

## SANTA FE COUNTY

Page 1 of 5RESOLUTION 2008 - 25**A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM**

Whereas, the Board of County Commissioners meeting in special session on February 8, 2008, did request the following budget adjustment:

Department / Division: Corrections / Adult, Medical and Electronic Monitoring Fund Name: Jail Operations Fund (518)Budget Adjustment Type: Budget Increase Fiscal Year: 2008 (July 1, 2007 - June 30, 2008)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
518	0000	385	0500	Budgeted Cash	856,742	
TOTAL (if SUBTOTAL, check here )					856,742	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
518	1860	426	1022	Salary & Wages / Permanent Employees	76,323	
518	1860	426	1024	Salary & Wages / Temporary Employees	27,868	
518	1860	426	2001	Employee Benefits / FICA - Regular	6,460	
518	1860	426	2002	Employee Benefits / FICA - Medicare	1,510	
518	1860	426	2003	Employee Benefits / Retirement Contributions	14,509	
518	1860	426	2005	Employee Benefits / Healthcare	6,137	
518	1860	426	2006	Employee Benefits / Retiree Healthcare	993	
TOTAL (if SUBTOTAL, check here <input checked="" type="checkbox"/> )					133,800	

Requesting Department Approval: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Finance Department Approval: [Signature] Date: 2/8/08 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

County Manager Approval: \_\_\_\_\_ Date: \_\_\_\_\_

## SANTA FE COUNTY

## RESOLUTION 2008 - \_\_\_\_\_

## BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here )						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
518	1863	426	1022	Salary & Wages / Permanent Employees	288,928	
518	1863	426	1024	Salary & Wages / Temporary Employees	37,157	
518	1863	426	2001	Employee Benefits / FICA - Regular	20,217	
518	1863	426	2002	Employee Benefits / FICA - Medicare	4,728	
518	1863	426	2003	Employee Benefits / Retirement Contributions	54,925	
518	1863	426	2005	Employee Benefits / Healthcare	23,231	
518	1863	426	2006	Employee Benefits / Retiree Healthcare	3,756	
518	1863	426	8016	Capital Purchases / Computer Software	165,000	
518	1865	426	1022	Salary & Wages / Permanent Employees	18,382	
518	1865	426	2001	Employee Benefits / FICA - Regular	1,140	
518	1865	426	2002	Employee Benefits / FICA - Medicare	266	
518	1865	426	2003	Employee Benefits / Retirement Contributions	3,494	
518	1865	426	2005	Employee Benefits / Healthcare	1,478	
518	1865	426	2006	Employee Benefits / Retiree Healthcare	240	
518	1865	426	7090	Other Operating Costs / Misc. Operating Costs	100,000	
TOTAL (if SUBTOTAL, check here )					856,742	

## SANTA FE COUNTY

## RESOLUTION 2008 - \_\_\_\_\_

**ATTACH ADDITIONAL SHEETS IF NECESSARY.**DEPARTMENT CONTACT: Name: Teresa Martinez Dept/Div: ASD / Finance Phone No.: 986-6375**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 1) Please summarize the request and its purpose.

Request is for a budget increase to the Jail Operations Fund (518) to budget prior fiscal year 2007 cash balance to fund expanded programs and services which include (9) new FTEs and (4) temporary positions for the Adult Facility, Medical Services and Electronic Monitoring as well as to fund the Bail Bond takeover and medical records software. (Detailed list is attached)

## a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title
518-1860-426-1022	Add Position	Permanent	(2) Secretary Senior
518-1860-426-1022	Add Position	Permanent	Social Worker
518-1860-426-1022	Add Position	Permanent	Compliance Assistant Manager
518-1863-426-1022	Add Position	Permanent	(2) Therapists
518-1863-426-1022	Add Position	Permanent	Nurse Practitioner
518-1863-426-1022	Add Position	Permanent	Psychiatrist
518-1865-426-1022	Add Position	Permanent	EM Manager Senior

## b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
518-1863-426-8016	Medical Records Software	\$165,000

- 2) Is the budget action for RECURRING expense X or for NON-RECURRING (one-time only) expense X

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**ATTACH ADDITIONAL SHEETS IF NECESSARY.**

**DEPARTMENT CONTACT:**

Name: Teresa Martinez Dept/Div: ASD / Finance Phone No.: 986-6375

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES \_\_\_\_\_ NO X  
If YES, cite statute and attach a copy.
  - b) Does this include state or federal funds? YES \_\_\_\_\_ NO X  
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
  - c) Is this request is a result of Commission action? YES \_\_\_\_\_ NO X  
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
  - d) Please identify other funding sources used to match this request.  
There are no other funding sources to match this request.

