

**SANTA FE COUNTY HOUSING AUTHORITY BOARD  
RESOLUTION 2021- 9 -HB**

**A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM**

Whereas, the Santa Fe County Housing Board meeting in regular session on May 25, 2021, did request the following budget adjustment:

Department / Division Growth Management/ Housing Authority Fiscal Year: 2021 (July 1, 2020 - June 30, 2021)  
 Budget Adjustment Type (drop down) Budget Increase

**BUDGETED REVENUES: (use continuation sheet, if necessary)**

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
227	1951	372	03-07	Housing & Urban Development (HUD) FSS	\$ 50,149.00	
<b>TOTAL</b>					\$ 50,149.00	\$ -

**BUDGETED EXPENDITURES: (use continuation sheet, if necessary)**

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	LINE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
227	1951	471	10-26	Salary & Wages / Term Employees	\$ 29,640.00	
227	1951	471	20-01	Employee Benefits- FICA Regular	\$ 1,838.00	
227	1951	471	20-02	Employee Benefits- FICA Medicare	\$ 430.00	
227	1951	471	20-03	Employee Benefits- Retirement Contributions	\$ 6,162.00	
227	1951	471	20-05	Employee Benefits- Health Care	\$ 11,477.00	
227	1951	471	20-06	Employee Benefits- Retirement Health Care	\$ 593.00	
227	1951	471	20-08	Employee Benefits- Worker's Comp	\$ 9.00	
<b>TOTAL</b>					\$ 50,149.00	\$ -

Requesting Department Approval: Joseph Montoya Title: Executive Director Date: 4/23/2021 Log # 1456

Reviewed and approved by: Annette G. Baca Date: 04-21-2021 Budget Administrator Tom Stefan Date: 4/23/2021

Finance Dept Approval: Tom Stefan Date: 4/23/2021 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

County Mgr Approval: Patricia Date: 05/11/2021 SFC CLERK RECORDED 05/11/2021 Debated by: \_\_\_\_\_ Date: \_\_\_\_\_

**SANTAFECOUNTY HOUSING AUTHORITY BOARD  
RESOLUTION 2021 9 -HB**

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT**

(If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.)

1 Please summarize the request and its purpose in the area below.  
The Housing Division administers a FSS program, for which HUD provides the Housing Division annual grant allocations. The FSS program provides self-sufficiency services to Public Housing and Voucher clients. FSS grant funding is provided to support the salary and benefit requirements of an FSS Coordinator to oversee program operations.  
On January 1, 2021, the Housing Division was awarded their 2021 FSS Grant award (Grant Number FSS21NM3820-01-00) in the amount of \$50,149.00. This funding is currently allocated in the HUD Line of Credit Control System and is available for drawdown. The approval of this request will allow the Housing Division to begin the process of hiring for the FSS Coordinator position.

	Recurring	Non-Recurring
Is this Budget Action for a Recurring or Non Recurring Expense(one-time)	X	

2

Does this request impact a revenue source?	Yes	No
	X	

3

A. Is this a State Special Appropriation? If Yes, cite Statute and attach a copy.		X
B. Does this include state or federal funds? FSS21NM3820-01-00	X	

C. Is this request is a result of Commission action? If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc)		X
---	--	---


D. Is a match required? If Yes, please identify funding source in the line below.		X				
PLEASE PROVIDE THE LINE ITEM OF THE MATCH BELOW						
FUND	DEPARTMENT	ACTIVITY	ELEMENT	CATEGORY / LINE ITEM	AMOUNT	BUDGETED (Drop Down)

SANTAFECOUNTY HOUSING AUTHORITY BOARD  
RESOLUTION 2021 9 -HB

NOW, THEREFORE, BE IT RESOLVED by the Santa Fe County Housing Authority Board that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 25<sup>th</sup> Day of May, 2021.

Santa Fe County Housing Authority Board

  
Henry P. Roybal, Chairperson

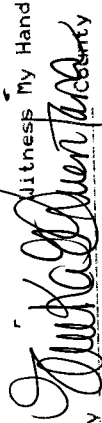
ATTEST:

  
Katharine Clark, County Clerk

COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss  
HOUSING RESOLUTION  
PAGES: 3

I Hereby Certify That This Instrument Was Filed for Record On The 11TH Day Of June, 2021 at 11:09:26 AM And Was Duly Recorded as Instrument # 1956101 Of The Records Of Santa Fe County



  
Deputy  
Katharine E. Clark  
County Clerk, Santa Fe, NM

