Santa Fe County

Resolution No. 2013-112

A Resolution Authorizing the Surplus of Fixed Assets In Accordance With State Statute

Whereas, Santa Fe County desires to dispose of certain personal property identified in Exhibit A, attached;

Whereas, Exhibit A details each item of personal property by department or office, equipment description, Santa Fe County tag number, serial number, condition of equipment, and estimated fair market value;

Whereas, each item of personal property on exhibit A is worn-out, unusable of obsolete to the extent that the item is no longer economical or safe for continued use by Santa Fe County;

Whereas, each item on Exhibit A has an estimated current resale value of five thousand dollars ($5,000) or less

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Santa Fe County and approves the disposal of the personal property listed on Exhibit A pursuant to NMSA 1978, Section 13-6-1 (2007).

APPROVED, ADOPTED AND PASSED this 29th day of October 2013.

SANTA FE BOARD OF COUNTY COMMIONERS

Kathleen S. Holian

Kathleen S. Holian, Chair

ATTEST:

Geraldine Salazar

Geraldine Salazar
Santa Fe County Clerk

Date 10-29-2013

Approved as to form

Stephen C. Ross
Attorney

10-29-13
Date

Finance Director

Teresa C. Martinez

Teresa C. Martinez

10/2/13
Date

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

BCC RESOLUTIONS
PAGES: 10

I Hereby Certify That This Instrument Was Filed for Record On The 1ST Day Of November, 2013 at 09:09:36 AM
And Was Duly Recorded as Instrument # 1722063
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Geraldine Salazar
County Clerk, Santa Fe, NM

Deputy Marcella Gallegos

COUNTY CLERK
SANTA FE COUNTY NEW MEXICO
GERALDINE SALAZAR

SFC CLERK RECORDED 11/01/2013

Exhibit A RECORDED 11/01/2013

SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013
VEHICLES/HEAVY EQUIPMENT

DEPARTMENT: Various Dept. (items found in Quanset hut)

PERSON COMPLETING
THE FORM: Magdalena Salas TELEPHONE NO.: 505-995-2782

TAG NUMBER	DESCRIPTION	SERIAL NO.	REASON FOR SURPLUS	CONDITION	DEPT	LOCATION	EST VALUE
FA0609	Gateway E-4500	0035871781	obsolete	poor	Adult	Quanset Hut	$ 1.00
N/A	5 folding tables	N/A	obsolete	poor		Quanset Hut	$ 10.00
IE1121	Monitor, Gateway	ME558 90C 01710	obsolete	poor		Quanset Hut	$ 1.00
N/A	Monitor, Gateway	GL719A252009206	obsolete	poor		Quanset Hut	$ 1.00
IE1094	Monitor, Gateway	ME558 90C 01686	obsolete	poor		Quanset Hut	$ 1.00
IE2010	Monitor,LG	103NDWED3025	obsolete	poor		Quanset Hut	$ 1.00
IE1122	Monitor, Gateway	ME558 90C 01790	obsolete	poor		Quanset Hut	$ 1.00
N/A	Monitor, LG	103NDVWD3199	obsolete	poor		Quanset Hut	$ 1.00
N/A	Monitor, Dell	MX 08R339-47605-33E AA3Q	obsolete	poor		Quanset Hut	$ 1.00
N/A	Monitor, Dell	CN-OTP219-64180-78D-32QL	obsolete	poor		Quanset Hut	$ 1.00
N/A	Ethernet	0201LH3G172941	obsolete	poor		Quanset Hut	$ 1.00
N/A	APC Battery Backup	4B0523P49205	obsolete	good		Quanset Hut	$ 1.00
N/A	APC Battery Backup	3B0537X18886	obsolete	good		Quanset Hut	$ 1.00
N/A	APC Battery Backup	430523P422706	obsolete	good		Quanset Hut	$ 1.00
FA0591	Gateway E-4500	0035871741	obsolete	poor		Quanset Hut	$ 1.00
N/A	Vacuum Kaser 214	258989	obsolete	poor	DWI/Health	Quanset Hut	$ 1.00
N/A	Printer, Canon 413411	DE100446	obsolete	poor		Quanset Hut	$ 1.00
N/A	Printer, Canon DR5010C	DD307733	obsolete	poor		Quanset Hut	$ 1.00
11842	Printer, HP LaserJet 5	USKD075829	obsolete	poor		Quanset Hut	$ 1.00
N/A	APC Battery Backup 650	PB004322391	obsolete	poor		Quanset Hut	$ 1.00
FA0621	Monitor, Gateway E4500	0035871782	obsolete	poor		Quanset Hut	$ 1.00
N/A	Enviracare 8816N1	2-302246	obsolete	poor		Quanset Hut	$ 1.00
N/A	Printer, Canon 413411	DE100223	obsolete	poor		Quanset Hut	$ 1.00
N/A	Printer, HP Q1868	CNGN119071	obsolete	poor		Quanset Hut	$ 1.00
IE1272	Monitor, Gateway BX930	MU19009E0003463	obsolete	poor		Quanset Hut	$ 1.00
IE0844	APC Battery Backup	3B0537YR271	obsolete	good		Quanset Hut	$ 1.00
N/A	Printer, Canon 4113411	DE100567	obsolete	poor		Quanset Hut	$ 1.00
IE004637	Receipt Printer, Zebra TLP2844	41A033100680	not needed	good		Quanset Hut	$ 1.00
N/A	Monitor, NEC	88M16817NA	obsolete	poor		Quanset Hut	$ 1.00

