

SANTA FE COUNTY

RESOLUTION 2012 - 30

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on February 28, 2012, did request the following budget adjustment:

Department / Division: Public Works/Projects, Facilities, & Open Space Fund Name: State Special Appropriations Fund (318)

Budget Adjustment Type: Budget Increase Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	7103	371	9000	State/Other	\$1,385	
TOTAL (if SUBTOTAL, check here)					\$1,385	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	7103	481	8001	Capital Purchases/Buildings & Structures	\$1,385	
TOTAL (if SUBTOTAL, check here)					\$1,385	

Requesting Department Approval: _____ Title: Director, Public Works Date: 2/7/12

Finance Department Approval: [Signature] Date: 2/16/12 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY
 RESOLUTION 2012 - 30

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Agnes Leyba-Cruz Dept/Div: PW/Projects&Facilities & Open Space Phone No.: 995-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
 Santa Fe County received Grant 08-L-G-4471 to purchase vehicles, equipment, and information technology, including related equipment, furniture and infrastructure and installation for Santa Fe County. The Assessor's Office requested that two 2009 encumbrances be liquidated and re-budgeted to purchase notebooks and other equipment for the office.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
8001	The Assessor's Office would like to purchase notebooks and other office related equipment with the balance.	\$1,385

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X _____

SANTA FE COUNTY
RESOLUTION 2012 - 30

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

DEPARTMENT CONTACT: Name: Agnes Leyba-Cruz Dept/Div: PW/Projects&Facilities & Open Space Phone No.: 995-6516

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

• 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:

• a) If this is a state special appropriation, YES NO

If YES, cite statute and attach a copy.

Laws of 2008, Chapter 92, Section 59, Paragraph 428, One Thousand Three Hundred Eighty-Five Dollars (\$1,385) to purchase vehicles, equipment, and information technology, including related equipment, furniture and installation for Santa Fe County.

• b) Does this include state or federal funds? YES NO

If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

Grant Number: 08-L-G-4471
Award Date: January 20, 2010
Grant Amount: \$1,385.00

• c) Is this request is a result of Commission action? YES NO

If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).

• d) Please identify other funding sources used to match this request.

N/A

SANTA FE COUNTY

RESOLUTION 2012 - 30

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 28th Day of February, 2012.

Santa Fe Board of County Commissioners

Liz Stefanics
Liz Stefanics, Chairperson

ATTEST:

Valerie Espinoza
Valerie Espinoza, County Clerk



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

BCC RESOLUTIONS
PAGES: 4

I Hereby Certify That This Instrument Was Filed for Record On The 29TH Day Of February, 2012 at 11:31:50 AM And Was Duly Recorded as Instrument # 1661815 Of The Records Of Santa Fe County

Deputy Marcella [Signature] Witness My Hand And Seal Of Office Valerie Espinoza County Clerk, Santa Fe, NM