                                                                                                                                                              |
| 42. Average Number of Vacant Units During RBY (Subtract line 39 from line 40; divide result by 12 and round to nearest whole)                                                                    | 22                                                                                                                                                                                |
| 43. If the result on line 41 is 97% or higher or if the result on line 42 is five or less, then check the appropriate box below. You have completed the form and do not need to proceed further. |                                                                                                                                                                                   |
| <input type="checkbox"/> a. High Occupancy HA: Occupancy Percentage is 97% or higher for the RBY<br><input type="checkbox"/> b. High Occupancy HA with five or fewer vacant units                | → Use 97% as the Projected Occupancy Percentage on Part B, line 11 of form HUD-52723<br>→ Use line 41 for the Projected Occupancy Percentage on Part B, line 11 of form HUD-52723 |

**Part G. Vacancy Percentage for RBY Adjusted for Modernization**

|                                                                                                                                                                                                           |     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 44. Total Unit Months of Vacancy in RBY (Enter line 40 less line 39)                                                                                                                                      | 264 |
| 45. Total Unit Months for Vacant Units in Funded Mod. and Under Construction or Funded for Construction (Sum the vacant units of lines 26a and b; multiply by 12)                                         | 84  |
| 46. If any of the vacant units on lines 26a or b will be reoccupied during the RBY, enter that number times the average number of months during the RBY these units will be reoccupied.                   | -   |
| 47. If any of the occupied units on lines 26a or b will be vacated during the RBY for mod. construction, enter that number times the average number of months during the RBY these units will be vacated. | +   |
| 48. Total Unit Months for Vacant Units in Funded Mod. And Under Construction or Funded For Construction in RBY (Add line 45; less line 46; plus line 47)                                                  | 84  |
| 49. Total Unit Months of Vacancy in RBY Adjusted for Modernization (Enter line 44 less line 48)                                                                                                           | 180 |
| 50. Vacancy Percentage for RBY Adjusted for Modernization (Divide line 49 by line 40; multiply by 100; and round to nearest whole.)                                                                       | 7 % |
| 51. Average Number of Vacant Units in RBY Adjusted for Modernization (Divide line 49 by 12; round to nearest whole)                                                                                       | 15  |

|                                                                                                                                                                                                                                        |                                                                                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 52. If the result on line 50 is 3% or lower or if the result on line 51 is five or less, then check the appropriate box below. You have completed the form and do not need to proceed further.                                         |                                                                                                                                                                                       |
| <input type="checkbox"/> a. High Occupancy HA: Vacancy Percentage is 3% or less for the RBY after Modernization Adjustment<br><input type="checkbox"/> b. High Occupancy HA: five or fewer vacant units after Modernization Adjustment | → Use line 41 as the Projected Occupancy Percentage on Part B, line 11 of form HUD-52723<br>→ Use line 41 for the Projected Occupancy Percentage on Part B, line 11 of form HUD-52723 |

This form replaces forms HUD-52728-A thru -C which have been canceled. Previous edition is obsolete.

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**Part H. Vacancy Percentage for RBY Adjusted for Both Modernization and Beyond Control Circumstances**

|                                                                                                                                      |     |
|--------------------------------------------------------------------------------------------------------------------------------------|-----|
| 53. Total Unit Months of Vacancy in RBY (Enter line 44)                                                                              | 264 |
| 54. Total Unit Months of Vacancy in RBY Due to Modernization (Enter line 48)                                                         | 84  |
| 55. Total Unit Months of Vacancy in RBY Due to Beyond Control Vacancies<br>(Enter line 21 times 12; less any entry made on line 34c) |     |
| 56. Total Unit Months of Vacancy After Above Adjustments (Enter line 53 less lines 54 and 55)                                        | 180 |
| 57. Vacancy Percentage for RBY After Above Adjustments<br>(Divide line 56 by line 40; multiply by 100; and round to nearest whole.)  | 7 % |
| 58. Average Number of Vacant Units in RBY After Above Adjustments (Divide line 56 by 12; round to nearest whole)                     | 15  |

59. If the result on line 57 is 3% or lower or if the result on line 58 is five or less, then check the appropriate box below. You have completed the form and do not need to proceed further.

