SANTA FE COUNTY

RESOLUTION 2004 - 104

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 31, 2004, did request the following budget adjustment:

Department / Division: Utilities/Water Fund Name: Utilities Fund – 505

Budget Adjustment Type: Budget Increase Fiscal Year: 2005 (July 1, 2004 - June 30, 2005)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
505	1445	371	1000	State Grants	95,200.00	
505	1445	371	1000	State Grants	50,000.00	
505	1445	371	1000	State Grants	9,500.00	
TOTAL (if SUBTOTAL, check here ____)					154,700.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
505	1445	444	5003	Contractual Serv-Prof. Serv (SAP-03-0349-STB)	6,200.00	
505	1445	444	8003	Cap. Imprv.- Grnds/Rdwys (SAP-03-0349-STB)	89,000.00	
505	1445	444	5003	Contractual Serv-Prof. Serv (SAP-03-0352-STB)	50,000.00	
505	1445	444	5003	Contractual Serv-Prof. Serv (SAP-03-0392-STB)	2,000.00	
505	1445	444	8003	Cap. Imprv.- Grnds/Rdwys (SAP-03-0392-STB)	7,500.00	
TOTAL (if SUBTOTAL, check here ____)					154,700.00	

Requesting Department Approval: Douglas M. Sayre **Title:** Deputy Director **Date:** 8/19/04

Finance Department Approval: Susan H. Lucas **Date:** 8-24-04 **Entered by:** _____ **Date:** _____

County Manager Approval: _____ **Date:** _____

SANTA FE COUNTY

RESOLUTION 2004 - 104

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Millie Valdivia **Dept/Div:** Utilities/Water **Phone No.:** 992-9874

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

  This request is to increase revenue and expenditures related to the appropriation balance of grant funds from the State of New Mexico Environment Department.

- 2) Why was this request not included in the Fiscal Year 2005 Operating Budget?

  At the time the Fiscal Year 2005 Operating Budget was prepared, the actual final adjusted cash balance available to budget for the NMED Grant fund was not known.

- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?

  The increase is non-recurring. Any future requests will be budgeted by separate Resolution.

- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, cite statute and attach a copy.

    This is a state special appropriation from New Mexico Environment Department Construction Programs Bureau, Special Appropriation Project Grant names, agreement numbers and amounts are as follows:

1)	SAP-03-0349-STB	Rufina Street to Agua Fria Road Sewer Line Extenstion	$ 95,200
2)	SAP-03-0352-STB	Santa Fe County Wastewater System Improvements	$ 50,000
3)	SAP-03-0394-STB	SFCO Road 54 Water System Improvements & Easements	$ 9,500

  - b) If this is a state or federal grant, cite grant name, number, award date and amount.

    This request will impact a grant funded revenue source from the State of New Mexico Environment Department as listed above.

SANTA FE COUNTY

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Millie Valdivia **Dept/Div:** Utilities/Water **Phone No.:** 992-9874

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 4) (Continued):
  - c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.

    On December 9, 2003, the Board of County Commissioners adopted Resolution 2003-174 for the approval and execution of the above mentioned grant agreements.

  - d) Please identify other funding sources that can be used to match this request.

    N/A

- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.

  This request will impact Capital Purchases category because a portion of these funds will be used for both water and wastewater system improvements.

- 6) Does this request have an FTE impact for the department/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.

  This request does not have an FTE impact for the Utilities Department.

SANTA FE COUNTY

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 31st Day of August, 2004.

Santa Fe Board of County Commissioners

Paul Campos, Chairperson

ATTEST:

Rebecca Bustamante, County Clerk

Approved As To Form.

By 8-25-04
County Attorney

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

BCC RESOLUTIONS
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I Hereby Certify That This Instrument Was Filed for Record On The 7TH Day Of September, A D , 2004 at 12 45 And Was Duly Recorded as Instrument # 1345186 Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Rebecca Bustamante
County Clerk, Santa Fe NM

Deputy