

**SANTA FE COUNTY  
HOUSING AUTHORITY BOARD  
RESOLUTION NO. 2018 - 07 HB**

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**RESOLUTION APPROVING THE SANTA FE COUNTY  
HOUSING AUTHORITY'S AMENDMENTS TO ITS  
ADMINISTRATIVE PLAN FOR THE MAINSTREAM  
VOCUHER PROGRAM UNDER THE HOUSING CHOICE  
VOUCHER PROGRAM**

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**WHEREAS**, 24 C.F.R. Section 982.54 requires that a Public Housing Authority (PHA) adopt a written Administrative Plan that establishes local policies for administration of the Mainstream Voucher Program under the Housing Choice Voucher (HCV) Program in accordance with the Department of Housing and Urban Development's regulations and requirements; and

**WHEREAS**, the Administrative Plan states PHA policy on matters for which the PHA has discretion to establish local policies; and

**WHEREAS**, the Administrative plan is a supporting document to the PHA Plan and must be available for public review; and

**WHEREAS**, the PHA must administer the Section 8 Housing Choice Voucher Program in accordance with the Administrative Plan; and

**WHEREAS**, the PHA is authorized by 24 C.F.R. Section 982.207 to establish local preferences for selection of local families admitted to the program based on local housing needs and priorities; and

**WHEREAS**, the Santa Fe County Housing Authority has reviewed and proposed amendment of the Administrative Plan in an effort to reflect any changes to the relevant provisions of the Code of Federal Regulations that have occurred since Santa Fe County approved its Administrative Plan on June 26, 2012.

**NOW, THEREFORE, BE IT RESOLVED** by the Santa Fe County Housing Authority Board that it hereby approves and adopts amendments to Part 4-III.C (Selection Method) of the

Santa Fe County Housing Authority's Administrative Plan for the Mainstream Voucher Program under the HCV Program, attached hereto as **Exhibit A**.

PASSED, APPROVED, AND ADOPTED THIS 27 DAY OF November, 2018.

SANTA FE COUNTY HOUSING AUTHORITY BOARD

By: Anna Hansen  
Anna Hansen, Chair



ATTEST:

Geraldine Salazar  
Geraldine Salazar, Santa Fe County Clerk

Date: 12-4-2018

APPROVED AS TO FORM:

R. Bruce Fredrick For  
R. Bruce Fredrick, Santa Fe County Attorney

COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

HOUSING RESOLUTION  
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I Hereby Certify That This Instrument Was Filed for  
Record On The 4TH Day Of December, 2018 at 03:21:51 PM  
And Was Duly Recorded as Instrument # **1874239**  
Of The Records Of Santa Fe County



Deputy Estrellita Martinez Witness My Hand And Seal Of Office  
Geraldine Salazar  
County Clerk, Santa Fe, NM

## **EXHIBIT A**

### **4-III.C. SELECTION METHOD**

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

#### **Local Preferences [24 CFR 982.207; HCV p. 4-16]**

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

#### **Santa Fe County Housing Authority Policy**

In accordance with 24 CFR 982.207, the Santa Fe County Housing Authority has adopted a preference for admission of working families where the head of household, spouse or other adult member has been employed for six months or longer working a minimum of 24 hours per week. The preference will also be granted to families on the waiting list who are participating in an upward mobility program. This will include families whose head, spouse, or other adult member is participating in full-time job training, is a full-time student, or is otherwise in compliance with economic self-sufficiency requirements imposed by the local welfare agency. An applicant will also be given the benefit of the working family preference if the head of household, spouse or sole member age 62 or older ~~or~~ is an individual with disabilities.

In accordance with Mainstream Voucher program Grant, FR-6100-N-43, The Santa Fe County Housing Authority has adopted a preference for admission in its administrative plan for non-elderly persons with disabilities who are either transitioning out of institutional and other segregated settings, at serious risk of institutionalization, homeless, or at risk of becoming homeless. This preference is given to families whose head of household, spouse, or sole member is a non-elderly individual with disabilities.