N/A	Monitor, NEC	3ZK02526GA	obsolete	poor		Quanset Hut	$ 1.00
N/A	Monitor, NEC	88M15412NA	obsolete	poor		Quanset Hut	$ 1.00
N/A	Monitor, NEC	203214427	obsolete	poor		Quanset Hut	$ 1.00
N/A	Monitor, NEC	88M15416NA	obsolete	poor		Quanset Hut	$ 1.00
N/A	Monitor, NEC	88M16820NA	obsolete	poor		Quanset Hut	$ 1.00
N/A	Xerox Documate	811CN1083	obsolete	poor		Quanset Hut	$ 1.00
FA016383	TV, Sony Color	4040768	obsolete	good		Quanset Hut	$ 30.00
IE005364	TV, Sony Color	4024655	obsolete	good		Quanset Hut	$ 30.00
012750	File Cabinet, Lateral Two Door	N/A	not needed	good		Quanset Hut	$ 5.00
N/A	File Cabinet, Lateral Two Door Gray & Brown	N/A	not needed	good		Quanset Hut	$ 5.00
FA16384	Stand, Tv stand with plastic doors	N/A	not needed	good		Quanset Hut	$ 10.00
N/A	Camera, Canon Powershot A620	2526208476		poor		Quanset Hut	$ 5.00
N/A	Camera, Casio EXILIM 8.1 Megapixels	32004722-A		poor		Quanset Hut	$ 5.00
IE003327	Vacuum, Marshall 14	185123	obsolete	poor		Quanset Hut	$ 5.00
N/A	4 inmate pay phone	N/A	obsolete	poor	Corrections	Quanset Hut	$ 20.00
N/A	Grey Desk	N/A	obsolete	poor		Quanset Hut	$ 5.00
N/A	Cabinet, 3 shelves Beige & Wood	N/A	obsolete	poor		Quanset Hut	$ 5.00
FA015378	Printer, HP laserJet 5000N	N/A	obsolete	poor	Land Use	Quanset Hut	$ 5.00
N/A	Window Shampooer V-Hz	N/A	obsolete	poor		Quanset Hut	$ 1.00
10836	Window Shampooer V-Hz	541665 DM	obsolete	poor		Quanset Hut	$ 1.00
FA015022	Shampooer, Advance Aqua Spot	not readable	obsolete	poor		Quanset Hut	$ 1.00
N/A	Refrigerator, White	B893622035	obsolete	poor		Quanset Hut	$ 5.00
N/A	Refrigerator, White Westinghouse, White	UAS552578	obsolete	poor		Quanset Hut	$ 5.00
N/A	Gas Stove, Roper white & black	N/A	obsolete	poor		Quanset Hut	$ 5.00
N/A	Gas Stove, Magic Chef	N/A	obsolete	poor		Quanset Hut	$ 5.00
N/A	Gas stove, E-State white	N/A	obsolete	poor		Quanset Hut	$ 5.00
N/A	Gas Stove, Roper white & black	N/A	obsolete	poor		Quanset Hut	$ 5.00
IE003654	Cabinet, 4 Metal Drawer Beige color	N/A	obsolete	poor		Quanset Hut	$ 5.00
IE0225	Cabinet, 4 Metal Drawer Beige color	N/A	obsolete	poor		Quanset Hut	$ 5.00
N/A	Microwave, Amana Model RMS10D	1301400945	obsolete	poor		Quanset Hut	$ 5.00
N/A	Microwave, Sharp Model R21LC	99593	obsolete	poor		Quanset Hut	$ 5.00
N/A	Microwave, Sharp Model R21LC	100884	obsolete	poor		Quanset Hut	$ 5.00
N/A	Microwave, Sharp Model R21LC	100983	obsolete	poor		Quanset Hut	$ 5.00
N/A	Microwave, Sharp Model R21LC	101317	obsolete	poor		Quanset Hut	$ 5.00
N/A	Microwave, Amana Model RMS10D	1301400948	obsolete	poor		Quanset Hut	$ 5.00
N/A	Microwave, Amana Model RMS10D	130141688	obsolete	poor		Quanset Hut	$ 5.00
N/A	Microwave, Sharp Model R21LCF	100876	obsolete	poor		Quanset Hut	$ 5.00
N/A	Microwave, Amana Model RMS10D	1301401561	obsolete	poor		Quanset Hut	$ 5.00
N/A	Microwave, Amana Model RMS10D	1301400939	obsolete	poor		Quanset Hut	$ 5.00
N/A	Microwave, Welbilt MR73T	70103146	obsolete	poor		Quanset Hut	$ 5.00
N/A	Microwave, Amana Model RMS10D	130140167	obsolete	poor		Quanset Hut	$ 5.00

