

**SANTA FE COUNTY**  
**RESOLUTION 2013 - 30**

**A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM**

Whereas, the Board of County Commissioners meeting in regular session on March 26, 2013, did request the following budget adjustment:

Department / Division: Sheriff's Office Fund Name: LEOF

Budget Adjustment Type: Budget Increase Fiscal Year: 2013 (July 1, 2012 - June 30, 2013)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1201	360	0100	Miscellaneous Revenue: Contributions and Donations	\$8,000.00	
<b>TOTAL (if SUBTOTAL, check here )</b>					\$8,000.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1201	424	6009	Educational Supplies	\$8,000.00	
<b>TOTAL (if SUBTOTAL, check here )</b>					\$8,000.00	

Requesting Department Approval: [Signature] Title: Sheriff Date: 2-12-13

Finance Department Approval: [Signature] Date: 3/26/13 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

County Manager Approval: [Signature] Date: 3/29/13 Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

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**ATTACH ADDITIONAL SHEETS IF NECESSARY.**

**DEPARTMENT CONTACT:** Name: Robert A. Garcia Dept/Div: Sheriff's Office Phone No.: (505) 986-2455

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 1) Please summarize the request and its purpose.  
 \$8,000.00 was received from Law Enforcement Publications for our 2013 & 2014 Sheriff's calendars. This money can be used for funding several community and educational Crime/Drug programs by the Santa Fe County Sheriff's Office. Monies would be used to fund neighborhood watch programs, school drug/crime education and other programs that will benefit the community.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense X or for NON-RECURRING (one-time only) expense \_\_\_\_\_

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*ATTACH ADDITIONAL SHEETS IF NECESSARY.*

**DEPARTMENT CONTACT:**

Name: Robert A. Garcia Dept/Div: Sheriff's Office Phone No.: (505) 986-2455

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES \_\_\_\_\_ NO X  
If YES, cite statute and attach a copy.
  
  - b) Does this include state or federal funds? YES \_\_\_\_\_ NO X  
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
  
  - c) Is this request is a result of Commission action? YES \_\_\_\_\_ NO X  
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
  
  - d) Please identify other funding sources used to match this request.  
Check was deposited into the Sheriff's revenue account #246-1201-360.01-00. Law Enforcement Publications (L.E.P.) produced 2013 & 2014 calendars and donated \$8,000 to the Santa Fe County Sheriff's Office. L.E.P will profited from donations from this calendar but will donate and up-front guarantee of \$8,000 to the Sheriff's Office.

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 26th Day of March, 2013.

Santa Fe Board of County Commissioners

Kathy Holian  
Kathy Holian, Chairperson

ATTEST:

Geraldine Salazar 4/1/2013  
Geraldine Salazar, County Clerk



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss  
BCC RESOLUTIONS  
PAGES: 4  
I Hereby Certify That This Instrument Was Filed for  
Record On The 2ND Day Of April, 2013 at 10:32:17 AM  
And Was Duly Recorded as Instrument # 1701209  
Of The Records Of Santa Fe County  
Witness My Hand And Seal Of Office  
Geraldine Salazar  
Deputy Marcella Salazar County Clerk, Santa Fe, NM