

THE BOARD OF COUNTY COMMISSIONERS OF  
SANTA FE COUNTY

RESOLUTION 2013-120

**A RESOLUTION AMENDING PROCEDURES FOR RESOLUTIONS WITH A FISCAL  
IMPACT; REQUIRING FISCAL IMPACT REPORTS; PRESCRIBING UNIFORMITY  
OF FISCAL IMPACT REPORTS; ENSURING PUBLIC INPUT ON RESOLUTIONS;  
RESCINDING RESOLUTIONS NO. 2012-056 AND NO. 2013-026  
(Introduced by Commissioner Mayfield and Commissioner Chavez)**

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**WHEREAS**, the Board of County Commissioners of Santa Fe County ("the Board") passed Resolutions 2012-056 and 2013-026 to increase public input on resolutions and to improve transparency and fiscal reporting on Board decisions;

**WHEREAS**, the Board desires to combine the two resolutions and streamline the process for introducing and approving resolutions;

**WHEREAS**, in combining the two resolutions, the Board desires to retain the qualities of public input, transparency, fiscal reporting and accountability in its decision-making process;

**WHEREAS**, the Board recognizes the importance of developing a uniform procedure for determining the fiscal impact of resolutions, including those creating new programs or policies, amending existing programs or policies, or for one-time expenditures including real property acquisition and construction or acquisition of County facilities and the reoccurring expenses (staffing, operation and maintenance, insurance) associated with those facilities;

**WHEREAS**, fiscal impact reports would be useful if they provided cost and revenue projections and a cumulative forecast of the fiscal impact over at least four years following action;

**WHEREAS**, fiscal impact reports are most beneficial if they are provided in a uniform format, contain quantifiable fiscal information, and objectively analyze the proposed action;

**WHEREAS**, input from the citizens of Santa Fe County that informs the Board of public opinion is always useful to help make informed decisions; and

**WHEREAS**, the Board desires to implement a policy of fiscal impact reports as described, to invite public input on all of its proposed resolutions, and to rescind prior resolutions that are not consistent with this resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY  
COMMISSIONERS OF SANTA FE COUNTY, AS FOLLOWS:**

2013-12-20 11:33:33

1. Public comment shall be invited individually or collectively on each resolution appearing on the agenda for action. Public comment on items not on the agenda shall be heard during the agenda item entitled "Matters of Public Concern," and public comment on resolutions appearing on the agenda may be heard during the relevant item or at the call of the Board Chair. Failure to solicit public comment during any item of a Board Meeting shall not affect the legal validity of any action taken on the item.

2. Each policy resolution considered for action that has a fiscal impact shall be accompanied by a fiscal impact report. The fiscal impact report shall be prepared prior to the meeting during which approval is expected. The report shall analyze the immediate impact of the resolution under consideration; if subsequent action will be required to implement the resolution under consideration, only the immediate impacts of the resolution under consideration shall be analyzed. The report shall detail the expected costs and revenues over the first four years following adoption of the proposed resolution, and the fiscal impact report shall be included as part of the packet material for the BCC meeting during which action is expected. A proposed resolution that states a position but that does not make an expenditure or direct staff action shall be deemed to have no known fiscal impact and no fiscal impact report shall be required.

3. If a proposed resolution is changed significantly during the meeting so that the fiscal impact of the resulting program, policy, or acquisition is changed, or if the preparation of a fiscal impact report is warranted and not provided, then the Board may vote to table, withdraw, or postpone action on the resolution, or subject the item to additional hearings.

4. Because Resolution No. 2009-02 ("The Rules of Order") already permits items to be tabled, withdrawn, postponed or subjected to multiple hearings, multiple hearings of resolutions are not specifically required and Resolution No. 2013-026 is not needed and shall be rescinded. Resolution No. 2012-56 is superseded by the public input provisions of this resolution and shall also be rescinded.

PASSED, APPROVED, and ADOPTED THIS 12<sup>th</sup> DAY OF November 2013.

BOARD OF COUNTY COMMISSIONERS

Kathy Holian  
Kathy Holian, Chair

Attest:

Geraldine Salazar  
Geraldine Salazar, County Clerk  
11/12/2013

Approved as to form:



*SR*

Stephen C. Ross, County Attorney

REC CLERK RECORDED 11/13/2013



COUNTY OF SANTA FE )  
 STATE OF NEW MEXICO ) ss

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I Hereby Certify That This Instrument Was Filed for  
 Record On The 13TH Day Of November, 2013 at 04:01:57 PM  
 And Was Duly Recorded as Instrument # 1723001  
 Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
 Geraldine Salazar  
 Deputy County Clerk, Santa Fe, NM

*Marcello Salazar*