

RESOLUTION 2012 - 142

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on October 30, 2012 did request the following budget adjustment:

Department / Division: Sheriff's Department / Region III

Fund Name: Law Enforcement Operations Fund (246)

Budget Adjustment Type: Baseline Increase

Fiscal Year: 2013 (July 1, 2012-June 30, 2013)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1205	350	0400	Fines & Forfeitures	22,600.00	
TOTAL (if SUBTOTAL, check here)					22,600.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1205	425	10-26	Term employee	14,750.00	
246	1205	425	20-01	FICA - Regular	3,450.00	
246	1205	425	80-99	Inventory Exempt	400.00	
246	1205	425	80-09	Vehicle / Equipment	4,000.00	
TOTAL (if SUBTOTAL, check here)					22,600.00	

Requesting Department Approval: [Signature] Title: Sheriff Date: 10-17-12

Finance Department Approval: [Signature] Date: 10/18/12 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Ralph Lopez, Program Manager Dept/Div: Sheriff's Dept. / Region III Phone No.: 505-473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose. The request to budget these monies is for the following purposes; to continue the mentioned Term Employee's positions fulltime, through the end of the current fiscal year. To supplement funds from two other Cost Centers for the purchase of a vehicle and to budget funds to purchase a vacuum cleaner for the Region III Office.

a) Employee Actions:

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title
10-26	Budget funds to continue two positions on a full time basis	Term Employees'	Program Mgr., Adm. Secretary

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
80-09	The purchase of a vehicle for the agents to use during operations	4,000.00
80-99	Purchase of Vacuum Cleaner for Region III Office	400.00

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense XX

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Ralph Lopez, Program Manager Dept/Div: Sheriff / Region III Phone No.: 505-473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO XX
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES XX NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. AMENDED ORDER OF FORFEITURE THROUGH THE FIRST JUDICIAL DISTRICT COURT COUNTY OF SANTA FE STATE OF NEW MEXICO, FOR \$22,600.00.
 - c) Is this request is a result of Commission action? YES _____ NO XX
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of October, 2012.

Santa Fe Board of County Commissioners

Liz Stefanics, Chairperson

ATTEST:

Valerie Espinoza, County Clerk



COUNTY OF SANTA FE) BCC RESOLUTIONS
STATE OF NEW MEXICO) ss PAGES: 4
I Hereby Certify That This Instrument Was Filed for Record On The 5TH Day Of November, 2012 at 12:45:28 PM And Was Duly Recorded as Instrument # 1686686 Of The Records Of Santa Fe County
Witness My Hand And Seal Of Office Valerie Espinoza Deputy County Clerk, Santa Fe, NM