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N/A	Microwave, Amana Model RMS10D	1301400944	obsolete	poor		Quanset Hut	$ 5.00
N/A	Microwave, Amana Model RMS10D	1301401678	obsolete	poor		Quanset Hut	$ 5.00
N/A	Cabinet, HON metal cabinet with shelves	N/A	obsolete	poor		Quanset Hut	$ 5.00
N/A	Cabinet, 2 door metal cabinet w/ coat racks	N/A	obsolete	poor		Quanset Hut	$ 5.00
N/A	Cabinet, 2 door metal cabinet w/ coat racks	N/A	obsolete	poor		Quanset Hut	$ 5.00
N/A	Refrigerator, McCall L44002H	M727639	obsolete	poor		Quanset Hut	$ 5.00
N/A	Gateway E-4610D	0039209191	obsolete	Poor	RECC	Quanset Hut	$ 1.00
FA0618	Gateway E-4500	0035871767	obsolete	Poor	RECC	Quanset Hut	$ 1.00
IE006802	Gateway TB120 Laptop	00045-175-893-399	obsolete	Poor	RECC	Quanset Hut	$ 1.00
N/A	Gateway M275	0034017479	obsolete	Poor	RECC	Quanset Hut	$ 1.00
IE01614	Monitor, Gateway 700G	MSM62 50V 01181	obsolete	Poor	Corrections	Quanset Hut	$ 1.00
N/A	Monitor, Gateway TFT19W80PS	MWT74 B0H 09180	obsolete	Poor	Corrections	Quanset Hut	$ 1.00
IE1115	Monitor, Gateway FPD1765	ME558 90C 01690	obsolete	Poor	Corrections	Quanset Hut	$ 1.00
IE1150	Monitor, Gateway FPD1765	ME558 90C 01804	obsolete	Poor	Corrections	Quanset Hut	$ 1.00
FA016630	Gateway E-6300	0035473335	obsolete	Poor	Corrections	Quanset Hut	$ 1.00
IE1130	Monitor, Gateway FPD1765	ME558 90C 01705	obsolete	Poor	Corrections	Quanset Hut	$ 1.00
N/A	Monitor, NEC LCD 195	88M16823NA	obsolete	Broken	RECC	Quanset Hut	$ 1.00
N/A	Box of Keyboards	n/a	obsolete	Poor	RECC	Quanset Hut	$ 1.00
N/A	Monitor, NEC LCD 1850E-BK	203214442	obsolete	Broken	RECC	Quanset Hut	$ 1.00
N/A	Dictaphone	544573	obsolete	Broken	RECC	Quanset Hut	$ 1.00