Stop  
&  
Note

- ☐ a. High Occupancy HA: Vacancy Percentage is 3% or less for the RBY after Modernization Adjustment
- ☐ b. High Occupancy HA: five or fewer vacant units after Modernization Adjustment

→ Use line 41 as the Projected Occupancy Percentage on Part B, line 11 of form HUD-52723.

→ Use line 41 for the Projected Occupancy Percentage on Part B, line 11 of form HUD-52723

**Part I. Adjustment for Long-Term Vacancies** If the HA estimates that it will have a vacancy percentage of more than 3% for its RBY and more than five vacant units after adjusting for vacant units undergoing modernization and vacancies beyond its control, the HA will exclude all of its long-term vacancies (if any) from its count of units available for occupancy and use this section to determine its projected occupancy percentage.

|                                                                                                                                                                                                                             |       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| 60. Total Long-term Vacancies (Subtract vacant units shown on lines 21, 26a, and b from line 12. Analyze remaining vacancies and identify those units that have been vacant for more than 12 months as of the Report Date.) | 3     |
| 61. Unit Months of Vacancy Associated With Long-Term Vacancies (Multiply line 60 by 12)                                                                                                                                     | 36    |
| 62. Total Unit Months Available for Occupancy in RBY Adjusted for Long-Term Vacancies<br>(Subtract line 61 from line 31(c)) Use this UMA number in all other PFS calculations.                                              | 1,532 |
| 63. Occupancy Percentage for RBY Adjusted for Long-Term Vacancies<br>(Divide line 38(c) by line 62; multiply by 100 and round to nearest whole)                                                                             | 91 %  |
| 64. Average Number of Vacant Units in RBY after All Adjustments (Subtract line 60 from line 58)                                                                                                                             | 12    |
| 65. Total Unit Months of Vacancy in RBY after All Adjustments (Subtract line 61 from line 56)                                                                                                                               | 144   |
| 66. Vacancy Percentage for RBY Adjusted for Long-Term Vacancies<br>(Divide line 65 by line 62; multiply by 100 and round to nearest whole)                                                                                  | 6 %   |

67. If the result on line 63 is 97% or higher or if the result on line 64 is five or less or if the result on line 66 is 3% or less, then check the appropriate box below. You have completed the form and do not need to proceed further.

Stop  
&  
Note

- ☐ a. High Occupancy HA: Occupancy Percentage is 97% or higher for the RBY after Long-Term Vacancies Adjustment
- ☐ b. High Occupancy HA: Five or fewer vacant units after Adjustment for Long-Term Vacancies
- ☐ c. High Occupancy HA: Vacancy Percentage is 3% or lower for the RBY after Long-Term Vacancies Adjustment

→ Use 97% as the Projected Occupancy Percentage on Part B, line 11 of form HUD-52723. Use the UMA result on line 62 in calculating PFS eligibility.

→ Use line 63 as the Projected Occupancy Percentage on Part B, line 11 of form HUD-52723. Use the UMA result on line 62 in calculating PFS eligibility.

→ Use line 63 as the Projected Occupancy Percentage on Part B, line 11 of form HUD-52723. Use the UMA result on line 62 in calculating PFS eligibility.

**Part J. Projected Occupancy Percentages for Low Occupancy HAs** If the HA cannot determine an acceptable Projected Occupancy Percentage for the RBY using the above approach, it will use this section. The HA will use the lower of either 97% or that percentage based on having five units vacant for the RBY. Either percentage can be adjusted for vacant units undergoing modernization construction and vacancies beyond its control. Small HAs of 140 units or less will generally want to use a percentage based on five vacant units.

