

SANTA FE COUNTY

RESOLUTION 2009 - 107

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on June 30, 2009, did request the following budget adjustment:

Department / Division: Community Services / RECC Fund Name: EMS - Healthcare (232) and Emergency Communications (245)

Budget Adjustment Type: Budget Decrease and Increase Fiscal Year: 2009 (July 1, 2008 - June 30, 2009)

BUDGETED REVENUES: (use continuation sheet, if necessary)

Table with 7 columns: FUND CODE, DEPARTMENT/DIVISION, ACTIVITY BASIC/SUB, ELEMENT/OBJECT, REVENUE NAME, INCREASE AMOUNT, DECREASE AMOUNT. Rows include items like 'Charges for Services', 'Joint Powers Agreement / City of Santa Fe', and 'Budgeted Cash'.

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

Table with 7 columns: FUND CODE, DEPARTMENT/DIVISION, ACTIVITY BASIC/SUB, ELEMENT/OBJECT, CATEGORY / LINE ITEM NAME, INCREASE AMOUNT, DECREASE AMOUNT. Rows include 'Salary & Wages / Exempt Employees', 'Salary & Wages / Permanent Employees', and 'Salary & Wages / Overtime'.

Requesting Department Approval: [Signature] Title: Finance Bureau Director Date: 6/22/09

Finance Department Approval: _____ Date: _____ Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
245	2101	341	9500	Charges for Services	2,450,614	
245	2101	380	0100	Joint Powers Agreement / City of Santa Fe	187,730	
245	2101	385	0200	Budgeted Cash	79,150	
245	2101	390	0100	Operating Transfer In / From General Fund 101	688,000	
245	2101	390	0300	Operating Transfer In / From Fund 244	688,000	
245	9000	385	0200	Budget Cash / Prior Year	31,740	
TOTAL (if SUBTOTAL, check here)					4,125,234	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
232	2101	461	2001	Employee Benefits / FICA - Regular		118,117
232	2101	461	2002	Employee Benefits / FICA - Medicare		27,624
232	2101	461	2003	Employee Benefits / Retirement Contributions		362,171
232	2101	461	2005	Employee Benefits / Healthcare		233,755
232	2101	461	2006	Employee Benefits / Retiree Healthcare		24,768
232	2101	461	2008	Employee Benefits / Works Comp.		2,200
232	2101	461	2090	Employee Benefits / Other Employee Benefits		100,000
232	2101	461	3001	Travel / In State Mileage & Fares		1,540
232	2101	461	3002	Travel / Out of State Mileage & Fares		2,500
232	2101	461	3003	Travel / In State Meals & Lodging		4,080
232	2101	461	3004	Travel / Out of State Meals & Lodging		2,500
232	2101	461	3005	Travel / Gas & Oil		6,400
232	2101	461	4001	Maintenance / Buildings & Structures		3,600
232	2101	461	4004	Maintenance / Vehicles		5,250
232	2101	461	4005	Maintenance / Furniture & Fixtures		1,105
TOTAL (if SUBTOTAL, check here X)						895,610

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BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
232	2101	461	4006	Maintenance / Equipment		4,572
232	2101	461	5001	Contractual Services / Audit Contract		12,500
232	2101	461	5002	Contractual Services / Attorney Fees		25,800
232	2101	461	5003	Contractual Services / Professional Services		22,880
232	2101	461	5015	Contractual Services / Software Licenses		38,848
232	2101	461	6001	Supplies / Inventory Exempt		3,436
232	2101	461	6003	Supplies / Uniforms		6,000
232	2101	461	6006	Supplies / Drugs		500
232	2101	461	6007	Supplies / Office Supplies		10,950
232	2101	461	6009	Supplies / Educational Supplies		2,600
232	2101	461	6090	Supplies / Other Supplies		4,584
232	2101	461	7003	Other Operating Costs / Telephone		71,600
232	2101	461	7005	Other Operating Costs / Gas & Heating		5,461
232	2101	461	7006	Other Operating Costs / Garbage & Sewer		654
232	2101	461	7007	Other Operating Costs / Water		4,056
232	2101	461	7010	Other Operating Costs / Works Comp. Premiums		28,000
232	2101	461	7013	Other Operating Costs / Liability Insurance		33,000
232	2101	461	7033	Other Operating Costs / Seminars & Workshops		25,000
232	2101	461	7036	Other Operating Costs / Postage & Mail		700
232	2101	461	7037	Other Operating Costs / Printing/Publishing		600
TOTAL (if SUBTOTAL, check here X)						301,741

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
232	2101	461	7039	Other Operating Costs / Subscriptions & Dues		3,335
232	2101	461	7090	Other Operating Costs / Misc. Costs		1,500
232	2101	461	8015	Capital / Computers & Peripherals		139,707
232	2101	461	8016	Capital / Computer Software		235,745
232	2101	461	8095	Capital / Inventory Exempt - Computers		9,315
232	2101	461	8099	Capital / Inventory Exempt		25,436
232	9021	461	3005	Travel / Gas & Oil		2,070
232	9021	461	4006	Maintenance / Equipment		34
232	9021	461	5002	Contractual Services / Attorney Fees		803
232	9021	461	5003	Contractual Services / Professional Services		745
232	9021	461	5090	Contractual Services / Other Contractual Services		1
232	9021	461	7003	Other Operating Costs / Telephone		3,167
232	9021	461	7037	Other Operating Costs / Printing/Publishing		19
232	9021	461	8095	Capital / Inventory Exempt-Computer		20,127
232	9021	461	8099	Capital / Inventory Exempt		4,774
245	2101	461	1021	Salary & Wages / Exempt Employees	178,180	
245	2101	461	1022	Salary & Wages / Permanent Employees	1,726,925	
245	2101	461	1025	Salary & Wages / Overtime	300,000	
245	2101	461	1090	Salary & Wages / Other Wages	276,000	
245	2101	461	2001	Employee Benefits / FICA - Regular	118,117	
245	2101	461	2002	Employee Benefits / FICA - Medicare	27,624	
TOTAL (if SUBTOTAL, check here X)					2,626,846	446,778

