

SANTA FE COUNTY

RESOLUTION 2014 - 28

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on February 25, 2014, did request the following budget adjustment:

Department / Division: CMO/Finance for Various Other Departments Fund Name: General Fund (101), Road Maintenance Fund (204), Sheriff's Operating Fund (246), Capital Outlay GRT Fund (313)

Budget Adjustment Type: Increase Funds 101, 204, 246 / Decrease Fund 313 Fiscal Year: 2014 (July 1, 2013 - June 30, 2014)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0489	341	7000	Charges for Service – Area Agency on Aging	\$40,738	
101	0000	311	0501	General Fund/Property Taxes – Current Year	\$120,593	
204	0000	385	0200	Road Maintenance Fund/Budgeted Cash	\$7,067	
246	0000	390	0101	Sheriff's Operating Fund/Operating Transfer In	\$2,000	
313	0000	385	0200	Capital Outlay GRT/Budgeted Cash		\$164,194
TOTAL (if SUBTOTAL, check here <input checked="" type="checkbox"/>)					\$170,398	\$164,194

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0489	461	5090	CSD/Seniors Svcs. Admin/Other Prof. Services	\$40,738	
101	0516	414	6001	GMD/Bldg. & Dev./Non-consumable supplies	\$100	
101	0516	414	6007	GMD/Bldg. & Dev./Operational Supplies	\$500	
101	0516	414	6003	GMD/Bldg. & Dev./Uniforms & Linens	\$1,000	
TOTAL (if SUBTOTAL, check here <input checked="" type="checkbox"/>)					\$42,338	

Requesting Department Approval: Carole Jaramillo Title: Budget Administrator Date: 2/12/14

Finance Department Approval: [Signature] Date: 2/13/14 Entered by: _____ Date: _____

County Manager Approval: [Signature] Date: 2.25.14 Updated by: _____ Date: _____

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here X)					\$	\$

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	1001	418	3501	Treasurer's Office/ Fuel	\$1,000	
101	1502	412	5003	ASD/IT/Contractual Services	\$24,000	
101	1502	412	8016	ASD/IT/Comptuer Software	\$35,000	
101	1517	412	7503	ASD/Risk Management/Auto Insurance Premiums		\$10,053
101	0489	461	7503	CSD/Seniors Program Admin/Auto Ins. Premiums		\$2,225
101	0702	415	7504	ASD/Property Control/Property Ins. Premiums	\$38,919	
101	0605	443	7504	PWD/Solid Waste/Property Ins. Premiums	\$4,857	
101	1517	412	7506	ASD/Risk Management/Gen. Liab. Ins.		\$5,439
101	0489	461	7506	CSD/Seniors Program Admin/Gen. Liab. Ins.		\$443
101	1517	412	7505	ASD/Risk Management/Prof. Liability Ins. Prem.		\$1,420
101	0489	461	7505	CSD/Seniros Program Admin/Prof. Liab. Ins.		\$116
101	1502	412	7521	ASD/IT/Cyber Security Insurance Premium	\$20,913	
101	0514	412	8003	GMD/GIS/Equipment and Machinery	\$12,000	
101	0000	490	0246	General Fund/Operating Transfers Out	2,000	
				Subtotal General Fund	\$181,027	\$19,696
TOTAL (if SUBTOTAL, check here X)					\$138,689	\$19,696

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)					\$	\$

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
204	0611	451	7503	Road Maintenance/Auto Insurance Premiums		\$4,120
204	0611	451	7504	Road Maintenance Fund/Property Ins. Premium	\$11,940	
204	0611	451	7505	Road Maintenance Fund/Prof. Liab. Ins. Premium		\$156
204	0611	451	7506	Road Maintenance Fund/General Liab. Ins.		\$597
				Subtotal Road Maintenance Fund	\$11,940	4,873
246	1201	424	5003	Sheriff's Operating Fund/Contractual Services	\$2,000	
				Subtotal Sheriff's Operating Fund	\$2,000	
313	7715	481	8010	Capital Outlay GRT/Edgewood OS		\$115,124
313	0732	481	8001	Capital Outlay GRT/Agua Fria Park Imp.		\$25,472
313	7124	483	8001	Capital Outlay GRT/Admin Building Improve.		\$23,598
				Subtotal Capital Outlay GRT Fund	\$0	\$164,194
TOTAL (if SUBTOTAL, check here)					\$194,967	\$188,763

REC'D CLERK RECORDED 02/27/2014

SANTA FE COUNTY

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Carole Jaramillo Dept/Div: CMO/Finance for Various Departments Phone No.: 505-986-6321

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
 The purpose of this resolution is to adjust various funds' budgets based upon needs as discussed during mid-year budget reviews with Elected Offices and Departments countywide. These changes include: budgeting additional earned income for Senior Services, adding operational funding for a Code Enforcement Officer that was approved in the original FY 2014 budget, increased funding for fuel in the Treasurer's Office for additional outreach activities, funding for critical IT needs, increased funding needed for property insurance and cyber security insurance premiums, reductions to project budgets carried forward from FY 2013 and an increase to the Sheriff's Operating fund (via a General Fund Transfer) to engage in the HALO Program which provides aerial support for law enforcement.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
101-1502-412-5003	Contractor to work with staff to reduce security risks within the County's information technology network	\$24,000
101-1502-412-8016	Increase budget for workflow software project currently funded at \$100K	\$35,000
101-0514-412-8003	2 GPS units in the GIS section need to be replaced	\$12,000
246-1201-424-5003	HALO Program for aerial law enforcement support for FY 2014 4 th quarter	\$2,000
313-7715-481-8010	Reduce Edgewood Open Space FY 2014 project budget	\$115,124
313-0732-481-8001	Reduce Agua Fria Park FY 2014 project budget	\$25,472
313-7124-483-8001	Reduce Admin Building Upgrades FY 2014 project budget	\$23,598

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DEPARTMENT CONTACT:

Name: Carole Jaramillo Dept/Div: CMO/Finance for Various Departments Phone No.: 505-986-6321

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 2) Is the budget action for RECURRING expense or for NON-RECURRING (one-time only) expense

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO

If YES, cite statute and attach a copy.
 General Fund – Cash and State Grant, Road Maintenance Fund – Cash, Capital Outlay GRT – Cash, Water Enterprise Fund – Charges for Service and Cash
 - b) Does this include state or federal funds? YES NO _____

If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES _____ NO

If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 25th Day of February, 2014.

Santa Fe Board of County Commissioners

Daniel W. Mayfield
Daniel W. Mayfield, Chairperson

ATTEST:

Geraldine Salazar
Geraldine Salazar, County Clerk

2/25/2014



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

BCC RESOLUTIONS
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I Hereby Certify That This Instrument Was Filed for Record On The 27TH Day Of February, 2014 at 10:30:34 AM And Was Duly Recorded as Instrument # 1730947 Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Deputy Manuela Salazar Geraldine Salazar
County Clerk, Santa Fe, NM