

SANTA FE COUNTY

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A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on February 25, 2014, did request the following budget adjustment:

Department / Division: CMO/Finance for PWD/Water

Fund Name: Water Enterprise Fund (505)

Budget Adjustment Type: Increase

Fiscal Year: 2014 (July 1, 2013 - June 30, 2014)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
505	1410	342	0100	Water Enterprise Fund/Commercial Water		\$268,524
505	1410	342	0300	Water Enterprise Fund/Stand by		\$9,173
505	1410	342	0500	Water Enterprise Fund/Residential Usage	\$84,584	
505	1410	342	0800	Water Enterprise Fund/Miscellaneous	\$2,180	
505	1410	342	0801	Water Enterprise Fund/Penalties	\$97	
505	1410	342	0803	Water Enterprise Fund/Meter Opt-Out Fee	\$70	
505	1410	342	1001	Water Enterprise Fund/Treated Water		\$178,193
TOTAL (if SUBTOTAL, check here ☒)					\$86,931	\$455,890

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
505	1410	444	1021	Water Enterprise/Water/Exempt Employees		\$50,730
505	1410	444	1022	Water Enterprise/Water/Permanent Employees		\$140,465
505	1410	444	1025	Water Enterprise/Water/Overtime		\$5,325
505	1410	444	1026	Water Enterprise/Water/Term Employees	\$23,495	
TOTAL (if SUBTOTAL, check here ☒)					\$23,495	\$196,520

Requesting Department Approval: Carole Jaramillo Title: Budget Administrator Date: 2/12/14

Finance Department Approval: [Signature] Date: 2/13/14 Entered by: _____ Date: _____

County Manager Approval: [Signature] Date: 2/25/14 Updated by: _____ Date: _____

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
505	1410	342	1002	Water Enterprise Fund/Effluent/Raw Water		\$172,883
505	1410	342	1003	Water Enterprise Fund/Mutual Domestic	\$40,927	
505	1410	342	1100	Water Enterprise Fund/Bulk Water Sales		\$4,166
505	1410	342	1201	Water Enterprise Fund/Svc. Connect Residential	\$2,750	
505	1410	342	1202	Water Enterprise Fund/Svc. Connect. Non-Res.	\$19,532	
505	1410	342	1205	Water Enterprise Fund/Meter Installation Charge	\$11,350	
505	1410	342	1301	Water Enterprise Fund/Line and Hydrants	\$9,900	
505	1410	342	9000	Water Enterprise Fund/Contra- Gov't GRT		\$23,398
TOTAL (if SUBTOTAL, check here X)					\$84,459	\$200,447

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
505	1410	444	2001	Water Enterprise Fund/Water/FICA-Regular		\$11,584
505	1410	444	2002	Water Enterprise Fund/Water/FICA-Medicare		\$2,709
505	1410	444	2003	Water Enterprise Fund/Water/Retirement Contrib.		\$37,325
505	1410	444	2005	Water Enterprise Fund/Water/Health Care		\$18,834
505	1410	444	2006	Water Enterprise Fund/Water/Retiree Healthcare		\$3,685
505	1410	444	3003	Water Enterprise Fund/Water/I/S Meals & Lodg.		\$1,495
505	1410	444	3501	Water Enterprise Fund/Water/Fuel		\$12,682
505	1410	444	3502	Water Enterprise Fund/Water/Oil		\$83
505	1410	444	3503	Water Enterprise Fund/Water/Vehicle Maint	\$242	
505	1410	444	4001	Water Enterprise Fund/Water/Bldgs & Structures		\$656
505	1410	444	4002	Water Enterprise Fund/Water/Equipment Maint		\$6,003
505	1410	444	4003	Water Enterprise Fund/Water/Infrastructure Maint	\$47,982	
505	1410	444	5003	Water Enterprise Fund/Water/Contractual Svcs.	\$20,000	
505	1410	444	5090	Water Enterprise Fund/Water/Other Services		\$3,842
505	1410	444	6001	Water Enterprise Fund/Water/Non-Cons. Supplies	\$17,949	
505	1410	444	6002	Water Enterprise Fund/Water/Safety Equipment	\$10,452	
TOTAL (if SUBTOTAL, check here X)					\$96,625	\$98,898