|                                                                                                                                                                                                                                                                                                   |      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
| 68. Enter 97% if HA has more than 140 units. If 140 or fewer units, determine occupancy percentage based on 5 vacant units for RBY. (Take 60 unit months and divide by line 62; multiply by 100 and round to nearest whole. Subtract result from 100%)                                            | 97 % |
| 69. Percentage Adjustment for Modernization and Beyond Control Vacancies<br>(Add lines 48 plus 55; divide that sum by line 62; multiply by 100 and round to nearest whole)                                                                                                                        | 3 %  |
| 70. Projected Occupancy Percentage for Low Occupancy HA<br>(Take the percentage on line 68 and subtract the percentage shown on line 69. Use the result as the Projected Occupancy Percentage on Part B, line 11 of form HUD-52723. Use the UMA result on line 62 in calculating PFS eligibility) | 94 % |

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# Direct Disbursement Payment Schedule Data Operating Subsidies Public Housing Program

U.S. Department of Housing  
and Urban Development  
Office of Housing  
Federal Housing Commissioner

CAS Approval No. 2577-0029 (Exp. 10/31/2004)

(See Instructions for Public Reporting Statement)

|            |                                                   |                                                                  |                                              |
|------------|---------------------------------------------------|------------------------------------------------------------------|----------------------------------------------|
| Line<br>01 | Project No. <u>281,05,0001,031</u>                | Public Housing Agency (PHA)<br>Santa Fe County Housing Authority | <input checked="" type="checkbox"/> Original |
| 02         | Fiscal Year End (FYE)<br>(MMDDYY) <u>06,30,03</u> | PHA Address<br>52 Camino de Jacobo<br>Santa Fe, NM 87507         | <input type="checkbox"/> Revision No.        |

## Part 1 - Eligibility Values

|     | (a)<br>PGM<br>Code       | (b)<br>PHA<br>Eligibility<br>Amount | (c)<br>HUD<br>Allocations<br>Amount | (d)<br>Scheduled<br>Amount | (e)<br>Funds Available But<br>Not Scheduled |
|-----|--------------------------|-------------------------------------|-------------------------------------|----------------------------|---------------------------------------------|
| 03  | Subject Year Eligibility | 577361                              |                                     |                            |                                             |
| 04  | Other Eligibility        |                                     |                                     |                            |                                             |
| 05  | Prior Year Adjustment    |                                     |                                     |                            |                                             |
| 06  | Total Eligibility        | 577361                              |                                     |                            |                                             |
| 07a | PHA Reg.                 | 577361                              |                                     |                            |                                             |
| 07b | HAUD Model               |                                     |                                     |                            |                                             |
| 08a | PHA Reg.                 |                                     |                                     |                            |                                             |
| 08b | HAUD Model               |                                     |                                     |                            |                                             |
| 09a | PHA Reg.                 |                                     |                                     |                            |                                             |
| 09b | HAUD Model               |                                     |                                     |                            |                                             |
| 10a | PHA Reg.                 | 577361                              |                                     |                            |                                             |
| 10b | HAUD Model               |                                     |                                     |                            |                                             |

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Program No. 1840500011031

Fiscal Year 1973  
0630013

Part II - Payment Entry Selection

11 Program (PGM) Code P2P5  
12 Type of Payment Entry (Check one):  
☒ P2P5  
☐  
☐

Request  
Model

Manual Entry (Go to Part VI)

System Calculation with Equal Monthly Payments

System Calculation with Unequal Monthly Payments

Part III - System Calculation of Payment Schedule

Payments Within Month

Y N

13 Payments Equal Within Month?  
(Check Y or N)

Y N  
☐ ☐  
Model ☐

14 Pay Dates Within Month:

1 2 3 4  
Model ☐ ☐ ☐ ☐

15 Payment Percentages Within Month:

Model ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐  
Percentage ☐ % ☐ % ☐ % ☐ % ☐ % ☐ % ☐ % ☐ % ☐ % ☐ % ☐ %

Model by Payment Allocation

Percentage Payment for Each Month:

| Month | 1                        | 2                        | 3                        | 4                        | 5                        | 6                        | 7                        | 8                        | 9                        | 10                       | 11                       | 12                       |
|-------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Model | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

16 PMA Req. ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐  
17 HLD Model. ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Previous edition is obsolete

**Fiscal Year End (FYE)**  
**06/30/03**

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☐ **Manual Revision (Use Part VI)**

