

SANTA FE COUNTY

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RESOLUTION 2008 - 24

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in special session on February 8, 2008, did request the following budget adjustment:

Department / Division: Various Departments Fund Name: General Fund (101)Budget Adjustment Type: Budget Increase Fiscal Year: 2008 (July 1, 2007 - June 30, 2008)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	311	0501	Property Taxes / Current Year	403,700	
101	0000	311	0201	Gross Receipts Taxes / County General	201,900	
101	0000	360	0301	Investment Income	393,000	
101	0000	385	0100	Budgeted Cash	2,400,000	
TOTAL (if SUBTOTAL, check here)					3,398,600	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	1502	412	1022	Salary & / Wages	104,118	
101	1502	412	2001	Employee Benefits / FICA - Regular	6,455	
101	1502	412	2002	Employee Benefits / FICA - Medicare	1,510	
101	1502	412	2003	Employee Benefits / Retirement Contributions	19,792	
TOTAL (if SUBTOTAL, check here X)					131,875	

Requesting Department Approval: _____ Title: _____ Date: _____

Finance Department Approval: Sharon A. Martinez Date: 2/8/08 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here _____)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	1502	412	2005	Employee Benefits / Healthcare	8,371	
101	1502	412	2006	Employee Benefits / Retiree Healthcare	1,354	
101	1502	412	5090	Contractual Services / Other Contractual Services	240,000	
101	1514	412	7090	Other Operating Costs / Misc. Operating Costs	20,000	
101	0102	411	8001	Capital Purchases / Buildings & Structures	60,000	
101	0115	412	7090	Other Operating Costs / Misc. Operating Costs	22,000	
101	0303	412	7098	Other Operating Costs / Project Contingency	50,000	
101	0303	412	7090	Other Operating Costs / Misc. Operating Costs	2,400,000	
101	1525	432	5090	Contractual Services / Other Contractual Services	180,000	
101	2230	412	7002	Other Operating Costs / Rent of Buildings	130,000	
101	2230	412	8004	Capital Purchases / Furniture & Fixtures	70,000	
101	2232	434	7090	Other Operating Costs / Misc. Operating Costs	85,000	
TOTAL (if SUBTOTAL, check here _____)					3,398,600	

RESOLUTION 2008 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.DEPARTMENT CONTACT: Name: Teresa Martinez Dept/Div: ASD / Finance Phone No.: 986-6375**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 1) Please summarize the request and its purpose.
Request is for a budget increase to the General Fund (101) from additional revenues from property taxes, gross receipts taxes, investment income, and prior fiscal year 2007 cash balance to fund recurring and non-recurring expanded and new programs and services for fiscal year 2008. (Detailed list is attached)

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title
101-1502-412-1022	Add Position	Permanent	Database Administrator
101-1502-412-1022	Add Position	Permanent	Systems Administrator
101-1502-412-1022	Add Position	Permanent	Telecommunications Specialist

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
101-1502-412-5090	Web hosting and administration (\$34,000); E-mail archiving (\$75,000); Cabling for Clerk's Office (\$19,000);	\$240,000
	Firewall logs (\$15,000); HR Module H.T.E. (\$65,000); IT Contract CAMA (\$25,000); Cable for public viewing	
	Channel (\$7,000)	
101-0102-411-8001	Regional Animal Shelter	\$60,000
101-1525-432-5090	Youth Recreation	\$180,000
101-2230-412-8004	Furniture expense for relocation	\$70,000

- 2) Is the budget action for RECURRING expense X or for NON-RECURRING (one-time only) expense X

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ATTACH ADDITIONAL SHEETS IF NECESSARY.**DEPARTMENT CONTACT:**Name: Teresa Martinez Dept/Div: ASD / Finance Phone No.: 986-6375**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X____
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES _____ NO X____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES _____ NO X____
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.
There are no other funding sources to match this request.

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 8th Day of February, 2008.

Santa Fe Board of County Commissioners



Jack Sullivan, Chairperson

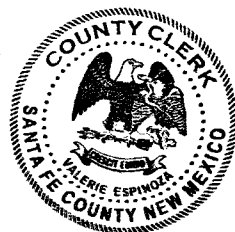


Valerie Espinoza, County Clerk

Approved As To Form.

By 

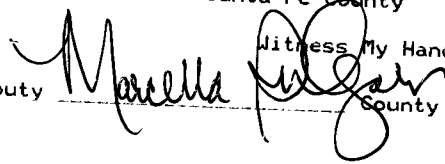
Stephen Ross, County Attorney



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

BCC RESOLUTIONS
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I Hereby Certify That This Instrument Was Filed for
Record On The 22ND Day Of February, A.D., 2008 at 12:47
And Was Duly Recorded as Instrument # **1516243**
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Deputy  Valerie Espinoza
County Clerk, Santa Fe, NM

Santa Fe County FY 2008 Midyear Budget Review Recommended Funding – Programs

Funding Source – CY Revenues

- Recurring:
 - Web Hosting & Adm. \$ 34,000
 - Youth Recreation \$180,000
 - Add'l Space Needs \$200,000
 - Sheriff's Impound Lot \$ 50,000
- Non-Recurring:
 - Driving Record Research \$ 22,000
 - Regional Animal Shelter \$ 60,000
 - Email Archiving \$ 75,000
 - Cabling Clerk's Office \$ 19,000
 - Firewall Logs \$ 15,000
 - HR Module H.T.E. \$ 65,000
 - IT Contract CAMA Impl. \$ 25,000
 - Cable f/Public View Ch. \$ 7,000
 - Weston Study Impl. \$ 20,000
 - Settlement of Delinquent
Property Taxes \$ 85,000

Funding Source – General Fund Cash

- Contingencies:
 - Legal Settlements
 (Oil & Gas) \$ 800,000
 - Risk Insurance \$ 400,000
 - Reserves for
 County Funds (3) \$ 1,200,000

Funding Source – Jail Fund Cash

- Bail Bond Takeover \$ 100,000
- Medical Records
 Software \$ 165,000

Santa Fe County

FY 2008 Midyear Budget Review

Recommended Funding – FTEs

Positions Funded from General Fund

Information Technology

Database Administrator	\$ 53,700
Systems Administrator	\$ 45,200
Telecommunications Spec	\$ 42,700
FY08 Total:	\$ 141,600
FY09 Impact:	\$ 283,200

Positions Funded from Special Revenue Fund

Senior Services

Program Manager	\$ 38,800
Driver/Cook's Asst.	\$ 21,200
FY08 Total:	\$ 60,000
FY09 Impact	\$120,000

Positions Funded from Jail Fund

Corrections

– Medical Record Clerks	
3 FTES (3 Temps)	\$ 40,000
– Therapists 2 FTES	\$ 71,000
– Nurse Practitioner FTE	\$ 56,600
– Secretary Senior 2 FTES	\$ 39,600
– Psychiatrist	\$265,342
– IT Medical Record	
SW Impl (Temp)	\$ 30,000
– Social Worker FTE	\$ 35,500
– Compliance Asst Mgr	\$ 28,700
– EM Manager Senior	\$ 25,000
FY08 Total:	\$ 591,742
FY09 Impact*:	\$ 700,000

*Impact is on General Fund transfer
to Jail Fund

February 8, 2008