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
505	1420	342	0100	Water Enterprise Fund/Commercial WW	\$30,952	
505	1420	342	0500	Water Enterprise Fund/Residential WW		\$54,733
505	1420	342	1201	Water Enterprise Fund/Svc. Connect. Rest	\$180	
505	1420	342	9000	Water Enterprise Fund/Contra-Gov't GRT		\$6,481
505	1425	360	0121	Water Enterprise Fund/Hagerman Well		\$50,559
505	1471	342	0802	Water Enterprise Fund/San JuanChama-BOR		\$17,925
505	0000	385	0500	Water Enterprise Fund/Budgeted Cash	\$280,890	
				Subtotal for Water Enterprise Fund	\$483,414	\$786,035
101	0000	390	0505	General Fund Transfer In		\$110,000
TOTAL (if SUBTOTAL, check here)					\$483,414	\$896,035

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
505	1410	444	6003	Water Enterprise Fund/Water/Uniforms		\$1,871
505	1410	444	6005	Water Enterprise Fund/Water/Non-Cap. Med		\$2,015
505	1410	444	6007	Water Enterprise Fund/Water/Operational Sup.		\$15,340
505	1410	444	7001	Water Enterprise Fund/water/Rent of Equipment	\$1,213	
505	1410	444	7002	Water Enterprise Fund/ Water/Rent of Land		\$13,325
505	1410	444	7003	Water Enerprise Fund/Water/Telephone		\$23
505	1410	444	7004	Water Enterprise Fund/Water/Electricity		\$75
505	1410	444	7033	Water Enterprise Fund/Water/Seminars		\$4,720
505	1410	444	7036	Water Enterprise Fund/Water/Postage and Mail	\$1,700	
505	1410	444	7037	Water Enterprise Fund/Water/ Printing		\$943
505	1410	444	7041	Water Enterprise Fund/Water/Recording		\$100
505	1410	444	7044	Water Enterprise Fund/Water/Purch for Re-sale		\$10,999
505	1410	444	7090	Water Enterprise Fund/Water/Miscellaneous	\$1,067	
505	1415	444	1026	Water Enterprise Fund/Aamodt/Term Employees		\$17,740
505	1415	444	2001	Water Enterprise Fund/Aamodt/FICA-Regular		\$1,394
505	1415	444	2002	Water Enterprise Fund/Aamodt/FICA-Medicare		\$559
TOTAL (if SUBTOTAL, check here X)					\$3,980	\$69,104

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
505	1415	444	2003	Water Enterprise Fund/Aamodt/Ret. Contributions		\$7,433
505	1415	444	2005	Water Enterprise Fund/Aamodt/Healthcare	\$3,608	
505	1415	444	2006	Water Enterprise Fund/Aamodt/Retiree Healthcare		\$735
505	1415	444	3501	Water Enterprise Fund/Aamodt/Fuel	\$1,000	
505	1415	444	3502	Water Enterprise Fund/Aamodt/Oil	\$100	
505	1415	444	5090	Water Enterprise Fund/Aamodt/Other Services	\$15,000	
505	1415	444	6007	Water Enterprise Fund/Aamodt/Operational Sup.	\$1,000	
505	1415	444	7003	Water Enterprise Fund/Aamodt/Telephone	\$500	
505	1415	444	7033	Water Enterprise Fund/Aamodt/Seminars	\$800	
505	1415	444	7036	Water Enterprise Fund/Aamodt/Postage	\$1,000	
505	1415	444	7037	Water Enterprise Fund/Aamodt/Printing	\$1,200	
505	1420	445	1021	Water Enterprise Fund/WW/Exempt Employees		\$9,385
505	1420	445	1022	Water Enterprise Fund/WW/Permanent Emps		\$32,200
505	1420	445	1025	Water Enterprise Fund/WW/Overtime		\$939
505	1420	445	1026	Water Enterprise Fund/WW/Term Employees	\$3,184	
505	1420	445	2001	Water Enterprise Fund/WW/FICA-Regular		\$2,590
505	1420	445	2002	Water Enterprise Fund/WW/FICA-medicare		\$606
505	1420	445	2003	Water Enterprise Fund/WW/Retirement Contrib		\$8,360
505	1420	445	2005	Water Enterprise Fund/WW/Healthcare		\$12,686
505	1420	445	2006	Water Enterprise Fund/WW/Retiree Healthcar		\$826
505	1420	445	3003	Water Enterprise Fund/WW/I/s Meals & Lodging		\$293
505	1420	445	3502	Water Enterprise Fund/WW/Oil		\$189
TOTAL (if SUBTOTAL, check here X)					\$27,392	\$76,242