☐ System Associated Revision (Use Part V)

☐ Percent Distribution of Remaining Balance (Use Parts II and III)

## **Part V—System Assisted Payment Schedule Revision**

|    |                                       |                                                       |
|----|---------------------------------------|-------------------------------------------------------|
| 16 | Type of Payment Revision (Check one): | <input type="checkbox"/> Add/Change (Use lines 18-20) |
|----|---------------------------------------|-------------------------------------------------------|

☐ **Details (Use Lines 21-22)**

**Additional Charges Available:**

| <input type="checkbox"/> Source of Funds: Existing Payments | PG&I Code | U U U |
|-------------------------------------------------------------|-----------|-------|
|-------------------------------------------------------------|-----------|-------|

**Transfer**    \_\_\_\_\_ from (choose one)    Payment # \_\_\_\_\_ to Payment # \_\_\_\_\_

[illegible]

| Source of Funds: Unrestricted Funds | PGM Code |
|-------------------------------------|----------|
|                                     | 1111     |

Transfer ☐ to (choose one): Payment ☐

| Pay Date | 11/11/11 | 11/18/11 | 11/25/11 | 12/2/11 | 12/9/11 | 12/16/11 | 12/23/11 | 12/30/11 | 1/6/12 | 1/13/12 | 1/20/12 | 1/27/12 | 2/3/12 | 2/10/12 | 2/17/12 | 2/24/12 | 3/3/12 | 3/10/12 | 3/17/12 | 3/24/12 | 3/31/12 | 4/7/12 | 4/14/12 | 4/21/12 | 4/28/12 | 5/5/12 | 5/12/12 | 5/19/12 | 5/26/12 | 6/2/12 | 6/9/12 | 6/16/12 | 6/23/12 | 6/30/12 | 7/7/12 | 7/14/12 | 7/21/12 | 7/28/12 | 8/4/12 | 8/11/12 | 8/18/12 | 8/25/12 | 9/1/12 | 9/8/12 | 9/15/12 | 9/22/12 | 9/29/12 | 10/6/12 | 10/13/12 | 10/20/12 | 10/27/12 | 11/3/12 | 11/10/12 | 11/17/12 | 11/24/12 | 12/1/12 | 12/8/12 | 12/15/12 | 12/22/12 | 12/29/12 | 1/5/13 | 1/12/13 | 1/19/13 | 1/26/13 | 2/2/13 | 2/9/13 | 2/16/13 | 2/23/13 | 3/2/13 | 3/9/13 | 3/16/13 | 3/23/13 | 3/30/13 | 4/6/13 | 4/13/13 | 4/20/13 | 4/27/13 | 5/4/13 | 5/11/13 | 5/18/13 | 5/25/13 | 6/1/13 | 6/8/13 | 6/15/13 | 6/22/13 | 6/29/13 | 7/6/13 | 7/13/13 | 7/20/13 | 7/27/13 | 8/3/13 | 8/10/13 | 8/17/13 | 8/24/13 | 8/31/13 | 9/7/13 | 9/14/13 | 9/21/13 | 9/28/13 | 10/5/13 | 10/12/13 | 10/19/13 | 10/26/13 | 11/2/13 | 11/9/13 | 11/16/13 | 11/23/13 | 11/30/13 | 12/7/13 | 12/14/13 | 12/21/13 | 12/28/13 | 1/4/14 | 1/11/14 | 1/18/14 | 1/25/14 | 2/1/14 | 2/8/14 | 2/15/14 | 2/22/14 | 2/29/14 | 3/6/14 | 3/13/14 | 3/20/14 | 3/27/14 | 4/3/14 | 4/10/14 | 4/17/14 | 4/24/14 | 5/1/14 | 5/8/14 | 5/15/14 | 5/22/14 | 5/29/14 | 6/5/14 | 6/12/14 | 6/19/14 | 6/26/14 | 7/3/14 | 7/10/14 | 7/17/14 | 7/24/14 | 7/31/14 | 8/7/14 | 8/14/14 | 8/21/14 | 8/28/14 | 9/4/14 | 9/11/14 | 9/18/14 | 9/25/14 | 10/2/14 | 10/9/14 | 10/16/14 | 10/23/14 | 10/30/14 | 11/6/14 | 11/13/14 | 11/20/14 | 11/27/14 | 12/4/14 | 12/11/14 | 12/18/14 | 12/25/14 | 1/1/15 | 1/8/15 | 1/15/15 | 1/22/15 | 1/29/15 | 2/5/15 | 2/12/15 | 2/19/15 | 2/26/15 | 3/5/15 | 3/12/15 | 3/19/15 | 3/26/15 | 4/2/15 | 4/9/15 | 4/16/15 | 4/23/15 | 4/30/15 | 5/7/15 | 5/14/15 | 5/21/15 | 5/28/15 | 6/4/15 | 6/11/15 | 6/18/15 | 6/25/15 | 7/2/15 | 7/9/15 | 7/16/15 | 7/23/15 | 7/30/15 | 8/6/15 | 8/13/15 | 8/20/15 | 8/27/15 | 9/3/15 | 9/10/15 | 9/17/15 | 9/24/15 | 10/1/15 | 10/8/15 | 10/15/15 | 10/22/15 | 10/29/15 | 11/5/15 | 11/12/15 | 11/19/15 | 11/26/15 | 12/3/15 | 12/10/15 | 12/17/15 | 12/24/15 | 12/31/15 | 1/7/16 | 1/14/16 | 1/21/16 | 1/28/16 | 2/4/16 | 2/11/16 | 2/18/16 | 2/25/16 | 3/4/16 | 3/11/16 | 3/18/16 | 3/25/16 | 4/1/16 | 4/8/16 | 4/15/16 | 4/22/16 | 4/29/16 | 5/6/16 | 5/13/16 | 5/20/16 | 5/27/16 | 6/3/16 | 6/10/16 | 6/17/16 | 6/24/16 | 7/1/16 | 7/8/16 | 7/15/16 | 7/22/16 | 7/29/16 | 8/5/16 | 8/12/16 | 8/19/16 | 8/26/16 | 9/2/16 | 9/9/16 | 9/16/16 | 9/23/16 | 9/30/16 | 10/7/16 | 10/14/16 | 10/21/16 | 10/28/16 | 11/4/16 | 11/11/16 | 11/18/16 | 11/25/16 | 12/2/16 | 12/9/16 | 12/16/16 | 12/23/16 | 12/30/16 | 1/6/17 | 1/13/17 | 1/20/17 | 1/27/17 | 2/3/17 | 2/10/17 | 2/17/17 | 2/24/17 | 3/3/17 | 3/10/17 | 3/17/17 | 3/24/17 | 3/31/17 | 4/7/17 | 4/14/17 | 4/21/17 | 4/28/17 | 5/5/17 | 5/12/17 | 5/19/17 | 5/26/17 | 6/2/17 | 6/9/17 | 6/16/17 | 6/23/17 | 6/30/17 | 7/7/17 | 7/14/17 | 7/21/17 | 7/28/17 | 8/4/17 | 8/11/17 | 8/18/17 | 8/25/17 | 9/1/17 | 9/8/17 | 9/15/17 | 9/22/17 | 9/29/17 | 10/6/17 | 10/13/17 | 10/20/17 | 10/27/17 | 11/3/17 | 11/10/17 | 11/17 |
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|                      |                           |
|----------------------|---------------------------|
| <b>Payment \$'s</b>  | <b>Per (Equal Spread)</b> |
| <input type="text"/> | <input type="text"/>      |

**Deliverables:**

| Details (choose one): Payment <input type="checkbox"/> | PGM Codes <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------------------------------------|------------------------------------|--------------------------|--------------------------|
|--------------------------------------------------------|------------------------------------|--------------------------|--------------------------|

[illegible]

This image is a vertical strip of a document page, heavily degraded and noisy. It shows a dark, textured background with white speckles and a vertical line on the left edge. The content is illegible due to the poor quality of the scan.

