

SANTA FE COUNTY

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A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on September 25, 2012, did request the following budget adjustment:Department / Division: Fire Department/Various Fire Districts Fund Name: Fire District Revenue/Forestry Fund (244)Budget Adjustment Type: Budget Increase Fiscal Year: 2013 (July 1, 2012 - June 30, 2013)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0809	360	09-02	Revenue/State Forestry	59,280	
244	0831	360	09-02	Revenue/State Forestry	1,003	
244	0832	360	09-02	Revenue/State Forestry	10,515	
244	0834	360	09-02	Revenue/State Forestry	7,236	
TOTAL (if SUBTOTAL, check here <input checked="" type="checkbox"/>)					78,034	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0809	422	10-26	Salaries & Wages/Term Employees	28,068	
244	0809	422	20-01	Employee Benefits/FICA Regular	3,365	
244	0809	422	20-02	Employee Benefits/FICA Medicare	787	
244	0809	422	20-03	Employee Benefits/PERA	15,931	
TOTAL (if SUBTOTAL, check here <input checked="" type="checkbox"/>)					48,151	

Requesting Department Approval: [Signature] Title: Chief Date: 9-12-12Finance Department Approval: [Signature] Date: 9/13/12 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0835	360	09-02	Revenue/State Forestry	1,813	
244	0836	360	09-02	Revenue/State Forestry	1,103	
244	0837	360	09-02	Revenue/State Forestry	277	
244	0838	360	09-02	Revenue/State Forestry	1,523	
244	0840	360	09-02	Revenue/State Forestry	287	
244	0842	360	09-02	Revenue/State Forestry	538	
244	0843	360	09-02	Revenue/State Forestry	510	
244	0872	360	10-55	Revenue/State Forestry	8,568	
TOTAL (if SUBTOTAL, check here)					92,653	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0809	422	20-05	Employee Benefits/Group Insurance	5,000	
244	0809	422	20-06	Employee Benefits/Ret. HC	1,129	
244	0809	422	60-08	Supplies/Field Supplies	5,000	
244	0831	422	60-08	Supplies/Field Supplies	1,003	
244	0832	422	60-08	Supplies/Field Supplies	10,515	
244	0834	422	60-08	Supplies/Field Supplies	7,236	
244	0835	422	60-08	Supplies/Field Supplies	1,813	
244	0836	422	60-08	Supplies/Field Supplies	1,103	
244	0837	422	60-08	Supplies/Field Supplies	277	
244	0838	422	60-08	Supplies/Field Supplies	1,523	
244	0840	422	60-08	Supplies/Field Supplies	287	
244	0842	422	60-08	Supplies/Field Supplies	538	
244	0843	422	60-08	Supplies/Field Supplies	510	
244	0872	421	10-55	Salary & Wages/Volunteer Reimbursements	8,568	
TOTAL (if SUBTOTAL, check here)					92,653	

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DEPARTMENT CONTACT: Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Requesting BCC approval for a budget increase to the Forest Restoration and Various Fire Districts (244) Forestry Revenue Fund for a combined total of \$92,653 to reimburse the Wildland hand crew and various fire districts for fire personnel and/or fire apparatus utilized on the following fires: Sawmill, Bear Springs, Calavera, 2012 Misc. ABC, Rio Vista Run, Nambe, Chimayo, Whitewater, Black Mesa, Tesuque Pueblo, and Garcia Fire. The various fire districts will utilize the reimbursements to purchase or replace necessary field supplies and reimburse personnel utilized on the fires, and Wildland will utilize the reimbursements to help fund the fire department staff of Wildland Urban Interface Specialists as well as supplies.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

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RESOLUTION 2012 - 126Page 4 of 5**ATTACH ADDITIONAL SHEETS IF NECESSARY.****DEPARTMENT CONTACT:**Name: Donna Morris Dept/Div: Fire Department Administration Phone No.: 992-3082**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.

 - b) Does this include state or federal funds? YES X NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

NM State Forestry Reimbursements.

 - c) Is this request a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).

 - d) Please identify other funding sources used to match this request.

Not Applicable.

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 25th Day of September, 2012.

Santa Fe Board of County Commissioners

Liz Stefanics
Liz Stefanics, Madam Chair

ATTEST:

Valerie Espinoza
Valerie Espinoza, County Clerk



COUNTY OF SANTA FE) BCC RESOLUTIONS
STATE OF NEW MEXICO) ss PAGES: 5
I Hereby Certify That This Instrument Was Filed for
Record On The 27TH Day Of September, 2012 at 11:59:57 AM
And Was Duly Recorded as Instrument # **1682777**
Of The Records Of Santa Fe County
Witness My Hand And Seal Of Office
Deputy Marcella Salazar Valerie Espinoza
County Clerk, Santa Fe, NM