

SANTA FE COUNTY

RESOLUTION 2012 - 12

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 31, 2012, did request the following budget adjustment:

Department / Division: Fire Department/Various Fire Districts Fund Name: Forest Restoration Fund (244)

Budget Adjustment Type: Budget Increase Fiscal Year: 2012 (July 1, 2010 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0809	372	00-00	YCC Grant/State	149,814	
<b>TOTAL (if SUBTOTAL, check here )</b>					149,814	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0809	422	10-24	Salaries & Wages/Temp Employees	107,040	
244	0809	422	20-01	Employee Benefits/FICA Regular	6,636	
244	0809	422	20-02	Employee Benefits/FICA Medicare	1,552	
244	0809	422	20-07	Employee Benefits/Unemployment Insurance	5,352	
<b>TOTAL (if SUBTOTAL, check here <u>X</u> )</b>					120,580	

Requesting Department Approval: [Signature] Title: Interim Chief Date: 1-5-12

Finance Department Approval: [Signature] Date: 1/18/12 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

County Manager Approval: \_\_\_\_\_ Date: \_\_\_\_\_ Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

[Signature] 1/31/12

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
<b>TOTAL (if SUBTOTAL, check here )</b>						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	244	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0809	422	20-08	Employee Benefits/Workers Comp	9,634	
244	0809	422	60-02	Supplies/Safety Supplies	16,900	
244	0809	422	60-09	Supplies/Educational Supplies	2,700	
<b>TOTAL (if SUBTOTAL, check here )</b>					<b>149,814</b>	

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Requesting BCC approval for a budget increase to the Forest Restoration cost center (244) for a YCC grant in the amount of \$149,814 to be utilized to employ up to ten local youth ages 18-25 and provide training in natural resources such as forest management, fire ecology, and watershed health for a period of six months. The grant match of \$43,382 will be an "in kind" match utilizing the Wildland Captains salary and benefits, in house training, and fire department vehicles and equipment.

## a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title
10-24	Add Positions	Temporary	Wildland/Urban Interface Spec.

## b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense \_\_\_\_\_ or for NON-RECURRING (one-time only) expense X

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*ATTACH ADDITIONAL SHEETS IF NECESSARY.*

**DEPARTMENT CONTACT:**

Name: Donna Morris Dept/Div: Fire Department Administration Phone No.: 992-3082

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES \_\_\_\_\_ NO X  
If YES, cite statute and attach a copy.
  - b) Does this include state or federal funds? YES X NO \_\_\_\_\_  
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

**State of NM Energy, Minerals and Natural Resources, Youth Conservation Corps Commission Grant Funding**

- c) Is this request a result of Commission action? YES \_\_\_\_\_ NO X  
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
- d) Please identify other funding sources used to match this request.

The match requirement will be met by an "in kind" match to include equipment, vehicles and uniforms currently utilized by the SFCFD Wildland division as well as the salaries & benefits of the current Wildland Captain's position.

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 31st Day of January, 2012.

Santa Fe Board of County Commissioners

Liz Stefanics  
Liz Stefanics, Madam Chair

ATTEST:

Valerie Espinoza  
Valerie Espinoza, County Clerk



COUNTY OF SANTA FE ) BCC RESOLUTIONS  
STATE OF NEW MEXICO ) ss PAGES: 5  
I Hereby Certify That This Instrument Was Filed for  
Record On The 1ST Day Of February, 2012 at 02:39:42 PM  
And Was Duly Recorded as Instrument # **1659197**  
Of The Records Of Santa Fe County  
Witness My Hand And Seal Of Office  
Deputy Marcella [Signature] Valerie Espinoza  
County Clerk, Santa Fe, NM