Fixed Year End (FYE)  
06/30/03

06/03/08 (FYE)

**Form HUD-2721 (10-2001)**

Project No. HM05060403

Fancy Yang Eng (YE)  
063805

**Part IV - Certification of Public Housing Agency**

I certify that all applicable provisions of the Annual Contributions Contract covering the above numbered project(s) have been complied with by this PHA and that the form HUD-52721 and all supporting forms and documentation have been examined by me and to the best of my knowledge and belief are true, correct and complete and in accordance with all applicable HUD regulations and requirements including those relating to cash management.

False Claims statement: Warning: U.S. Code, Title 31, Section 3729, False Claims, provides a civil penalty of not less than \$5,000 and not more than \$10,000, plus 3 times the amount of damages for any person who knowingly presents, or causes to be presented, a false or fraudulent claim, or who knowingly makes, uses or causes to be used, a false record or statement, or conspires to defraud the Government by getting a false or fraudulent claim allowed or paid.

Name of PHA

Saddle Ve County Housing Authority

Signature and Title of Official Approving

Executive Director

Date  
5/15/02

PHA Comments

*[Signature]*

**HUD Use Only**

Fuel Office Approval

Fuel Office Name

Signature and Title of Fuel Office Official

Date

Fuel Office Comments

|              |    |      |      |
|--------------|----|------|------|
| Entered into | By | Date | Time |
| LOCCS        |    |      |      |

Previous edition is obsolete

**Operating Fund  
Formula Data Collection  
PHA-Owned Rental Housing**

**U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing**

**CMS Approval No. 2577-0029 (exp. 10/31/2004)**

|                                                                                                                                                     |                                      |                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|---------------------------|
| 1. Name and Address of Public Housing Agency<br><b>Santa Fe County Housing Authority</b><br><b>52 Camino de Jacobo</b><br><b>Santa Fe, NM 87507</b> | 2. AC Contract No.<br><b>FW-5170</b> | Page <b>1</b> of <b>1</b> |
| 3. Submission<br><input checked="" type="checkbox"/> Original <input type="checkbox"/> Revision No. (    )                                          |                                      |                           |

### **Part 1. Bedroom Connection and Unit Months Available**

| 1.<br>Ending Date of<br>PHA's Fiscal Year | Number of Dwelling Units by Bedroom Size |            |            |            |            |            | 9.<br>Total<br>Dwelling Units | 10.<br>Total Unit Months<br>Available |
|-------------------------------------------|------------------------------------------|------------|------------|------------|------------|------------|-------------------------------|---------------------------------------|
|                                           | 2.<br>0 BR                               | 3.<br>1 BR | 4.<br>2 BR | 5.<br>3 BR | 6.<br>4 BR | 7.<br>5 BR | 8.<br>6+ BR                   |                                       |
| 06/30                                     |                                          | 63         | 72         | 61         | 14         | 4          | 214                           | 2,568                                 |

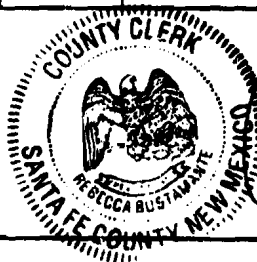
### Part II. Calculation of PHA characteristics for formula

|    |                                                                                           |       |
|----|-------------------------------------------------------------------------------------------|-------|
| A1 | Number of two or more bedroom units (Total of columns 4 - 8, Part I)                      | 151   |
| A2 | Lesser of A1 or 15,000                                                                    | 151   |
| B1 | Number of three or more bedroom units (Total of columns 5 - 8, Part I)                    | 79    |
| B2 | Total dwelling units (Column 9, Part I)                                                   | 214   |
| B3 | Ratio of three or more bedroom units to total dwelling units (line B1 divided by line B2) | .3692 |

**Part III. To be completed only if PMA has a high-risk family project**[illegible]**Total (this page only)**

**C1. Grand Total (all pages)**

**C2. Ratio of two or more bedroom units in high-rise family projects to total dwelling units  
(C1 + Col. 9, Part I)**



Witness my Hand and Seal of Office  
 Rebecca Bustamante  
 County Clerk, Santa Fe County, N.M.