

**SANTA FE COUNTY HOUSING AUTHORITY BOARD
RESOLUTION 2021- 1 -HB**

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on _____, did request the following budget adjustment:

Department / Division _____ Growth Management / Housing Authority
 Budget Adjustment Type (drop down) _____ Budget Increase _____ Fiscal Year: 2021 (July 1, 2020 - June 30, 2021)

BUDGETED REVENUES: (use continuation sheet, if necessary)

| FUND CODE XXX | DEPARTMENT/ DIVISION XXXX | ACTIVITY BASIC/SUB XXX | ELEMENT/ OBJECT XXXX | LINE DESCRIPTION | INCREASE AMOUNT | DECREASE AMOUNT |
|---------------|---------------------------|------------------------|----------------------|----------------------|-----------------|-----------------|
| 227 | 1955 | 372 | 0309 | REVENUE/HUD/VOUCHERS | \$ 61,910.00 | |
| 227 | 1955 | 372 | 0310 | REVENUE/HUD/HAP FEES | \$ 5,609.00 | |
| TOTAL | | | | | \$ 67,519.00 | \$ - |

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

| FUND CODE XXX | DEPARTMENT/ DIVISION XXXX | ACTIVITY BASIC/SUB XXX | ELEMENT/ OBJECT XXXX | LINE DESCRIPTION | INCREASE AMOUNT | DECREASE AMOUNT |
|---------------|---------------------------|------------------------|----------------------|-------------------------------|-----------------|-----------------|
| 227 | 1955 | 471 | 1026 | SALARY & WAGES/TERM EMPLOYEES | \$ 61,910.00 | |
| 227 | 1955 | 471 | 6007 | SUPPLIES/OPERATIONAL | \$ 5,609.00 | |
| TOTAL | | | | | \$ 67,519.00 | \$ - |

Requesting Department Approval: J. Davis Title: Deputy Director Date: 1/19/2021 Log # 1026

Reviewed and approved by: Annette G. Baca 01-19-2021 Budget Administrator Joey Rowe 1/19/2021

Finance Department Approval: Mon Sken Date: 1/19/2021 Entered by: _____ Date: _____

County Manager Approval: Annette Miller Date: 2/18/2021 Updated by: _____ Date: _____

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**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT
(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)**

1 Please summarize the request and its purpose in the area below.
The Housing Division, under the Growth Management Department, administers a Housing Choice Voucher Program, which includes the Section 8 and Mainstream Voucher Programs. The Housing Division has been provided CARES Act funding for these programs to prevent and respond to COVID-19 and to support general administrative costs during the time period in which the Housing Division is effected by COVID-19. On August 1, 2020, HUD provided additional CARES Act funding allocations for these programs, totaling \$67,519.00. Of this total, \$61,910.00 was allocated for the Section 8 Program and \$5,609.00 was allocated for the Mainstream Voucher Program.

2

| | | |
|--|------------------------------------|---|
| Is this Budget Action for a Recurring or Non Recurring Expense(one-time) | Recurring <input type="checkbox"/> | Non-Recurring <input checked="" type="checkbox"/> |
|--|------------------------------------|---|

3

| | | |
|--|---|-----------------------------|
| Does this request impact a revenue source? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
|--|---|-----------------------------|

A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy

B. Does this include state or federal funds? **US Department of Housing and Urban Development: Housing Choice Voucher Program NM050; Mainstream Voucher Program NM050**

C. Is this request is a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc)

D. Is a match required? If Yes, please identify funding source in the line below.

PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW

| FUND | DEPARTMENT | ACTIVITY | ELEMENT | CATEGORY / LINE ITEM | AMOUNT | BUDGETED (Drop Down) |
|------|------------|----------|---------|----------------------|--------|----------------------|
| | | | | | | |

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NOW, THEREFORE, BE IT RESOLVED by the Santa Fe County Housing Authority Board that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

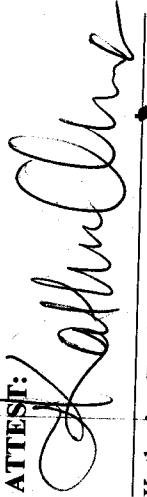
Approved, Adopted, and Passed This 26th Day of January, 2021.



Santa Fe County Housing Authority Board


Henry P. Roybal, Chairperson

ATTEST:

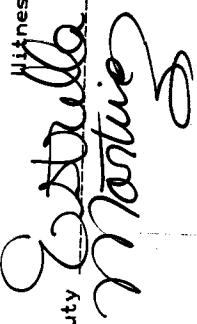


~~Katharine E. Clark, County Clerk~~
Katharine E. Clark, County Clerk

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

I Hereby Certify That This Instrument Was Filed for Record On The 15TH Day Of March, 2021 at 10:38:28 AM And Was Duly Recorded as Instrument # 1946476 Of The Records Of Santa Fe County



Witness My Hand And Seal Of Office
Katharine E. Clark
Deputy  County Clerk, Santa Fe, NM