NOTE: Possible Reasons for Surplus: Obsolete; excessive cost to repair; and, working but not currently used by the department
Condition of the Asset: Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division

(IT Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director Teresa C Martinez Date: Date: 10/10/13

SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013
COMPUTERS AND ELECTRONIC DEVICES

DEPARTMENT: GROWTH MANAGEMENT

PERSON COMPLETING THE FORM: Amanda Hargis TELEPHONE NO.: 986-6318

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	Estimated Value
IE006812	SAMSUNG COMPUTER MONITOR	BR21HVZP3009	66T not working	→ "		$1
IE006813	SAMSUNG COMPUTER MONITOR	BR21HVZP3010	22H not working	→ "		$1
IE008401	SAMSUNG COMPUTER MONITOR	MY24HCGQA01	801F not working	→ "		$1
IE008330	HP LASERJET M2727nf	CND98BQ03M	not working	→ "		$10
12634	APC UPS 1000	WS9713634081	not working	→ "		$5
013239	Gateway Solo laptop	BC89925D019	not working	→ "		$10

NOTE: Possible Reasons for Surplus: Obsolete; excessive cost to repair; and, working but not currently used by the department
Condition of the Asset: Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division

(IT Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director [signature] Date: 5/23/13.

SANTA FE COUNTY
ASSET DISPOSITION / TRANSFER FORM

Note Disposition of Asset: Transfer, Trade-In, Surplus, Destroyed, Other

Part I FROM

Santa Fe County Tag/Assigned # or License Plate # IS 0053166

Asset Description OFFICE Jet Copier/Scanner 685

Year _____ **Make** OFFICE JET **Model** 685

Serial # or Vehicle ID # (VIN) SGC03ESVG5VL

☐ **Transfer** ☐ **Trade In** (Note: Attach invoice w/ trade-in value) ☒ **Other** (Note reason - surplus, destroyed, obsolete etc) (Surplus vehicles need V/M approval)

Note Condition or Comments : Not Sure if Works

Department Housing **Asset Location** Valle Vista offic

Department Director _____ **Date** _____
Signature

Part II TRANSFERRED TO

Department _____ **Asset Location** _____

Note Condition/Comments: _____

The undersigned employee(s) hereby states upon receipt of the transferred Asset identified above the information is accurate to the best of his/her knowledge.

Received By _____ **Date** _____

Department Director _____ **Date** _____
Signature

FORWARD COMPLETED FORM TO: FINANCE/ FIXED ASSETS

County Manager _____ **Date** _____ (Required for all vehicle transfers.)

Finance Use Only:
Date Received _____ **Received By** _____

Entered FA By _____ **Date** _____ **Asset Value $** _____

Y:\sfcfin\private\Fixed Assets\Forms\Fixed Assets Forms\Asset Transfer - Disposal.doc

SANTA FE COUNTY
ASSET DISPOSITION / TRANSFER FORM

Note Disposition of Asset: Transfer, Trade-In, Surplus, Destroyed, Other

Part I FROM

Santa Fe County Tag/Assigned # or License Plate # No-Tag

Asset Description HP Laser Jet 3015

Year _____ **Make** _____ **Model** _____

Serial # or Vehicle ID # (VIN) CNBM362926

☐ **Transfer** ☐ **Trade In** (Note: Attach invoice w/ trade-in value) ☑ **Other** (Note reason - surplus, destroyed, obsolete etc) (Surplus vehicles need V/M approval)

Note Condition or Comments : Not Sure if Works

Department Housing **Asset Location** Valle Vista office

Department Director _____ **Date** 4/17/13
Signature

Part II TRANSFERRED TO

Department _____ **Asset Location** _____

Note Condition/Comments: _____

The undersigned employee(s) hereby states upon receipt of the transferred Asset identified above the information is accurate to the best of his/her knowledge.

Received By _____ **Date** _____

Department Director _____ **Date** _____
Signature

FORWARD COMPLETED FORM TO: FINANCE/ FIXED ASSETS

County Manager _____ **Date** _____ (Required for all vehicle transfers.)

