SFC CLERK RECORDED 08/29/2013

SANTA FE COUNTY

RESOLUTION 2013 - 81

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 27, 2013, did request the following budget adjustment:

Department / Division: Fire Department/Various Fire Districts Fund Name: 2014 NMAC Grant Fund (244)

Budget Adjustment Type: Budget Increase Fiscal Year: 2014 (July 1, 2013 - June 30, 2014)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0876	372	00-00	State Grant/NMAC	9,888	
244	0876	372	00-00	State Grant/NMAC	14,945	
TOTAL (if SUBTOTAL, check here ____)					24,833	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0876	422	10-26	Salaries & Wages/Term Employees	14,610	
244	0876	422	20-01	Employee Benefits/FICA Regular	906	
244	0876	422	20-02	Employee Benefits/FICA Medicare	212	
244	0876	422	20-03	Employee Benefits/PERA	4,880	
TOTAL (if SUBTOTAL, check here X)					20,608	

Requesting Department Approval: _____ Title: Chief Date: 8.14.13

Finance Department Approval: _____ Date: 8/14/13 Entered by: _____ Date: _____

County Manager Approval: _____ Date: 8-27-13 Updated by: _____ Date: _____

SANTA FE COUNTY

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here ____)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0876	422	20-05	Employee Benefits/Group Insurance	1,846	
244	0876	422	20-06	Employee Benefits/Ret. HC	190	
244	0876	422	60-02	Supplies/Safety Supplies	1,500	
244	0839	422	60-07	Supplies/Operational Supplies	689	
TOTAL (if SUBTOTAL, check here ____)					24,833	

SFC CLERK RECORDED 09/25/2013

SANTA FE COUNTY

RESOLUTION 2013 - 81

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: **Name:** Donna Morris **Dept/Div:** Fire Department/Administration **Phone No.:** 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

  Requesting BCC approval for a budget increase to the 2014 NMAC Grant Fund (244) to budget two new grant awards for a total amount of $24,833. The first grant in the amount of $9,888 was awarded for a project titled: Santa Fe County CWPP (Community Wildland Protection Plan) Update. The second grant in the amount of $14,945 was awarded for a project titled: Changing the "Dots" in San Pedro. Both of these projects will be completed utilizing existing Wildland Urban Interface employees who are currently employed with the Santa Fe County Fire Department.

  a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

  b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

RESOLUTION 2013 - 81

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Donna Morris **Dept/Div:** Fire Department Administration **Phone No.:** 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES _____ NO __X__
    If YES, cite statute and attach a copy.

  - b) Does this include state or federal funds? YES __X__ NO _____
    If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

    New Mexico Association of Counties (NMAC)

  - c) Is this request a result of Commission action? YES _____ NO __X__
    If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).

  - d) Please identify other funding sources used to match this request.

    The cost match required by these grants will be met with the Fire Operations Fund (244) and/or the Forestry Fund (244).

SFC CLERK RECORDED 08/29/2013

SANTA FE COUNTY

RESOLUTION 2013 - 81

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 27th Day of August, 2013.

Santa Fe Board of County Commissioners

Kathy Holian

Kathy Holian, Madam Chair

ATTEST:

Geraldine Salazar

Geraldine Salazar, County Clerk 8/27/2013

COUNTY CLERK SANTA FE COUNTY NEW MEXICO

COUNTY CLERK GERALDINE SALAZAR SANTA FE COUNTY NEW MEXICO

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

BCC RESOLUTIONS
PAGES: 5

I Hereby Certify That This Instrument Was Filed for Record On The 29TH Day Of August, 2013 at 11:44:03 AM And Was Duly Recorded as Instrument # 1716565 Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Geraldine Salazar

Deputy _____ County Clerk, Santa Fe, NM