

# SANTA FE COUNTY

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## RESOLUTION 2006- 110

### A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on June 27, 2006 did request the following budget adjustment:

Departments/Divisions: Health and Human Services/DWI Program

Fund Name: Local DWI Distribution Funds

Budget Adjustment Type: Budget Increase

Fiscal Year: 2006: (July 1, 2005 - June 30, 2006)

BUDGETED REVENUES: (use continuation sheet, if necessary)

| FUND CODE<br>XXX                 | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | REVENUE<br>NAME        | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|----------------------------------|---------------------------------|------------------------------|----------------------------|------------------------|--------------------|--------------------|
| 241                              | 0404                            | 371                          | 04-00                      | State Grants/DWI Local | 68,966             |                    |
| TOTAL (if SUBTOTAL, check here ) |                                 |                              |                            |                        | 68,966             |                    |

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

| FUND CODE<br>XXX                 | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | CATEGORY / LINE ITEM<br>NAME    | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|----------------------------------|---------------------------------|------------------------------|----------------------------|---------------------------------|--------------------|--------------------|
| 241                              | 0404                            | 464                          | 50-03                      | Professional Services           | 12,709             |                    |
| 241                              | 0404                            | 464                          | 60-01                      | Inventory Exempt                | 5,000              |                    |
| 241                              | 0404                            | 464                          | 60-07                      | Office Supplies                 | 4,500              |                    |
| 241                              | 0404                            | 464                          | 60-09                      | Educational Supplies            | 12,631             |                    |
| 241                              | 0404                            | 464                          | 70-37                      | Printing\Publishing\Advertising | 10,529             |                    |
| 241                              | 0404                            | 464                          | 80-03                      | Equipment & Machinery           | 23,597             |                    |
| TOTAL (if SUBTOTAL, check here ) |                                 |                              |                            |                                 | 68,966             |                    |

Requesting Department Approval: Stephen Shepherd

Title: Director Date: 6/12/06

Finance Department Approval: Wanda Martinez Date: 6/15/06

Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

**SANTA FE COUNTY**  
**RESOLUTION 2006 -110**

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**ATTACH ADDITIONAL SHEETS IF NECESSARY.**

**DEPARTMENT CONTACT:**

**Name:** Steve Shepherd

**Dept/Div:** Health and Human Services/DWI Program

**Phone #:** 992-9840

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 1) Please summarize the request and its purpose.

This request is to increase our DWI Local Distribution budget according to the total distribution amount that the DWI Program is going to receive which was provided by the Department of Finance and Administration (DFA) for fiscal 2006.

- 2) Why was this request not included in the Fiscal Year 2006 Operating Budget?

The funds were budgeted in the FY-2006 budget, but at a lower amount than what has now been provided by DFA to the DWI Program of the total revenues that will be received from the funding source listed above.

- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?

This budget and the resulting expenditures are recurring. The DWI Local Distribution is awarded to the Health and Human Services Department annually each year, after all the appropriate paper work has been submitted beginning the 1<sup>st</sup> day in July.

- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:

This request does impact a revenue source.

- a) If this is a state special appropriation, cite statute and attach a copy.

This is not a state special appropriation.

- b) If this is a state or federal grant, cite grant name, number, award date and amount.

This is state awarded funds.

Grant Name: Local DWI Distribution Funds  
Award Date: 7/1/05 Annual Grant

Grant Number: 06-D-J-D-27  
Amount: \$718,183.00

9007/05/90 (HUMAN SERVICES DEPT) DAS

**SANTA FE COUNTY**  
**RESOLUTION 2006- 116**

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***ATTACH ADDITIONAL SHEETS IF NECESSARY.***

**DEPARTMENT CONTACT:**

Name: Steve Shepherd

Dept/Div: Health and Human Services/DWI Program

Phone #: 992-9840

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 4) (Continued):
  - c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.  
  
This request is not the result of Commission action.
  - d) Please identify other funding sources that can be used to match this request.  
  
Match is in-kind only.
- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.  
  
This does impact the Capital Purchases category. We will be purchasing one (1) Intoxilyzer IR 8000 and a Digital Eyewitness Camera for Law Enforcement agencies use, one (1) laptop for the DWI Program Coordinator, and five (5) CPUs to replace outdated ones that will be utilized by the DWI staff.
- 6) Does this request have an FTE impact for the department/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.  
  
This does not impact the FTEs.

9007/08/90 (HUMANITARIAN) 148

**SANTA FE COUNTY**

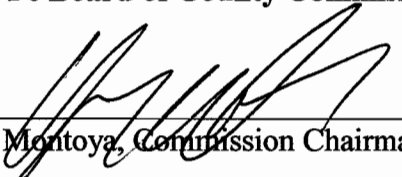
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**RESOLUTION 2006- 110**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

**Approved, Adopted, and Passed This 26th Day of June, 2006**

**Santa Fe Board of County Commissioners**

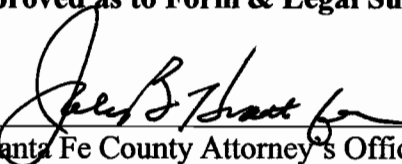
  
\_\_\_\_\_  
Harry Montoya, Commission Chairman

**ATTEST:**

  
\_\_\_\_\_  
Valerie Espinoza, County Clerk




**Approved as to Form & Legal Sufficiency.**

By   
\_\_\_\_\_  
Santa Fe County Attorney's Office

COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

BCC RESOLUTIONS  
PAGES: 4

Hereby Certify That This Instrument Was Filed for  
Record On The 30TH Day Of June, A.D. 2006 at 14 29  
And Was Duly Recorded as Instrument # 1440224  
In The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Deputy  Valerie Espinoza  
County Clerk, Santa Fe NM

9007/05/06 (CHAD, JAH, MARCO) JEF