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
245	2101	461	2003	Employee Benefits / Retirement Contributions	362,171	
245	2101	461	2005	Employee Benefits / Healthcare	233,755	
245	2101	461	2006	Employee Benefits / Retiree Healthcare	24,768	
245	2101	461	2008	Employee Benefits / Works Comp.	2,200	
245	2101	461	2090	Employee Benefits / Other Employee Benefits	100,000	
245	2101	461	3001	Travel / In State Mileage & Fares	1,540	
245	2101	461	3002	Travel / Out of State Mileage & Fares	2,500	
245	2101	461	3003	Travel / In State Meals & Lodging	4,080	
245	2101	461	3004	Travel / Out of State Meals & Lodging	2,500	
245	2101	461	3005	Travel / Gas & Oil	6,400	
245	2101	461	4001	Maintenance / Buildings & Structures	3,600	
245	2101	461	4004	Maintenance / Vehicles	5,250	
245	2101	461	4005	Maintenance / Furniture & Fixtures	1,105	
245	2101	461	4006	Maintenance / Equipment	4,572	
245	2101	461	5001	Contractual Services / Audit Contract	12,500	
245	2101	461	5002	Contractual Services / Attorney Fees	25,800	
245	2101	461	5003	Contractual Services / Professional Services	22,880	
245	2101	461	5015	Contractual Services / Software Licenses	38,848	
245	2101	461	6001	Supplies / Inventory Exempt	3,436	
245	2101	461	6003	Supplies / Uniforms	6,000	
245	2101	461	6006	Supplies / Drugs	500	
TOTAL (if SUBTOTAL, check here X)					864,405	

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
245	2101	461	6007	Supplies / Office Supplies	10,950	
245	2101	461	6009	Supplies / Educational Supplies	2,600	
245	2101	461	6090	Supplies / Other Supplies	4,584	
245	2101	461	7003	Other Operating Costs / Telephone	71,600	
245	2101	461	7005	Other Operating Costs / Gas & Heating	5,461	
245	2101	461	7006	Other Operating Costs / Garbage & Sewer	654	
245	2101	461	7007	Other Operating Costs / Water	4,056	
245	2101	461	7010	Other Operating Costs / Works Comp. Premiums	28,000	
245	2101	461	7013	Other Operating Costs / Liability Insurance	33,000	
245	2101	461	7033	Other Operating Costs / Seminars & Workshops	25,000	
245	2101	461	7036	Other Operating Costs / Postage & Mail	700	
245	2101	461	7037	Other Operating Costs / Printing/Publishing	600	
245	2101	461	7039	Other Operating Costs / Subscriptions & Dues	3,335	
245	2101	461	7090	Other Operating Costs / Misc. Costs	1,500	
245	2101	461	8015	Capital / Computers & Peripherals	139,707	
245	2101	461	8016	Capital / Computer Software	235,745	
245	2101	461	8095	Capital / Inventory Exempt - Computers	9,315	
245	2101	461	8099	Capital / Inventory Exempt	25,436	
245	9021	461	3005	Travel / Gas & Oil	2,070	
245	9021	461	4006	Maintenance / Equipment	34	
245	9021	461	5002	Contractual Services / Attorney Fees	803	
TOTAL (if SUBTOTAL, check here X)					605,150	

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BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
245	9021	461	5003	Contractual Services / Professional Services	745	
245	9021	461	5090	Contractual Services / Other Contractual Services	1	
245	9021	461	7003	Other Operating Costs / Telephone	3,167	
245	9021	461	7037	Other Operating Costs / Printing/Publishing	19	
245	9021	461	8095	Capital / Inventory Exempt-Computer	20,127	
245	9021	461	8099	Capital / Inventory Exempt	4,774	
TOTAL (if SUBTOTAL, check here)					4,125,234	4,125,234

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Teresa Martinez Dept/Div: ASD / Finance Phone No.: 986-6375

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
 Request is to transfer the Fiscal Year 2009 budget for the Regional Emergency Communications Center from the EMS-Healthcare Fund (232) to a separate Emergency Communications Operations Fund (245). The Santa Fe County Finance division has been working with the New Mexico Office of the State Auditor in regards to the financial reporting for the RECC and it has been determined that the RECC should be broken out into a separate fund for the year ended June 30, 2009 financial statements.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense X or for NON-RECURRING (one-time only) expense _____

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Teresa Martinez Dept/Div: ASD / Finance Phone No.: 986-6375

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
a) If this is a state special appropriation, YES NO X
b) Does this include state or federal funds? YES NO X
c) Is this request is a result of Commission action? YES NO X
d) Please identify other funding sources used to match this request. There are no other funding sources to match this request.

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of June, 2009.

Santa Fe Board of County Commissioners

[Handwritten Signature]
Mike D. Anaya, Chairperson

ATTEST:

[Handwritten Signature]
Valerie Espinoza, County Clerk



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
BCC RESOLUTIONS
PAGES: 10
I Hereby Certify That This Instrument Was Filed for Record On The 1ST Day Of July, 2009 at 01:29:20 PM And Was Duly Recorded as Instrument # 1568945 Of The Records Of Santa Fe County
Witness My Hand And Seal Of Office
Valerie Espinoza
Deputy *[Handwritten Signature]* County Clerk, Santa Fe, NM