

**SANTA FE COUNTY  
RESOLUTION 2020-\_\_\_\_\_ -HB**

**A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM**

Whereas, the Housing Authority Board meeting in regular session on \_\_\_\_\_, did request the following budget adjustment:

Department / Division \_\_\_\_\_ Growth Management/Housing Authority

Budget Adjustment Type (drop down) \_\_\_\_\_ Budget Increase \_\_\_\_\_ Fiscal Year: 2020 (July 1, 2019 - June 30, 2020)

**BUDGETED REVENUES:** (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
227	1954	390	0232	Transfer-In	\$ 61,500.00	
232	0000	385	0200	Budgeted Cash	\$ 61,500.00	
<b>TOTAL</b>					\$ 123,000.00	\$ -

**BUDGETED EXPENDITURES:** (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
232	0000	490	0227	Transfer-Out	\$ 61,500.00	
227	1954	461	3003	In-State Travel	\$ 500.00	
227	1954	461	3004	Out-of-State Travel	\$ 7,500.00	
227	1954	461	4002	Maintenance Equipment	\$ 1,000.00	
227	1954	461	5015	Software License/Maintenance	\$ 9,000.00	
227	1954	461	6007	Operational Supplies	\$ 3,000.00	
227	1954	461	6009	Educational Supplies	\$ 3,000.00	
<b>TOTAL</b>					\$ 85,500.00	\$ -

Requesting Department Approval: \_\_\_\_\_ Title: DEPUTY DIRECTOR Date: 1/15/20 Log # \_\_\_\_\_  
 Finance Department Approval: \_\_\_\_\_ Entered by: \_\_\_\_\_ Date: \_\_\_\_\_ Budget Administrator \_\_\_\_\_  
 County Manager Approval: \_\_\_\_\_ Date: 1/28/2020 Updated by: \_\_\_\_\_ Date: \_\_\_\_\_



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**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT  
(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)**

1 Please summarize the request and its purpose in the area below.  
 These are the matching funds for the ROSS Grant that had not been budgeted in prior year or current year. In order for the Housing Authority to be in compliance with grant requirements we respectfully request that these funds get budgeted.

Is this Budget Action for a Recurring or Non Recurring Expense(one-time)	Recurring <input type="checkbox"/>	Non-Recurring <input checked="" type="checkbox"/>
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2 Does this request impact a revenue source?

Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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3

A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy  Yes  No

B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.  Yes  No

These are matching funds for the federal grant.

C. Is this request is a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc)  Yes  No

D. Is a match required? If Yes, please identify funding source in the line below.  Yes  No

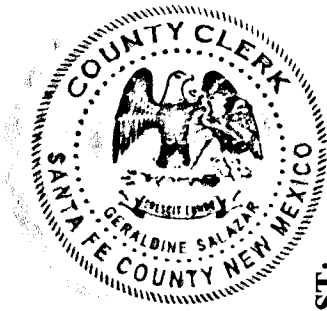
PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Down)

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as **RESOLVED HEREBY**

**Approved, Adopted, and Passed This \_\_\_\_\_ Day of \_\_\_\_\_, 2020.**

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Santa Fe County Housing Authority Board

*[Handwritten Signature]*

Henry P. Roybal, Chairperson

ATTEST:

*[Handwritten Signature: Geraldine Salazar]*  
Geraldine Salazar, County Clerk

COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss  
HOUSING RESOLUTION  
PAGES: 4

I Hereby Certify That This Instrument Was Filed for  
Record On The 29TH Day Of January, 2020 at 08:50:19 AM  
And Was Duly Recorded as Instrument # 1907748  
Of The Records Of Santa Fe County



Deputy *[Handwritten Signature]* County Clerk, Santa Fe, NM  
Witness My Hand And Seal Of Office  
01/29/20 08:50:19 AM  
*[Handwritten Signature]*

SFC CLERK RECORDED