SFC CLERK RECORDED 12/02/2004

SANTA FE COUNTY

RESOLUTION 2004 - 148

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on November 30, 2004, did request the following budget adjustment:

Department / Division: Finance

Fund Name: General Fund

Budget Adjustment Type: Budget Increase

Fiscal Year: 2005 (July 1, 2004 - June 30, 2005)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0301	360	0402	Misc. Revenue / Reimbursements	4,018	
TOTAL (if SUBTOTAL, check here ____)					4,018	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0301	412	3001	Travel / In State Mileage & Fares	108	
101	0301	412	3002	Travel / Out of State Mileage & Fares	550	
101	0301	412	3003	Travel / In State Meals & Lodging	400	
101	0301	412	3004	Travel / Out of State Meals & Lodging	550	
101	0301	412	7033	Other Operating Costs / Seminars & Workshops	2,410	
TOTAL (if SUBTOTAL, check here ____)					4,018	

Requesting Department Approval: _____ **Title:** Deputy Director **Date:** _____

Finance Department Approval: _____ **Date:** 11.19.04 **Entered by:** _____ **Date:** _____

County Manager Approval: _____ **Date:** _____

SFC CLERK RECORDED 12/02/2004

Resolution requesting a budget increase to the General Fund (101) / Finance Department

SANTA FE COUNTY

RESOLUTION 2004 - 148

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Susan Lucero **Dept/Div:** Finance **Phone No.:** 986-6375

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
  This request is to increase the budget for the Finance Department for reimbursement revenue received to cover administrative costs associated with the research and replacement of the stolen checks from the County Treasurer's Office.

- 2) Why was this request not included in the Fiscal Year 2005 Operating Budget?
  This revenue was not realized until after the fiscal year 2005 operating budget was prepared.

- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?
  This increase is anticipated to be non-recurring.

- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, cite statute and attach a copy.
    This is not a state special appropriation.

  - b) If this is a state or federal grant, cite grant name, number, award date and amount.
    This is not a state or federal grant.

SFC CLERK RECORDED 12/02/2004

Resolution requesting a budget increase to the General Fund (101) / Finance Department

SANTA FE COUNTY

RESOLUTION 2004 - 148

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Susan Lucero **Dept/Div:** Finance **Phone No.:** 986-6375

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 4) (Continued):
  - c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.
    This request is not a result of Commission action.

  - d) Please identify other funding sources that can be used to match this request.
    There are no other funding sources to match this request.

- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.
  This request does not impact the capital purchases category.

- 6) Does this request have an FTE impact for the department/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.
  This request does not have an FTE impact.

SFC CLERK RECORDED 12/02/2004

Resolution requesting a budget increase to the General Fund (101) / Finance Department

SANTA FE COUNTY

RESOLUTION 2004 - 148

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of November, 2004.

Santa Fe Board of County Commissioners

Paul Campos, Chairperson

ATTEST:

Rebecca Bustamante, County Clerk

COUNTY OF SANTA FE) BCC RESOLUTION
STATE OF NEW MEXICO) ss PAGES: 4

I Hereby Certify That This Instrument Was Filed & Recorded On The 2ND Day Of December, A.D. 2004 at 2:
And Was Duly Recorded as Instrument # 1337733
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Rebecca Bustamante
Deputy County Clerk, Santa Fe, NM

Approved As To Form.

By _____
Stephen Ross, County Attorney