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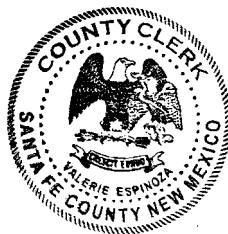
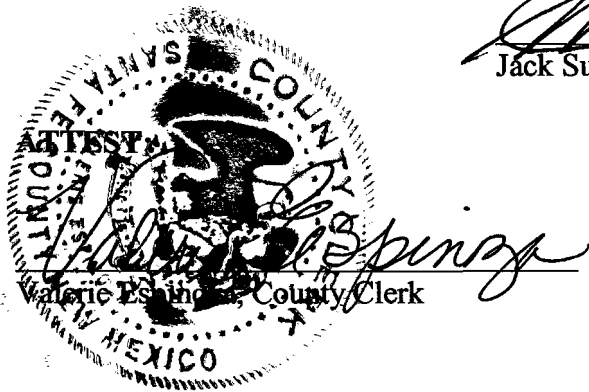
RESOLUTION 2008 - 25

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 8<sup>th</sup> Day of February, 2008.

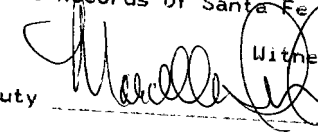
Santa Fe Board of County Commissioners

  
Jack Sullivan, Chairperson



Approved As To Form.

By   
Stephen Ross, County Attorney

COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss  
BCC RESOLUTIONS  
PAGES: 7  
I Hereby Certify That This Instrument Was Filed for  
Record On The 22ND Day Of February, A.D., 2008 at 12:47  
And Was Duly Recorded as Instrument # 1516244  
Of The Records Of Santa Fe County  
Deputy  Witness By Hand And Seal Of Office  
Valerie Espinoza  
County Clerk, Santa Fe, NM

## Santa Fe County FY 2008 Midyear Budget Review Recommended Funding – Programs

### Funding Source – CY Revenues

- Recurring:
  - Web Hosting & Adm. \$ 34,000
  - Youth Recreation \$180,000
  - Add'l Space Needs \$200,000
  - Sheriff's Impound Lot \$ 50,000
- Non-Recurring:
  - Driving Record Research \$ 22,000
  - Regional Animal Shelter \$ 60,000
  - Email Archiving \$ 75,000
  - Cabling Clerk's Office \$ 19,000
  - Firewall Logs \$ 15,000
  - HR Module H.T.E. \$ 65,000
  - IT Contract CAMA Impl. \$ 25,000
  - Cable f/Public View Ch. \$ 7,000
  - Weston Study Impl. \$ 20,000
  - Settlement of Delinquent  
Property Taxes \$ 85,000

### Funding Source – General Fund Cash

- Contingencies:
  - Legal Settlements  
(Oil & Gas) \$ 800,000
  - Risk Insurance \$ 400,000
  - Reserves for  
County Funds (3) \$ 1,200,000

### Funding Source – Jail Fund Cash

- Bail Bond Takeover \$ 100,000
- Medical Records  
Software \$ 165,000

# Santa Fe County

## FY 2008 Midyear Budget Review

### Recommended Funding – FTEs

#### Positions Funded from General Fund

##### Information Technology

Database Administrator	\$ 53,700
Systems Administrator	\$ 45,200
Telecommunications Spec	\$ 42,700
FY08 Total:	\$ 141,600
FY09 Impact:	\$ 283,200

#### Positions Funded from Special Revenue Fund

##### Senior Services

Program Manager	\$ 38,800
Driver/Cook's Asst.	\$ 21,200
FY08 Total:	\$ 60,000
FY09 Impact	\$120,000

#### Positions Funded from Jail Fund

##### Corrections

– Medical Record Clerks	
3 FTEs (3 Temps)	\$ 40,000
– Therapists 2 FTEs	\$ 71,000
– Nurse Practitioner FTE	\$ 56,600
– Secretary Senior 2 FTEs	\$ 39,600
– Psychiatrist	\$265,342
– IT Medical Record	
SW Impl (Temp)	\$ 30,000
– Social Worker FTE	\$ 35,500
– Compliance Asst Mgr	\$ 28,700
– EM Manager Senior	\$ 25,000
FY08 Total:	\$ 591,742
FY09 Impact*:	\$ 700,000

\*Impact is on General Fund transfer  
to Jail Fund

February 8, 2008