SFC CLERK RECORDED 08/01/2012

SANTA FE COUNTY

RESOLUTION 2012 - 84

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on July 31, 2012, did request the following budget adjustment:

Department / Division: CMO/Finance

Fund Name: General Fund/Special Appropriations

Budget Adjustment Type: Increase

Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	385	0200	General Fund – Budgeted Cash	$47,939	
318	0789	385	0600	Special Appropriations - Budgeted Cash		$47,939
318	0000	390	0101	Special Appropriation – Transfer In	$47,939	
TOTAL (if SUBTOTAL, check here ____)					**$95,878**	**$47,939**

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	490	0318	General Fund – Transfers Out	$47,939	
TOTAL (if SUBTOTAL, check here ____)					**$47,939**	

Requesting Department Approval: Carole Jaramillo **Title:** Budget Administrator **Date:** 7/19/12

Finance Department Approval: Diane Martinez **Date:** 7/19/2012 **Entered by:** _____ **Date:** _____

County Manager Approval: _____ **Date:** _____ **Updated by:** _____ **Date:** _____

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SANTA FE COUNTY

RESOLUTION 2012 - 84

BUDGET ADJUSTMENT CONTINUATION SHEET

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Carole Jaramillo Dept/Div: CMO/Finance Phone No.: 986-6321

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

1) Please summarize the request and its purpose.
This Resolution will adjust the Fund budget in the Special Appropriations Fund to correct errors that were discovered in revenue accounts within the special appropriations fund which occurred in previous fiscal years. This is a "housekeeping" activity that will ensure correct balances in the Special Appropriations fund going forward.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense ____X____

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RESOLUTION 2012 - 84

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Carole Jaramillo **Dept/Div:** CMO/Finance **Phone No.:** 986-6321

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES _x_____ NO _____
    If YES, cite statute and attach a copy.
    Budgeted cash in the General Fund and the Special Appropriations Fund
  - b) Does this include state or federal funds? YES ___x___ NO _____
    If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
  - c) Is this request is a result of Commission action? YES _____ NO ____x___
    If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
  - d) Please identify other funding sources used to match this request.

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SANTA FE COUNTY

RESOLUTION 2012 - 84

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 31st Day of July, 2012.

Santa Fe Board of County Commissioners

Liz Stefanics, Chairperson

ATTEST:

Valerie Espinoza, County Clerk

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

BCC RESOLUTIONS
PAGES: 4

I Hereby Certify That This Instrument Was Filed for Record On The 1ST Day Of August, 2012 at 12:10:13 PM And Was Duly Recorded as Instrument # 1676917 Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Valerie Espinoza
Deputy _____ County Clerk, Santa Fe, NM