Finance Use Only:
Date Received _____ **Received By** _____

Entered FA By _____ **Date** _____ **Asset Value $** _____

SANTA FE COUNTY
ASSET DISPOSITION / TRANSFER FORM

Note Disposition of Asset: Transfer, Trade-In, Surplus, Destroyed, Other

Part I FROM

Santa Fe County Tag/Assigned # or License Plate # 012931

Asset Description HP Laser Jet 6P

Year _____ **Make** _____ **Model** _____

Serial # or Vehicle ID # (VIN) USCH046524

☐ **Transfer** ☐ **Trade In** (Note: Attach invoice w/ trade-in value) ☒ **Other** (Note reason - surplus, destroyed, obsolete etc) (Surplus vehicles need V/M approval)

Note Condition or Comments : Not Sure if Works

Department Housing **Asset Location** Valle Vista office

Department Director _____ **Date** 4/17/13
Signature

Part II TRANSFERRED TO

Department _____ **Asset Location** _____

Note Condition/Comments: _____

The undersigned employee(s) hereby states upon receipt of the transferred Asset identified above the information is accurate to the best of his/her knowledge.

Received By _____ **Date** _____

Department Director _____ **Date** _____
Signature

FORWARD COMPLETED FORM TO: FINANCE/ FIXED ASSETS

County Manager _____ **Date** _____ (Required for all vehicle transfers.)

Finance Use Only:
Date Received _____ **Received By** _____

Entered FA By _____ **Date** _____ **Asset Value $** 10

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SANTA FE COUNTY
ASSET DISPOSITION / TRANSFER FORM

Note Disposition of Asset: Transfer, Trade-In, Surplus, Destroyed, Other

Part I FROM

Santa Fe County Tag/Assigned # or License Plate # FA 011606

Asset Description Modem

Year _____ **Make** _____ **Model** _____

Serial # or Vehicle ID # (VIN) 0032811035

☐ **Transfer** ☐ **Trade In** (Note: Attach invoice w/ trade-in value) ☒ **Other** (Note reason - surplus, destroyed, obsolete etc) (Surplus vehicles need V/M approval)

Note Condition or Comments : Not Sure if Works

Department Housing **Asset Location** Valle Vista office

Department Director _____ **Date** 4/17/13
Signature

Part II TRANSFERRED TO

Department _____ **Asset Location** _____

Note Condition/Comments: _____

The undersigned employee(s) hereby states upon receipt of the transferred Asset identified above the information is accurate to the best of his/her knowledge.

Received By _____ **Date** _____

Department Director _____ **Date** _____
Signature

FORWARD COMPLETED FORM TO: FINANCE/ FIXED ASSETS

County Manager _____ **Date** _____ (Required for all vehicle transfers.)

Finance Use Only:
Date Received _____ **Received By** _____

Entered FA By _____ **Date** _____ **Asset Value $** 5

SANTA FE COUNTY
ASSET DISPOSITION / TRANSFER FORM

Note Disposition of Asset: Transfer, Trade-In, Surplus, Destroyed, Other

Part I FROM

Santa Fe County Tag/Assigned # or License Plate # 13683

Asset Description Printer HP Color 4500N

Year _____ **Make** _____ **Model** _____

Serial # or Vehicle ID # (VIN) JPHAB142747

☐ **Transfer** ☐ **Trade In** (Note: Attach invoice w/ trade-in value) ☒ **Other** (Note reason - surplus, destroyed, obsolete etc) (Surplus vehicles need V/M approval)

Note Condition or Comments : Does Not Work

Department Housing **Asset Location** Valle Vista

Department Director [signature] **Date** 4/17/13
Signature

Part II TRANSFERRED TO

Department _____ **Asset Location** _____

Note Condition/Comments: _____

The undersigned employee(s) hereby states upon receipt of the transferred Asset identified above the information is accurate to the best of his/her knowledge.

Received By _____ **Date** _____

Department Director _____ **Date** _____
Signature

FORWARD COMPLETED FORM TO: FINANCE/ FIXED ASSETS

County Manager _____ **Date** _____ (Required for all vehicle transfers.)

Finance Use Only:
Date Received _____ **Received By** _____

Entered FA By _____ **Date** _____ **Asset Value $** 10