SFC CLERK RECORDED12/02/2004

SANTA FE COUNTY

RESOLUTION 2004 - 154

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on November 30, 2004, did request the following budget adjustment:

Department / Division: **Assessor** Fund Name: **Valuation fund**

Budget Adjustment Type: **Budget Increase** Fiscal Year: 2004 (July 1, 2004 - June 30, 2005)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
203	1111	311	0503	Property Tax/ 1% Administrative Fee	36,895.00	
TOTAL (if SUBTOTAL, check here ____)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
203	1111	413	1022	Salary & Wages/Permanent Employees	25,000.00	
203	1111	413	2001	Employee Benefits/FICA Regular	1600.00	
203	1111	413	2002	Employee Benefits/Medicare	370.00	
TOTAL (if SUBTOTAL, check here ____)						

Requesting Department Approval: Susan Baca **Title:** Deputy Assessor **Date:** 11/17/04

Finance Department Approval: Susan M. Lucero **Date:** 11.19.04 **Entered by:** _____ **Date:** _____

County Manager Approval: _____ **Date:** _____

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SANTA FE COUNTY

RESOLUTION 2004 - 154

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here ____)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
203	1111	413	2003	Employee Benefits/Retirement Contributions	4,800.00	
203	1111	413	2006	Employee Benefits/Retirement Health Care	325.00	
203	1111	413	2005	Employee Health Care	4,800.00	
TOTAL (if SUBTOTAL, check here ____)					36,895.00	

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SANTA FE COUNTY

RESOLUTION 2004-154

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Brian L. Baca **Dept/Div:** Assessor **Phone No.:** 986-6308

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

  To transfer one member of the Appraisal staff from General Fund to Valuation Fund.

- 2) Why was this request not included in the Fiscal Year 2005 Operating Budget?

  Unanticipated merit increases and increased starting pay for receptionist position.

- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?

  Recurring

- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, cite statute and attach a copy.

  Yes, Valuation fund

  - b) If this is a state or federal grant, cite grant name, number, award date and amount.

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SANTA FE COUNTY

RESOLUTION 2004-154

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Brian L. Baca **Dept/Div:** Assessor **Phone No.:** 986-6308

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 4) (Continued):
  - c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.

N/A

  - d) Please identify other funding sources that can be used to match this request.

N/A

- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.

N/A

- 6) Does this request have an FTE impact for the department/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.

Moving Appraiser position from General fund to the Valuation fund.

SFC CLERK RECORDED12/02/2004

SANTA FE COUNTY

RESOLUTION 2004 - 154

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th **Day of** November **, 2004.**

Santa Fe Board of County Commissioners

Paul Campos, Chairperson

ATTEST:

Rebecca Bustamante, County Clerk

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
PAGES: 5

BCC RESOLUTION

I Hereby Certify That This Instrument Was Filed For Record On The 2ND Day Of December, A D, 2004 at 20
And Was Duly Recorded as Instrument # 1537172
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Rebecca Bustamante
County Clerk, Santa Fe, NM

Deputy

Approved As To Form.

By for Stephen Ross, County Attorney

COUNTY CLERK
REBECCA BUSTAMANTE
SANTA FE COUNTY NEW MEXICO