

SANTA FE COUNTY  
RESOLUTION 2011 - 135

CLERK RECORDED 09/15/2011

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**A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM**

Whereas, the Board of County Commissioners meeting in regular session on September 13, 2011, did request the following budget adjustment:

Department / Division: Growth Management / Economic Development Fund Name: Economic Development Fund 224

Budget Adjustment Type: Revenue Increase and Category Adjustment Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

| FUND<br>CODE<br>XXX              | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | REVENUE<br>NAME    | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|----------------------------------|---------------------------------|------------------------------|----------------------------|--------------------|--------------------|--------------------|
| 224                              | 0529                            | 372                          | 0700                       | State Energy Grant | 25,200             |                    |
| TOTAL (if SUBTOTAL, check here ) |                                 |                              |                            |                    | 25,200             |                    |

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

| FUND<br>CODE<br>XXX              | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | CATEGORY / LINE ITEM<br>NAME | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|----------------------------------|---------------------------------|------------------------------|----------------------------|------------------------------|--------------------|--------------------|
| 224                              | 0529                            | 446                          | 5003                       | Professional Services        |                    | 232,787            |
| 224                              | 0529                            | 446                          | 6007                       | Office Supplies              |                    | 500                |
| 224                              | 0529                            | 446                          | 6009                       | Educational Supplies         |                    | 500                |
| 224                              | 0529                            | 446                          | 8002                       | Buildings & Structures       | 258,987            |                    |
| TOTAL (if SUBTOTAL, check here ) |                                 |                              |                            |                              | 258,987            | 233,787            |

Requesting Department Approval: [Signature] Title: Growth Management Dir / Economic Dev Date: 8/23/11

Finance Department Approval: [Signature] Date: 8/23/11 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

County Manager Approval: \_\_\_\_\_ Date: \_\_\_\_\_ Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Erik Aaboe, Duncan Sill Dept/Div: PW/UTL, Growth Management Phone No.: 995-2718

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

This request budgets all available funds from the ARRA Energy Efficiency Measures Grant with New Mexico Energy, Minerals and Natural Resources Department (EMNRD No. 10-521-R1DOE0002-0242.) The BAR also modifies budget to have funds in the proper categories. Because the work to improve energy efficiency in buildings will increase the value of the buildings, this BAR reduces funds in Contractual Services and Supplies adds funds to element 80-02.

a) Employee Actions

| Line Item | Action (Add/Delete Position, Reclass, Overtime) | Position Type (permanent, term) | Position Title |
|-----------|-------------------------------------------------|---------------------------------|----------------|
|           |                                                 |                                 |                |
|           |                                                 |                                 |                |
|           |                                                 |                                 |                |
|           |                                                 |                                 |                |

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

| Line Item | Detail (what specific things, contracts, or services are being added or deleted)                                         | Amount  |
|-----------|--------------------------------------------------------------------------------------------------------------------------|---------|
| 5003      | Contractual Services (Professional Services) category will be reduced                                                    | 232,787 |
| 8001      | Capital Purchases (Buildings & Structures) will be increased for building energy efficiency (heating, cooling, lighting) | 258,987 |
|           |                                                                                                                          |         |
|           |                                                                                                                          |         |

- 2) Is the budget action for RECURRING expense \_\_\_\_\_ or for NON-RECURRING (one-time only) expense X

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*ATTACH ADDITIONAL SHEETS IF NECESSARY.*

DEPARTMENT CONTACT: Name Erik Aaboe, Duncan Sill Dept/Div: PW/UTL, Growth Management Phone No.: 995-2718

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):


- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES \_\_\_\_\_ NO X  
If YES, cite statute and attach a copy.
  - b) Does this include state or federal funds? YES X NO \_\_\_\_\_  
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.  
  
The grant name is "STATE OF NEW MEXICO GOVERNMENTAL SERVICES AGREEMENT BETWEEN THE ENERGY, MINERALS AND NATURAL RESOURCES DEPARTMENT AND SANTA FE COUNTY USING ARRA FUNDS FROM THE U.S. DEPARTMENT OF ENERGY (DOE)" number 10-521-RIDOE0002-0242. A proposed budget summary (after this BAR) is attached.
  - c) Is this request is a result of Commission action? YES \_\_\_\_\_ NO X  
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
  - d) Please identify other funding sources used to match this request.

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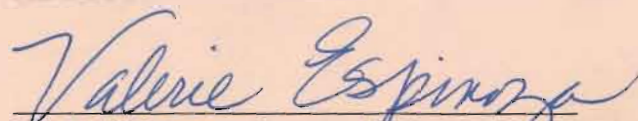
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 13th Day of September, 2011.

Santa Fe Board of County Commissioners

  
Virginia Vigil, Chairperson

ATTEST:

  
Valerie Espinoza, County Clerk



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

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I Hereby Certify That This Instrument Was Filed for  
Record On The 15TH Day Of September, 2011 at 10:42:21 AM  
And Was Duly Recorded as Instrument # **1645332**  
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Valerie Espinoza  
Deputy  County Clerk, Santa Fe, NM