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
505	1420	445	4001	Water Enterprise Fund/WW/Bldgs. & Structures	\$11,099	
505	1420	445	4002	Water Enterprise Fund/WW/Equipment	\$6,310	
505	1420	445	4003	Water Enterprise Fund/WW'/Infrastructure Maint		\$15,508
505	1420	445	4010	Water Enterprise Fund/WW/Pest Control	\$1,219	
505	1420	445	5003	Water Enterprise Fund/WW/Contractual Svcs.	\$23,412	
505	1420	445	5090	Water Enterprise Fund/WW/Other Services		\$23,695
505	1420	445	6003	Water Enterprise Fund/WW/Uniform Exp		\$1,500
505	1420	445	6007	Water Enterprise Fund/WW/Operational Supp	\$4,234	
505	1420	445	7002	Water Enterprise Fund/WW/Rent of Land		\$2,325
505	1420	445	7003	Water Enterprise Fund/WW/Telephone	\$510	
505	1420	445	7004	Water Enterprise Fund/WW/Electricity	\$2,476	
505	1420	445	7005	Water Enterprise Fund/WW/Gas and Heating		\$200
505	1420	445	7033	Water Enterprise Fund/WW/Seminars		\$1,607
505	1420	445	7044	Water Enterprise Fund/WW/Purchase for Re-sale	\$97,976	
505	1420	445	7090	Water Enterprise Fund/WW/Miscellaneous		\$5,750
505	0000	490	0101	Water Enterprise Fund/Transfer Out to Gen. Fund		\$110,000
				Subtotal Water Enterprise Fund	\$298,728	\$601,349
101	0303	412	1090	Non-Departmental		\$110,000
TOTAL (if SUBTOTAL, check here)					\$298,728	\$711,349

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Carole Jaramillo Dept/Div: CMO/Finance for PWD/Water Phone No.: 505-986-6321

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
This resolution will reduce the charges for services revenue of the Water Enterprise Fund and increase the use of cash as well as realigning the expense budget to reflect changes needed to operate the water and wastewater utility under the annexation settlement agreement with the increase in its customer base. The resolution will also increase the infrastructure maintenance line item to ensure adequate funding is available to repair line breaks. The resolution will also reduce the operating transfer from the Water Enterprise Fund to the General Fund which was in the original budget to partially reimburse the General Fund for administrative services provided by Finance, Purchasing, Legal and ASD. Due to the revenue shortfall this reimbursement will not be made.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title
505-14XX	Overall reduction in personnel expenses due to vacancy	All	

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
505-14XX-444/445	Realign and reduce contractual services budgets	Net (34,127)

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 2) Is the budget action for RECURRING expense X or for NON-RECURRING (one-time only) expense X

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RESOLUTION 2014 - 29Page 7 of 8**ATTACH ADDITIONAL SHEETS IF NECESSARY.****DEPARTMENT CONTACT:**

Name: Carole Jaramillo Dept/Div: CMO/Finance for PWD/Water Phone No.: 505-986-6321

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
Water Enterprise Fund – Charges for Service and Cash
 - b) Does this include state or federal funds? YES _____ NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

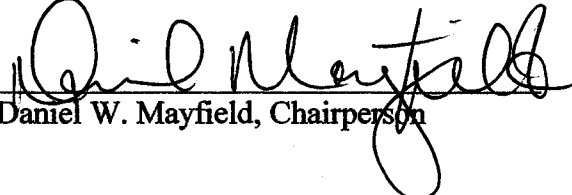
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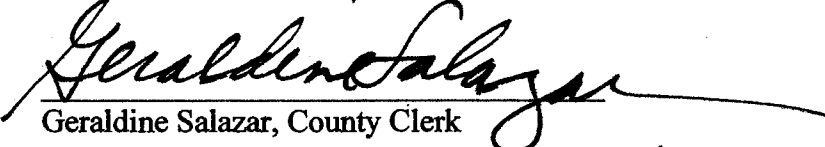
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

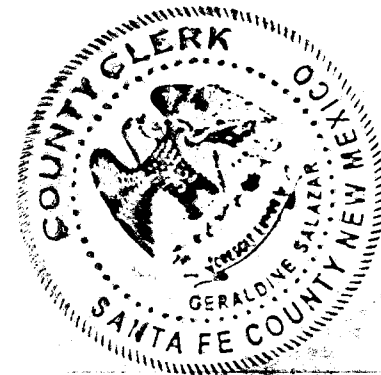
Approved, Adopted, and Passed This 25th Day of February, 2014.

Santa Fe Board of County Commissioners


Daniel W. Mayfield, Chairperson

ATTEST:


Geraldine Salazar, County Clerk
2/25/2014



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

BCC RESOLUTIONS
PAGES: 8

I Hereby Certify That This Instrument Was Filed for
Record On The 27TH Day Of February, 2014 at 10:36:14 AM
And Was Duly Recorded as Instrument # 1730948
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Geraldine Salazar
Deputy  County Clerk, Santa Fe, NM