

**RESOLUTION 2011 - 185**

**A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM**

Whereas, the Board of County Commissioners meeting in regular session on Dec. 13, 2011, did request the following budget adjustment:

Department / Division: Community Services/Health and Human Services Fund Name: DWI Program/Community DWI

Budget Adjustment Type: Budget Increase Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

| FUND<br>CODE<br>XXX              | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | REVENUE<br>NAME       | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|----------------------------------|---------------------------------|------------------------------|----------------------------|-----------------------|--------------------|--------------------|
| 241                              | 0405                            | 371                          | 0400                       | Community DWI Program | 35,341             |                    |
| TOTAL (if SUBTOTAL, check here ) |                                 |                              |                            |                       | 35,341             |                    |

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

| FUND<br>CODE<br>XXX              | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | CATEGORY / LINE ITEM<br>NAME         | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|----------------------------------|---------------------------------|------------------------------|----------------------------|--------------------------------------|--------------------|--------------------|
| 241                              | 0405                            | 464                          | 5003                       | Contractual – Professional Services  | 5,001              |                    |
| 241                              | 0405                            | 464                          | 8099                       | Capital Purchases – Inventory Exempt | 30,340             |                    |
| TOTAL (if SUBTOTAL, check here ) |                                 |                              |                            |                                      | 35,341             |                    |

Requesting Department Approval: [Signature] Title: Division Director Date: 11/15/11  
 Finance Department Approval: [Signature] Date: 12/6/11 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_  
 County Manager Approval: [Signature] Date: 12.5.11 Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

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Page 2 of 4**ATTACH ADDITIONAL SHEETS IF NECESSARY.**

**DEPARTMENT CONTACT:** Name: Joyce Varela Dept/Div: Community Services/Health and Human Services /DWI Program Phone No.: 992-9843

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 1) Please summarize the request and its purpose.  
 This request is to increase the DWI Program budget to include the additional grant funds that were awarded through the Traffic Safety Bureau to be utilized for alcohol related programs.

## a) Employee Actions

| Line Item | Action (Add/Delete Position, Reclass, Overtime) | Position Type (permanent, term) | Position Title |
|-----------|---|---------------------------------|----------------|
|           |   |                                 |                |
|           |   |                                 |                |
|           |   |                                 |                |
|           |   |                                 |                |

## b) Professional Services (50-xx) and Capital Category (80-xx) detail:

| Line Item | Detail (what specific things, contracts, or services are being added or deleted)   | Amount |
|-----------|--|--------|
| 5003      | Funds from the Traffic Safety Bureau will be used to contract with local enforcement agencies to complete DWI check points and saturation patrols through-out the fiscal year.   | 5,001  |
| 8099      | These funds are to be utilized for buying field supplies and small equipment such as cones, safety vests, alcohol sensors, batteries, generator, lights, cameras etc.... for the surrounding DWI Law Enforcement agencies as needed. | 30,340 |
|           |  |        |
|           |  |        |

- 2) Is the budget action for RECURRING expense \_\_\_\_\_ or for NON-RECURRING (one-time only) expense X

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DEPARTMENT CONTACT:

Name: Joyce Varela Dept/Div: Community Services/Health and Human Services/DWI Program Phone No.: 992-9843

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

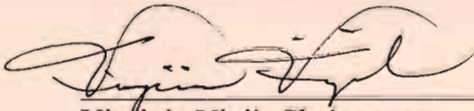
- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES      NO X  
If YES, cite statute and attach a copy.
  - b) Does this include state or federal funds? YES X NO X  
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.  
  
Name: Community DWI Funds      Amount: \$75,340.00  
Grant No. 12-CD-05-091      Start Date: July 1, 2011
  - c) Is this request a result of Commission action? YES      NO X  
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
  - d) Please identify other funding sources used to match this request.

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 13th Day of December, 2011.

Santa Fe Board of County Commissioners

  
Virginia Vigil, Chairperson

ATTEST:

  
Valerie Espinoza, County Clerk



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

BCC RESOLUTIONS  
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I Hereby Certify That This Instrument Was Filed for  
Record On The 14TH Day Of December, 2011 at 01:51:50 PM  
And Was Duly Recorded as Instrument # **1654258**  
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Deputy  Valerie Espinoza  
County Clerk, Santa Fe, NM