

SANTA FE COUNTY

RESOLUTION 2007 - 25

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 30, 2007, did request the following budget adjustment:

Department / Division: Land Use / Affordable Housing Fund Name: Developer Fees Fund (231)

Budget Adjustment Type: Budget Increase Fiscal Year: 2007 (July 1, 2006 - June 30, 2007)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
231	1930	341	0103	Home Certification Fees	10,550	
TOTAL (if SUBTOTAL, check here)					10,550	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
231	1930	471	3001	Travel / In State Mileage & Fares	1,500	
231	1930	471	6007	Supplies / Office Supplies	1,300	
231	1930	471	7003	Other Operating Costs / Telephone	450	
231	1930	471	7033	Other Operating Costs / Seminars & Workshops	1,500	
231	1930	471	7037	Other Operating Costs / Printing/Publishing	500	
231	1930	471	7090	Other Operating Costs / Misc.	1,500	
231	1930	471	8015	Capital Purchases / Computers & Peripherals	3,800	
TOTAL (if SUBTOTAL, check here)					10,550	

Requesting Department Approval: [Signature] Title: AFFORDABLE HOUSING ADMINISTRATION Date: 1/18/07

Finance Department Approval: [Signature] Date: 1/19/07 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Duncan Sill Dept/Div: Land Use / Affordable Housing Phone No.: _____

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
This request increases the budget for home certification fee revenue to establish an operating budget for the Affordable Housing program.

- 2) Why was this request not included in the Fiscal Year 2007 Operating Budget?
The Affordable Housing Specialist position and program were approved after the fiscal year 2007 operating budget was prepared.

- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?
This increase is anticipated to be non-recurring for fiscal year 2007.

- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, cite statute and attach a copy.
This is not a state special appropriation.

 - b) If this is a state or federal grant, cite grant name, number, award date and amount.
This is not a state or federal grant.

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DEPARTMENT CONTACT:

Name: Duncan Sill Dept/Div: Land Use / Affordable Housing Phone No.: _____

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 4) (Continued):
 - c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.
This request is not a result of Commission action.
 - d) Please identify other funding sources that can be used to match this request.
There are no other funding sources to match this request.
- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.
The requested amount for capital is to purchase a computer and printer.
- 6) Does this request have an FTE impact for the department/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.
This request does not have an FTE impact.

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of January, 2007.

Santa Fe Board of County Commissioners

ATTEST
Valerie Espinoza
Valerie Espinoza, County Clerk

Virginia Vigil 1/30/07
Virginia Vigil, Chairperson



Approved As To Form.

By Carolyn Mlick for
Stephen Ross, County Attorney

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
I Hereby Certify That This Instrument Was Filed for
Record On The 31ST Day Of January, A.D., 2007 at 13:06
And Was Duly Recorded as Instrument # 1469107
Of The Records Of Santa Fe County
Deputy Marcella [Signature] Witness My Hand And Seal Of Office
Valerie Espinoza
County Clerk, Santa Fe, NM