

**SANTA FE COUNTY  
RESOLUTION 2020- 3 -HB**

**A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM**

Whereas, the Housing Authority Board meeting in regular session on Feb Ruags 25, 2020, did request the following budget adjustment:

Department / Division Growth Management/Housing Authority

Budget Adjustment Type (drop down) Budget Increase Fiscal Year: 2020 (July 1, 2019 - June 30, 2020)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
227	1951	372	0307	Revenue	\$ 2,759.00	
227	0000	385	0300	Budgeted Cash	\$ 21,600.00	
<b>TOTAL</b>					\$ 24,359.00	\$ -

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
227	1951	471	1026	Salary & Wages/Term Employees	\$ 1,950.00	
227	1951	461	3003	FICA: Regular	\$ 121.00	
227	1951	461	3004	FICA: Medicare	\$ 29.00	
227	1951	461	4002	Retirement Contributions	\$ 400.00	
227	1951	461	5015	Health Care	\$ 229.00	
227	1951	461	6007	Retirement Healthcare	\$ 30.00	
<b>TOTAL</b>					\$ 2,759.00	\$ -

Requesting Department Approval: [Signature] Title: DEPT. DIRECTOR Date: 2/10/2020 Log # \_\_\_\_\_ Budget Administrator \_\_\_\_\_

Finance Department Approval: [Signature] Date: 2/25/2020 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

County Manager Approval: [Signature] Date: 2/25/2020 Updated by: \_\_\_\_\_ Date: \_\_\_\_\_



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DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1 Please summarize the request and its purpose in the area below.

This request is for a budget increase to Fund 227 in the amount of \$24,359. Housing received authorization from HUD to expend the remainder of the 2017 FSS Grant Award (FSS Grant No. FSS17NM0222-01-00). The remaining balance of the 2017 FSS Grant is \$2,759.00. Housing is also requesting an increase of an additional \$21,600.00. This additional funding will be taken from administrative fees revenues for the Section 8 Voucher Program, which have rolled over from previous years.

Is this Budget Action for a Recurring or Non Recurring Expense(one-time)	Recurring <input type="checkbox"/>	Non-Recurring <input checked="" type="checkbox"/>
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2 Does this request impact a revenue source?

Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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3

A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy

B. Does this include state or federal funds? If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

These are matching funds for the federal grant.

C. Is this request is a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc)

D. Is a match required? If Yes, please identify funding source in the line below.

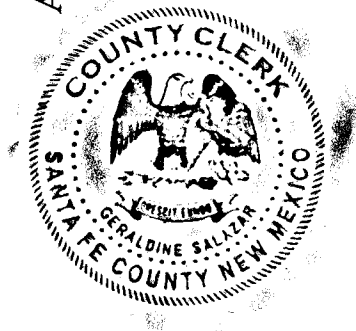
PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED ( Drop Down)

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as

Approved, Adopted, and Passed This 23<sup>rd</sup> Day of February, 2020.



Santa Fe County Housing Authority Board

*HRP*  
Henry P. Roybal, Chairperson

ATTEST  
*Geraldine Salazar*  
Geraldine Salazar, County Clerk



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss  
HOUSING RESOLUTION  
PAGES: 4

I Hereby Certify That This Instrument Was Filed for Record On The 26TH Day Of February, 2020 at 02:08:23 PM And Was Duly Recorded as Instrument # 1910229 Of The Records Of Santa Fe County

0202/26/2020  
COUNTY CLERK RECORDED  
*G Salazar*  
Witness My Hand And Seal Of Office  
Geraldine Salazar  
County Clerk, Santa Fe, NM  
*Martinez*