SFC CLERK RECORDED 10/30/2007

SANTA FE COUNTY

RESOLUTION 2007 - 168

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on October 30, 2007, did request the following budget adjustment:

Department / Division: Corrections / Adult Facility Fund Name: Jail Operations Fund (518)

Budget Adjustment Type: Budget Increase Fiscal Year: 2008 (July 1, 2007 - June 30, 2008)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
518	0000	385	0500	Budgeted Cash	138,739	
TOTAL (if SUBTOTAL, check here ____)					138,739	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
518	1860	426	1024	Salary & Wages / Temporary Employees	49,920	
518	1860	426	2001	Employee Benefits / FICA – Regular	3,095	
518	1860	426	2002	Employee Benefits / FICA – Medicare	724	
518	1860	426	5090	Contractual Services / Other Contractual Services	85,000	
TOTAL (if SUBTOTAL, check here ____)					138,739	

Requesting Department Approval: Teresa C Martinez **Title:** Finance Director **Date:** 10/22/07

Finance Department Approval: _____ **Date:** _____ **Entered by:** _____ **Date:** _____

County Manager Approval: _____ **Date:** _____

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RESOLUTION 2007 - 168

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: **Name:** Annabelle Romero **Dept/Div:** Corrections / Adult **Phone No.:** 424-5600

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
  This request is to budget prior fiscal year 2007 cash balance for the Jail Operations Fund (518) /Adult Facility to fund (4) Temporary Clerk positions to update medical records as well as additional funding for contractual services to assist with the DOJ audit.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title
1024	(4) Temporary Positions	Temporary	(4) Clerks

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
5090	Contracts to assist with the DOJ audit at the Adult Facility	$85,000

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense ___X___

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Annabelle Romero **Dept/Div:** Corrections / Adult **Phone No.:** 424-5600

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES _____ NO X
    If YES, cite statute and attach a copy.
  - b) Does this include state or federal funds? YES _____ NO X
    If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
  - c) Is this request is a result of Commission action? YES _____ NO X
    If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
  - d) Please identify other funding sources used to match this request.
    There are no other funding sources to match this request.

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SANTA FE COUNTY

RESOLUTION 2007 - 168

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of October, 2007.

Santa Fe Board of County Commissioners

Virginia Vigil, Chairperson

ATTEST:

Valerie Espinoza, County Clerk

Approved As To Form.

By _____
Stephen Ross, County Attorney

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

BCC RESOLUTIONS
PAGES: 4

I Hereby Certify That This Instrument Was Filed for Record On The 30TH Day Of October, A.D., 2007 at 15:31 And Was Duly Recorded as Instrument # 1504672 Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Valerie Espinoza
Deputy _____ County Clerk, Santa Fe, NM